
MERCEDES CITY COMMISSION
REGULAR MEETING
FEBRUARY 3, 2026 – 6:30 PM
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570

“At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”

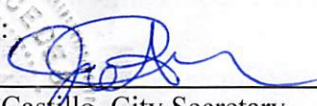
1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum**
6. **Presentation**
 - a. Presentation by Finance regarding Budgeting Software
7. **Consent Agenda**
 - a. Approval of Minutes for Meeting(s) held January 20, 2026
 - b. Second and Final Reading of Ordinance 2026-01 Ordering an Election for May 2, 2026
 - c. Second and Final Reading of Ordinance 2026-02 amending the Ordinance 2025-33 regarding Water Wells
8. **Ordinances/Resolutions**
 - a. Consideration and Action on First Reading of Ordinance 2026-03 to terminate TIRZ No. 1
 - b. Consideration and Action on First Reading of Ordinance 2026-04 amending Chapter 3, Article 3.02 "Construction Codes and Standards"
 - c. Consideration and Action on the First Reading to adopt Ordinance 2026-05 of the City of Mercedes, Texas, Creating the Rio Grande Valley Public Utility Agency (PUA); Making Findings a Fact; Approving Bylaws of the Agency; Providing for the Purposes, Powers, and Governance of the Agency; Approving initial Directors of the Agency; Establishing an Effective Date; Addressing Proper Notice and Meeting; and Setting Forth Other Matters Related Thereto
 - d. Consideration and Action on Resolution 2026-05 amending Resolution 2025-10 to Accept BD - Operation Lone Star Grant #5067102 Program FY2026
 - e. Consideration and Action on Resolution 2026-06 approving the City of Mercedes Crisis Response Equipment Grant Program #5777001
 - f. Consideration and Action on Resolution 2026-07 to accept the Peace Officer Mental Health Grant Program #5777201

- g. Consideration and Action on Resolution 2026-08 regarding SLCGP Mitigation Project Grant #5777301
 - h. Consideration and Action on Resolution 2026-09 regarding Operation Lone Star FY2027 Grant #5067103
 - i. Consideration and Action on Resolution 2026-10 regarding City of Mercedes — Victim Liaison Program Grant #5777501
 - j. Consideration and Action on Resolution 2026-11 regarding City of Mercedes - Border Zone Fire Departments FY 2027 Grant #5188303
 - k. Consideration and Action on Resolution 2026-12 to recognize February 17 as Arbor Day
 - l. Approval of Resolution 2026-13 accepting the Annual Investment Policy Update
 - m. Consideration and Action on Resolution 2026-14 regarding LRGVDC Solid Waste Grant
9. **Executive Session: Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)**
- a. Discussion with City Manager regarding personnel matters - Section 551.074
 - b. Consultation with Attorney regarding update on litigation - Section 551.071
 - c. Consultation with Attorney regarding Project - Section 551.087
10. **Open Session**
- a. Possible Action pertaining to executive session item A
 - b. Possible Action pertaining to executive session item B
 - c. Possible Action pertaining to executive session item C
11. **Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a Regular Meeting on Tuesday, February 3, 2026 at 6:30 PM. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon's Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS 28TH DAY OF JANUARY, 2026.

ATTEST:



Joselynn Castillo, City Secretary

Time of Posting: 6:45 P.M.

ACCESSIBILITY STATEMENT

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager's Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.

Vendor Qualifications

Provide a written narrative corresponding to each of the items below:

1. Provide a company profile including length of time in business, number of full-time staff, and business locations.
2. Provide current reference information for at least three (3) current clients using the proposed software in its entirety.
3. Describe any awards or special professional recognition your firm has received.
4. Provide any additional experiences that would be relevant, including the number of years employees have worked in government.
5. Provide resumes for individuals who would work on this project. Teams with a diverse range of skills and experience will be considered advantageous.

Project Scope

The Project Scope, as may be modified through negotiation and/or by written addendum, will be made a part of the Agreement. Through this RFP, the Township specifically intends to procure the following:

The following modules must be included in the desired system:

- Financial Management
 - General Ledger
 - Journal Entry Approval Workflows
 - Journal Entry Auto-validation and error prevention
 - Additional Periods 13, 14, 15
 - Customizable transaction reports for easy inquiries
 - Accounts Payable
 - Bank Reconciliation
 - Requisitions with automated budget checks and auto-validation
 - Vendor Management
 - Digital attachments, like invoices and check copies
 - Digital invoice approval workflows
 - Full source-to-pay expenditure management
 - Accounts Receivable
 - Purchase Card Management
 - Budgeting
 - Capital
 - Workforce / Personnel
 - Operating
 - Online Budget Book Publication
 - Cash Receipts
 - Fixed Assets

- Utility Billing
 - Meter Reading
 - Account Management
 - Billing
 - Final Statement Creation
 - Online Portal
 - Work Orders
- Budgeting & Performance
 - Operating Budgets
 - Capital Planning
 - Workforce Planning
 - Budget Book Creation
- Procurement
 - Request Management
 - Solicitation Creation
 - Vendor Engagement / Vendor Portal
 - Evaluation & Award Management
 - Contract Management
- Community Development
 - Public Portal
 - Permitting & Licensing
 - Code Enforcement
 - Workflow & eSignature
- Asset Management
 - Work Orders
 - Request Intake
 - Risk Management
- Tax & Revenue Collection
 - Property Taxes
 - Real property
 - Personal Property
 - Lodging Tax
 - Sales Tax
 - Occupational/Payroll Tax
 - Gross Receipts & Net Profit Tax
 - Alcohol Tax & Licensing
 - Business Tax & Licensing
 - Cannabis Tax & Licensing
 - Sewer & Trash
 - Miscellaneous Billing
 - Other Tax & Revenue Types
 - Self-Service Public Portal
 - Accounts Receivable and Cash Receipting

- Reporting
 - Dashboards
 - Analysis
 - Transparency
 - Performance Measures
 - Community Feedback

Financial Management System - General Requirements

1. The system must be entirely cloud-based. No on-premise software solutions will be considered.
2. The system must be easy to use for non-financial user roles, and the interface should be simple to navigate.
3. Each application within the system must interact with the appropriate applications. There should be no need to re-enter data from one application to another system.
4. The system must be easy to use across all appropriate applications, including the ability for each end-user to be able to define their own custom navigation capabilities.
5. The system must include drill-down functionality from the General Ledger into appropriate subledgers, with the ability to upload and view attached documents of various file types digitally.
6. The system must have the ability to export data to Excel in a clean and easy-to-use format.
7. The software must include regular enhancements and updates without additional fees or interruptions.
8. The system must be able to have government-defined Chart of Accounts segments
9. The system must have digital journal entry approval workflows configurable by both source and user.
10. The system must support auto-validation of journal entries as they are created to catch errors before they are posted.
11. The system must provide a large library of standard reports in every module.
12. The system must allow for unlimited users at no additional cost.
13. The system must provide multi-year and historical reporting.

14. The system must provide easy access to dynamic, interactive reports and dashboards for self-service creation and analysis.
15. The system must have an integrated publishing and narrative reporting capability to present financial and non-financial information together with narrative context for easy consumption by electeds, executives, and the public.
16. The system must allow users to sign into applications from anywhere with an internet connection (i.e., remote capabilities).
17. The system must have flexible reporting capabilities to support the need to have easily auditable records.
18. The system must include account level authorization, data masking, journal import, and purchasing workflow.
19. The system must provide document storage to include scanning, uploading, and archiving in all modules.
20. The system must allow for the creation of security groups, where administrators can assign multiple people similar access through a simple process. The system must also allow users to be assigned to multiple groups to enable cross-support between departments, giving the administrator an unlimited number of security scenarios.
21. The system must provide pre-built, default security groups, simple "inquiry" access setup, and integrated general ledger (account) security.
22. The system must provide the ability to custom tailor group access, integration with all modules, and encrypted login information to provide users complete control.
23. The system must include a reporting platform that can also be integrated with the budgeting and permitting applications.
24. The system must provide the ability to import financial data from external applications (e.g., importing court payments into the General Ledger).
25. The system must support real-time budget checks for requisitions before a requisition is submitted
26. The systems must support digital auto-routing request approval workflows
27. The system must support any type of request, from purchase order requisitions, to sole-source exceptions, contract renewals, and any user-configured request

28. The system should be unified with Budgeting, Procurement, and Revenue Management.
29. The ERP should be able to expand with asset management and community development systems of record without needing additional vendor partners or unconnected software from the same vendor.
30. The ERP should offer additional optional services to assist with month-end, year-end, audit, and reconciliation processes staff augmentation
31. For Utility Billing, your ERP should offer the ability to do Interactive Voice Response (IVR) for automated customer contacting at scale.

Budgeting System - General Requirements

Company

- The proposed solution should demonstrate compliance with the SOC II Type 2 security certification.

Implementation and Support

- Proposers should have a dedicated technical support team available to assist users in the system. Please share your support channels and SLAs.
- Proposers should have a comprehensive implementation plan and statement of work that outlines clear responsibilities.
- Proposers should have dedicated implementation resources including a dedicated project manager.
- Proposers should offer a tailored phased implementation approach to the customer's specific budget calendar.
- Proposers should ideally include a Project Advisor, or executive team member, on implementations.

General Requirements

- The proposed solution will support budget preparation, budget monitoring, budget amendments, creation of financial reports for internal users, and visualize transactional data through one online portal for constituents.
- The proposed solution must natively understand, visualize, and make interactive the prospect's Chart of Accounts. The solution should give access to administrators to easily update the Chart of Accounts as needed without needing the vendor's assistance.
- The proposed solution must integrate with your financial system to bring in actuals data on a nightly basis and maintain up-to-date data.
- The proposed solution must be able to integrate with non-financial systems to bring in performance data on a nightly basis and maintain up-to-date performance data.
- The proposed solution should structure a workflow for receiving and approving budget requests that can be adjusted based on your process needs.

Operating Budget

- The proposed solution must offer collaborative budget preparation capabilities with robust reporting, visualization, and transparency components
- Budget preparation requires a solution that allows for collaborative budgeting, in which users can concurrently view, explore, and comment on proposed budgets.
- The proposed solution should offer robust data permission controls to allow specific departmental users or groups of users to view, edit, or create budget proposals that are only relevant to them.
- The proposed solution should offer robust data permission controls granting specific users the option to view, edit, or create positions that are only relevant to them.
- The proposed solution should be able to handle cost allocations across departments and programs

- The proposed solution should allow for narrative and documentation of decision-making, uploading supporting documents, and tracking changes to the budget.
- The proposed solution should allow you to customize justification fields and decision packages across different types of budget proposals and be able to report on and compare that information across proposals
- The proposed solution should make it easy to create and compare as many budget scenarios and as many multi-year forecasts as needed
- The proposed solution should support any kind of budgeting that is required of now or in the future, including but not limited to incremental budgeting, zero-based budgeting, program-based budgeting, priority-based budgeting, and biennial budgeting
- The proposed solution must enable distinct stages for budget creation, including a development stage, a review stage, and a finalized stage. In the development stage, all users can edit and make comments. In the review stage, only administrators can make edits and comments. In the finalized stage, edits and comments are not available.
- The proposed solution should have the ability to natively track budget spending against strategic initiatives built into the budget workflow
- The proposed solution should allow multiple users to collaborate on any aspect of the budget all at once, including working on the same line item

Capital Budgeting

- The proposed solution must offer collaborative capital budget preparation capabilities with robust reporting, visualization, and transparency components.
- The proposed solution should allow for collaborative capital budgeting, in which users can concurrently view, explore, and comment on capital proposals.
- The proposed solution should offer robust data permission controls to allow specific users or groups of users to view, edit, or create capital budget proposals that are only relevant to them.
- The proposed solution should allow for narrative and documentation of decision-making, uploading supporting documents, and tracking changes to the capital plan.
- The proposed solution should allow you to customize justification fields and decision packages across different types of capital proposals and be able to report on and compare that information across proposals
- The proposed solution should make it easy to create and compare as many capital budget scenarios and create as many multi-year forecasts as needed
- The proposed solution should support any kind of budgeting that is required of now or in the future, including but not limited to incremental budgeting, zero-based budgeting, program-based budgeting, priority-based budgeting, and biennial budgeting
- The proposed solution must enable distinct stages for budget creation, including a development stage, a review stage, and a finalized stage. In the development stage, all users can edit and make comments. In the review stage, only administrators can make edits and comments. In the finalized stage, edits and comments are not available.
- The proposed solution should have the ability to natively track budget spending against strategic initiatives built into the budget workflow

- The proposed solution should allow multiple users to collaborate on any aspect of the budget all at once, including working on the same line item
- The proposed solution's geospatial visualizations shall be capable of mapping the capital budget, provided geospatial data is included in the capital budget line items.

Personnel Budgeting

- The proposed solution should be able to provide references on the accuracy and ease of use of the personnel budgeting module given its criticality
- The proposed solution should have the ability to import employee information from [insert applicable system]
- The proposed solution should have automated and robust date-based budgeting to ensure a high level of accuracy for the needed personnel budget
- The proposed solution should be able to support multi-year personnel forecasting
- The proposed solution should make it easy to compare different personnel budget scenarios as in use for union negotiations
- The proposed solution must also be able to manage employee cost calculations and provide in-depth views into workforce cost drivers, providing scenario analysis based on position variables. This feature should be seamlessly integrated with the budgeting solution so users can request new employee positions for approval to be included in the annual budget.
- The proposed solution must enable personnel planning that is built to handle government-specific costs such as pensions, hazard pay, and step pay increases.
- The proposed solution must allow users to request new positions during budget season or mid-year, using accurate, updated costs.
- The proposed solution should allow for narrative and documentation of decision-making, uploading supporting documents and tracking changes to the budget.

Budget Publications

- The proposed solution should have the ability to support flexible budget publication templates.
- The proposed solution should be able to support customized branding and the design guidelines of the agency
- The proposed solution should be ADA-compliant and support accessibility in any language through a single click
- The proposed solution should support the ability to specify and control the reports and the data included in budget publications
- The data should update automatically based on changes made to the budget and new actuals data that comes in through integrations
- The proposed solution should also have the ability to produce the annual budget book in an online publication format and track views and interaction analytics of specific pages in the publication. Bidders should provide examples of other published budget books for review.
- The proposed solution should be able to collect feedback, priorities, and surveys from the community as part of the publication
- The proposed solution should have the ability to export the budget publication to PDF.

Strategic Initiatives, KPIs, and Performance Reporting

- The proposed solution must be able to integrate or import non-financial data to create performance and KPI reports
- The proposed solution must be able to create dashboards to centralize specific relevant information for decision-makers
- The proposed solution must have a strategic initiative functionality tied to the budgeting process where budget users can link an initiative to budget worksheets.
- The proposed solution must allow for strategic initiatives to be built in, enabling departmental budget proposal requests to be tied to overall strategic goals at the worksheet level. The strategic initiatives module must be built into the budgeting application
- In addition to expediting the prospect's budget process, the prospect seeks to purchase and implement a web-based financial and performance reporting tool.

Budget Monitoring / Performance Reporting with Dashboards & Reporting

- The proposed solution should allow for integrated data for up-to-date budget vs actuals reports
- The proposed solution should allow non-technical users to create reports and saved views without needing the vendor's support
- The proposed solution should also allow users to determine whether they would like to share reports externally, share the reports within the internal organization, or keep the reports purely private.
- The proposed solution must enable deep analysis of the budget by enabling robust, interactive visualizations with drill-down capabilities that can be generated on top of the budget.
- The proposed solution must be able to visualize additional types of data, including historical budget data, budget-to-actual data, non-financial data, geospatial data, and project trends for future fiscal years.
- The proposed solution shall also be capable of visualizing non-financial data, projecting budgetary trends, depicting "what-if" scenarios and forecasting, and allowing users to save configured views.
- The proposed solution must allow administrators to publish the budget to an integrated public-facing portal which allows constituents to interactively view and explore the published data. This must also include the ability to add any narrative, explanation, or contextual media (like maps and videos).
- The proposed solution should enable exporting of the data to spreadsheets and PDFs as needed
- The proposed solution should have multiple visualization formats to easily toggle between such as pie, bar, percentage, stacked, etc.
- The proposed solution should be able to visualize data in charts and tables by any variable, not just time.

Community Development System - General Requirements

1. Plan Application Tracking

- a. Provide on-line and reporting capabilities of all plan review activities from project submittal through permit issuance to project completion.

2. Permitting

- a. Monitor all building activity, issue a variety of permit types (building, mechanical, electrical, plumbing, right of way, residential alarm and sprinkler, commercial alarm and sprinkler, etc.), link to related records, account for all appropriate fees, and validate that contractors are licensed with the local and state governments.
- b. Ability to have some permits that require no additional administrative review following submission and payment to have the capability to be instantly/automatically approved.
- c. Notification functionality that would alert applicant and staff of the pending expiration of a permit.
- d. Ability to customize permit number formatting.
- e. Ability to flag a property or parcel with a “Stop Work” directive and double fees on designated properties.
- f. Ability to see an estimate of the fees that will be required for a permit prior to submission.

3. Inspection Tracking and Scheduling

- a. Allow automatic creation of specific inspection types based on permit applications.
- b. Track both routine and periodic inspections of buildings and property, and manage all building inspection scheduling activities.
- c. Allow online customer inspection requests and provide calendaring functionality for inspectors that allow them to easily create a daily schedule from inspection requests.
- d. Allow real time inspection results to be publicly available to all users including via email to permit holder.
- e. Provides ticklers for permits and inspections with no activity.
- f. Allows an inspector to see a map of their daily inspections.
- g. Permits should automatically close upon a successful final inspection.

4. Code Enforcement

- a. Allows for the monitoring of codes and management of violations associated with all building projects and property maintenance.
- b. Includes dating functionality that provides reminders for follow-up inspections or needed activities.
- c. Allows for the online submission of anonymous code enforcement complaints without prior registration as well as the generation of automated letters based on identified code violations.

5. License Management

- a. Provide the ability to issue, track, and renew multiple licenses in various categories for one business.
- b. Maintain historical information regarding relocation of businesses, ownership transfers, and change in the nature of the business.

6. Public Portal

- a. The online portal should allow for communication tracking with staff on status updates throughout the review and approval process and be able to integrate with payments and digital signature solutions to allow for an entirely online experience.
- b. Additionally, the configuration of the portal should be manageable for staff and not require programming to customize instructions and fields.

7. Mobility/In-Field Usage:

- a. View, schedule and modify inspections and record notes while in the field from laptops, iPads and tablet devices.
- b. Allow pictures to be easily attached to inspection reports.
- c. Ability to quickly access all contact details for the owner, applicant, contractor or complainant as well as attached plans.
- d. Retrieve data by searching any parameter, including permit #, contractor, address, etc.

8. All historical data including permits and contractor information must have the possibility of being migrated to the new system as part of implementation.

9. Integrate with our existing GIS data.

10. The system must be cloud-based and include deployment for mobile use. Additionally the system must provide continued operation of mobile activities if network connectivity is lost.

11. The new system must track all permits/activities through each stage of their process in a way that all staff can easily view pertinent data about a permit/activity.

12. Some permits/activities require review and approval by multiple departments and individuals. The tracking system must provide a simple process for granting and revoking approvals by these various disciplines at any stage up to the final approval.
13. The new system must provide a method for correcting a permit, license or approval that was issued or finalized.
14. The system must provide methods for the public to access selected data about permits/activities via the internet.
15. The system must provide an internet based method for the public to create designated simple permits. Although online payments may not be initially used, it is likely that it will be implemented in the future; therefore the ability to make payments on any permit/activity is highly desirable.
16. The proposal must discuss the system's potential for accommodating future technical advances in processing such as electronic plan submission and markup and live chat functions.
17. It is highly desirable if the system provides a method for interfacing with document management solutions.
18. The system must include standard reports including permit and inspection documents as well as detailed and summarized reports for permitting and other land use activities.
19. The system must provide a method to query data and create custom reports, pulling data from any field within the database. The system must also allow for those queries and reports to be saved for the individual user as well as other users.
20. A solution that will provide a high level of functionality with ease of use is desired. Consideration will be given to a well-designed and proven software system that has an excellent user experience, rich capabilities, and robust ad hoc reporting tools.

eProcurement System - General Requirements

1. Ability to configure flexible workflow approval sequences with automated audit trail, including the ability to have request data flow seamlessly into the solicitation process.
2. Supports a networked solicitation library and/or integrated AI-assisted scope/solicitation assembly tools.
3. Ability for staff to create solicitations for various types (RFP, RFQ, ITB, etc.) and maintain templates for future use.
4. Must include collaboration capabilities so that staff can work with internal departments to develop scope of work and solicitation requirements.
5. Ability to access a repository of scopes of work along with the ability to reuse and tailor scopes within the software.
6. Ability for staff to see the status of the solicitation development process to include changes made by other users and open action items to be completed.
7. Include comment ability to “tag” other users for collaboration purposes.
8. Ability to publish various solicitation types within the portal.
9. Include a vendor management module that is free of charge for vendors to sign up and respond to solicitation requests.
10. Ability for vendors to create a profile that can store information such as contacts, certifications, commodity codes, TIN/EIN, and other required information. Vendors should be able to securely maintain and update information as needed.
11. Automatic bid notifications sent to registered vendors.
12. Ability for vendors to view solicitation details without first having to register/create an account with the system.
13. Integrated calendar system for internal staff and vendors to track key dates. Tracking of attendance at public meetings like pre-bid meetings.
14. Interactive Q&A with respondents on a bid, so all vendors can track and see the Q&A.
15. Supports supplier self-service classification functionality with reporting dashboards.

16. Supports an approved vendor list, available to the public.
17. Contains features that assist in vendor outreach, e.g. vendor search by location and/or AI vendor search functionality.
18. Ability for internal users to assign vendor questions to internal departmental users and subject matter experts to respond to the vendor's questions.
19. Fully sealed-bid compliant with online bid openings fully supported.
20. Features for Evaluations and Awarding (including line item bidding and awarding).
21. Support for a variety of evaluation methodologies, including ranked scoring.
22. Features for contract management including syncing spend from the financial system to track spend on a project.
23. Ability to maintain a checklist feature for managing the contract negotiation and execution process.
24. Supports eSignature integration into contracts.
25. Supports functionality to unify all contract documents without leaving the software
26. Ability for vendors to upload documents throughout the life of the contract through the procurement portal.
27. Ability to integrate with a searchable database for available cooperative purchasing agreements.
28. Ability to display vendor past performance information submitted by multiple governments.
29. The proposed solution should demonstrate compliance with the SOC II Type 2 security certification.

Integrated Scope of Work Tools

30. Use AI to auto-generate initial scopes of work draft from the solicitation title and background.

Smart Template Management

31. Template admins can build reusable document components and push updates across all related templates and live projects.
32. Prevent conflicting edits with a check-in/check-out workflow for collaborative document management.

Collaborative Intake-to-Contract Workflow

- 33. Intake requests can capture draft scopes, pricing tables, and evaluation criteria, feeding them directly into solicitations.

Reverse Auction Capabilities

- 34. Supports sealed-bid Reverse Auctions, allowing vendors to bid live against each other with anonymized identities. Proxy bidding, minimum decrement settings, and clock extensions are supported.

Robust Evaluation Tools

- 35. Create distinct phases (e.g., technical vs. pricing) with pass/fail exclusions between rounds.
- 36. Evaluate vendors using ranked methodology in addition to point-based scoring.

Document Management & Public Access

- 37. When editing an open project, automatically flags and prepares addenda for release.
- 38. Agencies can selectively publish pricing, questionnaire responses, or full contracts via toggles.

Contract Lifecycle Management

- 39. Automate bi-directional checklists for contract onboarding, allowing vendors to submit documents that agencies can approve or request changes on.

Compliance & Auditability

- 40. Full Audit Trail: Includes change logs, sealed-bid controls, addenda confirmation tracking, and bid unsealing history.

Tax & Revenue Collection - General Requirements

General

How are your current tax and revenue systems supporting transparency and self-service for citizens?

Do your billing, filing, licensing and collections systems work together in a unified environment, or are they managed separately with disconnected tools?

How easy is it for your staff to generate real-time reports without relying on IT support?

Do your customers have access to a unified platform where they can view all their bills, filings, charges, receipts and history in one place?

Property Tax Management

Are your property tax billing, payments and accounts managed in a single cloud-based platform with workflows?

Can your residents view, understand, and pay their property tax bills and history from any device, at any time?

can you tie sewer, trash and stormwater to property tax bills.

Business Tax Management

Is your current tax & licensing system flexible enough to support complex, rate structures and processes without custom code or workarounds?

Do you offer applicants a modern, online portal for filings, payments and community interaction?

Miscellaneous Billing

Do you have a flexible system to bill for non-standard fees—like facility rentals or mowing services, etc.—without requiring custom development?

Administrative & Citizen Experience

How long does it take to update a fee schedule, create a new bill type, or launch a new revenue stream in your current system?

Are your current systems helping to reduce walk-in traffic, paper forms, and manual reconciliation efforts?

What feedback have you received from staff or residents regarding ease of use and accessibility of your tax and revenue tools?

1. The system must seamlessly integrate data across various revenue and tax modules, eliminating redundant data entry and ensuring data integrity.
2. The system must support unlimited users without additional licensing or user fees.
3. The system must offer configurable security roles and permissions, allowing administrators to assign appropriate levels of access and ensure data privacy and protection.
4. The system must offer robust reporting tools, including an extensive library of standard reports, and dynamic interactive dashboards.
5. Built-in data validation and error-checking to guarantee accuracy and compliance prior to posting transactions.
6. The system must provide capabilities for importing tax data from external sources, such as state-level reporting, third-party payment processors, or other agency systems.
7. The system must support real-time payment processing, batch processing, and reconciliation across multiple payment methods, including online payments, checks, ACH, credit/debit cards, and cash.
8. The system must offer integrated customer account management, including the ability to maintain customer data, tax histories, billing details, and correspondence records in one centralized location.
9. The system must offer capabilities for flexible and configurable tax rate management, calculation, adjustments, and exemptions.
10. The system should be unified with financial management, and permitting & licensing, and other relevant modules.
11. User-centric interface ensuring ease-of-use and rapid adoption, even among non-technical staff.

Asset Management System - General Requirements

1. Integrate natively to current standards of ArcGIS Online ESRI products and provide bi-directional edit capabilities directly to and from the Enterprise AGOL database.
2. Possess a solid customer base of county agencies in the State of Florida using the Vendor's software to manage Water and Wastewater assets and associated preventive maintenance, service requests and operations tasks.
3. Demonstrate reporting capabilities to support Capital Project/Maintenance Scenario Planning objectives.
4. Demonstrate successful experience implementing the proposed software in an enterprise ArcGIS Online environment.
5. Implementation, set up and training should be performed by the software vendor without requiring implementation services provided by third parties.
6. Functional, technical and implementation requirements stated within this RFP should be met by configuring the existing commercial off-the-shelf software. Any substantial new development required for the proposed solution to meet requirements should be clearly identified.
7. Allow County to maintain access to the data for report and query generation without the need for a programming specialist.
8. Provide solutions for user-friendly mobile technology for field crews working with limited connectivity.
9. Provide spatial capabilities through ESRI's ArcGIS Online platform to augment all facets of operations management activities, permitting constraints, budget utilization and risk mitigation.
10. Track specific assets, including the ability to track condition attributes, work and maintenance history, cost of maintaining the asset and asset lifecycle management.
11. Provide option(s) for mobile external (Resident) and internal request management integration.
12. Provide option(s) for on-going support and adaptation to changing business needs directly from the software developer.

Work Management Solution should provide the organization with the ability to:

1. Create and complete work associated to both assets and non-assets

2. Easily create, assign, prioritize, and complete work activities
3. Associate multiple requests and tasks to work orders
4. Project activities with their cost, to maximize the life of assets
5. Generate auto-notifications via email related to assigned and completed work

Asset Management Solution should provide the organization with the ability to:

1. Create and modify asset inventories and track asset attributes in ArcGIS Online geodatabase
2. Associate multiple asset types to single master assets such as road segment and/or flood facility
3. Assign performance curves to track asset condition, criticality, and useful life
4. Result inspection to update asset condition
5. Set up/configure preventative maintenance schedules on assets and trigger work based on asset condition, time, and usage
6. Create custom assets
7. Associate asset to requests, tasks, work order

Request Management – Citizen Reporting Solution should provide the ability to:

1. Intake location-based requests from citizens through website and mobile applications for Android and iOS devices
2. Validate requests against jurisdictional boundaries and provide rules-based request management for those outside of County responsibility areas
3. Identify/avoid duplicate or redundant requests

Capital Project and Maintenance Scenario Planning options should allow project/program managers to:

1. Create and modify work order/project with work plans and activities through built in forms and templates
2. View roll-up of work order activities for project/program level cost and progress tracking

3. Review costs versus completion status to monitor and manage project and/or program schedule, progress and budget
4. Track and report on budget projected versus actual expended by up to 100 funding sources defined in the cost accounting and management system
5. Generate real-time project/program status reporting that provide budget and completion status through built in forms and templates for:
 - a. Funding source (general fund, tax revenue, development impact area/restricted fee revenue, cooperative agreement funds from other jurisdictions, funds restricted to flood control zones, etc.
 - b. Polygon area (Supervisory district, unincorporated community, maintenance yard, flood control zone, environmental permit boundary, etc.)
 - c. Asset (paved road, unpaved road, bridge, flood control facility)
6. Monitor overall five-year capital improvement project budget utilization and status by funding source, phase and/or milestone.

Customizable in-app help and training should have the ability to:

1. Measure and track engagement with analytic tools. Analytic tools should help measure average daily time spent in the application, days each user is active, number of events or actions a user has performed, usage trends and more. All measurements should be configurable by user specified date ranges.

Implementation

Outline all project phases including a description of tasks performed and length of time to complete each task. Clearly define the responsibilities for the Township during each phase of the project.

1. Implementation must be conducted in-house by the vendor's team without outsourcing any portion of the work to third-party entities or subcontractors
2. Project team leaders-- names of individuals who would be overseeing this project, including a description of experience.
3. Describe the discovery process including how you will collect information.
4. Describe the data conversion process and if there are dedicated personnel assigned to this process. All historical data including permits and contractor information must be migrated to the new system as part of implementation.
5. Identify all training included in the project cost. If there is a training cost not included in the project phases, it must be specifically identified. Also address any recommended training and associated prices.
6. Describe any mechanisms put in place to effectively prevent change orders and scope creep, ensuring project stability and successful delivery
7. Provide any additional information about your organization that you feel is relevant to the decision-making process.

Technology

Provide a narrative corresponding to each of the Technology items below:

1. The SaaS application must be multi-tenant and provide ongoing updates and feature enhancements.
2. For hosting services, identify whether it is a dedicated or shared server and any server redundancy.
3. Describe redundancy and scalability to avoid unexpected outages.
4. Describe the disaster recovery plan while maintaining high availability.
5. Describe any interfaces already built to other software or services.
6. Describe data conversion capabilities and requirements.

Support and Maintenance

Provide a narrative corresponding to each of the Technology items below:

1. Provides live trainings and webinars for new features
2. Create an unlimited set of custom guides, on-boarding files, tutorials and content specific to the agency.
3. Provides self-paced on-demand courses and videos at no additional cost
4. Describe availability of robust self-service documentation. How will you support the training of new Township employees on the system?
5. Access to a dedicated customer success manager.
6. Provide access to live chat/phone/email support from 7:00 AM to 7:00 PM PST. Provide response to high-priority issues within two (2) calendar hours.
7. Describe software updates and site maintenance activities including the number of updates typically provided each year.
8. Provide access to 24/7 portal to provide product feedback

Schedule

Provide a schedule to accomplish the scope outlined, including items addressed in the Implementation Section of this RFP.

Cost

Provide a cost proposal to accomplish the scope outlined. The cost must encompass all design, production, and any software acquisitions necessary for development and maintenance of the Permitting and Inspection solution. Specifically identify the following:

1. List of one-time costs and fees. Itemize where possible. This list should be detailed in listing and describing services and the corresponding fees.
2. List any recurring costs or fees and again be as detailed as possible.

Proposal Submittal Guidelines and Requirements

Your proposal must be received by XXXXXX. Submit one (1) priced proposal and one (1) non-priced proposal. Proposals must be submitted no later than XXXXX @ XXXXXXXXX to be considered responsive. Late proposals will not be accepted.

A priced proposal must be submitted via email to XXXXX.

The Priced Proposal MUST contain the following:

1. Costs in accordance with Section XXXX of this proposal
2. Bid Pricing Sheet, signed by Proposer (a person or persons authorized to bind the company)
3. Certificate of Non-collusion.

Proposals shall be sent to: [Provide proposal delivery details]

All Proposals must contain the following, and any proposal which does not contain all required items may be deemed as non-responsive:

1. Vendor Qualification narrative
2. Implementation narrative
3. Technology narrative in accordance with Section XXXX of this RFP
4. Support and Maintenance narrative
5. Project schedule in accordance
6. Bidder Reference Form
7. Bid Pricing Sheet

All proposals will remain in effect for a minimum period of sixty (60) calendar days after receipt of proposals.

The price you quote shall be inclusive. If your price excludes certain fees or charges, you must provide a detailed list of excluded fees with a complete explanation of the nature of those fees.

If the execution of work to be performed by your company requires the hiring of sub-contractors, you must clearly state this in your proposal. Sub-contractors must be identified and the work they will perform must be defined. In your proposal provide the name, address and FEIN of each subcontractor

The Township will not refuse a proposal based upon the use of sub-contractors; however we retain the right to refuse the subcontractors you have selected.

Provisions of this RFQ and the contents of the successful responses are considered available for inclusion in the final contractual obligations.

Selection Criteria

Proposals will be reviewed and evaluated by the Township. The Township will evaluate the qualifications, references as well as the pricing to determine the most qualified vendor.

Advantageous proposals will be evaluated based on the bidder's ability to deliver the following:

1. The ability to provide and implement an integrated Permitting, Licensing, Code Enforcement and Plan Review System that meets the requirements as described in this RFP with minimal customizations. Overall feedback from customer references on vendor's project implementation, performance, reliability, service level and training plan
2. Ease of use for Staff
3. Township "Control" of the system, without the need for consultants or professional services work from vendor organization.
4. A modern system interface that will be easy to support and flexible to accommodate new technologies and future workflow and process changes with the Township
5. Quality and completeness of the proposal

Rule for Award

The contract will be awarded to the responsive and responsible bidder offering the most advantageous proposal, based on criteria described in Section x., Selection Criteria, and price.

The Township reserves the right to waive any informality or nonconformity with the submission requirements if it is deemed in the best interest of the Township.

The Township reserves the right, in its sole discretion, to determine the completeness or compliance of any proposals, the eligibility or qualification of any application, to reject at any time any or all proposals, to withdraw the RFP, and to negotiate with one or more applicants.

Attachment A
System Requirements

A “No” response, a failure to respond, or a failure to meet any of the following Quality Requirements will result in a rejection of your bid. **Mark YES or NO for each of the following Requirements.**

Company Requirements		
	YES	NO
Offeror must be U.S.-based and have at least one-thousand (1,000) current government customers.		
Offeror must provide three (3) references of current government customers also using the proposed solution.		
Offeror must offer the full suite of products without the need for additional technology partners.		
Offeror must employ individuals with former government experience to provide support for the solution.		
Offerors must provide solutions that are built for government, not repurposed or customized to fit government needs.		
Offeror must provide ongoing software updates, enhancements, and releases at no additional charge.		
General System Requirements		
	YES	NO
The system must be entirely cloud-based.		
The system must contain robust reporting, visualization, and transparency components.		
The system must integrate with applications for budgeting and permitting.		
The following modules must be included in the system:		
General Ledger		
Accounts Payable		
Accounts Receivable		
Cash Receipts		
Bank Reconciliation		
Fixed Assets		
Purchasing		
The system must be GASB-compliant and must provide a solution for GASB 87.		
Vendor must provide regular enhancements and updates without additional costs or interruptions.		
The system must provide automated interfacing from 3rd party applications like court and web apps.		
The system must provide the ability for the scanning of supporting documents into all modules.		
The system must provide a large library of standard reports in every module.		
The system must not be restricted to the number of end users.		
The system must allow users to sign into applications from anywhere with an internet connection.		
The system must have a flexible chart of accounts structure and reporting capabilities to		

support the need to have easily auditable records.		
The system must include account level authorization, data masking, journal import, and purchasing workflow.		
The system must provide document management to include scanning, uploading, and archiving in all modules.		
The system must allow for the creation of security groups, where administrators can assign multiple people similar access through a simple process.		
The system must allow users to be assigned to multiple groups to enable cross-support between departments, giving the administrator an unlimited number of security scenarios.		
The system must provide pre-built, default security groups, simple “inquiry” access setup, and integrated general ledger (account) security.		
The system must provide the ability to custom tailor group access, integration with all modules, and encrypted login information to provide users complete control.		
Financial Management Requirements		
	YES	NO
The system must provide complete integration of all modules into the General Ledger, so that all financial data is accurately and efficiently captured from the source without further manual entry.		
The system must be easy to use and navigate such as end users can create their own navigation menu path using drag and drop functionality		
The system must provide document scanning, uploading, and archiving.		
The system must provide unlimited historical data available online.		
The system must be easy to use and navigate, allow end users to right click on a journal entry in the Ledger and be able to see the details of Accounts Payable, including invoice, vendor history and purchase order detail.		
The system must provide the ability to perform additional period processing.		
The system must provide flexible fiscal year processing.		
The system must provide the ability to implement pooled cash or Due to / Due from accounting.		
Encumbrance accounting must be supported in the Accounts Payable module.		
The system must enable vendor payment through ACH, electronic transfer, checks, and bank specific methods.		
The system must include purchase order processing.		
The system must allow for the generation of IRS 1099's with all form types.		
The system must allow for invoice digital archiving to eliminate the storage of paper invoices.		
The system must include an Accounts Receivable module which must provide the ability to bill for all services (other than utility billing).		
The system must include an Accounts Receivable module which must include capabilities for email billing and online payments.		
The system must include a Fixed Assets module to provide for the physical and financial tracking of all physical assets. The system must allow for Assets to be automatically placed		

into the records immediately after purchase through the direct integration with the Accounts Payable module.		
The Fixed Assets module must be able to calculate depreciation based on built-in IRS formulas and tables to meet GASB34 requirements.		
The Fixed Assets module must have the ability to print scannable barcode labels to expedite asset inventory.		
The Fixed Assets module must be able to execute transfers and disposals, produce gain/loss, and track transfer activity for the life of the asset.		
The Fixed Assets module must interface with handheld asset inventory devices.		
The system must include a Purchase Cards module that has the ability to interface with all major credit card companies and any bank, allowing a full range of paperless purchasing, purchase card transactions, and purchasing management. The module must be fully integrated with fixed assets, accounts payable and purchase orders.		
The Purchase Cards module must include the ability to make purchases without the need for handling individual invoices.		
Expenses entered into the Purchase Cards module must be seamlessly updated in Accounts Payable without the need to re enter each invoice.		
The Purchase Cards module must allow for document scanning or uploading receipts to process each transaction paperlessly.		
The system must include a Requisitions module to allow users to request the purchase of an item or service.		
The Requisitions module must be fully integrated with the Accounts Payable module, with a sophisticated approval process where the approved requisition seamlessly becomes a purchase order to be processed along with an invoice.		
The Requisitions module must provide automatic email status notifications.		
Financial Analysis, Visualization, and Reporting Requirements		
	YES	NO
The system must be capable of reporting, at a minimum:		
Revenue/Expenditure Imbalance		
Interfund Operating Transfers		
Statement of Capital Expenditures		
Major revenue sources, such as real estate, earned income, and local services		
Debt Statement		
Employer Paid Benefits & Withholding Items		
Employee Compensation		
The system must natively understand and parse multi-fund accounting.		
The system must create interactive web-based reports with click-through drill-down abilities.		
The system must be capable of importing local communities' accounting data through excel/csv file format.		
The system must enable the ability to publish reports on the public internet or keep reports private to the organization, or private to an individual.		

The system must possess a Chart of Accounts editor that allows the system to reorganize, roll-up, and retitle the Chart of Accounts at the City's discretion.		
The system must enable the ability to save certain views for presentations or to come back to the views at a later time.		
The system must enable annotations on visualizations to add additional context.		
The system must enable users to filter data by fund, department, category, or any level present in the City's Chart of Account.		
The system must allow the presentation to display Chart of Account elements beyond just fund, department and account type (such as program, activity, object, etc.).		
The system must be capable of uploading budget data with as many years as desired by the City.		
The system must integrate financial and non-financial data for analysis.		
The system must be capable of viewing data in different graphical formats, including a line graph, bar graph, stacked line graph, percentage stacked line graph, trend line, pie chart, and as a table.		
The system must display information for multiple departments, divisions, funds, or financial categories simultaneously on the same graph.		
The system must be capable of viewing and comparing revenue and expense trends simultaneously on the same graph, for any level in the data within the platform.		
The system must be able to compare current year spending trends to budget and to historical spending trends.		
The system must automatically calculate variance between current spending trends and prorated budget numbers.		
The system must link actual expense and revenue summary reports to the transactions that make up those reports in the same web page, for easy access, view and toggling.		
The system must be capable of searching, sorting, and aggregating transactions by any field type and automatically running new visualizations based on the subset of data dictated by the search.		
The system must have the ability to share reports directly from the interface with individual users by email and/or publish to social media.		
The system must possess a report dashboard that allows the City to view all reports on the platform and set permissions to specific internal individuals and control which reports are available to the public at large.		
The system must enable the creation of unlimited dashboards and tiles based on data uploaded to the platform.		
The system must enable the creation of targets for financial and non-financial data to monitor progress.		
The system must offer dashboards compatible with responsive design features.		
The system must offer highly customizable dashboards, such as the ability to rearrange dashboard tiles, customize titles and descriptions, and select visualization types.		
The system must offer the ability for users to drill directly into the source data of a dashboard's visualization.		
The system must be able to parse and visualize data by fund, department, or expense type.		
The system must be able to visualize data in the following formats: pie graph, line		

graph, stacked line graph, bar graph, and percentage graph.		
The system must be capable of housing and visualizing additional types of data, including non-financial and geospatial data.		
The system must enable interactive budget-to-actual reporting with drill-down capabilities through a GUI.		
The system must enable transaction-level reporting capabilities to track expenditures within departments and programs, with multiple methods of searching, aggregating, and sorting the data, including one-click searches by vendor name.		
The system must be able to report on all data within the financial system, budgeting application, and permitting application.		
Budgeting Requirements		
	YES	NO
The solution must allow for collaborative budgeting, in which users can concurrently view, explore, and comment on proposed budgets.		
The solution must enable distinct stages for budget creation, including a development stage, a review stage, and a finalized stage. In the development stage, all users can edit and make comments. In the review stage, only administrators can make edits and comments. In the finalized stage, edits and comments are not available.		
The solution must allow administrators to invite users to collaborate on the budget.		
The solution must allow [InsertGovernmentType] to plan for the workforce by having integrated workforce costs shown in the budget .		
The solution must allow administrators to limit collaboration invitations to specific portions of the Chart of Accounts.		
The solution must allow users to submit proposals to the budget software administrator.		
The solution must allow users to click on a line-item and view the proposal from which the line-item arose.		
The solution must allow users to base a budget off any past budget loaded into the system.		
The solution must allow users to attach files to their budget requests.		
The solution must allow users to comment on budget proposals.		
The solution must allow historical budgets or actuals to be displayed side-to-side for the user during budget development for easy comparison to prior years.		
The solution must come packaged with a reporting solution which allows for visualizations to be created on top of budget data.		
The visualizations must be interactive and have click-through drill-down capabilities.		
The solution must be able to parse and visualize data by fund, department, or expense type.		
The solution must be able to visualize data in the following formats: pie graph, line graph, stacked line graph, bar graph, and percentage graph.		
The solution must allow for proposed or approved budgets to be pushed onto the solution's integrated public facing transparency site.		
The solution must be capable of housing and visualizing additional types of data, including non-financial and geospatial data.		

The solution's geospatial visualizations shall be capable of mapping the capital budget, provided geospatial data is included in the capital budget line-items.		
The solution must enable interactive budget-to-actual reporting with drill-down capabilities through a GUI.		
The solution must allow users to enter budgeted amounts for one or multiple forward-looking years.		
The solution must allow users to compare their budget against other governments' budgets across the nation.		
The solution must enable workforce planning that is built to handle government-specific costs such as pensions, hazard pay, and step pay increases.		
The solution must calculate the fully burdened labor costs of your individual employees or of your overall workforce.		
The solution must improve budget accuracy and save time by connecting dynamic workforce plans to budget requests.		
The solution must allow users to make changes to position lists and centrally modify personnel cost drivers to inform negotiations and budget decisions.		
The solution must allow users to request new positions during budget season or mid-year, using accurate, updated costs.		
The solution must allow users to review and adjust the existing personnel salary and benefit calculations with version control and the ability to manage projections for multiple funds and pay plans.		
The solution must allow users to add proposed hires for department heads with just a name, title, and salary. Functionality should include benefits to be picked from drop downs and the associated costs calculated dynamically in the proposal template.		
The solution must have the ability to attach assets and internal rates to positions / divisions and integrate with asset management software. Cost elements should be developed for each type of personnel driven asset. The solution must allow for all data to be exportable and be used for updating other systems with authorized costs.		
The solution must allow users to make individual or global changes once and apply to all or a subset of employees.		
The solution must be capable of visually drilling down through budget proposals to specific line-item changes.		
The solution must enable transaction-level reporting capabilities to track expenditures within departments and programs, with multiple methods of searching, aggregating, and sorting the data, including one-click searches by vendor name.		
The solution must possess a comprehensive audit trail for any changes or modifications made during the budget development phase.		
The solution must possess automated notifications and status reminders to help keep collaborators on schedule.		
The solution must offer a web-based platform that allows the [InsertGovernmentType] to create documents like the Budget Book, Single Audit, Strategic Plans, and various reports.		
The solution must allow both budget office & department users to easily fill out and evaluate budget requests & performance, create their own reports and add narrative context.		
The solution must allow users to request new positions during budget season or mid-year, using accurate, updated costs.		

The solution must allow for strategic initiatives to be built in, enabling departmental budget proposal requests to be tied to overall strategic goals.		
Permitting Requirements		
	YES	NO
Must be compatible with all modern web browsers (Internet Explorer, Edge, Firefox, Chrome, Safari, etc...).		
Administrators must be able to configure role- based permissions and individual user permissions.		
Must include Unlimited User Licenses and Unlimited Forms per Department		
Users can save their own search parameters.		
Ability to support unlimited City users in administration area.		
Application administrators can create and configure new items (forms, workflows, fees) without vendor assistance.		
Multiple users can edit permit or inspection information.		
Automatic email notification to users when assigned activities have been updated or new tasks have been assigned to them.		
Ability to create, assign, and maintain approval and fee adjustment group membership.		
Field auditing for all fields.		
Provide a configurable, flexible workflow management system to automate business processes performed by each work group.		
Place warnings, holds, and restrictions on a record based on such things as a suspended builder's license or an unpaid bill.		
View and link to all related records (inspections, fees, associated permits) by property.		
Ability to enter notes for each workflow step.		
Automatic assignment of permits, code violations, and complaints types to appropriate work groups.		
Form fields can be made mandatory.		
Fields can be selectively hidden/shown.		
Drop-down field values can be customized.		
System must be able to accurately calculate all necessary fees for permits and licenses.		
System must manage user- level permissions for adjusting and/or waiving fees based on individual permit and license type.		
System can be used with a cashiering solution.		
ODBC connection to database can be made available for more advanced reporting and dashboarding.		
Conditional workflow steps.		
Conditional display of labels and fields on output placard documents.		

PCI compliant payment processing with ability to process credit cards and ACH transactions.		
Bottomless storage for file attachments.		
Ability to search by city-defined custom fields.		
Ability to customize the record numbering system for each permit of license type.		
System provides integrated in-person point-of-sale credit card hardware.		
Provide the ability to track and search any type of permit and to add additional permit types as needed.		
Ability to specify parcel-based addresses and ranged addresses to a permit type.		
Ability to duplicate applicants and address information from one type of permit to another.		
Automatically calculate accurate permit fees based on our fee schedule and ensure fees are collected.		
Provide interactive permit application ability to the public.		
Able to attach associated documentation to a record (images, PDF's, etc...)		
Place warnings, holds, and restrictions on a record based on such things as a suspended builder's license or an unpaid bill.		
Restrict the issuance of permits for certain parcels based on parcel ID or address (e.g. certain permits require Historical Commission approval.)		
Changes to permit details will result in recalculated fees.		
Integration with Bluebeam ePlan Review software.		
For duration-based permits, allow the entry of a projected end date, calculation of additional fees associated with the extension and automation of extension process upon approval and/or payment of associated fees.		
Automatic inspections and reviews are created based on permit type.		
Supports unlimited user- defined permit types and unique permit numbers		
Link multiple permits and plans to a single master project.		
Inspections Requirements		
	YES	NO
Have a work center where Inspectors can view all of the inspections assigned to them and act on those inspections from this area.		
Ability to quickly reassign a group of inspections to a new Inspector.		
Allow for different check- lists for each inspection type.		
Ability to insert a re- inspection fee and create a re-inspection task based on the failed status of an inspection.		
Ability to insert a re-inspection fee and create a re-inspection task based on the failed status of an inspection.		
Inspections can be created in sequence or in parallel.		

Common Industry Standard Qualifications Questions Document

Ability to view a centralized work calendar for all inspectors.		
Ability to use GIS information to automatically assign an inspection to a default inspector based on a geographic area.		
Ability to change the status codes of an inspection to our agency's terminology.		
Ability to automatically optimize inspector routes to minimize distance.		
Ability to require previous inspections to occur before allowing for subsequent inspections to be added.		
Code Enforcement Requirements		
	YES	NO
Allow multiple violations to be added to a single case while tracking each resolution and status individually.		
When a violation is added, the code text is automatically inserted.		
Track follow-up dates to ensure the issue is resolved.		
View/add restrictions to the parcel when a case is created so that permits can be flagged as having active code violations.		
Able to attach images/documents to a case.		
Automatically assign a case to a default officer based on case type.		
Ability to duplicate part or all of the data from one case record to another.		
Ability to create code violation cases related to permit inspections in the field.		
Print images associated with the case into a letter.		
Real-time link to ArcSDE and ArcGIS Online		
Create GIS maps that display queried data (i.e. displaying code violations in a map)		
Email map as an attachment.		
View detailed parcel information from GIS.		
Spatial queries to identify parcels as being in a conservation district, historic district, etc...		
Click on parcel to show all permits, inspections and code violations.		

Why the Public Service Platform?

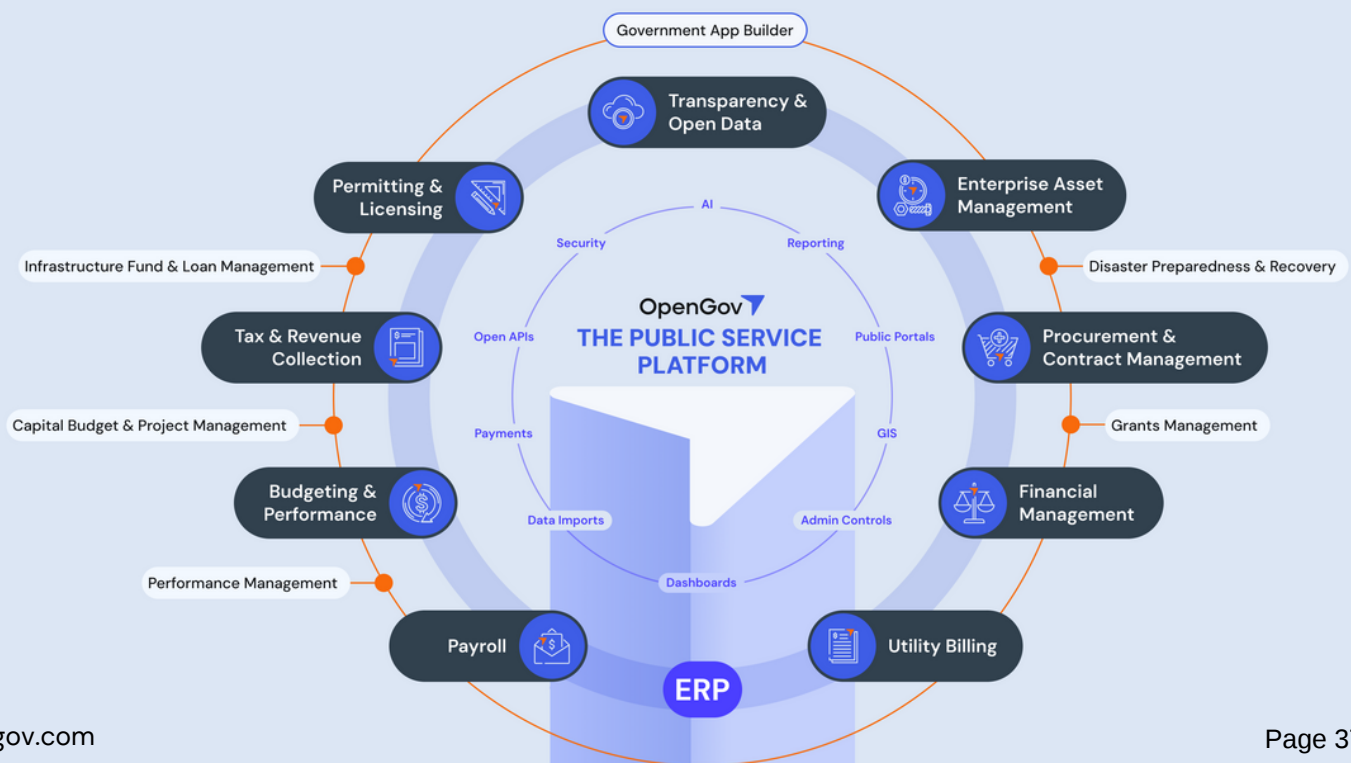
Essential Benefits of AI & ERP Solutions for Local Government

Governments everywhere are being asked to deliver more with fewer resources, higher stakes, and growing expectations from both staff and residents. But legacy systems and manual processes weren't built for this moment. OpenGov was.

We deliver AI-enabled, cloud software built exclusively for the public sector, so governments can move faster, serve smarter, and lead with confidence. Modernization isn't just an upgrade to your software. It's a decision to move beyond broken systems and towards high-performance governance.

Essential Benefits of AI & ERP Solutions for Local Government

- ✓ Operate Efficiently**
 Modern government work is collaborative. Intuitive software empowers all users for success.
- ✓ Improve Resident Experience**
 Digital services map to the expectations of community members and improve satisfaction.
- ✓ Strengthen Public Trust**
 Better decisions and alignment come from common, shared, accurate information.
- ✓ Adapt to Change**
 Users have the ability to update data and make changes on the fly, ensuring accuracy across workflows.



All Platforms aren't Created Equal

Most software providers are packaging legacy software as “cloud-based” because they’re delivered over a network. Same software with different packaging. These systems typically aren’t designed for 21st-century government. Modern government cloud software should have these characteristics:

Anywhere, Any Device

Nothing to install—only a browser required

Continuous Enhancement

Rapid innovation driven by customer feedback

Intuitive User Interfaces

Eliminate the nuances and complexities that only “power users” can understand

World-Class Security and Infrastructure

Built on leading cloud infrastructure from AWS and SOC2 (Type 2) Certified (more info on the AICPA’s SOC2 control framework [here](#))

Fast and Configurable

Get up and running quickly, providing value when you need it. OpenGov empowers users to make changes themselves, saving time, money, and the need for dependency

Cloud-First, Future-Proofed

Always up-to-date with no effort from your government. Avoid huge disruptions that on-premise software risks

Implementation You Can Count On

With 10,000+ successful software implementations for U.S. local governments, we know that there’s no such thing as one-size-fits-all. Our professional services team designs a project plan specific to your organization before you even sign a contract, giving you a preview of the plan ahead. The result is meeting the day-to-day and strategic needs of your organization from Day 1: faster time-to-value, increased efficiency, and an accelerated path to success. We go the extra mile so you can be excited, effective, and confident at launch.

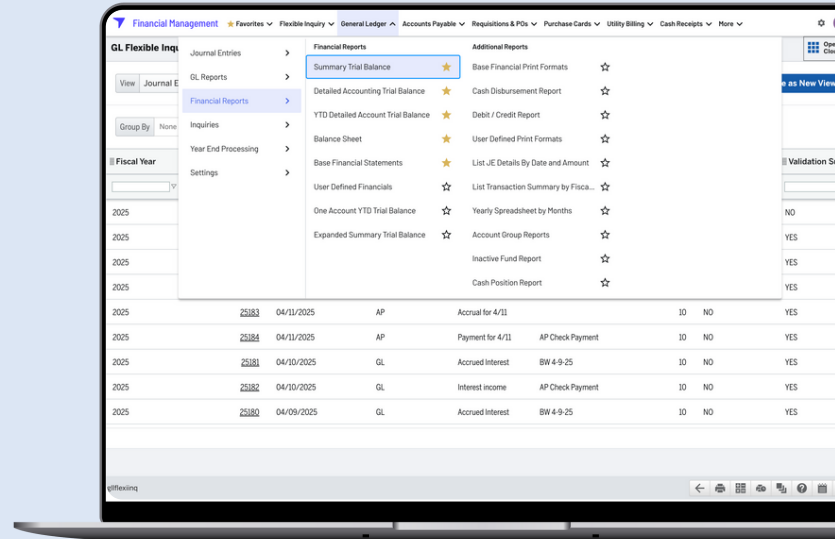
About OpenGov

OpenGov is the leader in AI and ERP solutions for local and state governments in the U.S. 2,000 cities, counties, state agencies, school districts, and special districts rely on the OpenGov Public Service Platform to operate efficiently, adapt to change, and strengthen the public trust. Category-leading products include enterprise asset management, permitting and licensing, procurement and contract management, accounting and budgeting, billing and revenue management, and transparency and open data. These solutions come together in the OpenGov ERP, allowing public sector organizations to focus on priorities and deliver maximum ROI with every dollar and decision in sync.

Learn about OpenGov’s mission to power more effective and accountable government and the vision of high-performance government for every community at [OpenGov.com](https://opengov.com).

Financial Management

The cloud-native ERP built for the way local government works



High-Performance Government Requires Modern Financial Management

Effective and accountable financial management is the bedrock of public service and trust. It allows your agency to be more financially strategic, responsive, resilient, and efficient. OpenGov Financial Management unifies fund accounting across mission-critical workflows to connect finance with the work it funds.

Empower Your Community's Future with Fund Accounting That Fits the Job

With OpenGov Financial Management is the ERP that connects to the core systems your teams use, so your financial data fuels every part of your operation, not just the books. It doesn't just track dollars, but it connects your entire organization.

- A centralized, single source of truth for financial data and documentation
- Multi-fund, multi-year accounting with automatic rollovers
- Journal validations and workflow-driven approvals
- Real-time reports across funds, programs, and departments
- Integrated general ledger, AP/AR, and cash management

Power Your Mission-Critical Processes

General Ledger

An easy-to-use system-of-record, tightly integrated to track and analyze transactions. Automate journal entry creation and approvals from all sub-ledgers.

Accounts Payable

Modern spend management with auto-routing approvals for Requisitions, POs, and invoices, vendor management, Purchase Cards, and Bank Reconciliation.

Accounts Receivable

Track and manage receivables and cash, maintain a centralized customer file, and offer multiple payment options to more efficiently manage your revenue accounting.

Fixed Assets

Automated asset depreciation calculations, history, reporting, and scheduled replacement reports for both capital and non-capital assets, designed to save you time.

Digital Documentation

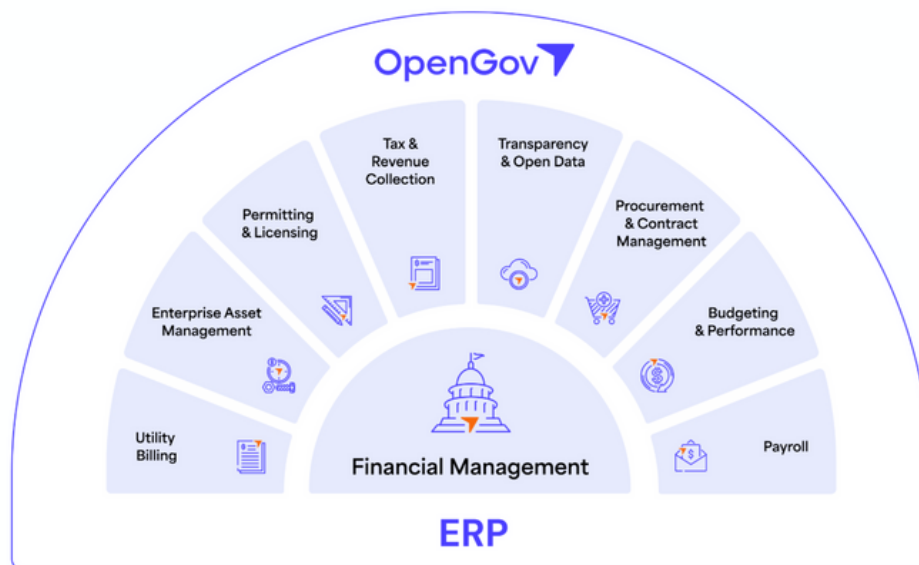
Your days of hunting for old papers are over. Scan and attach digital documentation that can be drilled into and accessed in every relevant workflow and investigation.

Reporting and Inquiries

Out-of-the-box quick financial operational reports and flexible financial inquiries for custom analysis to empower data-driven decisions across your agency.

Expanded Power of Your OpenGov ERP

By linking OpenGov Financial management to the people, plans, and processes it supports, the system ensures that budgets, operations, and outcomes move together. Finance doesn't operate in a silo, and neither should your systems.



Ready to Begin Your Journey?

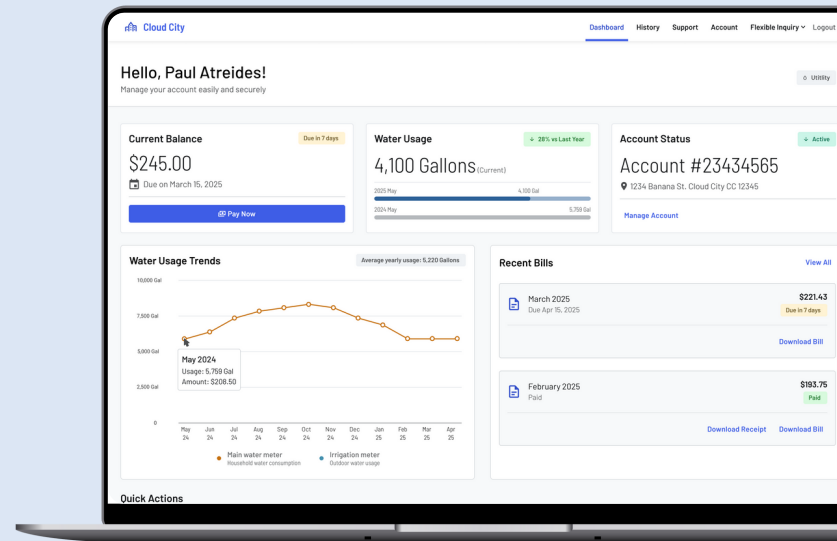
Visit www.opengov.com/products/tax-and-revenue to request a demo today.

opengov.com | (650) 336-7167 | contact@opengov.com



Utility Billing

Comprehensive Utility Management For Water, Sewer & Trash.



Deliver Accurate Bills, On-Time Collections, and Better Resident Services

OpenGov Utility Billing helps local governments automate billing and payments for water, sewer, and trash. Designed for public-sector needs, it makes managing complex rates and workflows, powerful integrations, and customer accounts straightforward—so agencies can collect revenue accurately, on-time and provide residents with clear, easy-to-understand bills.



Water



Sewer



Trash

When Old Systems Slow You Down

Many local governments still juggle spreadsheets, manual calculations, outdated legacy systems, or disconnected software. This leads to billing errors, late payments, and frustrated residents needing further clarity. Without real-time data, staff struggle to keep up and cash flow suffers as a result.

A Modern Solution That Works for You

You need software that adapts to your community's rules and billing cycles. One that's easy for staff and residents to use. A system that connects with your financial software, work order management, and supports multiple utilities with flexible rates. OpenGov Utility Billing delivers all of that—without complicated setups or IT headaches.

The OpenGov Advantage

Our platform automates your entire billing process—from meter reading to payment collection—while giving residents self-service access to their accounts. It integrates seamlessly with your existing systems, keeping workflows smooth and data accurate. Staff gain real-time dashboards and full audit trails to manage revenue with confidence.

Account Management

Manage the entire customer lifecycle—from setup and meter tracking to billing and payment history—in one system.

Automated Billing

Generate accurate, timely invoices efficiently to reduce errors and speed up revenue collection.

Flexible Rates

Easily handle complex rate structures and diverse pricing models for all utility service types.

System Integration

Seamlessly connect with ERP, GIS, and a work order system to keep data consistent and workflows smooth.

Self-Service Portal

Give residents 24/7 online access to view utility usage, bills, pay, and manage accounts anytime.

Real-Time Reporting

Get instant analytics and reports to track billing, usage, and financial performance.

Why Governments Choose OpenGov Utility Billing

OpenGov blends deep government expertise with powerful technology to modernize utility billing—helping agencies launch fast, stay compliant, collect revenue on time, and improve resident satisfaction.

Precision You Can Count On

- Automated meter reading eliminates manual data entry errors.
- Real-time account updates ensure billing accuracy every cycle.
- Reliable data improves forecasting and financial reporting.

Billing That Fits Your Community

- Supports complex, customizable rate structures for all utility types.
- Flexible billing cycles accommodate seasonal and tiered pricing.
- Easy adjustments let your team respond quickly to policy changes.

Connected Payments, Workflows & Data

- Multiple payment options—online, mobile, and in-person—to make paying easy for residents.
- Deep integration with financial systems ensures accurate posting and connected reconciliation.
- Tie work orders and GIS data directly to billing for precise tracking and improved operational efficiency.

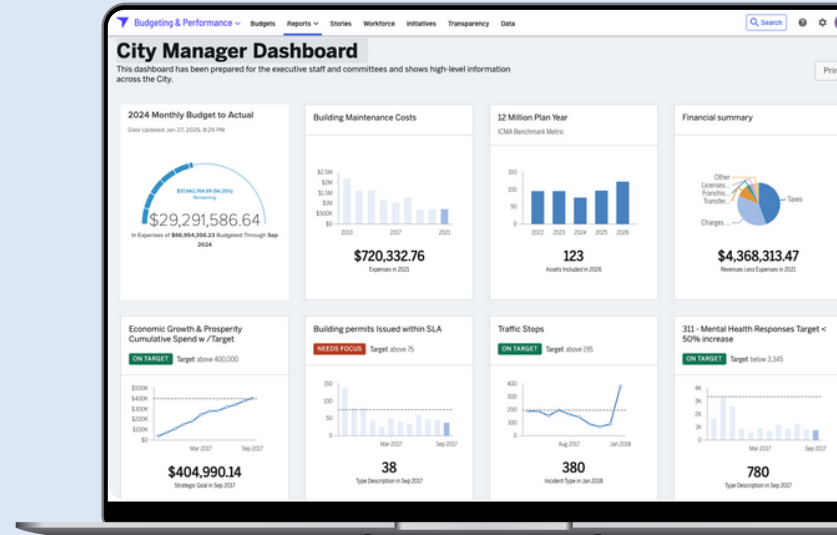
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Category-leading products include enterprise asset management, procurement and contract management, accounting and budgeting, billing and revenue management, permitting and licensing, and transparency and open data. These solutions come together in the OpenGov ERP, allowing public sector organizations to focus on priorities and deliver maximum ROI—with every dollar and decision in sync. Learn more at [OpenGov.com](https://opengov.com).

Budgeting & Performance

Year-Round Budget and Performance Management



Modern Budgeting & Performance Management That Makes Your ERP Smarter

Budgeting is the most important thing a government does to deliver services to its community. Performance management is the key to connecting those budget dollars to real outcomes. Right now, the gap between the public's expectations and what governments can provide is widening. You cannot begin to close that gap without a modern end-to-end collaborative budget and performance solution. OpenGov's Budgeting & Performance solution allows you to do more with your limited resources, reform outdated processes, and plan strategically to maximize every tax dollar and every hour of work—all in one easy-to-use platform built for how government works.

Connect Performance, Budget, and Outcomes

OpenGov Budgeting & Performance is the premier, full-featured cloud budgeting and performance software designed to meet the unique needs of year-round public sector planning, analysis, and management. Trusted by hundreds of forward-thinking governments, OpenGov Budgeting & Performance provides a decision-making center for government operations. Orchestrate and automate your processes with powerful workflows to operate more efficiently – from setting goals and KPIs to budget process automation, personnel cost forecasting, financial & performance reporting, strategic planning, and community engagement.

Save Time and Drive Community Outcomes



50% Less Time on
Budget Development



1-2% Budget
Strategically Reallocated



50% Less Time in
Budget Book Creation

Budgeting & Performance, Modernized

Year-round, full-featured budget management

Enable maximum efficiency, resource allocation, and strategic decision-making throughout your budget management activities year-round in one centralized place. Drive outcomes that strengthen your community with solutions that create and structure your budget and strategic plan to your specifications, making it easier to monitor, budget, and execute year-round.

Orchestrate and automate with advanced workflows

Build your budget process directly in the software for all areas, including operating, capital, and workforce. Keep yourself and your departments organized with step-by-step guides to drive collaboration. Send notifications and track task status for enhanced visibility and control. Simplify the budget rollover process with recurring milestones and tasks to get you started well on the next cycle.

Financial and performance reporting with full control of your data and processes

Present complex information that the public, elected officials, departments, and administration can understand with at-a-glance insights and interactive dashboards. Reduce reporting bottlenecks by freeing up your IT, finance, and other staff with selfserve reporting supported by centralized administrative controls.

Measure what matters with performance management

Set goals, track progress, and connect spending to real outcomes in one easy-to-use platform built for the way your agency works. Connect budget dollars, FTEs, and performance to your goals and objectives. Align resources with strategic plans, identify inefficiencies, and demonstrate accountability to elected officials and the community.

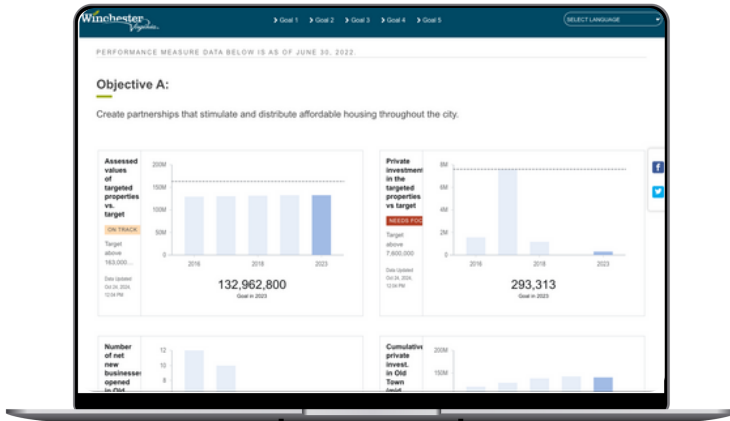
Strengthen public trust with seamless transparency and community engagement

Build trust with community members by communicating initiatives and progress clearly while fostering stronger engagement through integrated solutions that collect feedback and sentiment. Build and share performance dashboards, online budget books, and project updates with a simple drag-and-drop web page builder that makes it easy for council and residents to digest key narratives.

A proven partner with hands on public sector experience

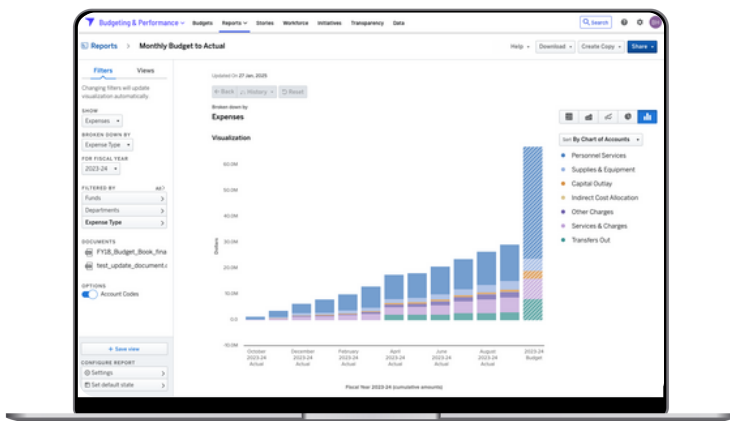
A community of 2,000+ governments trust OpenGov's Public Service Platform for their mission-critical processes. Collaborate with our team of experts with 500+ years of government experience who have solved the same problems you are working on. And if you ever get stuck, hop on the phone and get support from an award-winning support team.

Key Budgeting & Performance Capabilities



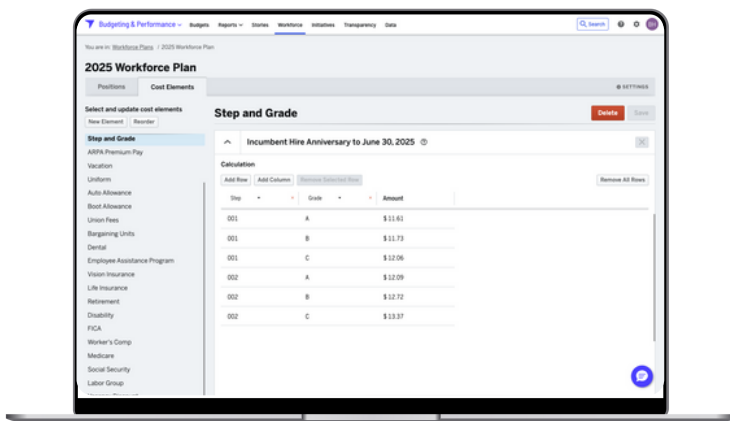
Performance Management

Set goals, track progress, and connect spending to real outcomes—all in one easy-to-use platform built for how your agency works. Integrated Performance Management provides you a workspace where you can set clear goals, implement meaningful metrics, link spending to outcomes, and promote transparency.



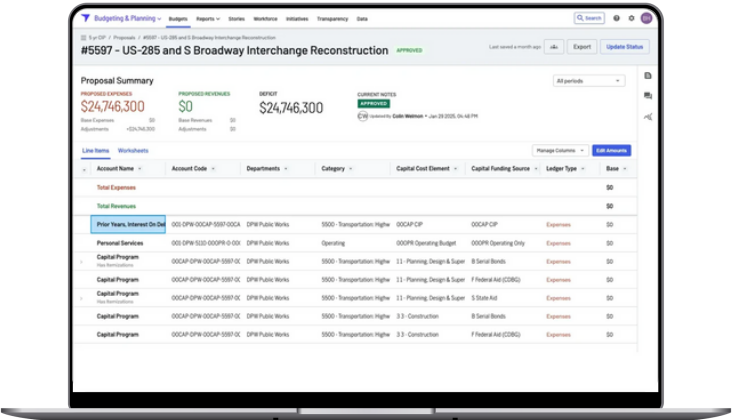
Operating Budgets

Liberate your budgeting from disparate spreadsheets with a unified process that seamlessly ties spending to desired outcomes. OpenGov Budgeting & Performance is the most collaborative budgeting tool on the market enhancing your strategic decision-making capabilities while saving you and your departments time on budget preparation.



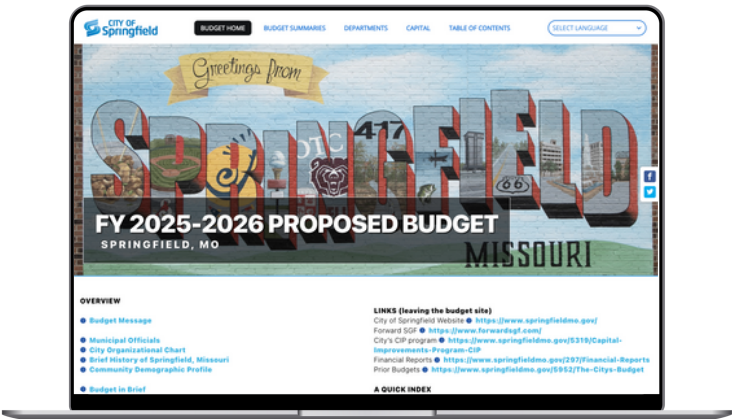
Workforce Planning

Simplify planning for your most complex and important asset – your people – with multi-year scenario analysis, advanced position allocations, and integrated budget requests. The advanced date-based calculation engine maximizes the accuracy of your projections saving you time building your model and saving you budget to reallocate to other strategic priorities.



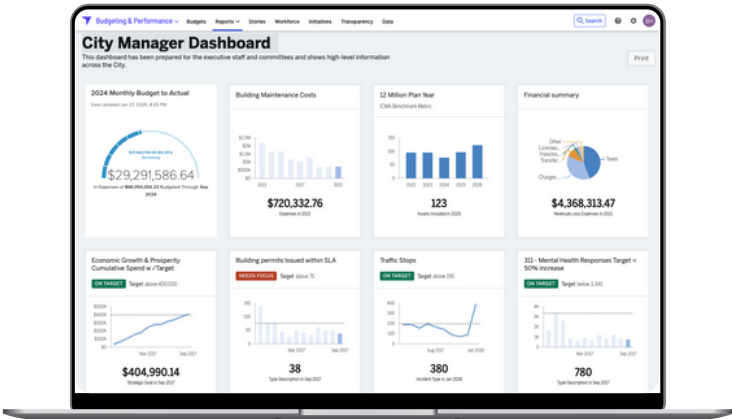
Capital Planning

Forecast long-term capital expenditures, manage proposals, track performance, calculate the capital impact on the operating budget, and keep the public informed of project progress. Leverage strategic tools such as asset investment scenario planning and capital proposal pre-screening to maximize your capital budget and build a better community.



Publications and Transparency

Trust is built through two-way engagement. Quickly and easily create and publish dashboards and publications for internal audiences or the public, including a fully interactive, GFOA award-winning budget book, with our simple drag-and-drop web page builder. Your publications can automatically update, deliver community feedback surveys, and natively generate PDFs to cover all your content needs.



Financial & Performance Reporting

Easy-to-use reports and dashboards that power the decision-making processes of everyone from analysts to executives. Integration with any data source brings in up-to-date data to drive your reports so you and your leaders can always make data-driven, strategic decisions. Save time answering the routine questions of your department leaders and executives with accurate reports they can actually use.

Performance and Budget Management. All. Year. Round.

Your job is more than building the budget, you need a solution that makes every one of your key responsibilities easier. Unlike other budgeting solutions geared towards just building the budget, OpenGov Budgeting & Performance also enables year-round budget-to-actuals reporting, performance management, strategic goal planning, KPI monitoring, and community engagement.

Your performance, budgeting, and planning processes are the most important and strategic activities you do. These processes are essential to closing the gap between the public's expectations and what your government can deliver. Give yourself the right tools to save time, make strategic decisions, and drive outcomes for your community throughout all of your planning processes – from conception to execution.

"Any user, whether it's a Council member, a member of the public, or staff in departments, can go into the budget data and answer their own questions."

Jennifer Tell

Budget Manager, Alameda, CA



City of
Minneapolis, MN



City of
Tampa, FL



City of Kansas
City, Missouri



County of
Dallas, TX



County of
Montgomery, PA

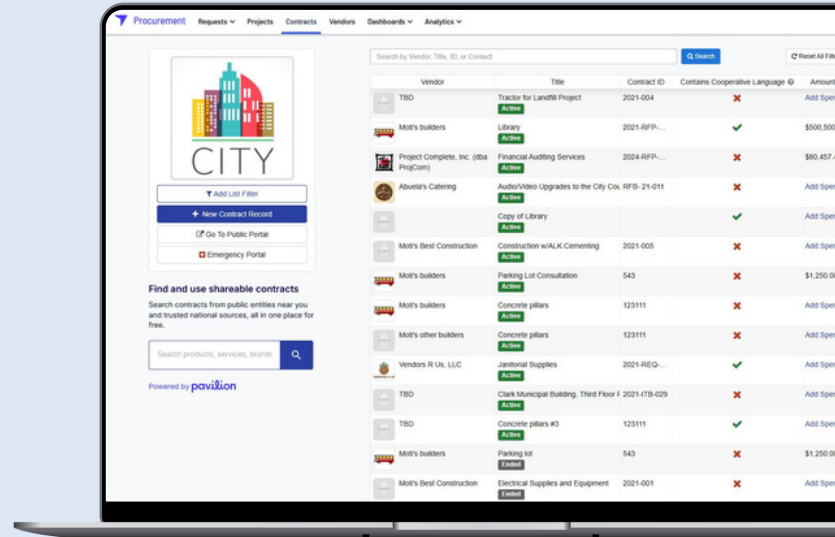
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Learn about OpenGov's mission to power more effective and accountable government and the vision of high-performance government for every community at [OpenGov.com](https://www.opengov.com).

Procurement & Contract Management

Spend 75% less time building solicitations while seeing 2-3x vendor responses



End-to-End Procurement Automation

Say goodbye to word processors, paper scorecards, 3-ring binders, version and formatting challenges. Empower teams with procurement automation and a seamless user experience through purchase requests, building solicitations, engaging and evaluating suppliers, and contract management. The best part: Do it all with unmatched accessibility, speed, and consistency using a single solution.



Join Leading Agencies Already Using OpenGov



Why OpenGov?

Guide Requests

Enjoy a fully automated and guided purchase request experience with access to a national network of shared government scopes and an AI Scope Builder.

Build Solicitations

Experience the industry's most automated RFx development tool, equipped with guided workflows for faster, more consistent solicitations

Engage Suppliers

Reduce unnecessary communications with a fully-guided vendor experience, powered by built-in O&A, auto alerts, and live chat support.

Align Evaluations

Collaborate during evaluations at a single, transparent source with automatic tabulations, and multiple modern methods.

Manage Contracts

Centralize contracts and get proactive with automated deadline alerts, intuitive search features, records retention and eSignatures.

Keep Control

Leverage automatic audit-trail, visual reports, dynamic permission settings, plus section-level commenting and approvals.



"It's user-friendly and intuitive. You don't need Microsoft Word, so there's no realigning fonts, or margins, the system does it for you. You can focus on the content instead of tweaking in Word."

City of Orlando, Florida

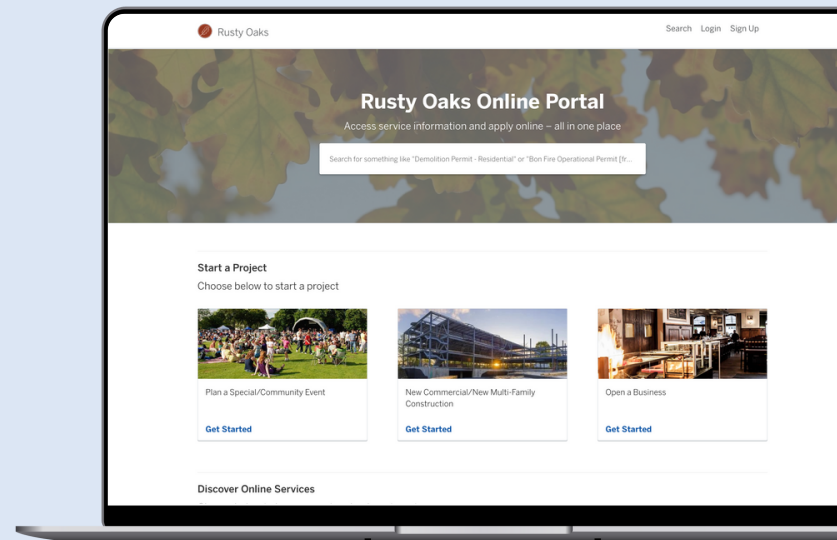
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OpenGov for Permitting & Licensing

**From Blueprint to Approved,
without the Backlog**



Permitting and licensing is a big deal—but it shouldn’t be a big hassle. With OpenGov, local governments can handle every kind of permits and licenses in one connected system. Whether it’s a kitchen remodel or a full-scale commercial build, our tools make it easy to manage applications, reviews, inspections, and payment in one place.

When Legacy Systems Can’t Keep Up

Let’s face it: outdated systems can’t keep up. Staff waste hours re-entering data, managing approvals in email chains, and answering the same “Where’s my permit?” question over and over. Meanwhile, backlogs grow, inspectors fall behind, and both staff and residents end up frustrated.

Modern Software That Keeps Projects Moving

You need tools that move at the speed of your community. That means no more patching together spreadsheets, forms, and phone calls. With OpenGov, every department stays in sync, inspectors know exactly where to go, and applicants feel informed every step of the way.

The OpenGov Solution

OpenGov Permitting & Licensing brings everything together, from the initial application to the final inspection. You’ll work smarter with drag-and-drop workflows, real-time updates, and mobile tools for field teams. And your residents? They get a faster, more transparent process that builds trust.



All-in-One Online Portal:

Apply, pay, and track permits from a single digital front door



Configurable Workflows:

Drag, drop, and update processes anytime—no IT ticket needed



Inspector Tools:
Mobile checklists, route optimization, and offline mode for the field



Smart Project Management:
Connect related records and share data across departments



Simplified Plan Reviews:
Track multiple rounds, add comments, and stay on schedule

Built for the Way You Work

OpenGov helps you improve coordination across departments, reduce bottlenecks, and deliver a better experience for applicants and staff alike.

One System for Every Permit

- Build custom workflows for residential, commercial, and trade permits
- Set rules and assign reviewers automatically based on type, value, or location
- Edit forms, fees, and processes without waiting on a vendor

A Smoother Applicant Experience

- Let residents and contractors apply and pay online—no paper, no confusion
- Step-by-step instructions reduce incomplete submissions
- Automatic status updates keep everyone informed without extra staff effort

Inspections That Stay on Track

- Equip field teams with mobile tools and offline access
- Optimize schedules and routes to get more done each day
- Link inspections directly to the permit record for a complete audit trail



Use Case

Faced with rapid growth and an outdated system, Hilliard needed a way to manage rising permit volumes without overloading staff or relying on manual data entry.

Outcome

Permits that once took 4 weeks are now approved instantly. Over 90% of payments are made digitally. Cross-department collaboration is stronger than ever.

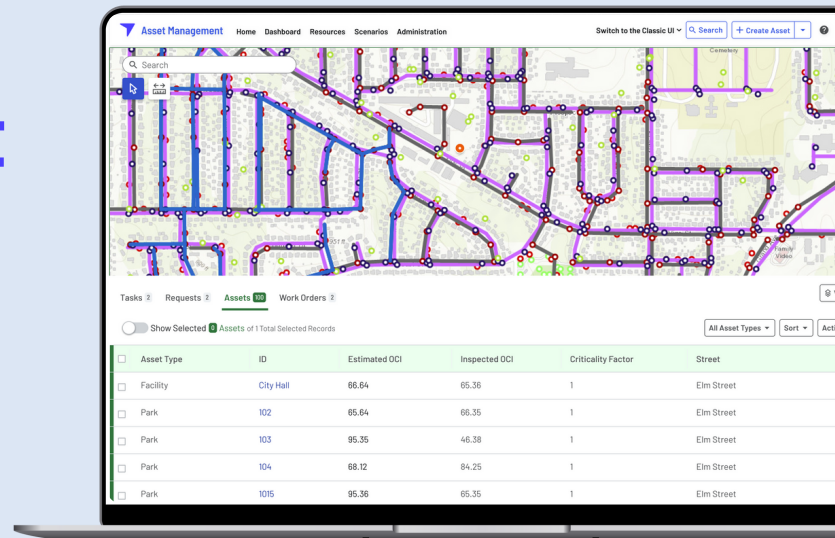
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Work and Asset Management Software

Manage every asset:
Indoors, Outdoors, Above,
and Below Ground



Meet Enterprise Asset Management

Manage Assets. Track Work. Spend Smarter.

State and local governments trust OpenGov's cloud-based software to help them maintain every asset, streamline workflows, and exceed citizen expectations. Use OpenGov Enterprise Asset Management to analyze performance, spend smarter, build capital improvement plans, and more.

Domains



Transportation



Walkability



Signals



Parks and Recreation



Facilities



Stormwater



Water Distribution



Water Treatment



Wastewater Treatment



Wastewater Collection

What Can I Do With Enterprise Asset Management?



Inventory Your Assets

Streets, signals, sewers, signs: know what assets you have, where they're located, and what condition they're in. Perform inspections, attach photos, and more from the field.



Manage Your Work Orders

Perform the right maintenance work at the right time. From routine repairs to unexpected replacements, use Enterprise Asset Management to assign, schedule, and complete tasks from anywhere.



Track All Your Resources

Labor, equipment, materials: track the resources used for every task. Keep an eye on your public works budget and use data instead of best guesses to guide your decisions.



Automate FEMA Reporting

Are you ready for the next snowstorm, flood, fire, or hurricane? Use Enterprise Asset Management to manage your disaster response and provide the plans, time records, material usage, and photos required for FEMA reimbursement.



Accelerate Capital Planning

Use actual asset condition and cost information for more accurate budgeting and planning. Track the true cost of your operations, build multi-year maintenance plans, and forecast funding needs for the future.

Ready to learn more about Enterprise Asset Management?

Let's chat.

OpenGov 

City of Mercedes, TX

OpenGov Investment Summary



City of Mercedes, TX – Current State & Project Goal

Project Goal:

The City of Mercedes is prioritizing the modernization of its financial operations to streamline budget creation, revision tracking, and automated budget book generation for the upcoming fiscal year, fostering greater efficiency, accuracy, and transparency within the city's financial operations. This approach aims to move the staff towards a new direction in financial management by demonstrating immediate value in core budgeting functions, including personnel forecasting, while also laying the groundwork for future capabilities like enhanced public transparency and efficiency.

Current Challenges:

- **Leveraging ClearGov Software with Incode 9**
 - Completing a one year contract with ClearGov Departments providing budgets in Excel currently
 - Leveraging Excel outputs to complete formatting process
- **Personnel Budgeting**
 - All cost elements and adjustments are tracked within excel spreadsheets
- **Budget Book Creation**
 - High priority for Finance Department
 - Leveraging various tools to gather desired data for book creation
 - Cumbersome process for converting and combining documents

City of Mercedes, TX – Desired Future State

Desired Business Outcomes:

- **Improved Efficiency in Budget Publication:** Automates the manual steps leveraging various tools including Excel to provide time savings for the staff to prioritize other tasks
- **Enhanced Data Driven Decision Making:** Unified platform for performance and financial budgets provides city leadership with better insights for decision making
- **Increased Transparency & Citizen Engagement:** Allows residents to easily access and understand city financial information throughout the year
- **Improved Communication & Collaboration:** Centralized platform can improve communication and collaboration between different departments involved in the budget process by providing a shared source of information and workflows.
- **Better Performance Management:** Streamlines the ability to track and analyze key performance indicators (KPIs)

With these improvements, the city's relationship with residents will be strengthened with enhanced data transparency while optimizing internal operations strategically aimed at increasing staff productivity.

OpenGov Public Service Platform

PUBLIC SERVICE IS PERSONAL

What is the OpenGov ERP?

Built for Local Government. Proven in the Field.

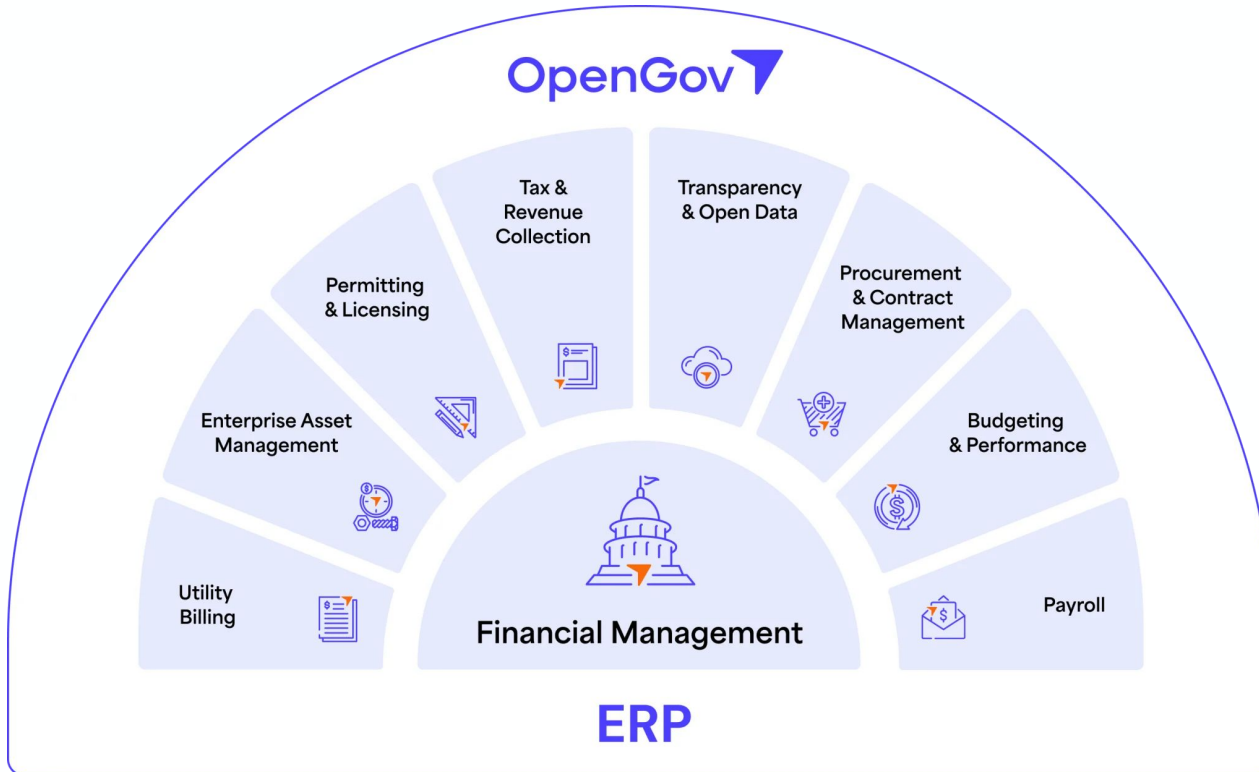
An ERP solution for local and state government should:

The nation's premier government ERP for modern fund-accounting and financial management

Connects **finance** to **payroll**, **utility billing**, **budgeting**, **procurement**, **tax collection**, **permitting**, **asset management**, and **reporting** for an integrated experience

Eliminate silos and reduce manual work with automated workflows

Deliver real-time insights to support smarter, faster decisions





Budgeting & Performance

End-to-end Collaborative Budgeting
and Performance Management

PERFORMANCE MANAGEMENT

Set goals, create and track metrics, then connect spending to outcomes

OPERATING BUDGET

Collaborative tools to drive an automated and strategic process

CAPITAL PLANNING

Prioritize, plan, and promote your biggest investments

WORKFORCE PLANNING

Simplify planning for your most important asset – your people

DIGITAL PUBLICATIONS

Publish an interactive GFOA award-winning budget book and online dashboards directly from your budgeting system

OpenGov Texas Partners

Budgeting & Planning



- City of Kaufman
- City of Farmersville
- City of Bastrop
- City of Ennis
- City of Granbury
- City of Greenville
- City of Argyle
- City of Marble Falls
- City of Fredericksburg
- City of Kyle
- El Paso County
- Dallas County
- Hidalgo County
- Brazoria County

OpenGov 

City of Mercedes, TX

OpenGov Investment Summary



City of Mercedes Investment Summary: OpenGov Budgeting & Performance

Subscription Year	Months	Software Subscription	Deployment (One-Time Fixed Cost)	Annual Total
October 1, 2025 - September 30, 2026	12	\$35,220.00	\$34,000.00	\$69,220.00
October 1, 2026 - September 30, 2027	12	\$36,981.00	\$0.00	\$36,981.00
October 1, 2027 - September 30, 2028	12	\$38,830.05	\$0.00	\$38,830.05

Proposed Software Pricing Includes:

Operating Budget, Capital Budget, Workforce Planning and Online Budget Book

Proposed Deployment Pricing Includes:

Implementation of Operating Budget, Workforce Planning, Online Budget Book and integration of Tyler ERP

Unlimited Users & Support Includes Training, Support, and Customer Manager. All Updates to Cloud Platform Included in Subscription.



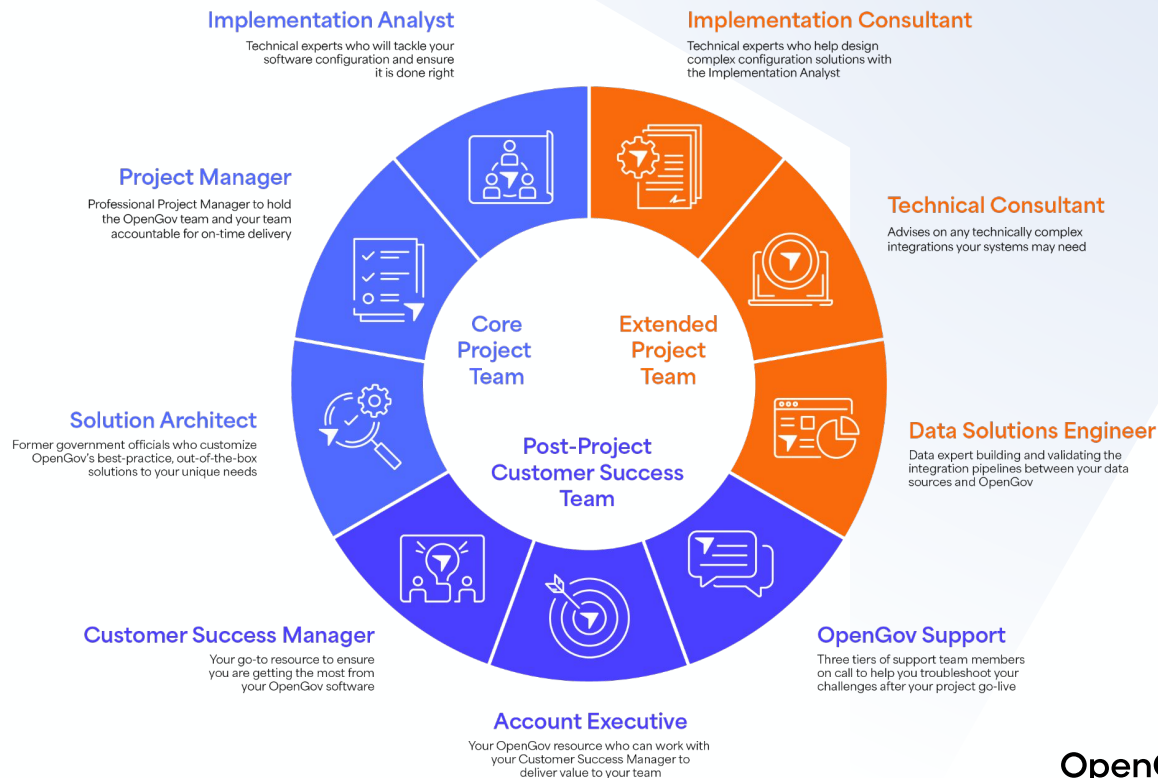
Deployment Services Overview

Your Trusted Partner for
Implementation & Beyond

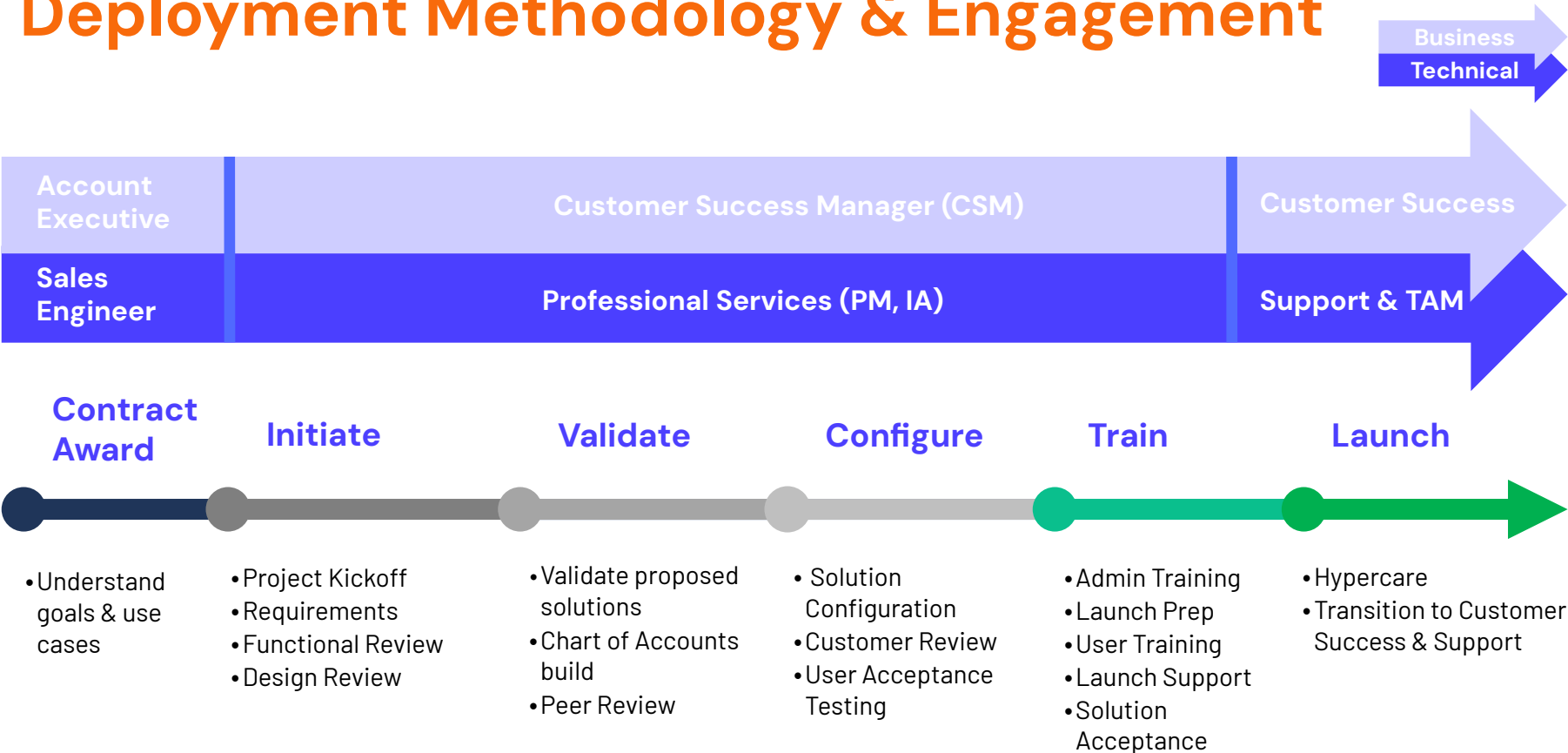


A team of experts in your corner

- Over 500+ Years of Government Experience
- 8 Stevie Awards for Customer Service Excellence
- Tried and True – Thousands of Successful Implementations



Deployment Methodology & Engagement



Professional Services

Implementation for Long-term Success



Focus on Short-term and long-term goals, not just replicating processes



Validate understanding and process across government teams



Balance change management with culture, goals and vision



Expediting time-to-value by tailoring to your unique needs

Customer Success

Structured Approach for Continued Success



Point of Contact

Schedule regular communications to build a strong partnership



Product Updates

Workshops, webinars, user groups, and 1:1 support all available to ensure your success



Long-Term Success

Best practices and training resources to help drive adoption and value



Expand Your Capabilities

Connect you to the services and products to increase your impact and effectiveness



City of Mercedes, TX and OpenGov Mutual Success Project Plan



Project Mutual Success Plan

- **September 9, 2025:** City of Mercedes & OpenGov Finalized Investment Summary
- **September 2025:** City of Mercedes Legal Review Process Completed
- **Before September 30, 2025:** OpenGov Purchase Agreement Signed by City Manager
- **October 1, 2025:** City of Mercedes, TX Fiscal Year 2026 Begins
- **October 2025:** Project Tentative Start Date
- **February 2026:** Project Tentative Completion Date
- **March 2026:** City of Mercedes Budget Process Begins



Support Services Overview

Your Trusted Partner for
Implementation & Beyond



Our Support Philosophy

3 Pillars to Ensure Customer Satisfaction & Success



Access to Government Experts

Our support team is comprised of former government:

- Finance Directors
- Chief Information Officers
- Procurement Directors
- Budget Analysts
- +more!



Customer Success

A dedicated Customer Success Manager to guide adoption, share best practices, and keep your team aligned with product updates and training.



Customer Support

Backed by 200+ years of public sector experience and 6 Stevie® Awards, our support team delivers fast, effortless help when you need it most.

OpenGov Support Overview

Offering	Standard
Unlimited Number of Support Cases per Year	✓
Unlimited Access to the OpenGov Help Center	✓
Unlimited Online access to the Support Request Portal	✓
Unlimited access to OpenGov University	✓
Access to Phone/Chat Support from 4:00 AM PT to 7:00 PM PT Monday through Friday, excluding OpenGov holidays	✓

Your Support Resources

- **User Groups + Conferences:** Talk shop with peers and learn directly from OpenGov experts.
- **Help Center:** Find quick answers with step-by-step articles and videos.
- **Live Webinars:** Join our experts to see new features and ask questions live.
- **Quarterly Releases:** Watch demos of the latest software updates—and what's coming next.
- **On-Demand Webinars:** Jump into free sessions on everything from performance to permitting.



OpenGov | Partnering for Success

Responsive Partnership – Throughout your Journey



Professional Services

Best-practice
implementations from
experienced partners



Award-Winning Support

200+ years of
combined government
and support experience
with chat, email, web
and phone support



Customer Success

Dedicated Customer
Success manager
ensuring your
long-term success
with OpenGov



OpenGov University

On-demand webinars
and continuous
learning, User Groups,
Conferences and
Quarterly Releases

APPENDIX

Why Every Dollar Counts



70%

Of finance and budget teams have not grown or have shrunk in the face of increasing demands

\$72B

Additional budget needed just for governments to offer the same service level provided in 2020, due to inflation

1K+

Of pages of paper wasted in printed, inaccessible budget books that sit on shelves

OpenGov Budgeting & Performance Impact



Short Staffed

Intuitive
Integrated Budget
Solution



Outdated Tech

Modern Collaborative
Decision-Making
Center



Limited Reporting

Powerful Reporting
Data-Driven
Decisions



Inaccurate
Personnel Costs
Precise Workforce
Planning



Capital Product
Eval and Selection
Prioritization and
Scoring Process



Manual Processes

Automated
Workflow
Management



Department
Collaboration
Single Source of
Budget Truth



Excel-Based
Full Access Control
and no Version or
Formula Issues



Budget Book
Creation Process
Cut Creation Time
by 50% with
Publication Builder



Track and Share
Progress on Goals
Seamlessly Develop,
Track, and Share
Performance Data



Need to Increase
Community Trust
Digital Publications
Drive Engagement and
Capture Feedback



Capital Impacts to
Operating Budget
Effortlessly Tie
Capital Spend and
Operating Budget

Built to Deliver Value

Quantifiable Results from Your Investment



50% less time

spent on
budget
development



>1% of budget

freed for
strategic
initiatives



50% less time

spent on
budget book
creation



20% fewer
information
requests (FOIA)



80% less time

spent on
reporting

Year-Round Collaborative Budgeting & Performance

PLAN

- Performance Management
- Budget Structure Setup
- Scenarios and Forecasting
- Capital Project Prescreening

ENGAGE

- Transparency Publications
- Department and Executive Reports
- Community Engagement Surveys
- Participatory Budgeting



BUDGET

- Operating Budgets
- Workforce Planning
- Capital Planning
- Budget Publications

MANAGE

- Performance Monitoring
- Budget vs Actuals Reporting
- Performance Dashboards
- Budget Amendments
- Personnel Actions

Powerful workflows enable process orchestration and automation

**MERCEDES CITY COMMISSION
REGULAR MEETING
JANUARY 20, 2026 – 6:30 PM
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570**

MEMBERS PRESENT: Mayor Oscar Montoya
Commissioner Joe Martinez
Commissioner Jacob Howell
Commissioner Armando Garcia
Mayor Pro-Tem Ruben Saldana

MEMBERS ABSENT:

STAFF PRESENT: Alberto Perez, City Manager
Joselynn Castillo, City Secretary
Martie Garcia Vela, City Attorney
Meredith Hernandez, Finance Director
Francisco Sanchez, Police Chief
Michael Rocha, I.T Director
Tom Villagomez, Public Works Director
Marisol Vidales, Library Director
Richard Morin, Recreation Director
Kristine Longoria, HR Director

OTHERS PRESENT: Juan Vasquez, Kayla Solis

1. Call Meeting to Order

Mayor Montoya welcomed everyone and called the meeting to order at 6:30 p.m.

2. Establish Quorum

All members of the Commission were present, and a quorum was established.

3. Invocation

Commissioner Howell gave the invocation.

4. Pledge of Allegiance

Commissioner Martinez led the Pledge of Allegiance.

5. Open Forum

No residents were signed up for the Open Forum.

6. Presentation

- a. Presentation by Melden & Hunt regarding Water Well Project

Mr. Ruben James De Jesus provided an update to the Commission. He reported that the

design specifications are being finalized and are approximately 95% complete for submission to the Texas Commission on Environmental Quality (TCEQ). He further stated that the Bureau of Reclamation has moved forward with the funding. In response to a question, Mr. De Jesus clarified that the project is for a secondary well. He explained that once TCEQ approval is received, the City may proceed with the bidding process. He noted that the TCEQ review process is anticipated to take approximately 60 days and that the Bureau of Reclamation is allowing the City to move forward with bidding. Mr. De Jesus stated that construction costs are estimated at approximately \$1.5 million. He also reported that a Texas Water Development Board (TWDB) grant, which is 100% grant-funded, is currently under discussion with Mr. Perez, and the City is considering applying. In response to a question, it was noted that this is a competitive, one-time grant program focused on shovel-ready projects. There was discussion regarding the most feasible site location for the proposed water well. There being no further discussion, the update concluded.

- b. Presentation by Planning Director regarding an Annual Registration and Inspection for Multi-Family Dwellings

No update was provided for this item.

7. Consent Agenda

- a. Approval of Minutes for Meeting(s) held January 6, 2026

Commissioner Martinez moved to approve the minutes of the meeting held on January 6, 2026. Mayor Pro-Tem Saldana seconded the motion. Upon a call for the vote, the motion passed unanimously.

8. Management Items: Present, discuss, consider and possibly take action regarding:

- a. Approval to accept resignation and appoint a new member to the Mercedes Historic Preservation Commission.

Library Director Ms. Vidales addressed the Commission. Commissioner Martinez moved to approve the appointment of Ms. Ashley Riojas. Commissioner Garcia seconded the motion. Ms. Vidales clarified that the member who resigned was the archaeologist and that the absence of an archaeologist on the board would not affect the board's designation. She further stated that Ms. Riojas has relevant experience. Upon a call for the vote, the motion passed unanimously.

- b. Approval of library policy changes in regard to check out limits.

Ms. Vidales provided an update on library policies, noting that they have been revised to align with other libraries in the Hidalgo County Library System. The changes include increasing the checkout limit to 15 books and reducing the checkout period from 28 days to 14 days. Commissioner Martinez moved to approve the updated policies. Commissioner Garcia seconded the motion. Upon a call for the vote, the motion passed unanimously.

- c. Approval of changes to Mercedes Historic Preservation Grant application.

Ms. Vidales recommended opening the grant application period in October rather than November and extending the application deadline to April 1st. She also proposed removing

the two-year ownership requirement for historical properties. Additionally, she noted that proper documentation would now be required for change orders. Other recommended changes included requiring the legal description of the property on the application, a list of proposals received, and a recommendation from the applicant. Commissioner Martinez moved to approve the proposed changes. Mayor Pro-Tem Saldana seconded the motion. Upon a call for the vote, the motion passed unanimously.

d. Consideration to appoint/reappoint members to the Planning and Zoning Committee
Commissioner Martinez moved to consider Items D, E, and F and recommended the following appointments:

Chris Desiga – Planning and Zoning Board

Nancy K. Garza – Building and Standards Board

Jose Luis Muniz – Zoning & Adjustments Board

Commissioner Garcia seconded the motion. Upon a called vote, the motion passed unanimously.

Commissioner Martinez noted that for Items D and E, these appointments were replacements due to the illness of existing members.

e. Consideration to appoint/reappoint members to the Building and Standards Board

f. Consideration to appoint/reappoint members to the Zoning Board of Adjustments

g. Consideration and possible action to approve the surplus and donation of Mercedes Fire Department protective equipment (fire gear) to the City's sister city, Ramos Arizpe, Mexico

Commissioner Martinez moved to approve the item. Commissioner Howell seconded the motion. In response to a question, Chief Campos stated that the gear cannot be used and will need to be discarded, but it may be donated to the sister city. Upon a call for the vote, the motion passed unanimously.

9. Ordinances/Resolutions

a. Consideration and possible action on Ordinance 2026-01 Ordering an Election for May 2, 2026

Commissioner Martinez moved to approve the item. Commissioner Howell seconded the motion. Upon a call for the vote, the motion passed unanimously.

b. Consideration and Possible Action on Ordinance 2026-02 amending the Ordinance 2025-33 regarding Water Wells

Mr. Perez informed the Commission that the ordinance was brought back to clarify the previous ordinance and to grandfather existing wells. He explained that existing wells will continue to be registered but will not incur a fee. Commissioner Garcia moved to approve the ordinance. Mayor Pro-Tem Saldana seconded the motion. Mayor Pro-Tem Saldana stated that this ordinance will supersede the previous ordinance and will prohibit wells from connecting to existing water lines without backflow prevention. He added that existing wells must be registered to help the City monitor water levels and recommended an incentive program to encourage residents to register their wells. Mayor Montoya

emphasized that there is no intent to control private wells. Upon a call for the vote, the motion passed by a vote of 4 to 1, with Commissioner Howell voting against.

- c. Consideration and Approval of a Resolution (2026-03) by the City Commission of the City of Mercedes, Texas rescheduling the sale from January 20, 2026 to February 17, 2026 of Obligations to be issued and designated as "City of Mercedes, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2026A" and "City of Mercedes, Texas Combination Tax and Subordinate Lien Revenue Certificates of Obligation, Series 2026B"

Commissioner Howell moved to approve the item. Commissioner Garcia seconded the motion. Mr. Perez stated that there are no changes to the amount and that this action is simply an extension of the time frame for the sale. Upon a call for the vote, the motion passed unanimously.

- d. Consideration of Resolution 2026-04 adopting the Work Plan and Budget for Fiscal Year 2026 for the Urban County Program

Commissioner Martinez moved to approve the item. Commissioner Garcia seconded the motion. Upon a call for the vote, the motion passed unanimously.

10. Monthly Departmental Reports

- a. Planning, Library, I.T., Recreation Center, Finance, City Sec/HR
Monthly reports were provided for the Commission's review.

11. Executive Session: Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)

Commissioner Martinez moved to go into executive session. Commissioner Garcia seconded the motion. Upon a call for the vote, the motion passed unanimously. The meeting entered executive session at 7:15 p.m.

- a. Discussion with City Manager regarding personnel matters - Section 551.074
- b. Consultation with Attorney regarding update on litigation - Section 551.071
- c. Consultation with Attorney regarding Project Updates - Section 551.087
- d. Consultation with outside litigation counsel regarding pending litigation involving real property, including discussion of settlement posture and negotiation strategy - Section 551.071

12. Open Session

Mayor Montoya reconvened the meeting at 8:07 p.m.

- a. Possible Action pertaining to executive session item A
 - b. Possible Action pertaining to executive session item B
 - c. Possible Action pertaining to executive session item C
 - d. Possible Action pertaining to executive session item D
- Mayor Pro-Tem Saldana moved to proceed with litigation as discussed in executive

session. Commissioner Martinez seconded the motion. Commissioner Howell stated that he would like restitution. Upon a call for the vote, the motion passed unanimously.

13. Adjournment

Commissioner Martinez moved to adjourn the meeting. Commissioner Garcia seconded the motion. Upon a call for the vote, the motion passed unanimously. The meeting adjourned at 8:08 p.m.

[MIN_SIGNATURES]

ORDINANCE NO. 2026-01

AN ORDINANCE DECLARING AN ELECTION TO BE HELD IN THE CITY OF MERCEDES, TEXAS FOR THE PURPOSE OF ELECTING A MAYOR, COMMISSIONER PLACE #1 AND COMMISSIONER PLACE #3, OF SAID CITY; PROVIDING FOR THE GIVING OF NOTICE OF ELECTION; PROVIDING FOR APPOINTING OFFICERS AND SETTING OUT THEIR POWERS, DUTIES, COMPENSATION, AND MANNER OF ELECTION; PROVIDING THAT NO IRREGULARITY IN SAID NOTICE SHALL INVALIDATE SAID ELECTION; PROVIDING THE METHOD OF HAVING THE CANDIDATES' NAMES PLACED UPON AND WITHDRAWN FROM THE OFFICIAL BALLOT; AUTHORIZING AND INSTRUCTING THE MAYOR, CITY SECRETARY AND THE CHIEF OF POLICE TO PERFORM THEIR RESPECTIVE DUTIES IN CONNECTION WITH SAID ELECTION; PROVIDING FOR A SAVINGS AND REPEAL CLAUSE AND PROVIDING FOR AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

That an election shall be held in the City of Mercedes, Texas on the first Saturday of May, the same being May 2, 2026 for the purpose of electing a Mayor, Commissioner Place #1 and a Commissioner Place #3, of said City, such election to be held at the Mercedes Civic Center located at 520 East Second, Mercedes, Texas from seven o'clock in the morning until seven o'clock in the evening, and that notice of the same shall be given by the City Secretary by posting a properly executed copy of this election ordinance and notice for a period of thirty (30) days before the date of said election, or for any period required by law at City Hall in Mercedes, Texas, and;

That the voting at said election shall be by means of voting machines on election day and paper ballots for early voting by mail, and by means of voting machine for early voting by personal appearance. Early voting shall commence April 20, 2026 at the Mercedes Civic Center, 520 East Second, Mercedes, Texas and shall continue until April 28, 2026.

That the compensation of the presiding judge, alternate judge and clerks shall be set per the contract with the Hidalgo County Elections Administrator, the election official who delivers the returns of the election immediately after the votes have been tallied shall be paid the rate assigned as judge or clerk for that service, and shall also return all election supplies not used with the returns of said election. The powers and duties of the aforementioned presiding officers and clerks shall be those prescribed by the Texas Election Code.

That no irregularity in the notice herein provided shall invalidate said notice, and; that any candidate for City Commission may have their name placed on the official ballot by complying with the provision of the City Charter, and with the pertinent provisions of the Texas Election Code, and;

That any candidate for the City Commission may name poll watchers as provided in the Texas Election Code.

That the names of all those candidates who have filed their applications to have their name placed on the official ballot as candidates shall be posted by the City Secretary at a conspicuous place in the City Secretary's office, from and after which time said application is received. Any such candidate may cause their name to be withdrawn at any time from the official ballot before the official ballots are prepared, by complying with the pertinent provisions of the Texas Election Code, and

BE IT FURTHER ORDAINED, that the Mayor, City Secretary, and Chief of Police be and they are hereby authorized and instructed to perform their respective duties in connection with said election imposed upon them by this Ordinance, the City Charter of the City of Mercedes, Texas, and the Texas Election Code, and;

That if any section, subsection, phrase, sentence, clause or provision of the Ordinance shall be declared invalid for any reason, such invalidity shall not affect the remaining provisions of this Ordinance or their application to the other persons or sets of circumstances, and to this end, all provisions of this Ordinance are declared severally, and Ordinance or parts of Ordinances in conflict herewith are hereby repealed.

This notice shall become effective in accordance with Article II, Section 2.13 of the City Charter of the City of Mercedes, Texas.

Passed and approved on first reading this the 20th Day of January, 2026.

Passed, Approved and adopted on second reading this the 3rd Day of February, 2026.

ATTEST:

Joselynn Castillo, City Secretary

Oscar D. Montoya Sr., Mayor

APPROVED:

Martie Garcia-Vela, City Attorney

**IMPORTANT DATES FOR CANDIDATES
CITY OF MERCEDES
GENERAL ELECTION – MAY 2, 2026**

JANUARY 14, 2026	1ST DAY TO APPLY FOR A PLACE ON THE BALLOT
JANUARY 20, 2026	1ST READING OF ORDINANCE CALLING ELECTION
FEBRUARY 1, 2026	1ST DAY TO BEGIN POSTING CAMPAIGN SIGNS
FEBRUARY 3, 2026	2ND READING OF ORDINANCE CALLING ELECTION
FEBRUARY 13, 2026	LAST DAY TO FILE FOR A PLACE ON THE BALLOT (5:00 PM)
FEBRUARY 20, 2026	LAST DAY FOR BALLOT CANDIDATE IN GENERAL ELECTION TO WITHDRAW
FEBRUARY 20, 2026	(4:40 PM) CONDUCT BALLOT POSITION DRAWING (DATE SUBJECT TO CHANGE – NOTICE WILL BE POSTED AND ALL CANDIDATES WILL BE NOTIFIED IF DATE IS TO CHANGE)
MARCH 3, 2026	1ST DAY TO ACCEPT APPLICATIONS FOR BALLOT BY MAIL.
APRIL 2, 2026	LAST DAY TO REGISTER TO VOTE IN MAY 6 ELECTION. DUE DATE FOR FIRST CAMPAIGN REPORT (30th DAY BEFORE ELECTION).
APRIL 2, 2026	PUBLISH NOTICE OF CITY ELECTION (POST AT CITY HALL &)
APRIL 20, 2026	1ST DAY OF EARLY VOTING BY PERSONAL APPEARANCE
APRIL 21, 2026	LAST DAY TO ACCEPT APPLICATIONS FOR BALLOT BY MAIL (RECEIVED, NOT POSTMARKED)
APRIL 24, 2026	DUE DATE FOR SECOND CAMPAIGN REPORT (8th DAY BEFORE ELECTIONS).
APRIL 28, 2026	LAST DAY TO VOTE EARLY BY PERSONAL APPEARANCE
MAY 2, 2026	ELECTION DAY
MAY 12, 2026	LAST DAY TO REMOVE CAMPAIGN SIGNS UNLESS IN RUNOFF

ORDINANCE NO.: 2026-02

AN ORDINANCE OF THE CITY OF MERCEDES, TEXAS, AMENDING ORDINANCE NO. 2020-08 AND 2025-33, CHAPTER 13, ARTICLE 10 OF THE 2022 CODE OF ORDINANCES, TITLED “WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN”; PROVIDING FOR THE ADOPTION AND ENFORCEMENT OF THE CITY’S WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN; ESTABLISHING THAT SUCH REQUIREMENTS APPLY TO ALL RESIDENTS, BUSINESSES, INSTITUTIONS, AND PROPERTY OWNERS, INCLUDING THOSE UTILIZING PRIVATE WATER WELLS; PROVIDING PENALTIES FOR VIOLATIONS; PROVIDING FOR SEVERABILITY; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City of Mercedes, Texas (“City”), recognizes the importance of protecting its water supply and ensuring that all residents, businesses, institutions, and property owners, including those utilizing private water wells, contribute equitably to conservation efforts during times of drought or emergency; and

WHEREAS, the City previously adopted Ordinance No. 2020-08 & 2025-33, Chapter 23, Article 10 of the 2022 Code of Ordinances, establishing the City’s Water Conservation and Drought Contingency Plan; and

WHEREAS, the City now finds it necessary to amend said ordinance to provide clear enforcement authority, penalties for violations, and ensure citywide compliance with water use restrictions; and

WHEREAS, the City Commission of the City of Mercedes, Texas, has determined that such amendments are in the best interest of public health, safety, and welfare, and are necessary to preserve and protect the City’s water resources;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, COUNTY OF HIDALGO, STATE OF TEXAS:

ARTICLE 13.10 WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN

SECTION I. ADOPTION.

Ordinances adopting water conservation and drought contingency plans are on file in the city secretary’s office. Such ordinances are specifically saved from repeal upon adoption of the Code of Ordinances.

(Ordinance adopting 2022 Code)

SECTION II. ENFORCEMENT OF WATER CONSERVATION AND DROUGHT CONTINGENCY PLAN.

- A. This ordinance shall apply to all residents, businesses, institutions, and property owners within the City of Mercedes, including those utilizing private water wells, in order to ensure equitable participation in water conservation measures during drought or emergency conditions.
- B. Any person, firm, corporation, or entity violating any provision of the mandatory water use restrictions formally initiated by the City and contained in the City's Water Conservation and Drought Contingency Plan, as adopted herein, shall, upon conviction in the Municipal Court, be deemed guilty of a Class C misdemeanor and punished by a fine not to exceed five hundred dollars (\$500.00) for each offense. Each day of noncompliance shall constitute a separate and distinct offense.

SECTION III. WATER WELL REGULATIONS.

- A. Existing private water wells within the city limits shall be registered with the City of Mercedes Planning Department with no registration or annual fee.
- B. New private water wells within the city limits shall be registered with the City of Mercedes Planning Department. A one-time registration shall be required, and an annual registration renewal fee of fifty dollars (\$50.00) shall be paid each year thereafter.
- C. Owners of new private water wells shall submit an annual bacteriological water quality test to the Planning Department.
 - 1. The testing shall be conducted at the property owner's expense by a laboratory or tester registered with the City of Mercedes.
 - 2. Test results must be submitted to the Planning Department no later than December 31st of each calendar year.
- D. Failure to submit the required annual bacteria testing report shall constitute a Class C misdemeanor, punishable by a fine of five hundred dollars (\$500.00). Each year of noncompliance shall be considered a separate offense.
- E. All individuals or entities performing water well testing within the city limits must register with the City of Mercedes and maintain current registration status before performing any sampling or testing for compliance with this section.
- F. No private water well shall be used as the primary potable source of water for a residence or structure connected to the public water system. Such wells may be used exclusively for irrigation or non-potable purposes, provided that they are physically separated from the potable water system to prevent cross-connection or backflow. In accordance with 30 TAC Chapter 290 and Chapter 344, any connection of a private well to a potable water supply or system that may create a cross-connection is prohibited.

2. SEVERABILITY PROVISION

By the adoption of this ordinance, should there be any word, sentence, phrase, and/or expression that may be deemed by a court of competent jurisdiction to be invalid, or legally deleted from the content of this ordinance, it is declared that the remaining portion or portions of this ordinance shall remain fully enabled, active and in full force.

3. CUMULATIVE PROVISION

Should there be any existing ordinance, regulation, policy, and/or guideline that may be in conflict with the established regulations of this zoning ordinance, whether in whole or in part, the terms of this ordinance shall be controlling and override any such existing conflict.

4. PUBLICATION DATE

Once adopted, the City secretary shall as soon as practicable, forward the caption of this coning ordinance to be published in a newspaper of local circulation.

**READ, DISCUSSED, AND APPROVED ON THIS THE 20TH DAY OF JANUARY, IN
THE YEAR OF OUR LORD, 2026.**

1st Reading: January 20, 2026

2nd Reading: February 3, 2026

CITY OF MERCEDES:

Oscar D. Montoya, Mayor

ATTEST:

Joselynn Castillo
City Secretary

APPROVED AS TO FORM:

Martie Garcia Vela
City Attorney

ORDINANCE NO. 2026-03

AN ORDINANCE OF THE CITY OF MERCEDES, TEXAS, TERMINATING TAX INCREMENT REINVESTMENT ZONE NUMBER ONE, CITY OF MERCEDES; FINDING THAT THE PURPOSES OF THE ZONE HAVE BEEN SUBSTANTIALLY ACCOMPLISHED OR ARE NO LONGER FEASIBLE; PROVIDING FOR THE DISSOLUTION OF THE REINVESTMENT ZONE AND ITS BOARD OF DIRECTORS; PROVIDING FOR THE DISPOSITION OF FUNDS AND PROPERTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Mercedes, Texas (the “City”), previously created **Tax Increment Reinvestment Zone Number One, City of Mercedes**, (the “Zone”) pursuant to **Chapter 311, Texas Tax Code**, by adoption of Ordinance No. 2008-33, adopted on December 30, 2008; and,

WHEREAS, Section 311.017 of the Texas Tax Code authorizes a municipality to terminate a reinvestment zone by ordinance upon finding that the purposes of the zone have been substantially completed or that the continued existence of the zone is no longer feasible or necessary; and,

WHEREAS, the City Commission has determined that the public purposes for which the Zone was created have been accomplished, or that continuation of the Zone is no longer feasible or in the best interest of the City; and,

WHEREAS, the City Commission desires to terminate the Zone and dissolve its Board of Directors in accordance with state law;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

SECTION 1. TERMINATION OF TAX INCREMENT REINVESTMENT ZONE.

Pursuant to Section 311.017 of the Texas Tax Code, **Tax Increment Reinvestment Zone Number One, City of Mercedes**, is hereby **terminated and abolished**, effective as provided in Section 6 of this Ordinance.

SECTION 2. FINDINGS.

The City Commission finds and determines that the continued existence of the Zone is no longer feasible, necessary, or in the best interest of the City.

SECTION 3. DISSOLUTION OF BOARD OF DIRECTORS.

Upon the effective date of this Ordinance, the **Board of Directors of the Tax Increment Reinvestment Zone** is hereby **dissolved**, and all authority, duties, and responsibilities of the Board shall cease.

SECTION 4. DISPOSITION OF FUNDS AND PROPERTY.

(a) Any funds remaining in the Tax Increment Fund after payment of all lawful obligations of the Zone shall be returned to the participating taxing units in proportion to their contributions, unless otherwise required by law.

(b) Any property, records, or assets of the Zone shall be transferred to the City or disposed of in accordance with applicable law.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such invalidity shall not affect the remaining portions of this Ordinance.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its adoption, as permitted by law.

PASSED AND APPROVED ON FIRST READING, THIS THE 3RD DAY OF FEBRUARY, 2026.

PASSED, APPROVED AND ADOPTED ON SECOND READING, THIS THE 17TH DAY OF FEBRUARY, 2026.

CITY OF MERCED

Oscar D. Montoya Sr., Mayor

ATTEST:

APPROVED AS TO FORM:

Joselynn Castillo, City Secretary

Martie Garica-Vela, City Attorney

DATE: February 3, 2026
FROM: Denisse Hernandez, Interim Planning Director
ITEM: **Discussion and possible action to Consideration and Action on First Reading of Ordinance 2026-04 amending Chapter 3, Article 3.02 "Construction Codes and Standards"**

BACKGROUND INFORMATION: The City is adopting the most current industry standards. This ensures that architects, engineers, and contractors are working with the latest technology and materials. It also helps maintain or improve the City's ISO (Insurance Services Office) rating, which can lead to lower insurance premiums for residents.

We are not just adopting the "base" codes, but specifically including appendices that address Mercedes' unique needs:

- Flood-Resistant Construction (Appendix G): Critical for our region's drainage and storm management.
- Tiny Houses (Appendix Q): Provides clear safety regulations for the growing trend of smaller, affordable housing units.
- Manufactured Housing (Appendix E): Updates the standards for how manufactured homes are used as permanent dwellings.
- Sleeping Lofts: New safety standards for lofts in residential units.
- Adult Changing Stations: While some 2024 codes suggest these, the City has opted to exclude specific mechanical requirements (Section 1110.4) to maintain flexibility for local business owners unless otherwise required by the ADA.
- Electrical Updates: Moving to the 2023 NEC ensures the latest safety requirements for solar panels, EV charging stations, and surge protection.

The proposed ordinance specifically excludes certain sections regarding mandatory residential fire sprinklers. Texas State Law (HB 738) prohibits municipalities from mandating fire sprinklers in certain residential structures. By explicitly excluding these sections (Section 313 and P2904), the City ensures our local code remains in full compliance with state law.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):

Account Number(s):

\$

Finance Review by: (Has finance reviewed it to make sure we have the funds Yes/No/Not Applicable)

LEGAL REVIEW: Not Applicable

ATTACHMENTS:

1. ORDINANCE NO-INTERNATIONAL CODE 2024

STAFF RECOMMENDATION: Staff recommends approval. Adopting these codes provides a "level playing field" for developers, ensures the safety of our citizens, and aligns the City of Mercedes with modern construction practices used across the State of Texas.

ORDINANCE NO.: 2026-04

AN ORDINANCE OF THE CITY OF MERCEDES, TEXAS, AMENDING THE CODE OF ORDINANCES, CHAPTER 3 "BUILDINGS AND BUILDING REGULATIONS," ARTICLE 3.02 "CONSTRUCTION CODES AND STANDARDS"; PROVIDING FOR THE ADOPTION OF THE 2024 EDITIONS OF THE INTERNATIONAL BUILDING, RESIDENTIAL, PLUMBING, FUEL GAS, FIRE, ENERGY CONSERVATION, MECHANICAL, PROPERTY MAINTENANCE, AND EXISTING BUILDING CODES, AND THE 2023 EDITION OF THE NATIONAL ELECTRICAL CODE; ADOPTING LOCAL AMENDMENTS AND SPECIFIC APPENDICES THERETO; PROVIDING FOR EXCLUSIONS PURSUANT TO STATE LAW; PROVIDING FOR A REPEALER CLAUSE; PROVIDING FOR SEVERABILITY; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Mercedes, Texas, is authorized by the Texas Local Government Code to adopt and enforce building and construction codes to ensure the structural integrity of buildings and the safety of its inhabitants; and

WHEREAS, the City Commission finds that updating the City's Construction Codes and Standards to the 2024 International Codes and the 2023 National Electrical Code is essential to provide the highest level of protection for life and property; and

WHEREAS, the City Commission has determined that the adoption of these updated codes is in the best interest of the public health, safety, and general welfare of the residents of the City of Mercedes.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, COUNTY OF HIDALGO, STATE OF TEXAS:

SECTION I. CODES ADOPTED.

A. Updates adopted. The following code updates shall be considered hereafter as adopted:

1. 2024 International Building Code.
2. 2024 International Residential Code.
3. 2024 International Plumbing Code.
4. 2024 International Fuel Gas Code.
5. 2024 International Fire Code.
6. 2024 International Energy Conservation Code.
7. 2024 International Mechanical Code.
8. 2024 International Property Maintenance Code.
9. 2024 International Existing Building Code.
10. 2023 National Electrical Code.

- B. Appendices to International Residential Code. In regard to the International Residential Code (IRC), the following appendices shall be approved:
1. Code (IRC), the following appendices shall be approved:
 - a. Appendix E – Manufactured Housing Used as Dwelling (reorganized)
 - b. Appendix H – Patio Covers (reorganized)
 - c. Appendix J – Existing Buildings and Structures (reorganized)
 - d. Appendix K – Sound Transmission (reorganized)
 - e. Appendix M – Home Day Care Occupancy (reorganized)
 - f. Appendix O – Automatic Vehicular Gates (reorganized)
 - g. Appendix P - Sizing of Water Piping Systems (reorganized)
 - h. Appendix Q – Tiny Houses (new/reorganized)
 2. Sections to be excluded because the Texas Legislature excluded them by statute (HB 738):
 - a. Section 313 Automatic Fire Sprinkler System
 - b. Section P2904 Dwelling Unit Fire Sprinkler System
- C. Appendices to International Building Code. In regard to the International Building Code (IBC), the following appendices shall be approved:
1. Code (IBC), the following appendices shall be approved:
 - a. Appendix B – Board of Appeals
 - b. Appendix C – Group U-Agricultural Buildings
 - c. Appendix D – Fire District
 - d. Appendix F – Rodent proofing
 - e. Appendix G – Flood-Resistant Construction
 - f. Appendix H – Signs
 - g. Appendix I – Patio Covers
 - h. Appendix J – Grading
 - i. Appendix K – Administration Provision
 - j. Appendix P – Sleeping Lofts (new)
- D. Appendices to International Mechanical Code. In regard to the International Mechanical Code (IMC), the following appendices shall be approved:
1. Code (IMC), the following appendices shall be approved:
 - a. Appendix A – Chimney Connector Pass-Throughs
 - b. Appendix C – Board of Appeals (new)
 2. Sections to be excluded:
 - a. Section 1110.4 Adult Changing Stations
- E. Appendices to International Energy Conservation Code. In regard to the International Energy Conservation Code (IECC), the following appendices shall be approved:
1. Code (IECC), the following appendices shall be approved:
 - a. Appendix RV – Alternative Building Thermal Envelope Insulation R-Value Options (new)
 2. Sections to be excluded:

- a. Section 404.2 Interior Lighting Controls
- F. Appendices to International Fuel Gas Code. In regard to the International Fuel Gas Code (IFGC), the following appendices shall be approved:
 - 1. Code (IFGC), the following appendices shall be approved:
 - a. Appendix A – Sizing and Capacities of Gas Piping
 - b. Appendix B – Sizing of Venting System Serving Appliances Equipment with Draft Hood, Category I Appliances and Appliances listed for Use with Type B Vents
 - c. Appendix C – Exit Terminals of mechanical Draft and Direct-Vent Venting Systems (removed)
 - d. Appendix D – Recommended procedure for Safety Inspection of Existing Appliances Installation
- G. Future updates. Whenever new updates to any of the above codes and appendices shall become available and fully assessed by the city, they shall then be deemed as “adopted” and enforceable. However, should there be a specific restriction on any of the updates that is incidentally discovered that may not be in the city’s best interests to enforce, the planning director and/or the city manager’s office shall assess and bring forth that restriction to the city commission for final disposition on whether to suspend that provision from enforcement.

SECTION II. REFERENCES TO DUTIES OF OFFICIALS.

Within said codes, when reference is made to the duties of a certain official named therein, that designated official of the city who has duties corresponding to those of the named official in said code shall be deemed to be the responsible official insofar as enforcing the provisions of said code is concerned.

SECTION III. FEES.

Permit and inspection fees are as set forth in the fee schedule in appendix A of this code.

SECTION IV. PENALTY; COMMENCING WORK WITHOUT PERMIT.

Anyone who begins work without a permit shall be subject to doubling of the appropriate fee. Anyone who violates this article shall upon conviction thereof be fined in an amount in accordance with the general penalty provided in section 1.01.009 of this code. Each day the violation continues to exist shall constitute a separate offense.

SECTION V. EXEMPTIONS FROM WINDSTORM REQUIREMENTS.

The windstorm design and engineered design requirements typically regarded [required] by chapter 3 of the 2012 International Building Code, and subsequent versions of said code, if and when approved by the city, shall not be imposed to structural additions of 500 feet or less nor on non-living auxiliary buildings such as storage buildings, carports, or other similar structures.

SECTION VI. REMODELING WORK ON SINGLE-FAMILY RESIDENTIAL STRUCTURES.

- A. No building permit(s) shall be required by the city of any owner, agent, contractor, or other assigned representative when non-loadbearing walls within a single-family residential structure will be adjusted, lowered, relocated, and/or removed, either partially or entirely; if such remodeling involves the need for electrical, mechanical, and/or plumbing fixtures, such permits shall still be required via typical policy but only to the extent of the utility work being required in conjunction of such remodeling work. It is further declared that, for optimum safety, building permits shall always be required when life safety issues are clearly evident.
- B. The provisions ordained herein shall be cumulative to any prevailing section, provision, regulation, and/or requirement that governs the remodeling of non-loadbearing walls in single-family residential structures, and shall similarly be cumulative to any subsequent editions of the International Building Code, International Existing Building Code, and other similar codes that may govern the intent of this section.

2. SEVERABILITY PROVISION

By the adoption of this ordinance, should there be any word, sentence, phrase, and/or expression that may be deemed by a court of competent jurisdiction to be invalid, or legally deleted from the content of this ordinance, it is declared that the remaining portion or portions of this ordinance shall remain fully enabled, active and in full force.

3. CUMULATIVE PROVISION

Should there be any existing ordinance, regulation, policy, and/or guideline that may be in conflict with the established regulations of this zoning ordinance, whether in whole or in part, the terms of this ordinance shall be controlling and override any such existing conflict.

4. PUBLICATION DATE

Once adopted, the City secretary shall as soon as practicable, forward the caption of this ordinance to be published in a newspaper of local circulation.

READ, DISCUSSED, AND APPROVED ON THIS THE 3 DAY OF FEBRUARY, IN THE YEAR OF OUR LORD, 2026.

1st Reading: February 3, 2026

2nd Reading: February 17, 2026

CITY OF MERCEDES:

Oscar D. Montoya, Mayor

ATTEST:

Joselynn Castillo
City Secretary

APPROVED AS TO FORM:

Martie Garcia Vela
City Attorney

ORDINANCE NO. 2026-05

AN ORDINANCE OF THE CITY OF MERCEDES, TEXAS CREATING THE RIO GRANDE VALLEY PUBLIC UTILITY AGENCY, INCLUDING MAKING FINDINGS OF FACT; APPROVING BYLAWS OF THE AGENCY; PROVIDING FOR THE PURPOSES, POWERS, AND GOVERNANCE OF THE AGENCY; APPROVING INITIAL DIRECTORS OF THE AGENCY; ESTABLISHING AN EFFECTIVE DATE; ADDRESSING PROPER NOTICE AND MEETING; AND SETTING FORTH OTHER MATTERS RELATED THERETO.

WHEREAS, Chapter 572 of the Texas Local Government Code (the “*Act*”) authorizes two or more public entities to create a public utility agency by concurrent ordinance to acquire, plan, finance, construct, own, operate, or maintain water and wastewater facilities and to engage in the conservation, storage, transportation, treatment, or distribution of water and the collection, transportation, treatment, or disposal of sewage;

WHEREAS, the Cities of Raymondville, San Benito, Mercedes, and Weslaco, Texas, (each a “*Participant*” and collectively, the “*Participants*”) own and/or operate local water and wastewater systems and desire to create the Rio Grande Valley Public Utility Agency to plan, engineer, permit, acquire, construct, operate, maintain, and/or repair regional water and wastewater facilities to serve their combined service areas in an effective and economic manner;

WHEREAS, the Rio Grande Valley Public Utility Agency will be governed by a Board of Directors appointed by the sponsoring Participants;

WHEREAS, each Participant finds that creation of the Rio Grande Valley Public Utility Agency will promote the public health, safety, and welfare and serve a valid public purpose;

WHEREAS, each Participant believes that the Rio Grande Valley Public Utility Agency will serve the best interests of their residents and customers, and that the Rio Grande Valley Public Utility Agency will provide regional coordination for the development of water and wastewater facilities and services, including but not limited to, drinking water supplies, the water treatment, transportation, and storage infrastructure, wastewater transportation and treatment infrastructure, and the repair and replacement of existing water and wastewater facilities and in support of economic development of the Service Area;

WHEREAS, each Participant has published notice of its intent to create the Rio Grande Valley Public Utility Agency in accordance with the Act, and the Participants now desire to create the Rio Grande Valley Public Utility Agency by identical concurrent ordinances; and

WHEREAS, the Rio Grande Valley Public Utility Agency will not have the authority to create any debt or financial obligation for or on behalf of any of the Participants until such time that the Participants enter into a separate agreement or approval for such purpose.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY OF MERCEDES THAT:

Section 1. Finding of Facts. The above and foregoing recitals are incorporated herein as findings of fact.

Section 2. Creation of the Rio Grande Valley Public Utility Agency. Pursuant to and in accordance with the Act, the Rio Grande Valley Public Utility Agency (“**PUA**”) is hereby created as a public utility agency, political subdivision of the State of Texas, political entity and corporate body, and a retail public utility for purposes of Chapter 13, Texas Water Code; having all rights, powers, privileges, and authority set forth in the Act and this Ordinance.

Section 3. Participants. The initial Participants in the PUA are the Cities of Raymondville, San Benito, Mercedes, and Weslaco, Texas. Each Participant is a “public entity” as such term is defined in the Act. The public entities participating in the PUA may be modified by concurrent ordinance of all Participants, as provided in § 572.053 of the Texas Local Government Code. The defined term “Participants” used herein shall mean and include the four above-named Participants and each additional public entity that becomes a member of the PUA.

Section 4. Purpose and Powers of the PUA. The PUA is formed pursuant to the provisions of the Act to assist and act on behalf of the Participants and to engage in activities in the furtherance of the purposes of its creation. It shall have and may exercise all of the rights, powers, privileges, authority, and functions given to public utility agencies under the Act, together with all of the other power, privileges, authority, and functions granted to the PUA by state law. The PUA shall perform any act necessary to the full exercise of the PUA’s powers, including those acts necessary to acquire, finance, own, operate, or manage a facility of the PUA. The PUA may enter into a contract, lease, or agreement, including, but not limited to, an interlocal contract as authorized by Chapter 791, Texas Government Code, with or accept a grant or loan from a department or agency of the United States; a department, agency, or municipality or other political subdivision of this state; or a public or private corporation or person for the management and operation of a PUA facility or the acquisition, construction, financing, maintenance, operation, provision, or receipt of a facility, service, or product. The PUA may sell, lease, convey, or otherwise dispose of all or a portion of any right, interest, or property the PUA considers to be unnecessary for the efficient operation or maintenance of its facilities. The PUA may issue revenue bonds.

Section 5. Service Area. The PUA’s service area shall consist of the following:

- (a) The corporate limits and extra-territorial jurisdiction of the City of Raymondville, as such boundaries exist on the date of this Concurrent Ordinance;
- (b) The corporate limits and extra-territorial jurisdiction of the City of San Benito, as such boundaries exist on the date of this Concurrent Ordinance;
- (c) The corporate limits and extra-territorial jurisdiction of the City of Mercedes, as such boundaries exist on the date of this Concurrent Ordinance; and

- (d) The corporate limits and extra-territorial jurisdiction of the City of Weslaco, as such boundaries exist on the date of this Concurrent Ordinance.

Section 6. Number of Directors and Qualifications. All powers of the PUA shall be vested in the Board of Directors (“**Board**”). The PUA shall be governed by the Board, initially consisting of four (4) places. The Board shall consist of one (1) representative for each Participant (each, a “**Director**”). The following Directors are hereby named and appointed as the initial Directors of the Board of the PUA:

Place 1	Gilbert Gonzales, Mayor, representing the City of Raymondville, Texas;
Place 2	Ricardo Guerra, Mayor, representing the City of San Benito, Texas;
Place 3	Oscar D. Montoya, Sr., Mayor, representing the City of Mercedes, Texas; and
Place 4	Adrian Gonzalez, Mayor, representing the City of Weslaco, Texas.

Each Director shall have one vote in all matters presented to or considered by the Board. A Director may only be the Mayor or Mayor Pro Tem/Tempore of any Participant that has the authority to appoint a member of the Board. No Director of the PUA may have a personal interest in a contract executed by the PUA other than as an employee, officer, or member of the governing body of the Participant. The Board shall elect from its members a President, Vice President, Secretary/Treasurer, and Assistant Secretary, and the Board shall adopt bylaws consistent with this Ordinance and the Act. The Directors of the PUA serve without compensation.

Section 7. Term of Directors. The terms of Places 1 and 2 of the initial Directors shall last until the end of the fiscal year ending September 30, 2026. The terms of Places 3 and 4 of the initial Directors shall last until the end of the fiscal year ending September 30, 2028. After the completion of each initial term, the term of office of each Director shall be four (4) years, from the date when the prior term ended; and the term for each Director position shall begin on the date a Director is appointed to the Place by the appointing Participant and confirmed by the other Participants. Any Director may be removed from office at any time, with or without cause, by the Participant that appointed such Director. Any Director may be reappointed. The appointment of any Director to the Board, save and except for the initial Directors of the Board, is accomplished by the Participant for a certain Place appointing a qualified individual to that Place, and then such individual is confirmed by all other Participants. The confirming Participants shall confirm the appointment of such individual to the Board no later than thirty (30) days after the appointing Participant’s action to appoint that individual to the Board; otherwise, the Participant shall be deemed to have confirmed the appointment of such individual to the Board.

Section 8. PUA Rules. The Board shall adopt rules to govern the operation of the PUA and its employees, facilities, and service, including, but not limited to Bylaws. The Board shall hold regular or special meetings at times and on days or dates as specified in those rules. A majority of the Directors constitute a quorum for the transaction of PUA business, and approval of at least a majority of the Directors on the Board is necessary for approval of any matter coming before the Board. However, any proposed change or amendment regarding the appointment method, number, or term of Directors requires an amendment to this Ordinance, as described in Section 11 below.

Section 9. Additional Powers and Authority. The PUA shall have all other powers of a like or different nature not prohibited by law that are available to governmental entities in Texas and which are necessary or useful to enable the PUA to perform the purposes for which it is created, including the power to issue bonds, notes, or other obligations, and otherwise exercise its borrowing power to accomplish the purposes set forth above; provided the PUA shall not issue bonds, notes, or any debt obligation, or by contract undertake a financial obligation, that will not be funded by funds available, or revenues of the water and wastewater utilities, systems, and facilities constructed or purchased, or by binding contractual commitments made by the Participants and future public entity participants to purchase increments or portions of the water and wastewater utilities, systems, and facilities that are constructed or purchased. The PUA may acquire, by purchasing, any land, easements, rights-of-way, or other property or improvements inside or outside the PUA's service area that are needed or are appropriate to carry out the powers and functions of the PUA.

Section 10. Governmental Body. The PUA is created as a governmental unit within the meaning of Subdivision (3), Section 101.001, Texas Civil Practice & Remedies Code. The operations of the PUA are governmental and not proprietary functions for purposes of the Texas Tort Claims Act, Chapter 101, Texas Civil Practice & Remedies Code.

Section 11. Amendment. Amendment to any provision within this Ordinance requires each Participant to adopt a concurrent ordinance that includes the amendment.

Section 12. Fiscal Year. The fiscal year of the PUA shall begin October 1st of each year and end September 30th of the following year; provided, however, the first fiscal year shall begin upon the effective date of creation of the PUA and shall end September 30, 2026.

Section 13. Effective Date. This Ordinance shall take effect immediately upon adoption. The effective date for creation of the PUA shall be the date that the last Participant adopts and approves an identical concurrent ordinance to this Ordinance.

Section 14. Open Meetings Act. It is hereby officially found and determined that the meeting at which this Ordinance is adopted was open to the public and that public notice of the time, place, and purpose of said meeting was provided in accordance with the Texas Open Meetings Act, Chapter 551, Texas Government Code.

Section 14. Severability. If any section or provision of this Ordinance is held invalid, such invalidity shall not affect other provisions that can be given effect without the invalid portion.

PASSED, APPROVED, AND ADOPTED by the City of Mercedes, Texas, on the ____ day of _____, ____.

CITY OF MERCEDES, TEXAS

By: _____

ATTEST:

By: _____

APPROVED AS TO FORM:

By: _____

RESOLUTION NO. 2026-05

**A RESOLUTION OF THE CITY OF MERCEDES, TEXAS
AMENDING RESOLUTION 2025-10 TO ACCEPT BD –
OPERATION LONE STAR GRANT PROGRAM**

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas, that the Operation Lone Star Grant FY2026 be operated for the fiscal year 2026 from 09/01/2025 to 08/31/2026; and,

WHEREAS, The City of Mercedes City Commission agrees to provide applicable matching funds for the said project as required by the BD-Operation Lone Star Grant Program; and,

WHEREAS, The City of Mercedes City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, The City of Mercedes City Commission, assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, The City of Mercedes City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that the City of Mercedes City Commission approves the submission of the grant application for the Operation Lone Star – FY2026 to the Office of the Governor.

Passed and approved on this the 3rd Day of February, 2026.

Oscar Montoya, Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: **5067102**

Resolution 2025-10

WHEREAS, the City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas, that the Operation Lone Star Grant FY2026 be operated for the fiscal year 2026 from 9/1/2025 to 8/31/2026; and

WHEREAS, the City of Mercedes City Commission agrees to provide applicable matching funds for the said project as required by the BD-Operation Lone Star Grant Program; and

WHEREAS, the City of Mercedes City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes City Commission, assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, the City of Mercedes City Commission designates the Mercedes City Manager, or their designee, as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that the City of Mercedes City Commission approves the submission of the grant application for the Operation Lone Star - FY2026 to the Office of the Governor.

PASSED AND APPROVED on this the 4th day of March, 2025.



ATTEST:

Joselynn Castillo, City Secretary

Oscar D. Montoya Sr., Mayor
City of Mercedes, Texas

Grant Number: 5067102

January 2026

Heinrich Kritzinger

Grant Manager

Texas Office of the Governor

Heinrich.Kritzinger@gov.texas.gov

(512)463-8425

RE: 90-Day Commencement Letter Grant #5067102 – Operation Lone Star – FY2026

Greeting Mr. Kritzinger,

On behalf of the Mercedes Police Department, I would like to formally extend information regarding our steps towards achieving the project activities for **Operation Lone Star FY2026 – Grant #5067102**.

No requests for reimbursement have been made due to the fund hold CoFs. Namely, a fund hold caused by the lack of a user agreement with Texas DPS, which has since been resolved, and a requirement for an amendment to the resolution authorizing Operation Lone Star to be operated in Mercedes.

At this time, an amendment to the resolution to meet the requirements outlined by the OOG is in the process of being approved and signed off by the City Manager. This is expected to be completed within the week.

We look forward to continuing our close collaboration on this project and appreciate your continued effort and support. Please notify Mercedes PD if any additional information is required regarding this project or the 90-day commencement letter CoF.

Respectfully,



Lieutenant Orlando Diaz

Mercedes Police Department

RESOLUTION NO. 2026-06

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - Crisis Response Equipment Program" be operated for the Fiscal Year 2027 (10/1/2026 - 9/30/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - Crisis Response Equipment Program" to the Office of the Governor.

PASSED AND APPROVED this 3rd Day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777001

RESOLUTION NO. 2026-07

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - Peace Officer Mental Health Program" be operated for the Fiscal Year 2027 (10/1/2026 - 9/30/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - Peace Officer Mental Health Program" to the Office of the Governor.

PASSED AND APPROVED this 3rd Day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777201

RESOLUTION NO. 2026-08

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - SLCGP Mitigation Project" be operated for the Fiscal Year 2027 (9/1/2026 - 8/31/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - SLCGP Mitigation Project" to the Office of the Governor.

PASSED AND APPROVED this 3rd Day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777301

RESOLUTION NO. 2026-09

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "Operation Lone Star - FY2027" be operated for the Fiscal Year 2027 (9/1/2026 - 8/31/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "Operation Lone Star - FY2027" to the Office of the Governor.

PASSED AND APPROVED this 3rd Day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5067103

RESOLUTION NO. 2026-10

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - Victim Liaison Program" be operated for the Fiscal Year 2027 (10/1/2026 - 9/30/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - Victim Liaison Program" to the Office of the Governor.

PASSED AND APPROVED this 3rd Day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777501

RESOLUTION NO. 2026-11

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - Border Zone Fire Departments" be operated for the Fiscal Year 2027 (9/1/2026 - 8/31/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - Border Zone Fire Departments FY2027" to the Office of the Governor.

PASSED AND APPROVED this 3rd Day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5188303

RESOLUTION NO. 2026-12

A RESOLUTION OF THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS, ADOPTING FEBRUARY 17 AS ARBOR DAY IN THE CITY OF MERCEDES AND ENCOURAGING TREE PLANTING AND CARE WITHIN THE COMMUNITY

WHEREAS, trees increase property values, enhance the economic vitality of business areas, beautify our community, improve air quality, conserve water, preserve soil, and provide wildlife habitat; and

WHEREAS, trees contribute to the overall health, well-being, and quality of life for residents of the City of Mercedes; and

WHEREAS, Arbor Day provides an opportunity for citizens to recognize the importance of trees and to promote stewardship of our natural resources; and

WHEREAS, the City of Mercedes desires to promote environmental awareness and encourage the planting and proper care of trees for current and future generations; and

WHEREAS, the City Commission finds it beneficial to designate an annual Arbor Day observance to highlight these efforts and encourage community participation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS, THAT:

SECTION 1. The City Commission hereby adopts **February 17** of each year as **Arbor Day** in the City of Mercedes, Texas.

SECTION 2. The City Commission encourages all residents, businesses, schools, and civic organizations to observe Arbor Day through appropriate programs, educational activities, and the planting and care of trees.

SECTION 3. City staff is encouraged to support Arbor Day activities and promote tree preservation and planting initiatives consistent with the City's goals and resources.

SECTION 4. This Resolution shall take effect immediately upon its adoption.

PASSED AND APPROVED by the City Commission of the City of Mercedes, Texas, on this 3rd day of February, 2026.

ATTEST:

Oscar D. Montoya Sr., Mayor

Joselynn Castillo, City Secretary

DATE: February 3, 2026
FROM: Meredith Hernandez, Interim Finance Director
ITEM: **Discussion and possible action to Approval of Resolution 2026-13 accepting the Annual Investment Policy Update**

BACKGROUND INFORMATION: The investment policy requires an annual update and adoption of the policy through a resolution.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):
\$

Account Number(s):

Finance Review by: N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. 2026-13 - INVESTMENT POLICY

STAFF RECOMMENDATION: Staff recommends approval.

RESOLUTION NO. 2026-13

CITY OF MERCEDES, TEXAS

INVESTMENT POLICY AND STRATEGY

Adopted February 3, 2026

I. INTRODUCTION

It is the policy of the City of Mercedes that the administration of its funds and the investment of those funds shall be handled as its highest public trust. Investments shall be made in a manner which will provide the maximum security of principal while meeting the daily cash flow needs of the City and conforming to the Public Funds Investment Act (the "Act") Texas Government Code Chapter 2256. It is the intent of the City to be in complete compliance with local law and the Act.

The receipt of a market rate of return will be secondary to the requirements for safety and liquidity. The earnings from investment will be used in a manner that best serves the interests of the City.

The purpose of this Policy is to set specific investment policy and strategy guidelines. Direct specific investment parameters for the investment of public funds in Texas are found in the Act. The Public Funds Collateral Act, Chapter 2257, Texas Government Code, specifies collateral requirements for all public Texas funds deposits.

II. SCOPE

This investment policy applies to all financial assets of the City and any new funds created unless specifically exempted by the City Council and this Policy.

III. OBJECTIVES

It is the policy of the City that all funds shall be managed and invested with four primary objectives, listed in order of their priority: safety, liquidity, diversification and yield. Investments are to be chosen in a manner which promotes diversity. To match anticipated cash flow requirements the maximum weighted average maturity (WAM) of the overall portfolio may not exceed 12 months.

Safety

The primary objective of the investment activity is the preservation of capital. Each investment transaction shall be conducted in a manner to avoid capital losses, whether from security defaults, safekeeping, or erosion of market value.

Liquidity

The investment portfolio shall be structured to meet all expected obligations in a timely manner. This shall be achieved by matching investment maturities with forecasted cash flow liabilities and maintaining additional liquidity for unexpected liabilities.

Diversification

The portfolio shall be diversified by institution, market sector and maturity as much as possible.

Yield

The benchmark for the commingled portfolio shall be the comparable period 12-month U.S. Treasury Bill, designated for its comparability to the expected average cash flow pattern. The investment program shall seek to augment returns above this threshold consistent with risk limitations identified and the City's prudent investment strategy.

Cash management is the process of managing funds in order to insure maximum cash availability and reasonable yield on short-term investments. The City shall strive for a cash management program which includes timely collection of accounts receivable, vendor payments in accordance with invoice terms, and prudent investment of assets.

IV. INVESTMENT STRATEGY

The City maintains one commingled portfolio for investment purposes which incorporates the specific uses and the unique characteristics of the funds in the portfolio. The investment strategy has as its primary objective assurance that anticipated liabilities are matched and adequate investment liquidity provided. The City shall pursue conservative portfolio management strategy. This may be accomplished by creating a laddered maturity structure with some extension for yield enhancement. The maximum dollar weighted average maturity of six months or less will be calculated using the stated final maturity date of each security.

V. DELEGATION OF RESPONSIBILITY

No unauthorized person may engage in an investment transaction and all transactions shall be executed as provided under the terms of this Policy and its supporting procedures.

Investment Officer(s)

The Finance Director and the City Manager will be designated as Investment Officers, by governing body ordinance, responsible for investment decisions and activities. The Investment Officer(s) are responsible for creating and maintaining the portfolio in accordance with this Policy, providing timely quarterly reporting to the Council, and establishing supporting procedures.

All investment officers shall attend at least ten hours of training approved by the City Council within 12 months of designation as investment officer and shall attend ten hours of training every two successive fiscal years.

Investment Officers shall refrain from personal and business activity that could conflict with proper execution of the investment program or which could impair their ability to make impartial investment decisions. An Investment Officer who has a personal business relationship within two levels of blood or marriage with an organization seeking to sell an investment to the City shall file a statement disclosing that relationship to the City Council and the Texas Ethics Commission.

City Council Responsibilities

The City Council holds ultimate fiduciary responsibility for the portfolio. It will designate investment officer(s), receive and review quarterly reporting, approve and provide for investment officer training, approve broker/dealers, and review and adopt the Investment Policy and Strategy at least annually.

VI. PRUDENCE AND CONTROLS

The standard of prudence to be applied to all City investments shall be the "prudent person" rule, which states:

"Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital as well as the probable income to be derived."

In determining whether an investment officer has exercised prudence with respect to an investment decision, the determination shall be made taking into consideration the investment of all funds under the City's control, over which the officer has responsibility rather than a consideration as to

the prudence of a single investment.

The Investment Officer, acting in accordance with written procedures and exercising due diligence, shall be responsible but not liable for a specific security's credit risk or market price changes, provided that these deviations are reported immediately and that appropriate action is taken to control adverse developments.

Internal Controls

The Investment Officer is responsible for establishing and maintaining internal controls to reasonably assure that assets are protected from loss, theft, or misuse. The concept of reasonable assurance recognizes that the cost of a control should not exceed the benefits likely to be derived, and, the valuation of costs and benefits requires ongoing estimates and judgments by management.

The internal controls shall address the following points at minimum:

Control of collusion, Separation of transaction authority from accounting and record keeping, Custodial safekeeping, Clear delegation of authority, Written confirmation for all transactions, and Review, maintenance and monitoring of security procedures both manual and automated.

Annually the Investment Officer shall perform a check-list compliance audit to assure compliance with requirements of this policy and the Act. Annually, the City's external auditor shall review the quarterly reports.

Cash Flow Forecasting

Cash flow forecasting is designed to protect and sustain cash flow requirements of the City. The Investment Officer will analyze and maintain a cash flow plan to monitor and forecast cash positions for investment purposes.

Competitive Bidding

All security transactions will be made on a competitive basis to assure the City is receiving good market rates. When-issued securities should be compared to other securities available in the secondary market.

Monitoring Credit Ratings

The Investment Officer shall monitor, on no less than a monthly basis, the credit rating on all authorized investments in the portfolio which require credit ratings based upon independent information from a nationally recognized rating agency. If any security falls below the minimum rating required by Policy, the Investment Officer shall notify the city manager of the loss of rating, and liquidate the investment within two days.

Monitoring FDIC Status for Mergers and Acquisitions

The Investment Officer shall monitor, on no less than a weekly basis, the status and ownership of all banks issuing brokered CDs owned by the City based upon information from the FDIC (fdic.gov). If any bank has been acquired or merged with another bank in which brokered CDs are owned by the City, the Investment Officer or Adviser shall immediately liquidate any brokered CD which places the City above the FDIC insurance level.

VII. AUTHORIZED INVESTMENTS

Assets of the City may be invested only in the following instruments as further defined by the Act. If changes are made to the Act they will not be authorized until this Policy is modified and adopted by the City Council. All investment transactions will be made on a competitive basis.

A. Obligations of the United States Government, its agencies and instrumentalities with a

maximum stated maturity of 2 years excluding mortgage backed securities

B. Fully insured or collateralized depository certificates of deposit from banks in Texas, with a maximum maturity of one year insured by the Federal Deposit Insurance Corporation, or its successor, or collateralized in accordance with this Policy.

C. AAA-rated, constant-dollar Texas Local Government Investment Pools as defined by the Act and authorized by resolution of the City Council.

D. AAA-rated, SEC registered money market mutual funds striving to maintain a \$1 net asset value.

E. FDIC insured, brokered certificates of deposit securities from a bank in any US state, delivered versus payment to the City's safekeeping agent, not to exceed one year to maturity. Before purchase, the Investment Officer must verify the FDIC status of the bank on www.fdic.gov to assure that the bank is FDIC insured.

F. FDIC insured or collateralized interest bearing and money market accounts from any FDIC insured bank in Texas.

Delivery versus Payment

All securities shall be purchased on a delivery versus payment (DVP) settlement basis. Funds shall not be released until receipt of the security by the City's approved custodian. The custodian shall provide the City with proof of ownership or claim by an original document delivered to the City.

VIII. REPORTING

Quarterly Reporting

The Investment Officers shall submit a signed quarterly investment report to the governing body in accordance with the Act giving detail information on each portfolio and bank position and summary information to permit an informed outside reader to evaluate the performance of the investment program. The report will include the following at a minimum:

- A full description of each individual security or bank/pool position held at the end of the reporting period including the amortized book and market value at the beginning and end of the period,
- Unrealized gains or losses (book value minus market value),
- Overall change in market value during the period as a measure of volatility,
- Weighted average yield of the portfolio and its applicable benchmarks,
- Earnings for the period,
- Allocation analysis of the total portfolio by market sector and maturity, and
- Statement of compliance of the investment portfolio with the Act and the Investment Policy signed by the Investment Officer(s).

Market prices for the calculation of market value will be obtained from independent sources.

IX. FINANCIAL COUNTER-PARTIES

Depository

At least every five years, a banking services depository shall be selected through a competitive request for proposal or bid process in accordance with the Texas Government Code 105. In selecting a depository, the services, cost of services, credit worthiness, earnings potential, and collateralization by the institutions shall be considered. If securities require safekeeping, the RFP/bid will request information on safekeeping services. The depository contract will provide for collateral if balances exceed the FDIC insurance balance, currently \$250,000 per tax identification

number.

All time and demand deposits in any depository of the City shall be insured or collateralized at all times in accordance with this Policy.

Other banking institutions from which the City may purchase certificates of deposit will also be designated as a depository for depository/collateral purposes. All depositories will execute a depository agreement and have the Bank's Board or Bank Loan Committee pass a resolution approving the agreement if collateral is required.

Security Broker/Dealers

All pools, financial institutions, and broker/dealers who desire to transact business with the City must supply the following documents to the Investments Officer(s).

- (if brokers) Financial Industry Regulatory Authority (FINRA) certification and CRD #
- (if brokers) proof of Texas State Securities registration
- policy review certification

Each pool/bank/broker must be provided a copy of the City's current Investment Policy and certify to a review of the Policy stating that the firm has controls in place to assure only Policy approved investments will be sold to the City.

A list of qualified broker/dealers will be reviewed at least annually by the City Council. In order to perfect the DVP process the banking services depository, or its brokerage subsidiary, will not be used as a broker.

XI. COLLATERAL

Time and Demand Deposits Pledged Collateral

All bank time and demand deposits shall be collateralized above the FDIC coverage by pledged collateral. In order to anticipate market changes and provide a level of security for all funds, collateral will be maintained and monitored by the pledging depository at 102% of market value of principal and accrued interest on the deposits. The bank shall monitor and maintain the margins on a daily basis.

Collateral pledged to secure deposits shall be held by an independent financial institution outside the holding company of the depository. The collateral agreement with the depository shall be approved by resolution of the Bank Board or Bank Loan Committee. The Custodian shall provide a monthly report of collateral directly to the City.

All collateral shall be subject to inspection and audit by the City or its independent auditors.

Authorized Collateral

Only the following securities are authorized as collateral for time and demand deposits or repurchase agreements:

- A. FDIC insurance coverage.
- B. Obligations of the United States, its agencies or instrumentalities, or evidence of indebtedness of the United States guaranteed as to principal and interest including MBS and CMO which pass the bank test.
- C. Obligations of any US state or of a county, City or other political subdivision of any state having been rated as investment grade (investment rating no less than "A" or its equivalent) by two nationally recognized rating agencies.
- D. Letter of Credit from the FHLB.

XI. SAFEKEEPING

All purchased securities are to be cleared to the City's safekeeping agent on a delivery versus payment (DVP) basis. All safekeeping arrangements shall be approved by the Investment Officer and an agreement of the terms executed in writing. The independent third party custodian shall be required to issue safekeeping receipts to the City listing each specific security, rate, description, maturity, cusip number, and other pertinent information.

XII. INVESTMENT POLICY ADOPTION

The City's Investment Policy shall be reviewed and adopted by resolution of the City Council no less than annually. Any changes made to the Policy must be noted in the adopting resolution.

APPROVED AND ADOPTED ON THIS THE 3th DAY OF FEBRUARY, 2026.

Oscar Montoya, Mayor

ATTEST:

Joselynn Castillo, City Secretary

DATE: February 3, 2026
FROM: tvillagomez User, Public Works Director
ITEM: **Discussion and possible action to Consideration and Action on Resolution 2026-14 regarding LRGVDC Solid Waste Grant**

BACKGROUND INFORMATION: (provide a summary of your agenda item)

BOARD REVIEW/CITIZEN FEEDBACK: (Let us know if this was approved or denied by a board)

ALTERNATIVES/OPTIONS: (If your recommendation isn't approved, do you have another option that can be approved)

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):

\$

Account Number(s):

Finance Review by: (Has finance reviewed it to make sure we have the funds Yes/No/Not Applicable)

LEGAL REVIEW: (Has the City Attorney reviewed it, if necessary Yes/No/ Not Applicable)

ATTACHMENTS:

1. 2026-14 - LRGVDC Solid Waste Grant Resolution

STAFF RECOMMENDATION: : (Do you have a recommendation to approve or deny? If so, does it have to be read a certain way) (For example, the amount of a contract needs to be read so you would put, approval of agreement between the City of Mercedes and X Company in the amount of \$X for X services.)

RESOLUTION NO. 2026-14

WHEREAS, The City of Mercedes' City Commission is directed by the Texas Commission on Environmental Quality (TCEQ) to administer solid waste grant funds for the implementation of the COG's adopted regional solid waste management plan; and

WHEREAS, City of Mercedes' City Commission in the State of Texas is qualified to apply for grant funds under the Request for Applications.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF MERCEDES CITY COMMISSION IN MERCEDES, TEXAS;

- 1.** That **Tomas Villagomez, Public Works Director** is authorized to request grant funding under the LRGVDC Request for Applications of the Regional Solid Waste Grants Program and act on behalf of the City of Mercedes in all matters related to the grant application and any subsequent grant contract and grant project that may result.
- 2.** That if the project is funded, the City of Mercedes will comply with the grant requirements of the LRGVDC, Texas Commission on Environmental Quality, and the State of Texas.
- 3.** The grant funds and any grant-funded equipment or facilities will be used only for the purposes for which they are intended under the grant.
- 4.** That activities will comply with and support the adopted regional and local solid waste management plans for the geographical area in which the activities are performed.

PASSED AND APPROVED by Mercedes' City Commission in Mercedes, Texas, on this the 3rd day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary