
MERCEDES CITY COMMISSION
REGULAR MEETING
MAY 5, 2026 – 6:30 PM
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570

“At any time during the course of this meeting, the City Commission may retire to Executive Session under Texas Government Code 551.071(2) to confer with its legal counsel on any subject matter on this agenda in which the duty of the attorney to the City Commission under the Texas Disciplinary Rules of Professional Conduct of the State Bar of Texas clearly conflicts with Chapter 551 of the Texas Government Code. Further, at any time during the course of this meeting, the City Commission may retire to Executive Session to deliberate on any subject slated for discussion at this meeting, as may be permitted under one or more of the exceptions to the Open Meetings Act set forth in Title 5, Subtitle A, Chapter 551, Subchapter D of the Texas Government Code.”


1. **Call Meeting to Order**
2. **Establish Quorum**
3. **Invocation**
4. **Pledge of Allegiance**
5. **Open Forum**
6. **Presentation**
 - a. Proclamation for Melanoma Skin Cancer Awareness Month
 - b. Presentation by Marco A. Arredondo regarding energy rates
7. **Consent Agenda**
 - a. Approval of Minutes for Meeting(s) held April 21, 2026
 - b. Second and Final Reading of Ordinance 2026-13 to amend TIRZ No. 1 Agreement
 - c. Second and Final Reading of Ordinance 2026-14 to terminate TIRZ No. 1
8. **Management Items:** Present, discuss, consider and possibly take action regarding:
 - a. PUA Budget
9. **Ordinances/Resolutions**
 - a. Approval of Resolution No. 2026-20 Accepting Operation Stonegarden (OPSG) FY2025 Grant – Application #3172811
 - b. Approval of Resolution No. 2026-21 for the Operation Lone Star (OLS) FY27 Grant
 - c. Approval of Resolution No. 2026-22 for the State Homeland Security Program (SHSP) FY25 Grant Award
 - d. Approval of Resolution No. 2026-23 Authorizing Submission and Acceptance of the FY2025 State Homeland Security Program (SHSP-L) Grant – HSGP Border Crisis Project
 - e. Approval of Resolution No. 2026-24 authorizing submission and acceptance of the FY2027 State Crisis Intervention Program (Byrne SCIP) Grant for the Crisis Response Equipment Program.
 - f. Approval of Resolution No. 2026-25 for the Peace Officer Mental Health Program FY2027 Grant Application (Grant App No. 5777201)

- g. Approval of Resolution No. 2026-26 authorizing submission and acceptance of the FY2027 Victims of Crime Act (VOCA) Formula Grant – Victim Liaison Program (Grant No. 5777501)
 - h. Approval of Resolution No. 2026-27 Authorizing Submission and Acceptance of the FY2026 State Homeland Security Program (SHSP) Grant (Grant #5981901) for the City of Mercedes Emergency Operations Center (EOC) Project
 - i. Consideration and Possible Action on Resolution No. 2026-28 Authorizing Intervention in AEP Texas Inc.'s Application to amend its Rider Mobile Temporary Emergency Electric Energy Facilities
 - j. Consideration and Possible Action on Resolution No.2026-29 City of Mercedes - SLCGP Mitigation Project (Grant # 5777301)
 - k. Approval of Resolution 2026-30 for the Border Zone Fire Department 2027
- 10. Executive Session: Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)**
- a. Discussion with City Manager regarding personnel matters - Section 551.074
 - b. Consultation with Attorney regarding update on litigation - Section 551.071
 - c. Consultation with Attorney regarding Project Updates - Section 551.087
 - d. Discussion regarding Project Water District - Section 551.087
- 11. Open Session**
- a. Possible Action pertaining to executive session item A
 - b. Possible Action pertaining to executive session item B
 - c. Possible Action pertaining to executive session item C
 - d. Possible Action pertaining to executive session item D
- 12. Adjournment**

Notice is hereby given that the City Commissioners of the City of Mercedes, Texas will meet in a Regular Meeting on Tuesday, May 5, 2026 at 6:30 PM. Said meeting will be conducted in the Commission Chambers of the City Hall located at 400 S. Ohio, Mercedes, Texas for the purpose of considering and taking formal action regarding the items listed above. This notice is given in accordance with Vernon’s Texas Codes Annotated, Texas Government Code, Section 551.001 et. Seq.

WITNESS MY HAND AND SEAL OF THE CITY THIS 29TH DAY OF APRIL, 2026.

ATTEST:



 Joselynn Castillo, City Secretary
 Time of Posting: 10:10 P.M.

ACCESSIBILITY STATEMENT

The City of Mercedes recognizes its obligations under the Americans with Disabilities Act of 1990 to provide equal access to individuals with disabilities. Please contact the City Manager’s Office at (956) 565-3114 at least 48 hours in advance of the meeting with requests for reasonable accommodations, including requests for a sign language interpreter.



Office of the MAYOR CITY OF MERCEDES



Proclamation

WHEREAS, melanoma is the deadliest form of skin cancer, and its incidence rates have been steadily increasing over the past few decades, affecting individuals of all ages, backgrounds, and skin types; and

WHEREAS, it is estimated that thousands of Americans are diagnosed with invasive melanoma each year, yet when detected early, the five-year survival rate for melanoma is approximately 99%; and

WHEREAS, public awareness is our most powerful tool in the fight against this disease, as regular skin self-examinations and professional screenings are critical for early detection and successful treatment; and

WHEREAS, the month of May is recognized nationally as a time to educate the public on the importance of sun safety, including the use of broad-spectrum sunscreen, wearing protective clothing, and seeking shade to reduce the risk of UV-related skin damage; and

WHEREAS, **Melanoma Monday**, observed annually on the first Monday of May, serves as a vital reminder for all citizens to “check their skin” and “know their spots”; and

NOW, THEREFORE, I, Oscar D. Montoya Sr., Mayor of the City of Mercedes, Texas by virtue of the authority vested in me and on behalf of the City Commissioners Dr. Ruben J. Saldana, Dr. Jacob C. Howell, Joe Martinez and Armando Garcia do hereby officially proclaim May 2026 as:

“Melanoma Skin Cancer Awareness Month”

In the City of Mercedes, and I further designate **May 5, 2026**, as a day of action and education.

I call upon all citizens, medical institutions, and community organizations to:

- **Educate** themselves on the “ABCDEs” of melanoma (Asymmetry, Border, Color, Diameter, and Evolving)
- **Practice** sun-safe habits to protect themselves and their families.
- **Support** those currently battling skin cancer and honor the memory of those we have lost.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of the City of Mercedes to be affixed this 5th day of May, 2026.

CITY OF MERCEDES

ATTEST:

JOSELYNN CASTILLO,
CITY SECRETARY

OSCAR D. MONTOYA SR.,
MAYOR

**MERCEDES CITY COMMISSION
REGULAR MEETING
APRIL 21, 2026 – 6:30 PM
MERCEDES CITY HALL – COMMISSION CHAMBERS
400 S. OHIO AVE., MERCEDES, TX 78570**

MEMBERS PRESENT: Mayor Oscar Montoya
Commissioner Joe Martinez
Commissioner Armando Garcia
Mayor Pro-Tem Ruben Saldana

MEMBERS ABSENT: Commissioner Jacob Howell

STAFF PRESENT: Alberto Perez, City Manager
Jonas Gonzalez, Assistant City Manager
Martie Garcia Vela, City Attorney
Denisse Hernandez, Planning Director
Kristine Longoria, H.R. Director
Armando Villela, Park Director
Richard Morin, Rec. Center Director
Francisco Sanchez, Police Chief
Javier Campos, Fire Director
Michael Rocha, I.T Director
Tom Villagomez, Public Works Director
Marisol Vidales, Library Director

OTHERS PRESENT: Juan Vasquez, Kayla Solis

1. Call Meeting to Order

Mayor Oscar Montoya welcomed those in attendance and called the meeting to order at 6:30 p.m.

2. Establish Quorum

All members of the Commission were present, constituting a quorum.

3. Invocation

Mayor Pro-Tem Saldana led the invocation.

4. Pledge of Allegiance

Commissioner Martinez led in the pledge of allegiance.

5. Open Forum

No individuals signed up to speak during the Open Forum.

6. Presentation

- a. Presentation from Luis Saldana on RGVLS 2026

A representative provided a recap of the 87th Annual Livestock Show, highlighting over 3,000 youth participants, 7,000 exhibits, and an estimated 400,000 attendees. The event generated an estimated \$28 million in regional economic impact and approximately \$1.8 million in payments to youth participants. City support services were acknowledged, and operational improvements, including free parking, were noted as successful. A concern was raised regarding limited cellular network capacity during peak times. A recap video was also presented.

7. Consent Agenda

- a. Approval of Minutes for Meeting(s) held April 7, 2026
- b. Second and Final Reading of Ordinance 2026-08 to Rezone Lot 7 Block 66 Capihallo District
- c. Second and Final Reading of Ordinance 2026-09 to Rezone Lot 4 Block 64 Capihallo District
- d. Second and Final Reading of Ordinance 2026-11 to amend Article 13 "Utilities"
- e. Second and Final Reading of Ordinance 2026-12 to amend Article A8.000 "Utility Rates and Charges"

Commissioner Martinez made a motion to approve all items under the Consent Agenda. Commissioner Garcia seconded the motion. Upon a called vote, the motion passed unanimously.

8. Management Items: Present, discuss, consider and possibly take action regarding:

- a. Discussion and Possible Action to Approve The Interlocal Agreement 2026 – 2027 Between The Rio Grande Valley Emergency Communication District 9-1-1 And Public Safety Answering Points (“PSAPS”) For 9-1-1 Service

It was reported that, following recent observations and feedback from dispatch staff, the partnership has been operating effectively with improved communication between agencies. Based on current readiness and cost considerations, a recommendation was made to continue the existing collaboration. Mayor Pro-Tem Saldana made a motion to approve the item. Commissioner Garcia seconded the motion. Upon a called vote, the motion passed unanimously.

- b. Consideration and Possible Action to accept removal of 8.0-acre tract of land out of lot 4, block 40, of the Capihallo District Subdivision of a part of the Llano Grande Grant as per map or plat thereof recorded in volume "P", page 226-227, map records of Hidalgo County, Texas from the City of Mercedes ETJ LGC Sec. 42.102(b), Sec. 42.105(c)

Discussion was held regarding the implications of removing a property from the ETJ. It was noted that while the property owner would not be required to go through the City’s subdivision review process, the City would still be required to provide water and sewer services under its CCN. Concerns were raised about potential long-term costs to the City, as future service demands may increase without corresponding developer obligations. Commissioner Martinez made a motion to approve the item. Mayor Pro-Tem Saldana seconded the motion. Upon a called vote, the motion passed unanimously.

- c. Consideration and Possible Action to accept removal of Tract 1: Being a 29.98 Acres being all of the East 30 Acres of Lot 13, Block 28, Capisallo District Subdivision of the Llano Grande Grant, Hidalgo County, Texas and Tract 2: West 10 Acres of Lot 13, Block 28, Capisallo District Subdivision, Hidalgo County, Texas from the City of Mercedes ETJ LGC Section 42.105(c)

Commissioner Martinez made a motion to approve the removal of the tract from the Extraterritorial Jurisdiction (ETJ). Commissioner Garcia seconded the motion. Upon a called vote, the motion passed unanimously.

9. Ordinances/Resolutions

- a. Consideration and Approval of a Resolution by the City Commission of the City of Mercedes, Texas Authorizing and Approving Publication of Notice of Intention to Issue Certificates of Obligation; Complying with the Requirements Contained in Securities and Exchange Commission Rule 15c2-12; and Providing an Effective Date (Resolution 2026-19)

Bobby Villarreal of Estrada Hinojosa presented information regarding the City's 2026 Certificate of Obligation bonds in partnership with the Texas Water Development Board. The project totals approximately \$19 million, with \$11.78 million to be financed and approximately \$7.23 million in principal forgiveness. The estimated interest rate is 3.69%. It was noted that prior financial planning accounted for these obligations, and no additional water rate increases will be required. The City's A+ rating will be maintained. Commissioner Garcia made a motion for the City Commission to adopt Notice of Intention Resolution No. 2026-19. Mayor Pro-Tem Saldana seconded the motion. Upon a called vote, the motion passed unanimously.

- b. Consider and take possible action on Ordinance 2026-13 to amend TIRZ No. 1 Agreement
- c. Consider and take possible action on Ordinance 2026-14 to terminate TIRZ No. 1
Mayor Pro-Tem Saldana expressed concern regarding past agreements and whether funds had been properly utilized and accounted for, noting the lack of time to fully review the extensive documentation. He questioned the financial history and obligations tied to the agreement. In response, it was explained that while funds had been used for prior projects, historical records are incomplete, making it difficult to verify past transactions or obligations. Indicating that the City is unable to substantiate certain claims due to missing documentation dating back to approximately 2008. As a result, the proposed action was presented as the most practical resolution moving forward, with the County expected to review the City's formal action. Mayor Pro-Tem Saldana made a motion to approve the Ordinance 2026-13 and 2026-14 to amend and terminate TIRZ No.1. Commissioner Garcia seconded the motion. Upon a called vote, the motion passed unanimously.

10. Bids/Contracts

- a. Consideration and Action to Renew the Contract between the City of Mercedes and

Dr. Andrew Levine, Medical Director

Commissioner Garcia made a motion to approve the item. Mayor Pro-Tem Saldana seconded the motion. Upon a called vote, the motion passed unanimously.

b. Discussion and Action regarding CINTAS Contract for Uniform Services

The City Manager noted that while certain services are included in the contract, the City is not obligated to utilize all of them. He indicated that cost-saving opportunities exist, as the City may choose only the services it needs while retaining the contracted pricing if those services are used. Commissioner Garcia made a motion to accept the CINTAS contract for uniform services. Mayor Pro-Tem Saldana seconded the motion. Upon a called vote, the motion passed unanimously.

11. Monthly Departmental Reports

a. IT, Library, City Sec/HR, Fire Dept., Public Works, Planning

The City reestablished its league program this year with 80 participants, compared to approximately 70 participants in the Pony League last year. Three divisions were formed, with plans to expand in the future, including the addition of softball. The program includes games against teams from other cities as well as local match-ups. Sponsorship support was received from multiple local businesses and organizations, contributing to the program's success. Updates were also provided on field improvements, including equipment purchases to allow in-house maintenance, plans for lighting upgrades to LED, and potential scoreboard installations funded through sponsorship opportunities.

Public Works Director Mr. Villagomez reported ongoing efforts to protect fire hydrants that have been damaged by vehicles by installing protective barriers. An update was also provided on the 10th Street Bridge, where erosion beneath the structure was identified. An engineer has been engaged to develop a repair plan, and TxDOT will continue to inspect the work. Concerns were raised regarding long-term structural integrity and future replacement planning due to continued erosion and heavy usage. Additionally, progress was reported on the drainage project near the Dome, with piping completed and work underway on a detention pond. The project is currently ahead of schedule.

12. Executive Session: Chapter 551, Texas Government Code, Section 551.071 (Consultation with Attorney), Section 551.072 (Deliberation regarding Real Property), Section 551.074 (Personnel Matters) and Section 551.087 (Economic Development)

Mayor Montoya called the meeting into Executive Session at 7:22 p.m.

- a. Discussion with City Manager regarding personnel matters - Section 551.074
- b. Consultation with Attorney regarding update on litigation - Section 551.071
- c. Consultation with Attorney regarding Project Updates - Section 551.087
- d. Discussion regarding Project Blue - Section 551.087

13. Open Session

Mayor Montoya reconvened the meeting at 8:10 p.m.

- a. Possible Action pertaining to executive session item A

No action was taken on this item.

b. Possible Action pertaining to executive session item B

No action was taken on this item.

c. Possible Action pertaining to executive session item C

No action was taken on this item.

d. Possible Action pertaining to executive session item D

Mayor Pro-Tem Saldana made a motion to proceed as discussed with Project Blue, providing a \$75,000 incentive to Blue Bunting Lodge. Commissioner Garcia seconded the motion. Upon a called vote, the motion passed unanimously.

14. Adjournment

Commissioner Garcia made a motion to adjourn the meeting. Mayor Pro-Tem Saldana seconded the motion. Upon a called vote, the motion passed unanimously. The meeting adjourned at 8:11 p.m.

[MIN_SIGNATURES]

ORDINANCE NO. 2026-13

AN ORDINANCE OF THE CITY OF MERCEDES, TEXAS, AMENDING THE INTERLOCAL AGREEMENT BY AND BETWEEN THE CITY OF MERCEDES, AND HIDALGO COUNTY, EXECUTED ON JANUARY 25TH, 2011, RELATED TO HIDALGO COUNTY'S PARTICIPATION IN SAID ZONE, TO ENABLE THE AGREEMENT TO BE TERMINATED BY THE CITY OF MERCEDES AND HIDALGO COUNTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Mercedes, Texas (the "City"), previously created Tax Increment Reinvestment Zone Number One, City of Mercedes, (the "Zone") pursuant to Chapter 311, Texas Tax Code, by adoption of Ordinance No. 2008-33, adopted on December 30, 2008; and,

WHEREAS, by Ordinance #2008-33, the City and the County approved an interlocal agreement, providing for the County of Hidalgo to partner with the City of Mercedes and participate in the Reinvestment zone, providing terms and conditions for their participation; and

WHEREAS, the City Commission, in negotiation with Hidalgo County has agreed to terminate both the zone and the Inter-local Agreement between both parties; and

WHEREAS Section VI (B) of the interlocal agreement provides that neither City nor the Zone board shall take any action to terminate the Zone earlier than the duration of the zone set forth in the creation ordinance or the Interlocal agreement; and

WHEREAS Hidalgo County has requested that the Interlocal Agreement first be amended to strike the language in Section VI (B), in order to enable the City of Mercedes to terminate the zone, as is Authorized by Section 311. 017, Texas Tax Code;

NOW, THEREFORE BE IT ORDAINED, BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

SECTION ONE: The Interlocal agreement approved by and between the City of Mercedes and Hidalgo County is hereby amended as follows: Section VI (B) is deleted, and replaced with the following language: The City of Mercedes, upon determination that the reinvestment zone is no longer viable, or able to fulfill its original economic development plan, and upon providing notice to Hidalgo County of the same, can by Ordinance, terminate the reinvestment zone.

SECTION TWO: The City Commission finds the amendment is necessary and required in order to request that Hidalgo also approve the amendment to the Agreement, in order that both Jurisdictions may approved actions to terminate the reinvestment zone due to its lack of viability of benefit to either jurisdiction.

SECTION THREE: The Ordinance shall take effect immediately, upon its adoption as permitted by law.

Passed and approved on first reading this 21st day of April, 2026.

Passed and approved on this second reading this 5th day of May, 2026.

CITY OF MERCEDES, TEXAS

ATTEST:

Oscar D. Montoya Sr., Mayor

Joselynn Castillo, City Secretary

Martie Garcia-Vela, City Attorney

THE STATE OF TEXAS
COUNTY OF HIDALGO

§
§
§

CITY OF MERCEDES

INTERLOCAL AGREEMENT

In consideration of the covenants set forth herein, and subject to the terms and conditions herein, the Parties (as defined below) hereby agree to the terms and conditions of this Agreement (as defined below).

I. PARTIES & INDEX

A. Parties

1. THIS INTERLOCAL AGREEMENT (the "Agreement") is made by and between the **CITY OF MERCEDES, TEXAS** (hereafter referred to as "CITY"), a Texas General Law City, acting through its City Manager pursuant to Ordinance #2008-33, passed and approved by the City Commission on December 16 and December 30 2008, **HIDALGO COUNTY** (hereafter referred to as "COUNTY"), a political subdivision of the State of Texas, and **REINVESTMENT ZONE NUMBER ONE, CITY OF MERCEDES, TEXAS**, a reinvestment zone created by the CITY pursuant to Chapter 311 of the Texas Tax Code, (hereafter referred to as the "ZONE", as hereafter defined) acting by and through its duly authorized Board of Directors, established to administer, manage, and/or operate the ZONE pursuant to Sections §311.009(b) and 311.010, Texas Tax Code ("Zone Board"). Collectively, the CITY, COUNTY, and ZONE may be referred to as the "Parties". This Agreement is made pursuant to Chapter 791, Texas Government Code and Chapter 311 of the Texas Tax Code for the participation of CITY and COUNTY in the Project.

2. The initial addresses of the Parties are listed below. Each party may designate a different address by giving all parties at least ten (10) days prior written notice.

CITY

Ricardo Garcia
City Manager
City of Mercedes
400 S. Ohio
Mercedes, Texas 78570

COUNTY

Ramon Garcia
Hidalgo County Judge
County of Hidalgo
P. O. Box 1356
Edinburg, Texas 78540

With Copy to:

ZONE BOARD

Attention: Chairman
Reinvestment Zone Number One, City of Mercedes, Texas
400 S. Ohio
Mercedes, Texas 78570

With Copy to:

HIDALGO COUNTY AUDITOR

Attention: Ray Eufrazio, CPA
Re: City of Mercedes TIRZ #1
2808 South Business Hwy 281
Edinburg, Texas 78539

B. Index

In consideration of the covenants set forth herein, and subject to the terms and conditions herein, the CITY, COUNTY, and ZONE BOARD hereby agree to the terms and conditions of this Agreement. This Agreement consists of the following sections:

<u>Section</u>	<u>Description</u>	<u>Page</u>
I.	Parties	1
II.	Definitions	2
III.	Background	3
IV.	Rights and Obligations of COUNTY	4
V.	Rights and Obligations of CITY and ZONE	8
VI.	Term and Termination	9
VII.	Miscellaneous	10
Exhibit "A"	Project Plan	
Exhibit "B"	City of Mercedes Ordinance	

C. Parts Incorporated

All of the above-described exhibits are hereby incorporated into this Agreement by this reference for all purposes.

II. DEFINITIONS

As used in this Agreement, the following terms shall have the meanings set out below:

1. "Administrative Costs" means reasonable costs directly incurred by a Participating Taxing Entity (as hereinafter defined) related to its agreement to participate in the development of the ZONE, as described in this Agreement. These costs include, but are not limited to, costs and expenses for legal review and financial analysis related to the ZONE incurred prior to entering into this Agreement, as well as any such costs and expenses incurred after this Agreement becomes effective. The aggregate Administrative Costs over the life of the ZONE are estimated to be \$ 25,000. The only taxing entity to receive administrative expenses is the County.
2. "Agreement" means this Interlocal Agreement.
3. "Agreement Term" has the meaning set forth in Section VI.A. below.
4. "Available Tax Increment" shall mean the "Tax Increment," as defined below, less the Administrative Costs of the COUNTY.
5. "Captured Appraised Value" means the captured appraised value of the ZONE, as defined by Section 311.012(b), Texas Tax Code (and as said Code may be amended from time to time); e.g., the total appraised value in a given year of all real property taxable by a participating taxing entity and located in the ZONE for that year less the total appraised value of that property in 2008, the base year of the ZONE.
6. "CITY" has the meaning set forth in Section I.A.1 above, and includes its successors and assigns.
7. "COUNTY" has the meaning set forth in Section I.A.1 above.
8. "COUNTY M&O Tax Rate" means that portion of the ad valorem tax rate used by the COUNTY for Maintenance and Operation. The COUNTY M&O Tax Rate may be changed by

- the COUNTY during the term of the Zone. The COUNTY M&O Tax Rate for the year 2009 was .5127
9. "Final Project Plan and Financing Plan" means the Final Project Plan and Financing Plan for Reinvestment Zone Number One City of Mercedes, Texas – Mercedes Development Program as adopted by the Board of Directors of ZONE on February 12, 2009, and approved by City Commission of CITY on May 5 and May 19, 2009, and attached hereto as Exhibit "A".
 10. "Participating Taxing Entity" or "Participating Taxing Entities" means, singularly, a taxing unit participating in the ZONE, and collectively, two or more taxing units participating in the ZONE, and may include CITY and COUNTY.
 11. "Parties" has the meaning given such term in Section I.A.1 above.
 12. "Project" means the City of Mercedes Proposed Public Improvements identified in the Final Project and Financing Plan.
 13. "Project Costs" means the items set forth and described in Section 311.002(1), Texas Tax Code that are included in the Project Plan for the Project. The Project Costs include, but are not limited to, public infrastructure improvements and related capital costs; including streets; streetlights; drainage; gas, water and sewer utilities; sidewalks; landscaping; and related facilities; railroad facilities; fencing; and rights-of-way.
 14. "Project Plan" means the Final Project Plan for the ZONE as adopted by the Board of Directors of the ZONE on February 12, 2009 and approved by the CITY Commission of the CITY on May 5 and May 19, 2009, and attached hereto as Exhibit "A".
 15. "Tax Increment" for a Participating Taxing Entity means the total amount of ad valorem taxes levied and collected each year by that Participating Taxing Entity each year on the Captured Appraised Value of taxable real property in the ZONE. Further, with respect to the COUNTY, this term shall be further limited to the total amount of ad valorem taxes levied and collected only on behalf of the COUNTY each year.
 16. "Tax Increment Base" means the total appraised value of all real property taxable by a Participating Taxing Entity and located in the ZONE as of January 1, 2008, the year in which the ZONE was designated.
 17. "Tax Increment Fund" means the tax increment fund created by the CITY for the deposit of Tax Increments for the ZONE, entitled "Reinvestment Zone Number One City of Mercedes, Texas Tax Increment Fund."
 18. "Tax Increment Payment" means the amount of the Tax Increment that a Participating Taxing Entity is required to deposit annually into the Tax Increment Fund in accordance with this Agreement and the Project Plan.
 19. The "term of the ZONE" has the meaning set forth in Section III.A below.
 20. "ZONE" means Tax Increment Reinvestment Zone Number One, City of Mercedes, Texas, created by the CITY over the Zone Area on December 16, and December 30, 2008, by Ordinance No. 2008-33 a description of which is contained in Exhibit "B", attached hereto.
 21. "ZONE BOARD" has the meaning set forth in Section I.A.1 above.

III. BACKGROUND

A. A Resolution passed and approved by City Commission of CITY on Tuesday June 17 2008, expressed the CITY's intent to create a tax increment financing reinvestment zone to support revitalization activities for the ZONE, commonly known as the Mercedes Development Project, pursuant to Chapter 311, Texas Tax Code. On December 16 and 30, 2008, the City Commission of CITY passed and approved Ordinance # 2008-33 which created the ZONE. The ZONE will provide funding for public improvements within the ZONE. The ZONE is projected to terminate on December 31, 2032, unless earlier termination occurs under this Agreement (the "term of the ZONE").

B. The ZONE BOARD adopted the Project Plan on February 12, 2009. The CITY approved the Project Plan and Project Financing Plan on May 5 and 19, 2009. The CITY and the COUNTY agree to participate in the ZONE and to deposit their respective Tax Increment Payments to the Tax Increment Fund, in accordance with the terms, and in consideration for the agreements, set forth herein. The Tax Increment Fund was authorized by Ordinance No. 2008-33, attached hereto as Exhibit "B." The COUNTY hereby acknowledges receipt of notice of the initial creation of the ZONE. The CITY represents and warrants that it complied with all legal requirements and notice requirements in the creation of the ZONE.

C. The Parties hereto agree that, other than bonds or notes issued pursuant to §311.015 of the Texas Tax Code, no tax-supported public debt instrument will be issued by the City of Mercedes or the ZONE BOARD to finance any costs or improvements on the Project.

IV. RIGHTS AND OBLIGATIONS OF THE COUNTY

A. Tax Increment Participation by the COUNTY

1. Subject to the limitations set out in this Agreement, the COUNTY agrees to participate in the ZONE by contributing to the Tax Increment Fund an amount equal to 100% of the revenue generated from the COUNTY M&O Tax Rate as assessed and collected on the tax increment for the respective tax year **less Administrative Costs as specified below**. For the purpose of this Agreement the COUNTY M&O Tax Rate shall be calculated as set forth in section IV.B.9 of this Agreement. In no event shall the COUNTY contribution to the Tax Increment Fund over the life of the ZONE (beginning with the 2009 tax year) be greater than ten million, two hundred thirty six thousand, three hundred thirty dollars \$10,236,330. Administrative Costs in the amount of \$1,000 per year will be reimbursed to the County by deduction from the annual payment made to the Tax Increment Fund, not to exceed the aggregate amount of \$25,000. The following calculation will be used to calculate the COUNTY's Tax Increment Reinvestment Zone payment amount.

The chart below is an example of a tax increment payment calculation pursuant to this Agreement.

Tax Increment Reinvestment Zone (TIRZ) Payment Calculation	EXAMPLE
TIRZ Real Property Certified Taxable Value as of January 31 (Provided by Hidalgo County Appraisal District (HCAD))	\$ 1,000,000.00
<i>(Multiplied by)</i> Hidalgo County Current (GHD) Tax Rate (.59/100)	0.0059
GHD Actual Tax Levy for all real property tax accounts located within the TIRZ	\$ 5900.00
TIRZ Real Property Certified Taxable Value as of January 31 (Provided by Hidalgo County Appraisal District (HCAD))	\$ 1,000,000.00
<i>(Less)</i> Base Year Real Property Certified Appraised Value for Tax Accounts located within the TIRZ (Provided by HCAD)	\$ 10,000.00
Captured Appraised Value	\$ 900,000.00
Captured Appraised Value	\$ 900,000.00

<i>(multiplied by)</i> Contribution Rate (The lesser of actual tax year COUNTY M&O Tax Rate or rate specified on agreement) (.51/100)	0.0051
Tax Levy Due to TIRZ	\$ 4,590.00
TIRZ Collections (for February 1 through January 31) as per Collections Reports provided by Hidalgo County Tax Office	\$ 3,000.00
<i>(divided)</i> GHD Actual Tax Levy for all Real Property tax accounts located within the TIRZ	\$ 5,900.00
Percent Collected of Actual Levy	50.85%
Tax Levy Due to TIRZ	\$ 4,590.00
<i>(Multiplied by)</i> Percent Collected of Actual Levy	50.85%
TIRZ PAYMENT AMOUNT	\$ 2,334.02
LESS ADMINISTRATIVE COSTS	\$ 1,000.00
FINAL TIRZ PAYMENT AMOUNT	\$ 1,334.02

2. The Parties hereto agree that the COUNTY's contribution to the Tax Increment Fund shall be used to fund Project Costs including construction of public infrastructure improvements to support the development and revitalization efforts in the ZONE. The COUNTY's contributions to the Tax Increment Fund shall be subject to section 311.013 (d) of the Tax Code and end when it has contributed the maximum total contribution provided for herein of ten million, two hundred thirty six thousand, three hundred thirty dollars \$10,236,330, or when it has made contributions of all Tax Increment Payments, as specified in the Project Plan, attributable to all periods through the end of the COUNTY's fiscal year 2032 (ending on December 2032) whichever occurs first.

B. Tax Increment Payment

1. COUNTY's obligation to contribute its Tax Increment Payment to the Tax Increment Fund, as provided in Section IV.A of this Agreement, shall accrue as the COUNTY collects its Tax Increment. The Parties hereto agree that all ad valorem property taxes collected each year by the COUNTY that are attributable to real property in the ZONE shall first constitute taxes on the Tax Increment Base and after the total amount of taxes on the Tax Increment Base have been collected, then the remaining ad valorem taxes collected shall constitute the Tax Increment. COUNTY agrees to deposit its first Tax Increment Payment to the Tax Increment Fund for tax year 2009 once all tax accounts have been coded by the Hidalgo County Appraisal District, the Hidalgo County Tax Office has received the list of tax accounts, collection reports have been provided to the Hidalgo County Auditor's Office, the information required under section 311.016 of the Tax Code and the fully executed Interlocal Agreement have been received by the COUNTY. The amount of the first Tax Increment Payment shall be based on the Tax Increments that were received up to January 31, 2010,

but only for tax year 2009 beginning January 1, 2009. For subsequent payments, the COUNTY agrees to contribute its yearly Tax Increment Payment to the Tax Increment Fund annually not later than the 90th day after the delinquency date for the COUNTY's property taxes (or the first business day thereafter) following the end of each tax year. The amount of each Tax Increment Payment shall be based on the Tax Increments that are received up to January 31st following the end of the tax year, but which have not been previously deposited in the Tax Increment Fund, during the annual periods preceding each deposit date. Under no circumstances shall the COUNTY be required to participate in the ZONE with taxes attributable to periods after 2032.

2. One month prior to a payment required under Section IV.B. of this Agreement, the CITY shall provide to the COUNTY an updated fact sheet that includes detail as to what portion of the Project has been completed to date, a schedule of what portion of the Project is to be completed in the following year and a current roster of the ZONE's board members, including the term of each board member, the entity that appointed the board member and the date for the next annual meeting. In addition to and as part of the CITY's fact sheet, the CITY shall supply the COUNTY with all information as required under section 311.016 of the Texas Tax Code on or before the 90th day following the end of the fiscal year of the CITY. The CITY shall also request collection reports from the Hidalgo County Tax Assessor Collector and provide a copy of those reports and a payment request to the COUNTY one month prior to a payment required under Section IV.B of this agreement.

3. Pursuant to Chapter 311 of the Texas Tax Code, in the event there is a conflict between the Parties in regards to the amount of the Tax Increment owed by the COUNTY, the Hidalgo County Auditor will make the final determination as to the amount of any Tax Increment owed by the COUNTY under this Agreement. The annual Captured Appraised Value for the real property contained within the ZONE shall be determined by the Hidalgo County Appraisal District on the assessed appraised values and the Hidalgo County Tax Offices' verification of collections in regards to the real property contained with the ZONE.

4. Any delinquent deposit by the COUNTY of a Tax Increment Payment under this Agreement shall be administered as provided in Section 311.013(c) of the Texas Tax Code, which states as follows:

"A taxing unit shall make a payment required by the Subsection (b) [Tax Increment Payment], not later than the 90th day after the delinquency date for the unit's property taxes. A delinquent payment incurs a penalty of five percent of the amount delinquent and accrues interest at an annual rate of ten percent."

The Parties expressly agree that the COUNTY shall not owe any penalty or interest on Tax Increments attributable to taxes that have been levied, but not received by the COUNTY. Further, the COUNTY shall not be liable for the payment of any penalties or interest if the fact sheet required under section IV.B.2 and the report required under section §311.016 of the Texas Tax Code is not timely submitted to the COUNTY or in any situation in which the CITY is not obligated to pay penalties and interest.

5. The CITY agrees to comply with the Project Plan. The CITY and the ZONE agree to provide prior written notice to all Participating Taxing Entities of a proposed material change (by which is meant any change that would constitute at least a twenty percent (20%) increase or decrease in either the Project Cost or the scope and scale of the Project) to the Project Plan; provided that any change that is not approved by the COUNTY shall not change the amount of Tax Increment Payments due from the COUNTY. The CITY shall have the right to amend and modify the Project Plan without providing prior written notice to the Participating Taxing Entities so long as such amendment or

modification does not constitute a material change.

6. If the CITY materially breaches this Agreement, then a Participating Taxing Entity may provide written notice to the CITY and the ZONE (with a copy to any other Participating Taxing Entity still contributing Tax Increment Payments) stating its intent to terminate its participation in the ZONE and detailing its objection(s) or concern(s). If the objections and/or concerns, as set out in the notice, are not resolved within 90 business days from the date of such notice, then COUNTY may discontinue its Tax Increment Payments and terminate its participation in the ZONE.

7. Except for contributing its respective Tax Increment Payments to the Tax Increment Fund as set out in this Agreement, the COUNTY shall not have any obligation or responsibility for any costs or expenses associated with the development of the ZONE or the implementation of the Project Plan, including, without limitation, any obligation to pay or repay any bond or other debt issued by another Participating Taxing Entity, the ZONE or the ZONE BOARD relating to the ZONE or any costs associated with the operation of ZONE, the Project or any other projects relating thereto.

8. Notwithstanding anything herein to the contrary, the COUNTY's total Tax Increment Payment to the Tax Increment Fund over the term of the ZONE shall not exceed ten million, two hundred thirty six thousand, three hundred thirty dollars (\$10,236,330), plus any applicable penalty and/or interest allowed in section 311.013 of the Tax Code, subject to the limitations in Section IV (4).

9. The County agrees to participate at one hundred percent (100%) of its COUNTY M&O Tax Rate equal to \$0.5127 per \$100 valuation on the Captured Appraised Value less Administrative Costs as provided in section IV.A.1 above. In the event that the COUNTY M&O Tax Rate is less than \$0.5127 per \$100 valuation on the captured appraised value during any of the years 2009 through 2032, then the maximum tax increment paid by the COUNTY into the Tax Increment Fund shall not exceed the designated percentage of the total amount of taxes collected by the COUNTY at the actual COUNTY M&O Tax Rate during the year the COUNTY tax rate is less than \$0.5127 per \$100 valuation. In the event that the COUNTY M&O Tax Rate is greater than \$0.5127 per \$100 valuation on the captured appraised value during any of the years 2009 through 2032, the COUNTY shall retain all taxes collected above the maximum amount of tax increment deposited in the Tax Increment Fund at the designated percentage of the COUNTY M&O Tax Rate contribution equal to a tax rate of \$0.5127 per \$100 valuation on the captured appraised value. The Captured Appraised Value will be the value provided to COUNTY by the Hidalgo County Appraisal District as of January 31st of the year the tax increment payment is due for such tax roll. If the certified taxable value changes after the initial tax increment payment has been made, the change in value will not be included in the tax payment in the upcoming years. COUNTY taxes that are delinquent for more than five years will be considered uncollectible and shall not be included in the tax increment payment.

C. Management of the ZONE

1. The ZONE shall in all respects be managed by the ZONE BOARD, including the Director appointed by the COUNTY. The ZONE BOARD shall have all powers allowed under Chapter 311 of the Texas Tax Code to manage the ZONE and carry out the Project and Finance Plan. The Participating Taxing Entities, during the term of this Agreement, may inspect the Project site and review Project plans and drawings at times and intervals that will not interfere with ongoing operations.

2. The ZONE BOARD shall be composed of five (5) members, as allowed under Section 311.009(b) of the Texas Tax Code. The COUNTY shall have the right to appoint one member of the ZONE BOARD.

D. Expansion of the ZONE

Notwithstanding anything to the contrary contained herein, the obligation of the COUNTY to participate in the ZONE is limited to the description of the ZONE in Exhibit "B" attached hereto and is subject to the terms of this Agreement. The COUNTY's participation shall not extend to the Tax Increment on any additional real property added to the ZONE by the CITY unless the COUNTY approves such participation in writing.

V. RIGHTS AND OBLIGATIONS OF CITY AND ZONE

A. Tax Increment Participation by the CITY

Subject to the terms of this Agreement and the City agrees to participate in the ZONE by contributing to the Tax Increment Fund one hundred percent (100%) of its Tax Increment each year during the term of this Agreement, beginning with the 2009 tax year. The CITY's contributions to the Tax Increment Fund shall end when the CITY has contributed the maximum total contribution provided for herein or when it has contributed all Tax Increments attributable to periods before the ZONE termination date in 2032, whichever occurs first. Notwithstanding anything herein to the contrary, the total CITY Tax Increment Payments over the term of the ZONE shall not exceed sixteen million, seven hundred thirty two thousand, four hundred sixty three dollars (\$16,732,463).

B. Tax Increment Payment

1. The CITY's obligation to contribute its Tax Increment Payment to the Tax Increment Fund as provided above in Section V of this Agreement shall accrue as the CITY collects its Tax Increment. The CITY agrees to deposit its first Tax Increment Payment to the Tax Increment Fund for tax year 2009 by April 30, 2011. The amount of the first Tax Increment Payment shall be based on the Tax Increments that were received through January 31, 2010, but only for the tax year 2009 beginning January 1, 2009. For subsequent Tax Increment Payments, the CITY agrees to contribute its Tax Increment Payment to the Tax Increment Fund semi-annually on or before March 10th and August 10th (or the first business day thereafter) of each tax year. Any delinquent deposit of a Tax Increment Payment by the CITY under this Agreement shall be administered as provided in Section 311.013(c) of the Texas Tax Code (or its successor provision).

2. The COUNTY, the CITY and the ZONE expressly agree that the COUNTY and the CITY shall not owe any interest on Tax Increments that have been levied, but not received by the COUNTY or the CITY by the delinquency dates specified herein.

C. Financing of Project Costs

Each Participating Taxing Entity shall participate in the payment of Project Costs only to the extent described herein. The CITY and the ZONE shall be entitled to enter into any other agreements for the CITY or the ZONE to pay Project Costs and other reasonable expenses from the Tax Increments paid into the Tax Increment Fund without the consent of any other Participating Taxing

Entity, but they will provide notice of such agreement(s) to each Participating Taxing Entity.

D. Disbursement of Funds in the Tax Increment Fund

1. Each Participating Taxing Entity agrees the ZONE BOARD shall administer the Tax Increment Fund on behalf of the ZONE, pursuant to Ordinance No. 2008-33 passed and approved by City Commission of the CITY on December 16 and 30, 2008. No funds shall be disbursed from the Tax Increment Fund without the prior written approval of the ZONE BOARD, and notice of use and disbursement of funds by the ZONE shall be given at least annually to the COUNTY.

2. The parties agree and understand that under no circumstances shall Administrative Costs, in the aggregate, exceed the amount set out and described in Section II.1 above.

3. No funds will be paid from the Tax Increment Fund to a Participating Taxing Entity for its financial or legal services incurred in any dispute arising under this Agreement with another Participating Taxing Entity.

VI. TERM AND TERMINATION

A. Agreement Term and Termination

This Agreement shall become effective as of the last date of execution by the Parties hereto, and shall remain in effect until December 31, 2032, unless earlier terminated as provided herein (the "Agreement Term"). Subject to the terms of this Agreement, the COUNTY agrees to participate under this Agreement, beginning with the 2009 tax year and ending in accordance with the terms provided herein. Notwithstanding anything to the contrary contained in this Agreement, the Parties agree and understand that the COUNTY's Tax Increment Payments will not be made after December 31, 2032.

B. Early Termination

Neither the CITY nor the ZONE BOARD shall take any action to terminate the ZONE earlier than the duration of the ZONE as specified herein.

C. Disposition of Tax Increments

Upon expiration or termination of the ZONE and after all bonds have been paid and all reimbursements have been made, any money remaining in the Tax Increment Fund shall be paid to the Participating Taxing Entities on a pro rata basis in accordance with Section 311.014(d) of the Texas Tax Code, or any successor thereto. Accounting to determine the pro rata distribution of remaining funds to the respective taxing entities shall be conducted according to generally accepted accounting principles, and shall be subject to review and audit by the COUNTY upon reasonable request. In the event a discrepancy occurs between the reviews conducted by the CITY and COUNTY, said dispute will be resolved by the respective audit offices of the CITY and COUNTY. In the event the dispute cannot be resolved it shall be submitted to mediation under the rules of the American Mediation Association with a mediator agreed upon by the County Judge of the COUNTY and the Mayor of the CITY.

VII. MISCELLANEOUS

A. Understanding

Any and all costs incurred by the CITY are not, and shall never become, general obligations or debt of any Participating Taxing Entity other than CITY. With respect to the CITY's costs, only eligible Project Costs and other allowable expenses under applicable law, if any, incurred by the CITY shall be payable from the Tax Increment Fund in the manner and priority provided in this Agreement and only to the extent that funds become available in the Tax Increment Fund. The Parties agree and understand that under no circumstance shall the eligible costs exceed the maximum specified in the final finance plan passed and approved in accordance with Ordinance No. 08-04-09 dated April 05, 2009. The CITY and the COUNTY are not obligated above and beyond what is actually collected as tax increment funds.

B. Severability

In the event any term, covenant or condition herein contained shall be held to be invalid by any court of competent jurisdiction, such invalidity shall not affect any other term, covenant or condition herein contained.

C. Entire Agreement

This Agreement merges the prior negotiations and understandings of the Parties hereto and embodies the entire agreement of the Parties. There are no other agreements, assurances, conditions, covenants (express or implied), or other terms with respect to the covenants, whether written or verbal, antecedent or contemporaneous, with the execution hereof.

Upon the occurrence of any event that allows the CITY to terminate hereunder, the COUNTY shall have the right to withhold tax increment payments under this Agreement until such time as such event is cured, and the COUNTY shall not incur any penalties or interest with respect to any such withheld payments notwithstanding any provision herein to the contrary. With respect to the COUNTY's obligations, to the extent there is any discrepancy between this Agreement and any exhibit hereto, the terms of this Agreement shall control.

D. Written Amendment

This Agreement may be changed or amended only by a written instrument duly executed on behalf of each Party hereto. All Parties to this Agreement understand and recognize that only the City Commission of CITY and only the Commissioners Court of the COUNTY have authority to approve a change or amendment to this Agreement on behalf of the CITY or the COUNTY, respectively.

E. Notices

All notices required or permitted hereunder shall be in writing and delivered by personal delivery, facsimile or United States Postal Service (certified mail, return receipt requested) and addressed to the respective other Party at the address prescribed in Section I of this Agreement, or at such other address as the receiving Party may have theretofore prescribed by notice to the sending Party. Such notices shall be deemed delivered the earlier of: (i) when actually received by personal delivery or facsimile if received during normal business hours and on the next business day if received after normal business hours; or (ii), if sent by the United States Postal Service, on the date indicated by

the United States Postal Service on the return receipt as the date on which it was received by the respective other Party.

F. Non-Waiver

Failure of any Party hereto to insist on the strict performance of any of the agreements herein or to exercise any rights or remedies accruing hereunder upon default or failure of performance shall not be considered a waiver of the right to insist on, or to enforce by any appropriate remedy, strict compliance with any other obligation hereunder or to exercise any right or remedy occurring as a result of any future default or failure of performance.

G. Assignment

All Parties to this Agreement understand and recognize that only the City Commission of the CITY and only the Commissioners Court of the COUNTY have authority to approve a delegation or assignment of the COUNTY's or the CITY's rights in this Agreement on behalf of the CITY or the COUNTY, respectively.

H. Successors

This Agreement shall bind and benefit the Parties and their legal successors or assigns. This Agreement does not create any personal liability on the part of any trustee, officer, owner, partner, principal, employee, elected official or agent of a Party to this Agreement.

I. Project Plan

The Parties agree a material change to the Project Plan shall not apply to the COUNTY unless the COUNTY approves the amendment as provided herein if such amendment to the Project Plan (i) has the effect of directly or indirectly increasing the percentage or amount of Tax Increment to be contributed by the COUNTY to the Tax Increment Fund; or (ii) increases or reduces the geographical area of the ZONE set forth in the Project Plan.

J. Access to Financial Information

The ZONE agrees to conduct or to cause to be conducted, at a minimum, an annual financial review, a copy of which will be provided to the COUNTY. Furthermore, each Party to this Agreement shall have reasonable access to financial information and audit reports regarding the operation of the ZONE, contribution of Tax Increment Payments to the Tax Increment Fund, and expenditures from the Tax Increment Fund for Project Costs. In addition, the CITY agrees, during the term of this Agreement, to prepare and deliver an annual report to the COUNTY in accordance with Section 311.016 and 311.0101(c), Texas Tax Code. The COUNTY shall have the right to withhold or delay payments to the Tax Increment Fund until such time as it has received the financial report from the CITY for the applicable tax year, and shall not incur any penalties or interest with respect to any such withheld or delayed payments notwithstanding any provision herein to the contrary.

K. ZONE Designation

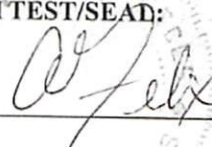
The CITY represents that its designation of the ZONE meets the criteria of Section 311.005(a), Texas Tax Code.

IN WITNESS HEREOF, the CITY OF MERCEDES; HIDALGO COUNTY AND TAX INCREMENT REINVESTMENT ZONE NUMBER ONE (1), CITY OF MERCEDES, TEXAS have made and executed this Agreement in triplicate originals on this 25th day of January, 2011.

CITY OF MERCEDES




Ricardo Garcia
City Manager

ATTEST/SEAL:


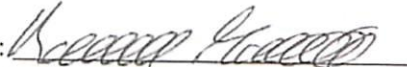
City Secretary

REINVESTMENT ZONE NUMBER ONE,
CITY OF MERCEDES, TEXAS

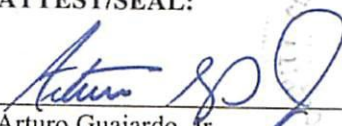


Presiding Officer

HIDALGO COUNTY

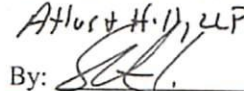
By: 

Ramon Garcia
County Judge

ATTEST/SEAL:


Arturo Guajardo, Jr.
County Clerk

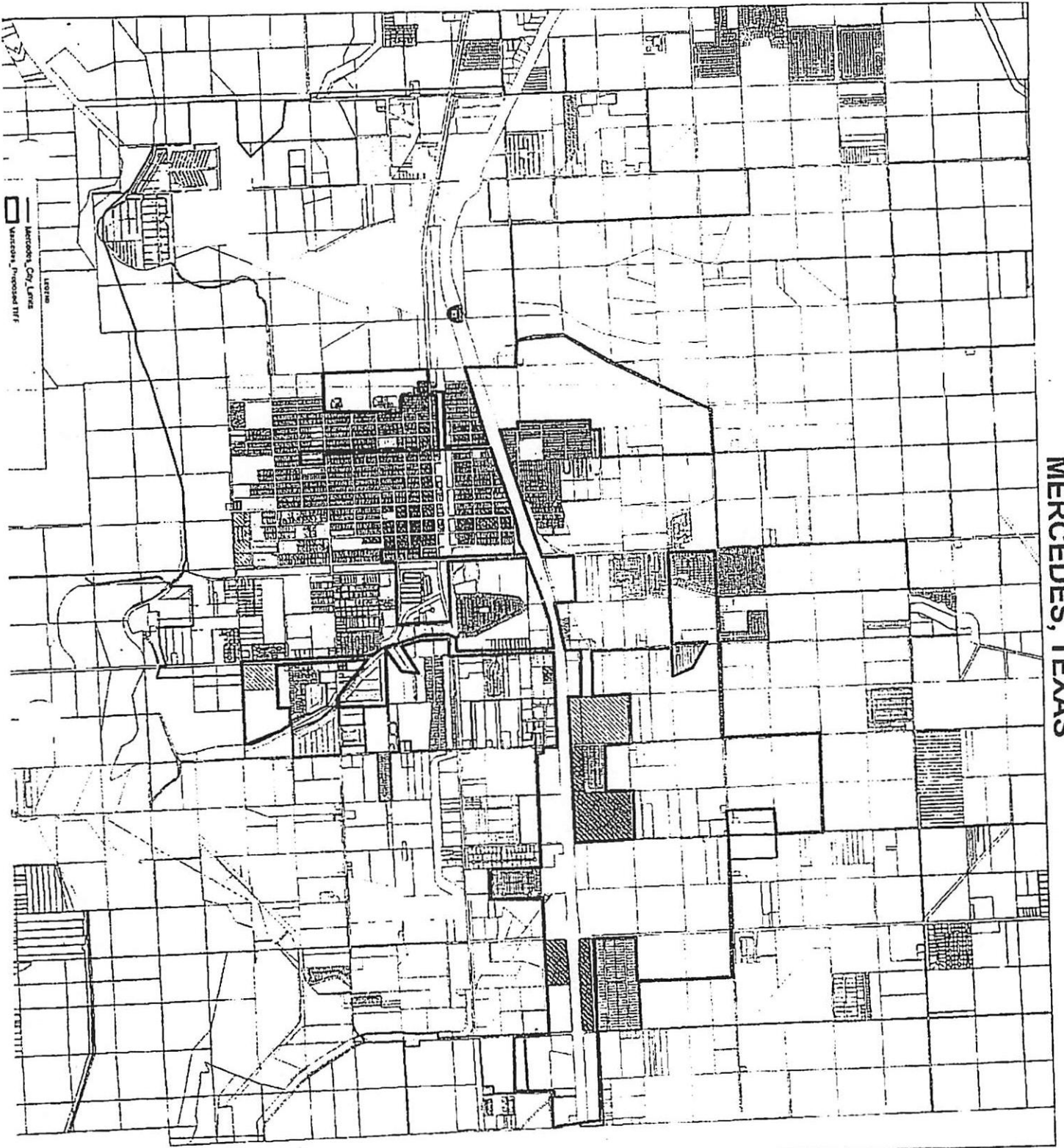
APPROVED AS TO FORM FOR
HIDALGO COUNTY:



By: Stephen L. Crain
Atlas & Hall, L.L.P.

APPROVED BY
COMMISSIONERS' COURT
ON: 1/25/11 

MERCEDES, TEXAS

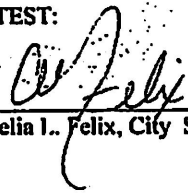



SECTION 11. The Zone shall take effect immediately upon passage of this Ordinance, pursuant to Section 311.004(3) of the Act

PASSED, APPROVED AND ADOPTED ON FIRST READING THIS THE 16th DAY OF DECEMBER, 2008.

PASSED, APPROVED AND ADOPTED ON SECOND READING THIS THE 30th DAY OF DECEMBER, 2008.


Joel Quintanilla, Mayor

ATTEST:

Arcelia L. Felix, City Secretary

APPROVED AS TO FORM:

Juan R. Molina, City Attorney

Each taxing unit other than the City that levies taxes on real property in the Zone may appoint one member to the Board. A unit may waive its right to appoint a member. The City shall appoint the remaining directors.

Appointees shall be for a two (2) year term. Upon expiration of their respective terms of office, replacements to the Board shall be appointed. Vacancies on the Board shall be filled by the respective taxing unit making such appointments for the remainder of the unexpired term.

SECTION 4. EFFECTIVE DATE AND TERMINATION DATE OF THE ZONE. The Zone shall take effect on December 30, 2008 and continue till its termination date of December 31, 2032 unless otherwise terminated earlier as a result of payment in full of all project costs, tax increment bonds, if any, including interest on said bonds are as authorized or permitted by law.

SECTION 5 ASSIGNING A NAME TO THE ZONE. The Tax Increment Reinvestment Zone created hereby is assigned the name of "REINVESTMENT ZONE NUMBER ONE, CITY OF MERCEDES, TEXAS."

SECTION 6. TAX INCREMENT BASE. The tax increment base for the Zone is the total assessed value of all real property taxable by the City and located in the Zone, determined as of January 1, 2008, the year in which the Zone was designated as a Reinvestment Zone (the "Tax Increment Base").

SECTION 7. ESTABLISHMENT OF A TAX INCREMENT FUND. There is hereby created and established in the depository bank of the City, a fund to be called the "REINVESTMENT ZONE NUMBER ONE, CITY OF MERCEDES, TEXAS TAX INCREMENT FUND" (HEREIN CALLED THE "Tax Increment Fund"). Money in the Tax Increment Fund, from whatever source, may be disbursed from the Tax Increment Fund, invested, and paid as permitted by the Act or by any agreements entered into pursuant to the Act, or as otherwise authorized by law.

SECTION 8. FINDINGS. The City hereby finds and declares that (a) improvements in the Zone will significantly enhance the value of all the taxable real property in the Zone and will be of general benefit to the City; and (b) the Zone meets the requirements of 311.005 of the Act, being that the Zone area is predominantly open, and because of obsolete platting, deterioration of structures or site improvements, or other factors, substantially impairs or arrests the sound growth of the City; and

The City of MERCEDES, pursuant to the Act, further finds and declares that:

1. the proposed zone is a contiguous geographical area located wholly within the City limits of MERCEDES;
2. less than ten percent (10%) of the property in the proposed Zone is used for residential purposes, as the term "residential" is defined in Section 311.006(d) of the Act;
3. the total appraised value of the taxable real property in the proposed Zone or in existing reinvestment zones, if any, does not exceed fifteen per cent (15%) of the total appraised value of taxable real property in the City and in industrial districts, if any, created by the City;
4. the proposed Zone does not contain more than fifteen percent (15%) of the total appraised value of real property taxable by MERCEDES County and the School Districts of Valley View and MERCEDES and
5. development or redevelopment within the boundaries of the proposed Zone will not occur solely through private investment in the reasonably foreseeable future.

SECTION 9. DESIGNATION OF A SECTION 311.005(a) ZONE. The Zone is designated pursuant to Section 311.005(a) of the Act.

SECTION 10. SEVERABILITY. If any of the provisions of this Ordinance or the application thereof to any circumstance shall be held to be invalid, the remainder of this Ordinance and the application thereof to other circumstance shall nevertheless be valid, as if such invalid provisions had never appeared herein, and this governing body hereby declares that this Ordinance would have been enacted without such invalid provision

ORDINANCE #2008-33

AN ORDINANCE DESIGNATING AN AREA KNOWN AS THE CITY OF MERCEDES REDEVELOPMENT PROJECT AS A TAX INCREMENT REINVESTMENT ZONE; DESCRIBING THE BOUNDARIES OF THE ZONE; CREATING A BOARD OF DIRECTORS FOR THE ZONE; PROVIDING FOR AN EFFECTIVE DATE AND TERMINATION DATE FOR THE ZONE; NAMING THE ZONE "REINVESTMENT ZONE NUMBER ONE CITY OF MERCEDES; AND ESTABLISHING A TAX INCREMENT FUND

WHEREAS, the City Council (the "Council") of the City of MERCEDES, Texas (the "City") desires to support development and redevelopment in the City to be funded in whole or in part, through the creation of a Tax Increment Reinvestment Zone (the "Zone"), as hereinafter more specifically defined and named and with boundaries as hereinafter provided, pursuant to the provisions of the Tax Increment Financing Act 9the "Act"), Texas Tax Code, Chapter 311; and

WHEREAS, the City indicated its intent to create the Zone through resolution # 2008-05 on June 17, 2008; and

WHEREAS, THE Project will support financing of costs associated with the construction of public improvements related to several possible development and redevelopment projects, which may include (i) Street Reconstruction, (ii) Wastewater Treatment Capacity and Sewer Collection, (iii) Water Treatment Capacity and Distribution Improvements, (iv) Drainage Improvements, (v) New Municipal Facilities, (vi) Right-of-Way Acquisition and New Arterials and Collector Streets, (vii) Utility Relocation, (viii) Park Facilities, (ix) Economic Development, (x) and Water Rights Acquisition; and

WHEREAS, pursuant to the Act, the City may designate a contiguous geographical area within the City; and

WHEREAS, Pursuant to the Act, the City has directed that a Preliminary Reinvestment Zone Financing Plan (the "Preliminary Plan") be prepared for the proposed Zone; and

WHEREAS, A Public Hearing was held on December 16 at 6:30 p.m. in the City Commission Chambers, City Hall to consider the creation of a Tax Increment Reinvestment Zone for the Project and its respective benefits to the City and to property in the proposed Zone; and

WHEREAS, it is hereby officially found and determined that the meeting at which this Ordinance was passed was open to the public, and public notice of the time, place and purpose of said meeting was given, all as required by Chapter 551, Texas Government Code; NOW THEREFORE:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MERCEDES:

SECTION 1. DESIGNATING THE AREA AS A REINVESTMENT ZONE. The area described in Section 2. below and more commonly referred to as the "MERCEDES Redevelopment Project" and officially assigned the name as designated in Section 5. below (which reinvestment zone so described, named and designated is hereinafter referred to as the "Zone", is hereby designated as a Tax Increment Reinvestment Zone.

SECTION 2. DESCRIPTION OF THE BOUNDARIES OF THE REINVESTMENT ZONE. Attached hereto as Exhibit "A", which is incorporated herein by reference for all purposes is a Hidalgo County Appraisal District Map with the parcels, area and boundaries of the Zone outlined in red, all public streets in the City of Mercedes are considered to be in the Zone.

SECTION 3. CREATION AND COMPOSITION OF A BOARD OF DIRECTORS FOR THE ZONE. There is hereby created a Board of Directors (the "Board") for the Zone, with all the rights powers and duties as provided by the Act to such Boards or by action of the City Council. Pursuant to Section 311.009(a) of the Texas Tax Code the Board shall consist of not less than five (5) and not more than fifteen (15) members.

Exhibit B
City of Mercedes Ordinance No. 2008-33

Exhibit A
City of Mercedes Tax Increment Reinvestment Zone # 1
Project Plan and Financing Plan

**FINAL
PROJECT PLAN
AND FINANCING PLAN
FOR**

**Reinvestment Zone Number One
City of MERCEDES, Texas
MERCEDES Development Program**

February 17, 2009

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SECTION I – EXECUTIVE SUMMARY

Overview of Plan

The City of Mercedes Tax Increment Reinvestment Zone (“TIRZ”) Number One represents an important opportunity for the City of Mercedes in partnership with Hidalgo County to promote and encourage construction of mixed use industrial, commercial, office warehouse, retail, food service, lodging facilities, market rate and affordable single and multi-family housing, and destination recreational facilities in areas of the City that have significant and varied impediments to development.

Large tracts of land in and around the City have remained vacant due to incomplete and lack of available City street infrastructure, drainage issues, and the availability of sewer and water service. The costs associated with the remediation of development and redevelopment issues are of a magnitude that without additional sources of funds the growth of the City will be significantly impaired.

The creation of the TIRZ will provide the following benefits:

1. Funding for necessary public improvements associated with needed development and redevelopment in the City.
2. Replace low value existing land uses with high value commercial, industrial, single and multi-family land uses.
3. Offer employment opportunities and reduce commuting time for Mercedes and Hidalgo County residents.
4. Help to balance population growth in Hidalgo County.
5. Provide a more efficient use of existing City and County services and infrastructure.
6. Help to address structural imbalances in the Mercedes economy and housing market.

The proposed TIRZ is comprised of vacant land throughout the City of Mercedes. Also included within the TIRZ boundaries are the public rights of way and alleys of Dyanez St., Jessica St., Aaron St., Joey St., Mockingbird Ln., Oak Tree Ln., Mile 1 ½ E, Eastland St., County Roads 1730, 1731 and 1741, East 8th St., Date Palm Dr., Palmetto St., Royal Palm, Sabal Palm Dr., Mile 1 East, Diego Dr., Micaela Dr., Progress St., Industrial, Park St., Vogel t., Mile 7 North, Las Palmas Dr., Orange St., Alamo St., E 2nd, 5th, 6th, 7th, 8th, 9th, 10th, 11th, 12th and 13th Sts., Franco Drive, Santos Ave., Normalinda Ave. Caroline Ave., Alexandria, Arroyo Cir., Normalinda Cir., LA Cir., Belinda, Closner Blvd. Valle Verde Dr., Hereford, Brahman, Angus and Beefmaster Sts., Mercedes Dr., N and S Garden St., Lantana Ln., Mirasol St., Cenizo St., Esperanza St., David Reyes, David Dominguez, Pedro Martinez, St., J A Garcia St., N, E, S, and West Melton Park Dr., San Jacinto Ave., Dawson Rd., Maerose Ave., Palmetto Ave., Loretta Ave., Patricia Ave., Brooks Ave., N Capisallo Rd., Chapman St., Ebony Blvd., Ash, Birch, Cedar, Dogwood., Amigos Ln., Avenue C, Nevada, Kansas, Iowa and Florida Aves., Dowler St., Bruce St., Tiger Ln., Oak Ridge Dr., Prosperity Dr., E 17th St., Ruby Red St., Alex St., Tangelo Ave. Valencia, Connie St., Santos St., Armory Dr., Caldeira St., Cindy Ln., Taylor Dr., Webb St., Cedar St., Hill St., N & S Ohio Ave.,

Duval St., N & S Texas Ave., N & S Missouri Ave., Gillman Ave., Garcia Ave., Silver Ave., N & N & S Washington Ave., Anacuitas, Star St., Cameron St., W 1st St, Hidalgo St., N & S Virginia St., N & S Georgia St., Ruben Vela & Gilberto Perez, S Illinois St., W 3rd, 4th, 5th, 6th, 7th, 8th, 10th, 12th, 14th, 15th, 16th and 17th Sts., North St., Jones Ave., Hendrick Ave., N Vermont St., Tangerine Ave., Dallas St. Willacy St., Retama, Levee Road # 3, N Colorado, Michigan Ave., Matamoros, Reynosa Ave., Frances Ave., Palm Ave., Maryland Ave, Mathes Ave., Garza Ave., Turkey Trot St., Mile 6, 6 ½ & 7 North, Mesquite Ln., Ebony Ln., Mesquite Dr., Liberty St., Mile 2 West. East West Blvd., Dakota Ave., Ebony Ave., Tamarack Ave., Med High Dr., Date Palm, Kendalwood, Hackberry, Lazbuddie Ln. E & W, N & S Oak, Pecan, Maple, Scott, Jeff, Ash, Yolanda, Donna St., Donna Ave., Dona Ln., Juanita St., Santa Maria, and Carolina

Development Goals and Objectives

The development goals and objectives, which are expected to meet the specific needs of the City of Mercedes TIRZ District, are:

- Provide commercial and industrial opportunities for developers and companies seeking commercial building sites through the extension and expansion of the water and sewer systems.
- Secure future water rights for Mercedes residents and insure that the entire City is under the City of Mercedes CCN.
- Provide for new commercial and residential opportunities through the completion of the additional arterial and collector streets described in the Transportation, Chapter 4, of the City of Mercedes Comprehensive Plan.
- Begin to address the need for expanded housing opportunities for Mercedes residents and Mercedes workers who have to commute to work.
- Provide employment opportunities to service increasing population growth within the City and surrounding Hidalgo County.
- Improve the quality of life for Mercedes and eastern Hidalgo County residents through the completion of destination and local park facilities.
- Solve long-range storm drainage issues that affect the City and its residents.
- Enhance the quality of life within the City and western Hidalgo County through Economic Development Incentives.
- Address expanding City needs for additional municipal facilities.
- Provide for funds for the reconstruction of City Streets including, utility upgrades and sidewalk installation, that impede redevelopment or new development.

The City of Mercedes TIRZ District Project Plan and Reinvestment Zone Financing Plan provides a long term program to increase business opportunities and population within the District, using tax increment financing to fund required public improvements. This long-term program is expected to attract additional commercial and residential development to include affordable and market rate housing.

Planned Private Development

The City of Mercedes TIRZ Development Program includes;

Phase 1	2008-09	\$20,000,000	Commercial
Phase 1a	2008-09	\$2,250,000	Single Family
Phase 2	2010	\$5,250,000	Commercial
Phase 2b	2010	\$3,750,000	Single Family
Phase 3	2011	\$1,500,000	Commercial
Phase 3a	2011	\$3,000,000	Single Family
Phase 4	2012	\$6,250,000	Commercial
Phase 4a	2012	\$3,750,000	Single Family
Phase 5	2013	\$2,500,000	Commercial
Phase 5a	2013	\$3,750,000	Single Family
Phase 5b	2013	\$12,500,000	Multi-Family
Phase 6	2014	\$2,500,000	Commercial
Phase 6a	2014	\$3,750,000	Single Family
Phase 7	2015	\$12,500,000	Commercial
Phase 7a	2015	\$3,750,000	Single Family
Phase 8	2016	\$2,500,000	Commercial
Phase 9	2017	\$1,500,000	Commercial
Phase 10	2018	\$3,250,000	Commercial
Phase 11	2019	\$2,500,000	Commercial
Phase 12	2020	\$2,500,000	Commercial
		\$62,750,000	Commercial
		\$12,500,000	Multi-Family
		\$24,000,000	Single Family

The total private investment is expected to be in excess of \$ 94,250,000

The projected values of future commercial development are based upon an analysis of the 2006 and 2007 and 2008 building permits issued by the City of Mercedes. Single and multi-family developments are projected at levels that begin to meet the needs of the existing population base and the additional need projected from future economic development within the Zone

Consideration has also been given to visits to the City from third party developers looking at commercial sites and enquiring about the availability of sewer, water and the location of other utilities.

Public Improvements Project Plan

The public improvements enumerated in the Project Plan, with an estimated cost of \$70,000,000 provide for street and arterial right of way acquisition and the construction of additional east-west and north-south streets, the construction and expansion of the sewer and water treatment and distribution facilities, the addressing of housing issues that are impeding economic development, the remediation of the drainage issues that occur with all significant rainfalls, the need for additional public safety and municipal facilities, the purchase of property for Economic Development Incentives and the construction of regional and local park facilities. The public improvements planned for the City of Mercedes TIRZ District are designed to help meet the long-term needs to secure and insure growth and investment in the City and western Hidalgo County.

Planned Public Construction

The City of Mercedes TIRZ Development Program will begin construction in 2010 with construction continuing on an annual basis through 2032, the development program includes;

Public Improvements

Street and Arterial Right of Way Acquisition	\$ 1,000,000
New North-South Arterials and Collectors	\$ 2,500,000
New East-West Arterials and Collectors	\$ 5,000,000
Sewer Plant	\$ 3,500,000
Collector Trunk Line Expansion	\$ 9,000,000
Water System Expansion	
Water Rights Acquisition	\$ 2,000,000
Expand CCN to entire City	\$ 4,000,000
Water Storage Facility	\$ 3,500,000
Municipal Facilities Acquisition and Development	
Fire & Public Safety	\$ 3,000,000
Public Works	\$ 3,000,000
Regional Park	\$ 6,000,000
Local Parks	\$ 1,000,000
Historic Buildings	\$ 2,500,000
Library	\$ 3,000,000
Street Reconstruction	\$ 10,000,000
Utility Relocation	\$ 4,000,000
Economic Development	\$ 7,000,000
Total Public Improvements	\$ 70,000,000

Financing Plan

The TIRZ Financing Plan provides for tax increment allowable expenses in the approximate amount of \$32,268,618. The Reinvestment Zone Financing Plan provides for incremental financing and predicts revenues for Tax Increment Reinvestment Zone # One, City of Mercedes.

Conclusions

Based upon a set of conservative assumptions and analysis of the Project Plan and Reinvestment Zone Financing Plan, the City of Mercedes has concluded that the Project Plan and Reinvestment Zone Financing Plan is feasible.

Section II – Project Plan

Background

On June 17, 2008 the City Commission of the City of Mercedes approved a “Resolution of Intent” to consider the creation of the City of Mercedes TIRZ through Ordinance #2008-25. On December 16, 2008, the City Commission approved Ordinance #2008-33, which authorized the creation of the TIRZ and appointed a Board of Directors for the Zone.

Meetings and statutory presentations were held with individuals and taxing entities in Hidalgo County on the following dates:

- Hidalgo County Commissioners Court on December 16, 2008
- Mercedes Independent School District on December 8, 2008

Program Concepts

The City of Mercedes TIRZ District represents an important opportunity for the City of Mercedes to develop a viable long-range revitalization plan for areas of the City, which have lacked a wide range of commercial, and single and multi-family housing opportunities. New commercial/retail/food service/office warehouse/industrial and lodging construction are the key components of the revitalization plan. Increased employment opportunities for Mercedes and the surrounding county and community residents will be enhanced through the development and redevelopment activity within the Zone.

Development Goals and Objectives

The planned public improvements within the City of Mercedes TIRZ District will insure the future of the City as a viable option as companies look to expand or relocate. The addition of lodging facilities will complement the destination retail being developed in Mercedes allowing western Hidalgo County to benefit from the current and future economic activity being generated by that facility

Description of District

The City of Mercedes TIRZ District is located throughout the City. It uses a series of major through-fares and city street right-of-ways to connect the various properties within the Zone. The total assessed value of the property in the Zone, the Base Value of the Zone, is approximately \$74,173,671 per the Hidalgo County Appraisal District. The City of Mercedes TIRZ zone includes approximately 1,053 acres of public and privately held land surrounding the City as shown on the map of properties attached to this document as Exhibit “B”.

Existing Uses and Conditions

The City of Mercedes has determined that the improvements in the Zone will significantly enhance the value of all of the taxable real property in the Zone and will be of general benefit to the municipality, and that the Zone area meets the requirements of Section 311.005 of the Act, being that the Zone area:

- (2). Is predominantly open, and because of obsolete platting, deterioration of structures or site improvements, or other factors, substantially impairs or arrests the sound growth of the City and

The City of Mercedes, pursuant to the Act, further finds and declares that:

1. The proposed zone is a contiguous geographical area located wholly within the City limits of Mercedes;
2. Less than ten percent (10%) of the property in the proposed Zone is used for residential purposes, as the term "residential" is defined in Section 311.006(d) of the Act;
3. The total appraised value of the taxable real property in the proposed Zone or in existing reinvestment zones, if any, does not exceed fifteen per cent (15%) of the total appraised value of taxable real property in the City and in industrial districts, if any, created by the City;
4. The proposed Zone does not contain more than fifteen percent (15%) of the total appraised value of real property taxable by Hidalgo County and the Mercedes Independent School District,
5. Development or redevelopment within the boundaries of the proposed Zone will not occur solely through private investment in the reasonably foreseeable future.

City of Mercedes TIRZ Zoning

Properties proposed to be in the Zone are currently zoned; "N – Newly Annexed"; "A-2 Single Family Residence;" "B-2 Two Family Residence;" "C – Apartment"; "RMH – Mobile Home"; "B – Business District"; "C – Business District;" "A – Industrial;" "B – Industrial;" and "LI – Industrial. "N – Newly Annexed" is a holding zoning, which allows only those uses applicable to an "A – Single Family Residence, the most restrictive property zoning in the City of Mercedes.

Anticipated zoning changes include the addition of "C – Apartment" zoning the replacing of all "N-Newly Annexed" zoning with commercial and industrial zoning and the addition of "PD" Planned Development District. There are no proposed changes in zoning ordinances, the City of Mercedes Comprehensive Master Plan, building codes or subdivision rules and regulations.

Non-Project Costs

The City may from time to time purchase historic structures located throughout the City using TIRZ revenue for acquisition and rehabilitation. The TIRZ Board shall determine potential purchasers of the designated structures based upon the desired use of the structures by the City. Net proceeds from the sale of the designated structures shall be deposited into the TIRZ fund established by the City.

Proposed Public Improvements

STREET AND ARTERIAL RIGHT OF WAY ACQUISITION

Recent population growth and an expanded commuter workforce have increased the demands on city infrastructure, specifically streets. As a result, the City of Mercedes has identified several streets for extensions. The City has also identified through its "Long Range Thoroughfare Plan" additional collector and arterial streets that will facilitate vehicular movement throughout the City. As development occurs naturally the City, through its platting process, will require the dedication of right of way and the construction of the streets identified in its long-range plan. In order to facilitate additional growth in the area of development the City may acquire additional right of way from adjacent landowners for future street construction.

NEW NORTH SOUTH ARTERIALS AND COLLECTORS AND EAST WEST ARTERIALS AND COLLECTORS

The City through its "Long Range Thoroughfare Plan" has identified the following street connections and improvements to improve circulation and vehicle flow and facilitate public safety and fire vehicular efficiency.

1. Extension of Mile 8 North from Baseline Road west through the floodway to connect to Mile 2W Road (and FM1015).
2. Extension of a north/south collector from Expressway 83 N. Frontage Road north to Mile 8 North near the eastern bank of the floodway.
3. Extend a proposed collector between N. Baseline Road and Mile ½ East.
4. Extend the principal arterial Mistletoe/Rio Rico/FM491 that ends now at Business 83 north to Expressway Frontage.
5. Extend a collector west from the end of 17th Street to the southward extension of Vermont Ave.
6. Extend Vermont as a collector south all the way to the proposed westward extension of 17th Street

SEWER PLANT AND COLLECTOR TRUNK LINE EXPANSION

The City of Mercedes currently consumes on average 2.4 million gallons of water per day (MGD). The City needs to increase its water treatment capacity to 11 MGD for long-term growth. The current water treatment facilities are on average over 50 years old and are difficult to maintain and to modernize. The plant does not have the ability to process effluent for reuse, something that will become increasingly important as the Valley population continues to expand. The anticipated cost for the additional treatment capacity and ground storage is \$3,500,000 and expansion and significant upgrading of the collection system are anticipated to cost an additional \$9,000,000.

WATER SYSTEM EXPANSION

The City does not have adequate water rights to service its existing population. Water rights are increasing in cost every year and will not be available forever. The City needs to secure enough additional rights to address its current population growth as well as growth into the future.

The City needs to secure the CCN for the entire City. Negotiations are underway with North Alamo Water Supply Corporation to secure the transfer of their CCN and associated water infrastructure particularly along the commercial corridors where it is critical to development that there be adequate water pressure for fire hydrant and fire suppression system flows. Once the CCN territory and the infrastructure are acquired, physical upgrades will be necessary to provide larger waterlines with more water pressure.

Currently the City has no storage capacity for its daily water use. The City engineer has recommended a ground storage tank with between a 2 and 3-day supply of water to meet emergency demand in the event of a major storm. The construction of this facility will be in conjunction with Parks and/or other municipal facilities and will be built with as much multi-functionality as is possible.

MUNICIPAL FACILITIES ACQUISITION AND DEVELOPMENT

Fire and Public Safety: The City has identified additional modern fire safety facilities as its greatest public safety requirement. Funds from the TIRZ will be used to acquire the most advantageous site in the City and for the construction of the new facility

Public Works: The City needs to combine all of its public works equipment and workers into a single modern yard with repair and maintenance facilities. Having workers and equipment at a number of location works to create inefficiency and additional cost to the taxpayer. Funds from the TIRZ will be used to acquire the most advantageous site in the City and for the construction of the new facility

Regional Park: The City in conjunction with the School District will develop a regional park serving all of western Hidalgo County. Adequate playing fields for organized sports are a prerequisite for developing are youth. Young people who participate in team sports activities are less likely to engage in risk taking behavior and more likely to complete school. The facility will also be of use to large groups and family reunions and will complement the RGV Fairgrounds.

Local Parks: Fostering a sense of community is a goal of the City. Small neighborhood parks on vacant strips of land provide for gathering places for neighbors to meet and come to know one another. The City will identify through neighborhood meetings and public hearings tracts of land that may be available to develop and economically maintain.

Historic Buildings: The Mercedes Fire Station as well as a number of private historic buildings need to be modified for modern reuse while preserving their historic facades. Historic preservation will also serve to extend the stay of visitors to the area that were attracted by the Outlet Mall. Additional buildings of significant historic value may become available which the City would want to acquire to protect and renovate through the use of TIRZ funds.

Library: The City and its residents are proud of their library facility. Use of the facility has grown annually and it is at the edge of its ability to adequately meet the needs of the residents. Funds for the expansion of the facility as well as additional parking are included in the Zone.

STREET RECONSTRUCTION

Older streets that were either county roads or private streets that have been annexed into the City need to be widened and rebuilt to facilitate increased traffic and safety issues and to bring the roads up to City code. The City through its "Long Range Thoroughfare Plan" has identified two particular streets that need to be upgraded to collectors to facilitate future industrial and retail traffic: M 1 1/2 E south and Mile 2 1/2 E south from Expressway 83 south to Business 83. Many of the existing city streets need to be reconstructed to include curbs, drains and sidewalks to facilitate the movement of water off of them during periodic heavy rainfall.

UTILITY RELOCATION

The City needs to provide funding in the course of street reconstruction for the relocation of the existing utilities. TxDot also looks to the City to provide for funding for the relocation of utilities when they are doing street reconstruction. The relocation is expensive because the City must maintain water and sewer service while at the same time installing new lines.

ECONOMIC DEVELOPMENT

Economic development incentives will be tied to the hiring and training of western Hidalgo County and Mercedes residents. The properties located within the Tax Increment Zone will not be eligible for either City or County property tax abatement. Economic development is an allowable expense under Chapter 311 of the Texas Tax Code and Zone funds will be used to augment other economic development incentives.

The planned improvements are designed to begin to meet the long-term needs to secure growth and investment in Mercedes and western Hidalgo County.

SECTION III - Project Feasibility

The feasibility of any development has two aspects that must be considered:

1. Financial feasibility
2. Market or economic feasibility feasibility.

The purpose of the TIRZ is to address the financial aspect of the development. TIRZ incremental funds provide for a portion of the development costs incurred for public improvements, thus insuring the financial feasibility of the Project. This project is financially feasible and can be developed with the funding of public improvements from TIRZ funds, however the City acknowledges that the incremental funds to be generated from the project do not cover all of the cost of the proposed public improvements and that other funding sources will be necessary.

Market or economic feasibility addresses issues relating to product absorption, type of product, and demand. The existing economic base is expected to increase due to new commercial opportunities that will be generated through the business expansion that is a result of the \$14,548,063 in commercial building permits issued by the City of Mercedes in the first 10 months of 2008. Additionally developers and builders have approached the City with preliminary plans for which they will be pulling permits in 2009 and 2010. The funding of the sewer and water plant expansions will insure that permits will be able to be issued to these builders and developers. There is strong interest from the lodging industry in securing sites for construction due to the Phase 2 and Phase 3 expansions of the Outlet Shopping Mall in the City of Mercedes.

There is demonstrated demand for the type and size of the planned private improvements in the Zone. The public improvements schedule for the Zone will insure that these private improvements are built.

SECTION IV – REINVESTMENT ZONE FINANCING PLAN

Tax Increment Financing

The Tax Increment Financing Act (Chapter 311 of the Tax Code), provides for municipalities to create “reinvestment zones” within which various public works and improvements can be undertaken, using tax increment revenues, bonds or notes, to pay for those improvements. At the time an area is designated a reinvestment zone for tax increment financing (“TIF”), the existing total of appraised value of real property in the zone is identified and designated as the “tax increment base.” Taxing units levying taxes in the zone during its life are limited to revenues from this base.

Public improvements are made in the area to attract private development that would not otherwise occur. As the costs of new development are added to the tax rolls, property values will rise. This rise in new value is called the “captured appraised value.” The taxes that are collected by the participating taxing jurisdictions on the increment between the base value and the new higher value, the tax increment, are then deposited into a TIF Trust Fund, which is used to pay for the public improvements. Once the public improvements are completed and paid for, the TIF is dissolved and any remaining amounts of taxes collected are kept by the taxing jurisdiction. In effect, the taxing jurisdictions are “investing” future earnings to receive the benefit of higher tax revenues from new development. Taxing jurisdictions are not restricted from raising their tax rate during the life of the zone.

Financing Plan

The Reinvestment Zone Financing Plan developed by the City provides that potentially \$32,268,618 of public improvements will be paid for with TIF funds. The Reinvestment Zone Financing Plan also projects incremental funds for financing and revenues for the City of Mercedes TIRZ. It is not anticipated that tax increment funds in an amount to fully reimburse the City for all approved project costs will be generated over the projected life of the Zone

Financing Method: Incremental funds will be spent as they accrue and TIF Revenue Bonds in an amount that can be debt serviced from TIRZ revenue may be issued for larger projects and paid for with annual TIRZ proceeds. It is estimated that bonded indebtedness would not exceed \$10,000,000.

Financing Policy: The goal of the City of Mercedes TIRZ District is to borrow only those funds needed as the necessity arises in order to reduce interest expense.

Long Term Financing: The developers of the commercial/industrial/Retail sites and the single and multi-family homes will arrange for long term financing for their individual projects.

Relocation Plan For Current Residents

There will be no relocation of Mercedes residents.

Development Schedule and Assumptions

The Development Schedule is based upon the immediate needs of the City and the public works are listed by priority. The City intends to remain flexible in order to leverage other funds with TIRZ funds to maximize the efficiency of the City's funds. TIRZ funds will fund less than 50% of the identified City capital improvements and the City will look to other sources of revenue to make up the difference.

Financial Assumptions

No tax rate changes have been factored into the financial pro forma's for the District. All projections assume that taxable appraised value and tax rates will remain unchanged. It has also been assumed that the taxing entities will continue to collect tax revenues at the same rate and that homestead and other exemption rates will remain unchanged. The finance plan assumes a collection rate of 97.5% because 70% of the new development will be in the form of commercial construction. The long-term lenders who do the permanent financing for these types of projects generally require proof that the taxes are current. Residential projects that receive incentive financing will have, as a term of the assistance, to have property taxes included in the mortgage payments. The City acknowledges that in any given year the amount of taxes collected will fall below 97.5% but over the life of the Zone these delinquent taxes will be paid. The City is proposing to put all of its ad valorem increment into the Zone and 1% of the sales tax income generated from Phase 2 and 3 of the Rio Grande Valley Outlet Mall into the Zone.

Administrative Expenses

The inter-local agreement by and between Hidalgo County, the City of Mercedes and Reinvestment Zone Number One provides for administrative expenses in the amount of \$25,000. It is not the intention of the City to ever charge the Zone an administrative expense. The funds are provided for the contingency that the County may at some future time levy and administrative expense to process payment to the Zone.

City of Mercedes Project Review

City of Mercedes - TIF Reinvestment Zone # One

Summary Fact Sheet

December 5, 2008

Plan of Finance

Site Area	1,053.000	Acres
Base Value Estimate (2008)	\$74,173,671	

Project:

Phase 1	2008-09	\$20,000,000	Commercial
Phase 1a	2008-09	\$2,250,000	Single Family
Phase 2	2010	\$5,250,000	Commercial
Phase 2b	2010	\$3,750,000	Single Family
Phase 3	2011	\$1,500,000	Commercial
Phase 3a	2011	\$3,000,000	Single Family
Phase 4	2012	\$6,250,000	Commercial
Phase 4a	2012	\$3,750,000	Single Family
Phase 5	2013	\$2,500,000	Commercial
Phase 5a	2013	\$3,750,000	Single Family
Phase 5b	2013	12,500,000	Multi-Family
Phase 6	2014	\$2,500,000	Commercial
Phase 6a	2014	\$3,750,000	Single Family
Phase 7	2015	\$12,500,000	Commercial
Phase 7a	2015	\$3,750,000	Single Family
Phase 8	2016	\$2,500,000	Commercial
Phase 9	2017	\$1,500,000	Commercial
Phase 10	2018	\$3,250,000	Commercial
Phase 11	2019	\$2,500,000	Commercial
Phase 12	2020	\$2,500,000	Commercial

Totals

	\$62,750,000	Commercial
	\$12,500,000	Multi-Family
	\$24,000,000	Single Family

Assumptions

Captured Value	\$ 94,250,000	
Growth Factor	0.00%	
Collection Rate	97.50%	
Estimated Total TIF Revenues	\$ 32,268,618	
Estimated TIF Life	25	Years

EXHIBIT "A"

Map of Zone Properties Per Hidalgo County Appraisal District

ORDINANCE NO. 2026-14

AN ORDINANCE OF THE CITY OF MERCEDES, TEXAS, TERMINATING THE CREATION OF A TAX INCREMENT REINVESTMENT ZONE; FINDING THAT THE PURPOSES OF THE ZONE HAVE BEEN SUBSTANTIALLY ACCOMPLISHED OR ARE NO LONGER FEASIBLE; PROVIDING FOR THE DISSOLUTION OF THE REINVESTMENT ZONE AND ITS BOARD OF DIRECTORS; PROVIDING FOR THE DISPOSITION OF FUNDS AND PROPERTY; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City Commission of the City of Mercedes, Texas (the “City”), previously created **Tax Increment Reinvestment Zone No. 1** (the “Zone”) pursuant to **Chapter 311, Texas Tax Code**, by Ordinance No. 2008-33, adopted on December 30, 2008; and

WHEREAS, Section 311.017 of the Texas Tax Code authorizes a municipality to terminate a reinvestment zone by ordinance upon finding that the purposes of the zone have been substantially completed or that the continued existence of the zone is no longer feasible or necessary; and

WHEREAS, the City Commission has determined that the public purposes for which the Zone was created have been accomplished, or that continuation of the Zone is no longer feasible or in the best interest of the City; and

WHEREAS, the City Commission desires to terminate the Zone and dissolve its Board of Directors in accordance with state law and subject to approval by Hidalgo County of the TIRZ No. 1 Amendment Agreement;

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COMMISSION OF THE CITY OF MERCEDES, TEXAS:

SECTION 1. TERMINATION OF TAX INCREMENT REINVESTMENT ZONE.

Pursuant to Section 311.017 of the Texas Tax Code, **Tax Increment Reinvestment Zone No. 1** is hereby **terminated and abolished**, effective as provided in Section 6 of this Ordinance.

SECTION 2. FINDINGS.

The City Commission finds and determines that:

1. The purposes for which the Zone was created have been substantially accomplished **and/or**
2. The continued existence of the Zone is no longer feasible, necessary, or in the best interest of the City.

These findings are adopted as legislative determinations of the City Commission.

SECTION 3. DISSOLUTION OF BOARD OF DIRECTORS.

Upon the effective date of this Ordinance, the **Board of Directors of the Tax Increment Reinvestment Zone** is hereby **dissolved**, and all authority, duties, and responsibilities of the Board shall cease.

SECTION 4. DISPOSITION OF FUNDS AND PROPERTY.

(a) Any funds remaining in the Tax Increment Fund after payment of all lawful obligations of the Zone shall be returned to the participating taxing units in proportion to their contributions, unless otherwise required by law.

(b) Any property, records, or assets of the Zone shall be transferred to the City or disposed of in accordance with applicable law.

SECTION 5. SEVERABILITY.

If any section, subsection, sentence, clause, or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, such invalidity shall not affect the remaining portions of this Ordinance.

SECTION 6. EFFECTIVE DATE.

This Ordinance shall take effect immediately upon its adoption, as permitted by law.

PASSED AND APPROVED ON FIRST READING, THIS THE 21ST DAY OF APRIL, 2026.

PASSED, APPROVED AND ADOPTED ON SECOND READING, THIS THE 5TH DAY OF MAY, 2026.

CITY OF MERCEDES

Oscar D. Montoya Sr., Mayor

APPROVED AS TO FORM:

Martie Garica-Vela, City Attorney

ATTEST:

Joselynn Castillo, City Secretary

**RIO GRANDE VALLEY PUBLIC UTILITY AGENCY
NOTICE OF SPECIAL ORGANIZATIONAL MEETING**

TO: THE BOARD OF DIRECTORS OF RIO GRANDE VALLEY PUBLIC UTILITY AGENCY AND ALL OTHER INTERESTED PERSONS:

Notice is hereby given that the Board of Directors of the Rio Grande Valley Public Utility Agency (the “**RGVPUA**”) will hold a Special Organizational Meeting, open to the public, on April 2, 2026 at 5:30 p.m., at the San Benito Municipal Building, Cesar Gonzalez Meeting Hall, 401 North Sam Houston Boulevard, San Benito, Texas 78586, for the following purposes:

AGENDA

1. Call to order and establish quorum;
2. Pledge of Allegiance to the U.S. Flag and to the Texas Flag;
3. Invocation.
4. Introduction of Board of Directors and discuss purposes and advantages of the RGVPUA, including opportunities for funding of capital projects;
5. Qualify Directors and administer Oaths of Office and Statements of Officer;
6. Discuss, consider, and take action on election of officers;
7. Receive public comments (*three (3) minutes per speaker; but any person providing public comment through a translator is limited to six (6) minutes, unless the District uses simultaneous translation equipment in a manner that allows the Board to hear the translated public testimony simultaneously with the speaker*);
8. Discuss, consider, and take action on approval of service contracts including:
 - a. Interim General Counsel;
 - b. Interim Administrative Support Services; and
 - c. Interim Manager;
9. Discuss, consider, and take action to designate/official spokesperson for the RGVPUA;
10. Discuss, consider, and take action to adopt an interim budget;
11. Discuss, consider, and take action concerning Order Adopting an Official Seal for RGVPUA;
12. Discuss, consider, and take action on acquisition of insurance coverage for director and officer liability;
13. Discuss, consider, and take action concerning Order Designating a Time for Regular Board Meetings;
14. Discuss, consider, and take action concerning Order Designating the Location for Posting Notices;
15. Discuss, consider, and take action concerning Order Designating RGVPUA Offices;
16. Discuss, consider, and take action to ratify filing of an application at the United States Internal Revenue Service for an Employer Identification Number;
17. Discuss, consider, and take action concerning Order Designating the RGVPUA’s Fiscal Year;
18. Discuss, consider, and take action concerning Order Authorizing RGVPUA Depository and authorization to establish a bank account;

19. Discuss, consider, and take action to ratify actions taken by Directors and consultants of the RGVPUA prior to the organizational meeting;
20. Discuss, consider, and take action on such other matters necessary for the creation and organization of the RGVPUA;
21. The Board of Directors of the Agency may enter into executive session under Texas Government Code § 551.071 to receive legal advice from its attorney concerning the creation and operation of a public utility agency in accordance with Texas Local Government Code, Chapter 572; and
22. Adjournment.

The Rio Grande Valley Public Utility Agency does not discriminate on the basis of disability in the admission of, access to, treatment of, or employment in its programs, activities, or public meetings. Any individual with a disability in need of accommodation is encouraged to contact the City Secretary at 956-361-3800, Extension 103, by Wednesday, no later than 5:00 p.m., to make proper arrangements.

EXECUTED this 27th day of March 2026.

**RIO GRANDE VALLEY PUBLIC UTILITY
AGENCY**



Ricardo Guerra, Director

STATE OF TEXAS	§
COUNTY OF CAMERON	§
CITY OF SAN BENITO, TEXAS	§

I, the undersigned authority, do hereby certify that the above Notice of the **RIO GRANDE VALLEY PUBLIC UTILITY AGENCY** is a true and correct copy of said Notice posted on the front outdoor bulleting board cabinet for agendas at the San Benito Municipal Building, 401 North Sam Houston Boulevard, in San Benito, Texas, a place convenient and readily accessible to the general public at all times which has been continuously posted for a period of three (3) business days prior to the date and time said meeting was convened.

ATTEST:



Ruth A. McGinnis
City Secretary

DRAFT RGVPUA BUDGET (04-02.26)													
BUDGET ITEMS	MONTHLY	MONTH											
		1	2	3	4	5	6	7	8	9	10	11	12
LEGAL (1)	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000	\$ 4,000
ADMINISTRATIVE SERVICES SUPPORT (2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
MANAGER (1)	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000
ENGINEER (2)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
SPOKESPERSON (3)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
AUDITOR (4)	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
BOOKKEEPER (4)	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000	\$ 1,000
TRAVEL (4)	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
OFFICE EXPENSES (4)	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
DIRECTOR NSURANCE (4)	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500	\$ 500
MISC (4)	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
TOTAL	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
PER CITY SHARE	\$ 3,750												
BALANCE	\$ 180,000	\$ 165,000	\$ 150,000	\$ 135,000	\$ 120,000	\$ 105,000	\$ 90,000	\$ 75,000	\$ 60,000	\$ 45,000	\$ 30,000	\$ 15,000	\$ -

- NOTES:**
- (1) Legal and Manager Services Fees would begin once these services are procured and fees negotiated. Until then, the services would be provided at no cost by interim providers.
 - (2) Administrative and Engineering Support Services would be provided by the City of the Appointed Board President during his/her one year term at no cost to the PUA. The Board President position would be rotated every year between the cities. At the end of every year, the Board Vice-President would rotate to the President; the Treasurer would rotate to Vice-President; the Secretary to Treasurer; and the President to Secretary.
 - (3) Spokesperson services will be provide pro-bono
 - (4) Expenses borne directly by PUA
 - (5) Estimated budget for first year of PUA operation. Future budgets will include revenues from the operation of the PUA, including membership fees from future member cities, and grants. Operating revenues could include services that could generate more revenue and/or be performed more cost effectively by the PUA rather than through each city individually, including industrial pretreatment programs, permitting and regulatory compliance, and funding program applications, among others.

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-20 Accepting Operation Stonegarden (OPSG) FY2025 Grant – Application #3172811**

BACKGROUND INFORMATION: The Mercedes Police Department has applied for funding under the Operation Stonegarden (OPSG) FY2025 Grant Program through the Office of the Governor, Homeland Security Grants Division (HSGP). Operation Stonegarden is a federally funded program designed to enhance cooperation and coordination among federal, state, and local law enforcement agencies in securing U.S. border regions. The program supports intelligence-driven operations aimed at preventing and disrupting transnational criminal activity, including drug trafficking, human smuggling, and related criminal enterprises. The proposed project, titled “Hidalgo-2025 OPSG,” is currently under review by the Office of the Governor. If awarded, the City of Mercedes will receive \$106,000.00 in grant funding. These funds are designated for:

- \$45,000.00 in operational overtime for law enforcement personnel to conduct enhanced border security operations; and
- \$61,000.00 for the purchase of one fully equipped specialized police vehicle to support targeted enforcement activities.

The Mercedes Police Department will utilize these resources to increase patrol presence in high-risk corridors, improve response capabilities, and support coordinated operations with federal partners, including U.S. Border Patrol

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):
\$ 106,000

Account Number(s):
TBD (Grant Fund Account)

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Memo
2. RESOLUTION 2026-20 - OPSG FY2025 REVISED
3. Hidalgo-2025 OPSG - Budget
4. Fiscal_Year_2025_Homeland_Security_Grant_Program_NOFO_508

STAFF RECOMMENDATION: Recommend to approve Resolution No. 2026-20 accepting the Operation Stonegarden (OPSG) FY2025 Grant (Application #3172811) in the amount of \$106,000.00 and authorizing the City Manager to execute all necessary documents.



MERCEDDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

Memo

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – Operation Stonegarden (OPSG) FY2025 Grant – Application / Acceptance Authorization

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the **Operation Stonegarden (OPSG) FY2025 Grant Program**.

Background: The Operation Stonegarden (OPSG) Program is administered by the Office of the Governor, Homeland Security Grants Division (HSGP), and funded through the U.S. Department of Homeland Security. The program is designed to enhance coordination and cooperation among federal, state, and local law enforcement agencies to secure the nation's borders. OPSG supports intelligence-driven, joint operations focused on preventing and disrupting transnational criminal activity, including human smuggling, drug trafficking, and organized criminal networks operating within border regions.

Grant Purpose and Benefits: The primary objectives of this program include:

- Enhancing law enforcement presence and operational capabilities in border regions
- Increasing coordination between local, state, and federal agencies, including U.S. Border Patrol
- Supporting intelligence-led enforcement operations targeting criminal activity
- Strengthening regional response to border-related threats

For the Mercedes Police Department, this grant will directly support enhanced patrol operations, improved interdiction efforts, and increased collaboration with federal partners.

Project Overview & Proposed Use of Funds: The Mercedes Police Department proposes to utilize OPSG funding to address identified capability gaps related to staffing and operational presence.

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Proposed Budget: \$106,000.00

- **Operational Overtime:**
Funding will support targeted overtime operations for officers assigned to enhanced patrol and interdiction efforts in high-risk corridors and areas of concern.
 - Total: **\$45,000.00**
- **Specialized Police Vehicle:**
Acquisition of one fully equipped police package vehicle to support mobility, patrol visibility, and operational effectiveness during border security operations.
 - Total: **\$61,000.00**

These resources will allow the department to increase proactive enforcement activities without impacting regular patrol operations.

Operational Need / Problem Statement: The City of Mercedes is located along key travel corridors extending north from the U.S.-Mexico border, making it vulnerable to criminal activity associated with illegal entry, human smuggling, and narcotics trafficking. Due to limited staffing levels, officers assigned to regular patrol duties are primarily engaged in responding to calls for service, reducing their ability to maintain consistent proactive enforcement in targeted areas. This grant will provide the additional manpower and equipment necessary to sustain enforcement operations, increase visibility, and disrupt criminal activity.

Program Requirements: Participation in the OPSG program requires:

- Coordination with U.S. Border Patrol and participation in an Integrated Planning Team (IPT)
- Development and submission of Operations Orders
- Monthly submission of activity reports and After-Action Reports
- Intelligence-driven operational planning and execution

Eligibility Requirements: The City must remain in compliance with:

- Cybersecurity training requirements (Texas Government Code)
- Criminal history reporting (minimum 90% compliance)
- Uniform Crime Reporting (UCR) standards
- National Incident Management System (NIMS) implementation
- Current Emergency Management Plan on file with TDEM

Key Dates:

- **Project Start Date:** March 1, 2026
- **Project End Date:** February 28, 2027

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Purpose: I am requesting authorization to proceed with the acceptance and administration of the Operation Stonegarden (OPSG) FY2025 Grant (Application #3172811) on behalf of the Mercedes Police Department. Approval of this grant will enhance our department's ability to proactively address border-related criminal activity, strengthen interagency partnerships, and improve overall public safety within our community.

Next Steps: Upon approval, the department will coordinate with state and federal partners to finalize the Operations Order, ensure compliance with all grant conditions, and implement the project upon release of funds.

X

Orlando Diaz
Lieutenant

Resolution 2026-20

WHEREAS, the City of Mercedes finds it in the best interest of the citizens of Mercedes, that the Hidalgo 2025 Operation Stone Garden be operated from 3/1/2026 to 2/28/2027; and,

WHEREAS, the City of Mercedes agrees to provide, if applicable, matching funds for the said project as required by the Office of Governor, Homeland Security Grant Division; and

WHEREAS, the City of Mercedes agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes, assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, the City of Mercedes designates the Mercedes City manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that the City of Mercedes approves submission of the grant application for the Hidalgo 2025 OPSG to the Office of the Governor.

PASSED AND APPROVED on this the 5th day of May, 2026.

ATTEST:

Oscar D. Montoya Sr., Mayor
City of Mercedes, Texas

Joselynn Castillo, City Secretary

Grant Number: 3172811

Agency Name: Mercedes, City of
Grant/App: 3172811 **Start Date:** 3/1/2026 **End Date:** 2/28/2027

Project Title: Hidalgo-2025 OPSG
Status: Pending OOG Review

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Operational Overtime for Law Enforcement (Organization)	Enhanced Border Security Operations – Mercedes PD (Officers) - Overtime according to local OT policy - up to a total of \$45,000.00.	\$45,000.00	\$0.00	\$0.00	\$0.00	\$45,000.00	100
Equipment	12VE-00-MISS Vehicle, Specialized Mission	Mercedes PD: 12VE-00-MISS Fully Equipped Vehicle (1 @ 61,000).	\$61,000.00	\$0.00	\$0.00	\$0.00	\$61,000.00	1

You are logged in as **User Name:** ORLANDODIAZ2

The Department of Homeland Security (DHS)

Notice of Funding Opportunity (NOFO)

Fiscal Year 2025 Homeland Security Grant Program

Fraud, waste, abuse, mismanagement, and other criminal or noncriminal misconduct related to this program may be reported to the Office of Inspector General (OIG) Hotline. The toll-free numbers to call are 1 (800) 323-8603 and TTY 1 (844) 889-4357.

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1. Basic Information

A. Agency Name	U.S. Department of Homeland Security (DHS), Federal Emergency Management Agency (FEMA)
B. NOFO Title	Fiscal Year 2025 Homeland Security Grant Program (HSGP) <ul style="list-style-type: none"> • State Homeland Security Grant Program (SHSP) • Urban Area Security Initiative (UASI) • Operation Stonegarden (OPSG)
C. Announcement Type	Initial
D. Funding Opportunity Number	DHS-25-GPD-067-00-98
E. Assistance Listing Number	97.067
F. Expected Total Funding	\$1,008,000,000 See Appendix A for the FY 2025 HSGP funding target allocation tables.
G. Anticipated Number of Awards	56 awards
H. Expected Award Range	SHSP: \$997,200 - \$61,229,940 UASI: \$3,086,934 - \$92,180,364 OSGP: \$0 or \$200,000 - \$33,708,000
I. Projected Application Start Date	07/28/2025 4:00 p.m. Eastern Time (ET)
J. Projected Application End Date	08/15/2025 05:00 p.m. Eastern Time (ET)
K. Anticipated Funding Selection Date	No later than 08/23/2025
L. Anticipated Award Date	No later than 09/30/2025
M. Projected Period of Performance Start Date	09/01/2025
N. Projected Period of Performance End Date	08/31/2028
O. Executive Summary	HSGP strengthens the nation's capacity to prevent, prepare for, protect against, and respond to acts of terrorism and other catastrophic events through the following three components:

	<ul style="list-style-type: none"> • <u>SHSP</u>: Supports the implementation of risk-driven, capabilities-based State Homeland Security Strategies to address capability targets. • <u>UASI</u>: Focuses on high-risk Urban Area efforts to address their unique security needs. • <u>OPSG</u>: Enhances cooperation and coordination among state, local, tribal, territorial, and federal law enforcement agencies to jointly enhance security along the United States land and water borders.
<p>P. Agency Contact</p>	<p>a. Program Office Contact FEMA has assigned Preparedness Officers to each state for the HSGP. If you are unsure who your Preparedness Officer is, please contact FEMA Grants News by phone at (800) 368-6498 or by email at fema-grants-news@fema.dhs.gov, Monday through Friday, 9:00 AM – 5:00 PM ET.</p> <p>b. FEMA Grants News This channel provides general information on all FEMA grant programs and maintains a comprehensive database containing key personnel contact information at the federal, state, and local levels. FEMA Grants News Team is reachable at fema-grants-news@fema.dhs.gov. OR (800) 368-6498, Monday through Friday, 9:00 AM – 5:00 PM ET.</p> <p>c. Grant Programs Directorate’s (GPD) Award Administration Division GPD’s Award Administration Division (AAD) provides support regarding financial matters and budgetary technical assistance. AAD can be contacted at ASK-GMD@fema.dhs.gov.</p> <p>d. FEMA Regional Offices FEMA Regional Offices also may provide fiscal support, including pre- and post-award administration and technical assistance. FEMA Regional Office contact information is available at https://www.fema.gov/fema-regional-contacts.</p> <p>e. Civil Rights Consistent with Executive Order 14173, Ending Illegal Discrimination & Restoring Merit-Based Opportunity, the FEMA Office of Civil Rights is responsible for ensuring compliance with and enforcement of federal civil rights obligations in connection with programs and services conducted by FEMA. They are reachable at FEMACivilRightsOffice@fema.dhs.gov.</p> <p>f. Environmental Planning and Historic Preservation The FEMA Office of Environmental Planning and Historic Preservation (OEHP) provides guidance and information about the</p>

	<p>EHP review process to FEMA programs and recipients and subrecipients. Send any inquiries regarding compliance for FEMA grant projects under this NOFO to FEMA-OEHP-NOFOQuestions@fema.dhs.gov.</p> <p>h. FEMA GO For technical assistance with the FEMA GO system, please contact the FEMA GO Helpdesk at femago@fema.dhs.gov or (877) 585-3242, Monday through Friday, 9:00 AM – 6:00 PM ET.</p> <p>i. FEMA Preparedness Toolkit The FEMA Preparedness Toolkit (PrepToolkit) provides access to tools and resources needed to implement the National Preparedness System and provide a collaborative space for communities completing the Unified Reporting Tool (URT). Recipients complete and submit their Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR), and other required assessments using the PrepToolkit. For assistance, contact support@preptoolkit.fema.dhs.gov.</p> <p>j. Preparedness Grants Manual Recipients seeking guidance on policies and procedures for managing preparedness grants should reference the Preparedness Grants Manual at Preparedness Grants Manual.</p>
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2. Eligibility

<p>A. Eligible Entities/Entity Types</p>	<p>Only the following entities or entity types are eligible to apply.</p> <p>a. Applicants</p> <p>1. Eligible Applicants</p> <p>The State Administrative Agency (SAA) is the only entity eligible to submit HSGP applications to DHS/FEMA. HSGP funds are provided to SAAs, which manage and distribute the funds within their respective states or territories. SAAs issue subawards to local governments and other eligible organizations, ensuring that resources reach areas that need them to enhance security and disaster response.</p> <p>For this funding opportunity, the term "state" includes all U.S. states, the District of Columbia, the Commonwealth of Puerto Rico, the U.S. Virgin Islands, Guam, American Samoa, and the Commonwealth of the Northern Mariana Islands. Tribal governments are not eligible to apply directly for HSGP funding but may receive funding through their state’s SAA.</p>
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b. Subapplicants

SAAAs distribute HSGP funds through subawards to other state, local, or tribal organizations. These organizations, called subrecipients, use the funds to improve local and regional security efforts.

1. Subrecipient Eligibility

Under HSGP, FEMA provides funds to each state's SAA. The SAA distributes these funds to other state or local organizations, such as city agencies or county departments. These distributed funds are called subawards, and the organizations receiving them are referred to as subrecipients.

- SHSP: All U.S. states and territories listed above are eligible. Tribal governments must work through their state's SAA.
- UASI: FEMA identifies high-risk urban areas based on terrorism risk. SAAAs distribute subawards to these designated urban areas. See [Appendix 11.B](#) for the complete list.
- OPSG: Eligible subrecipients include county-level or equivalent governments and federally recognized tribal governments in states bordering Canada or Mexico, or those with international water borders. Applicants must have active U.S. Border Patrol operations coordinated with a U.S. Customs and Border Protection sector office to qualify. OPSG subrecipients are divided into three tiers based on their location:
 - Tier 1 includes counties or tribal governments directly on the land borders with Canada and Mexico, or those located directly on physical borders with Canada, Mexico, or along international water borders.
 - Tier 2 includes counties or tribal governments next to Tier 1 locations.
 - Tier 3 includes counties or tribal governments next to Tier 2 locations.

The tier structure is only applicable with regard to eligibility. OPSG funding target allocations are based on the assessed border security risks as determined by the U.S. Border Patrol.

2. Reducing Subapplicant Burden

For FY 2025, each SAA is strongly encouraged to re-evaluate its process for collecting and evaluating subaward applications. FEMA encourages each SAA to minimize the type and quantity of information that it collects as part of the subaward application process, in order to decrease the overall financial and time burden associated

	<p>with applying for subawards under this grant program. Each SAA should review its subaward application and reduce or eliminate the request for any information that is not needed for legal, financial, or oversight purposes.</p> <p>c. All Recipients - Compliance with Federal Immigration Laws An immigration term and condition may be material to the Department of Homeland Security’s decision to make this grant award, and the Department of Homeland Security may take any remedy for noncompliance, including termination, if the state or territorial recipient or any local government subrecipient fails to comply with this term and condition. No final agency determination has been made as of the date of this publication.</p> <p>For more details on eligibility requirements or restrictions to subawards/subrecipients, please see the Preparedness Grants Manual.</p>
<p>B. Project Type Eligibility</p>	<p>a. Unallowable Project Types See Section 3.F “Program-Specific Unallowable Costs” and 7.A.b “Ineligible Projects” for more information on unallowable project types.</p> <p>b. Allowable Project Types Allowable costs for SHSP, UASI, and OPSG generally fall into five main categories: planning, organization, equipment, training, and exercises (POETE). All projects funded under SHSP and UASI must demonstrate a clear connection to building capabilities that prevent, prepare for, protect against, or respond to acts of terrorism.</p> <p>Please see Appendix 12.B: Allowable Costs for more information on allowable costs. If there are questions about specific experiences, contact your FEMA Preparedness Officer.</p>
<p>C. Requirements for Personnel, Partners, and Other Parties</p>	<p>An application submitted by an otherwise eligible non-federal entity (i.e., the applicant) may be deemed ineligible when the person that submitted the application is not:</p> <ol style="list-style-type: none"> 1. A current employee, official, or leader of the recipient organization; and 2. Authorized to apply for the award on behalf of the entity at the time of submission. <p>Additionally, the Authorized Organization Representative (AOR) must:</p> <ol style="list-style-type: none"> 1. Be a current authorized employee, official, or leader of the recipient organization.

	<p>2. Use a unique email address associated with the recipient organization at the time of application and upon any change in assignment during the period of performance.</p> <p>Consultants or contractors are not permitted to serve as the AOR of the recipient organization. For more information on the roles and responsibilities of the AOR, refer to FEMA's guidance on Roles and Permissions.</p> <p>Subapplicants should not have foreign nationals or noncitizens included. If a subapplicant has foreign nationals, they must be properly vetted and must adhere to all government statutes, policies, and procedures including “staff American, stay in America” and security requirements.</p> <p>Subapplicants/subrecipients must submit short bios and resumes. This should include the type of entity, organizational leadership, and board members along with both the names and addresses of the individuals. Resumes are subject to approval.</p>
<p>D. Maximum Number of Applications</p>	<p>The maximum number of applications that can be submitted is:</p> <ol style="list-style-type: none"> 1. One per SAA
<p>E. Additional Restrictions</p>	<p>Applicants/subapplicants or recipients/subrecipients are required to certify their compliance with federal statutes, DHS directives, policies, and procedures.</p> <p>Under HSGP, there are specific funding guidelines / requirements for allocating funds:</p> <p>a. Pass-Through Requirements SAA's are required to pass-through at least 80% of SHSP and UASI funding to local or tribal governments. For detailed information on pass-through requirements, please refer to Section 8, "Award Notices," in the NOFO and consult the "Pass-Through Requirements" section within the Preparedness Grants Manual.</p> <p>b. National Priority Areas (NPAs) Minimum Spend Requirements Requires that SHSP and UASI recipients allocate at least 30% of their funds between the five NPAs. The five NPAs, along with the relevant minimum spend percentage, are:</p> <ul style="list-style-type: none"> • Enhancing the Protection of Soft Targets/Crowded Places: No minimum spend. • Supporting Homeland Security Task Forces and Fusion Centers: No minimum spend. • Enhancing Cybersecurity: No minimum spend.

	<ul style="list-style-type: none"> • Enhancing Election Security: At least 3% of the total SHSP and UASI target allocation must be dedicated to this area. • Supporting Border Crisis Response and Enforcement: At least 10% of the total SHSP and UASI target allocation must be dedicated to this area. <p>c. Law Enforcement Terrorism Prevention Activities (LETPA)</p> <ol style="list-style-type: none"> 1. Legal Requirement: Per section 2006 of the <i>Homeland Security Act of 2002</i>(codified as amended at 6 U.S.C. § 607(a)) DHS/FEMA is required to ensure that at least 25% of grant funding under HSGP is used for LETPA. 2. FY 2025 Update: DHS/FEMA has maintained this requirement at the FY 2024 level, mandating at least 35% HSGP funds are used for LETPA. 3. Recipient Obligations: The requirement can be fulfilled by funding projects across any of the five NPAs or other investments that meet the LETPA criteria. <p>Additional Guidance: Information Bulletin (IB) 485 includes the most up-to-date information on project selection considerations and allowable activities for LETPA investments and compliments IB 473. Both IBs are applicable to the FY 2025 HSGP NOFO. For comprehensive LETPA requirements, refer to the Law Enforcement Terrorism Prevention Activities Resource Guide.</p> <p>For more information on funding restrictions, refer to General Funding Requirements.</p>
<p>F. References for Eligibility Factors within the NOFO</p>	<p>Please see the following references provided below:</p> <ol style="list-style-type: none"> 1. “Responsiveness Review Criteria” subsection 2. “Financial Integrity Criteria” subsection 3. “Supplemental Financial Integrity Criteria and Review” subsection 4. FEMA may/will request financial information such as Employer Identification Number (EIN) and bank information as part of the potential award selection. This will apply to everyone prospered, including subrecipients.
<p>G. Cost Sharing Requirement</p>	<p>There is no cost share requirement.</p>
<p>H. Cost Share Description, Type and Restrictions</p>	<p>Not applicable.</p>
<p>I. Cost Sharing Calculation Example</p>	<p>Not applicable.</p>

J. Required information for verifying Cost Share	Not applicable.
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3. Program Description

A. Background, Program Purpose, and Program History

Background

HSGP includes three key grant programs designed to enhance the capabilities of state, local, tribal, and territorial governments, as well as nonprofits, in preventing, protecting against, and responding to terrorist attacks. These programs are part of a comprehensive set of measures authorized by Congress and implemented by the Department of Homeland Security (DHS) to strengthen the nation's communities against potential terrorist threats.

In FY 2025, HSGP continues to include three key grant programs:

- **SHSP**: Supports the implementation of risk-driven, capabilities-based State Homeland Security Strategies to address capability targets.
- **UASI**: Focuses on high-risk Urban Area efforts to address their unique security needs.
- **OPSG**: Enhances cooperation and coordination among state, local, tribal, territorial, and federal law enforcement agencies to jointly enhance security along the United States land and water borders.

These programs collectively aim to strengthen the nation's ability to prevent, prepare for, protect against, and respond to acts of terrorism and other threats.

Program Purpose and History

Since its inception in 2003, HSGP has significantly enhanced the nation's preparedness. HSGP addresses evolving threats such as cybersecurity vulnerabilities and the protection of soft targets and crowded places. It represents a comprehensive approach to national security, fostering collaboration across all levels of government and within communities to build a safer, more resilient nation. Through planning, training, equipment procurement, and exercises, the program ensures jurisdictions are prepared for a wide range of risks.

In recent years:

- Funding priorities have evolved to include cybersecurity, election security, and countering emerging national security threats.
- Key accomplishments include the development of interoperable communication systems, emergency response training, and investment in physical and cybersecurity measures.
- The program emphasizes strategic investments to address identified capability gaps, requiring alignment with Threat and Hazard Identification and Risk Assessment (THIRA) and Stakeholder Preparedness Review (SPR).

This support equips various jurisdictions with the necessary tools and resources to effectively manage and mitigate a wide range of threats and hazards, aligning with FEMA's goal of building a secure and resilient nation.

B. Goals and Objectives

As HSGP is comprised of three different grant programs, this section is divided into SHSP and UASI (together) and OPSG, each with its own focus and goals. SHSP and UASI aim to strengthen the ability of states and urban areas to prevent, prepare for, protect against, and respond to acts of terrorism and other hazards. OPSG, on the other hand, remains unique to border security, and focuses on improving cooperation between local, tribal, state, and federal law enforcement to secure America's international borders. These programs work together to build a secure and resilient nation, giving communities the tools and resources they need to handle various threats and emergencies effectively.

a. SHSP and UASI Goal

The goal of SHSP is to **support statewide and state, local, tribal, and territorial (SLTT) governments** in building, enhancing, and sustaining the capabilities needed to prevent, prepare for, protect against, and respond to acts of terrorism. SHSP funding is intended to help SLTT agencies address capability gaps identified through the THIRA/SPR process, as well as prioritize resources toward high-impact security focus areas, known as NPAs.

The goal for the UASI program is to **enhance the security and resilience of high-risk urban areas** by building, sustaining, and improving capabilities to prevent, prepare for, protect against, and respond to acts of terrorism. This goal focuses on enabling urban areas to address identified security gaps, increase interagency coordination, and strengthen critical infrastructure protection to reduce vulnerabilities in locations facing heightened risks.

Together, SHSP and UASI under HSGP aim to build a cohesive and collaborative approach to homeland security by promoting national preparedness and resilience.

b. SHSP and UASI Objectives

SHSP and UASI provides resources that support eligible SLTT governments in meeting the following objectives:

- Build and sustain core capabilities, including LETPA and the NPAs (see priorities below);
- Address capability gaps identified in their THIRA and SPR process; and
- Implement a comprehensive and coordinated approach to address enduring security needs of communities that includes planning, training and awareness campaigns, equipment and capital projects, and exercises.

c. SHSP and UASI Funding Priorities and Requirements

HSGP establishes specific funding requirements to ensure resources are allocated effectively and address critical national priorities.

1. Law Enforcement Terrorism Prevention Activities (LETPA)

- **Description:** LETPA are initiatives funded through HSGP aimed at enhancing law enforcement's ability to prevent terrorist attacks. These activities focus on building and sustaining capabilities in areas such as intelligence analysis, information sharing, threat recognition, and terrorist interdiction.
- **Allocation Requirement:** At least 35% of each state/territory SHSP/UASI (where applicable) allocation must be allocated to LETPA activities.
- **Flexibility:** LETPA funds can come from SHSP, UASI, or both to meet this requirement.
- **Project Alignment:** LETPA funds can be applied to projects across the five NPAs or other investments that meet LETPA criteria.
- **Additional Guidance:** For detailed guidance on allowable LETPA expenditures and requirements, refer to FEMA's [Preparedness Grants Manual](#) and [Information Bulletin 485](#) and [Information Bulletin 497](#).

2. National Priority Areas (NPAs)

- **Description:** FY 2025 HSGP aligns with the Administration's priorities by directing resources toward the most urgent threats facing the Nation. Through the SHSP and UASI, HSGP supports the development and sustainment of core capabilities essential to achieving the National Preparedness Goal (NPG): "A secure and resilient Nation."

To ensure strategic focus, DHS has identified five NPAs that reflect the evolving risk landscape and national policy objectives. These priorities serve as a framework for targeting investments that build capability, reduce risk, and promote cross-sector coordination.

The FY 2025 NPAs are:

- Enhancing the protection of soft targets and crowded places,
 - This includes faith-based organizations and election sites;
- Supporting Homeland Security Task Forces and fusion centers;
- Enhancing and integrating cybersecurity resiliency;
- Enhancing election security; and
- Supporting Border Crisis Response and Enforcement.
 - Example activities under border crisis response and enforcement support may include:
 1. Participation in the Department of Homeland Security/Immigration and Customs Enforcement 287(g) training program;
 2. Cooperation with Immigration and Customs Enforcement detainees; and
 3. Other jurisdictional responsibilities to support the enforcement of United State immigration law.

These NPAs are rooted in the core mission areas of the NPG—prevention, protection, mitigation, and response, and reflect a whole-of-government approach to homeland security. Applicants should use these priorities to guide planning, investment, and implementation to drive measurable outcomes and long-term resilience.

- Allocation Requirement:
Recipients must allocate at least 30% of their SHSP and UASI funds to the five NPAs. Funds can be applied to projects across the five NPAs and can be used to meet LETPA criteria. By meticulously outlining how each investment and project meets LETPA and NPA requirements within the Investment Justifications (IJ), applicants can enhance the effectiveness and compliance of their funding proposals.
- Minimum Spend:
 - Enhancing Election Security requires at least 3% of total SHSP and UASI funds.
 - Supporting Border Crisis Response and Enforcement requires at least 10% of total SHSP and UASI funds.
 - The remaining 17% can be allocated across all NPAs.

Failure to meet NPA spending requirements will result in a hold on affected funds until compliance issues are resolved.

Priority Areas	Description	Minimum Allocation Requirement
Enhancing the Protection of Soft Targets/Crowded Places	Improving security at locations accessible to the public and vulnerable to attacks.	No minimum allocation
Supporting Homeland Security Task Forces and Fusion Centers	Promoting coordination of activities and critical information sharing and analysis to prevent and respond to threats.	No minimum allocation
Enhancing Cybersecurity	Strengthening the protection of computer systems and networks against cyber threats.	No minimum allocation
Enhancing Election Security	Ensuring the integrity and security of voting systems.	At least 3% of the total SHSP and UASI allocation must be dedicated to this area
Supporting Border Crisis Response and Enforcement	Supporting collaboration between state and local law enforcement and U.S. Immigration and Customs Enforcement (ICE) through the 287(g) program to identify and remove individuals who pose a threat to public safety and national security.	At least 10% of the total SHSP and UASI allocation must be dedicated to this area

States are encouraged to review the [Strategic Framework for Countering Terrorism and Targeted Violence](#) when developing investments.

- **NPA Investments: SHSP and UASI**
 - **Enhancing and Protection of Soft Targets/Crowded Places (no minimum percent)**

Soft targets and crowded places, like parks, shopping centers, transportation hubs, and event venues, are increasingly appealing to terrorists because of their accessibility and the large gatherings. These areas often lack strict security measures, making them vulnerable. To address this, public and private sectors must collaborate to strengthen the security of locations such as transportation centers, restaurants, polling places, and similar facilities. Personnel responding to incidents at these sites should also be trained in key operational systems, such as the Incident Command System (ICS), to ensure effective on-scene incident management.

In addition, the malicious use of unmanned aircraft systems (i.e., drones) poses safety and security risks to soft targets and crowded places. Detecting drones is an allowable use of funds under the HSGP in accordance with [Executive Order 14305](#), *Restoring American Airspace Sovereignty*, which allows the purchase of unmanned aircraft systems (UAS) or equipment or services for the detection, tracking, or identification of drones and drone signals, and FEMA Information Bulletin 530. Before purchasing and deploying these systems, as outlined in the Domestic Counter-UAS National Action Plan, recipients must:

- **Consult FEMA and Legal Experts:** Work with FEMA's Preparedness Officer and legal experts to ensure your policies and procedures comply with federal and state laws regarding surveillance and communication.
- **Develop Standard Operating Procedures (SOPs):** Establish clear guidelines to ensure operations are conducted in a manner consistent with First and Fourth Amendment protections, and other applicable provisions of federal law.
- **Provide Training and Certification:** Ensure personnel operating UAS systems are properly trained and certified, in accordance with FEMA and Federal Aviation Administration standards.

Applicants are encouraged to submit an investment related to protecting soft targets/crowded places. The proposed investment will be subject to DHS/FEMA's evaluation of the effectiveness of the proposed investments. States are encouraged to engage DHS' Protective Security Advisors for security assessments of soft targets to ensure that recommendations from those assessments are taken into consideration when allocating grant funding.

Additional Resources

Further guidance and resources for securing soft targets and crowded places can be found through the [Cybersecurity and Infrastructure Security Agency \(CISA\)](#) and the [National Institute of Standards and Technology](#). For comprehensive compliance and operational details, refer to FEMA's [Preparedness Grants Manual](#) and related program documents.

○ **Supporting Homeland Security Task Forces and Fusion Centers (no minimum percent)**

This priority supports the Administration’s direction under Executive Order 14159, *Protecting the American People Against Invasion*, which calls for the establishment of Homeland Security Task Forces (HSTFs) nationwide. These multi-agency teams—composed of federal and local law enforcement partners—are tasked with disrupting and dismantling transnational criminal organizations, targeting cross-border human smuggling and trafficking networks (especially those involving children), and using all appropriate law enforcement tools to support lawful immigration enforcement.

Activities under this NPA also enhance broader national efforts in:

- Counterterrorism
- Cybersecurity
- Border security
- Immigration enforcement
- Transnational organized crime
- Protection of economic and critical infrastructure

Allowable Costs:

Applicants may use grant funds for:

- Establishing or enhancing multi-agency HSTFS, including operational coordination centers
- Enhancing capabilities and integration with local fusion centers
- Procurement of technology or equipment to support surveillance, communications, and data analysis
- Development of standard operating procedures for information sharing, joint operations, and immigration enforcement coordination
- Personnel training, credentialing, and certification to improve interoperability and mission alignment
- Intelligence analysis, reporting, and suspicious activity monitoring
- Exercises and simulations focused on joint operations, intelligence sharing, or interdiction/disruption of criminal or smuggling networks
- Community engagement efforts to foster trust and encourage threat reporting

Fusion Center Requirements: While there is no minimum spending requirement for this NPA, applicants must include at least one project in support of the state or territory’s designated fusion center. Applicants must clearly justify how their project will enhance information sharing, collaboration, and a culture of national preparedness. DHS/FEMA will evaluate these investments based on their effectiveness and alignment with program objectives. Please see the [Preparedness Grants Manual](#) for more information on fusion center performance measures.

Additional resources and information regarding collaboration and information sharing are also available through the Department’s [Office of Intelligence and Analysis](#).

- **Cybersecurity (no minimum percent)**

In today's interconnected world, increased connectivity brings greater risks, including the potential for adversaries and terrorists to exploit cyber vulnerabilities and disrupt critical systems. While not mandatory, applicants are encouraged to submit proposals for ongoing or high-priority cybersecurity projects. DHS/FEMA will evaluate these investments based on their effectiveness.

Cybersecurity investments should enhance the security and functioning of critical infrastructure and core capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.

- **Election Security (3% minimum allocation)**

In January 2017, DHS designated the infrastructure used to administer the Nation's elections as critical infrastructure. This designation recognizes that the United States' election infrastructure is of such vital importance to the American way of life that its incapacitation or destruction would have a devastating effect on the country. Additionally, the [Homeland Threat Assessment 2024](#) indicates that electoral processes remain an attractive target for many adversaries.

Securing election infrastructure, ensuring its continued operation in the face of threats and harassment, advancing the safety of election officials, and protecting against foreign interference are national security priorities. Because threats to election systems are constantly evolving, defending these systems requires constant vigilance, innovation, and adaptation. By integrating the directives of [Executive Order 14248](#), *Preserving and Protection the Integrity of American Elections*, into the Election Security NPA, HSGP recipients can ensure that their efforts contribute to a secure, transparent, and resilient electoral process, thereby reinforcing public trust and the integrity of democratic institutions.

To address these priorities, each state and high-risk urban area must make at least one (1) investment that supports physical and/or cyber election security. Proposed investments must meet or exceed the FY 2025 national priority percentage for election security (minimum 3%) and will be evaluated by DHS/FEMA for effectiveness and alignment with program goals.

To further strengthen election integrity, jurisdictions must:

- Prioritize compliance with the Voluntary Voting System Guidelines (VVSG) 2.0 established by the U.S. Election Assistance Commission;
- Complete testing through a Voting System Test Laboratory (VSTL) accredited by the Commission;¹

¹ Exec. Order No. 14,248, [Preserving and Protecting the Integrity of American Elections](#), 90 Fed. Reg. 14,005 (Mar. 25, 2025).

- Utilize the U.S. Citizenship and Immigration Services' Systematic Alien Verification Entitlements system for the verification of anyone working at a polling place in any capacity is a U.S. Citizen.
- Demonstrate proof of compliance before accessing the full HSGP award—3% of the award will be withheld from drawdown until compliance is confirmed.

Additional resources and information regarding election security are available through the [Cybersecurity and Infrastructure Security Agency](#).

- **Supporting Border Crisis Response and Enforcement (10% minimum allocation)**
State and local law enforcement agencies are essential partners in safeguarding national security and public safety. Pursuant to [Executive Order 14159, Protecting the American People Against Invasion](#), it is the policy of the United States to enforce immigration laws against all inadmissible and removable aliens—particularly those who threaten the safety or security of the American people. This includes the efficient execution of these laws through lawful incentives and enhanced detention capabilities.

This NPA supports efforts that align with this policy and promote cooperation between local and federal partners. Projects may include, but are not limited to:

- Participation in the [DHS/ICE 287\(g\) program](#), allowing trained local officers to support ICE with immigration enforcement;
- Cooperation with ICE detainers and other jurisdictional responsibilities related to immigration enforcement; and
- Supportive activities such as officer training, technology and information sharing, operational support, and community engagement.

At least one (1) investment must support efforts under this NPA. Applicants must allocate at least 10% of total SHSP and UASI funds to this area. All investments will be reviewed by DHS/FEMA to ensure they are effective, lawful, and aligned with program goals. The SAA must coordinate with ICE on all projects and related matters. Additional guidance and information on the 287(g) program is available through the [ICE 287\(g\) program website](#).

d. Other FY 2025 SHSP and UASI Funding Priorities

There are several enduring security needs that crosscut the homeland security enterprise to which recipients should consider allocating funding across core capability gaps and national priorities. The following are enduring needs that help recipients implement a comprehensive approach to securing communities:

- Effective planning;²

² Including assessment of critical infrastructure system vulnerabilities and plans to reduce consequences of disruptions, using the Infrastructure Resilience Planning Framework and Regional Resiliency Assessment Methodology produced by the Cybersecurity and Infrastructure Security Agency.

- Training and awareness campaigns;
- Equipment and capital projects; and
- Exercises.

The table below provides a breakdown of the FY 2025 SHSP and UASI priorities showing the core capabilities enhanced and lifelines supported, as well as examples of eligible project types for each area. More information on allowable investments can be found in [Appendix 12.B](#) and in the [Preparedness Grants Manual](#).

DHS/FEMA expects that national priorities will continue to be included in future years, evolving as threats change and capability gaps are addressed. Applicants are strongly encouraged to start planning now to sustain existing capabilities using funding sources other than DHS preparedness grants.

Projects listed in the table below may be useful in preparing for disasters unrelated to terrorism, as long as they also support the primary goals of preventing, preparing for, protecting against, or responding to acts of terrorism.

Example Project Types

All priorities in this table concern the Safety and Security Lifelines.

Priority Areas	Core Capabilities	Example Project Types
National Priorities		
Enhancing the Protection of Soft Targets/ Crowded Places (Securing Public Gathering Locations)	<ul style="list-style-type: none"> • Operational coordination • Public information and warning • Intelligence and information sharing • Interdiction and disruption • Screening, search, and detection • Access control and identity verification • Physical protective measures • Risk management for protection programs and activities 	<ul style="list-style-type: none"> • Operational overtime. For more information on operational overtime, see Appendix 12.B of this NOFO. • Physical security enhancements <ul style="list-style-type: none"> ○ Security cameras (closed-circuit television [CCTV]) ○ Security screening equipment for people and baggage ○ Lighting ○ Access controls ○ Fencing, gates, barriers, etc. • UAS and detection technologies
Enhancing Cybersecurity	<ul style="list-style-type: none"> • Cybersecurity • Intelligence and information sharing • Planning • Public information and warning • Operational coordination • Screening, search, and detection • Access control and identity verification 	<ul style="list-style-type: none"> • Cybersecurity risk assessments • Migrating online services to the “.gov” internet domain • Projects that address vulnerabilities identified in cybersecurity risk assessments <ul style="list-style-type: none"> ○ Improving cybersecurity of critical infrastructure to meet minimum levels identified by the Cybersecurity and Infrastructure Security Agency and the National Institute of Standards and Technology Cybersecurity Framework (Version 1.1)

Priority Areas	Core Capabilities	Example Project Types
	<ul style="list-style-type: none"> • Supply chain integrity and security • Risk management for protection programs and activities • Long-term vulnerability reduction • Situational assessment • Infrastructure systems • Operational communications 	<ul style="list-style-type: none"> ○ Adoption of cybersecurity performance goals (CISA's Cross-Sector Cybersecurity Performance Goals) • Cybersecurity training, planning, and exercises
Supporting Homeland Security Task Forces and Fusion Centers	<ul style="list-style-type: none"> • Intelligence and information sharing • Interdiction and disruption • Public information and warning • Operational coordination • Risk management for protection programs and activities 	<ul style="list-style-type: none"> • Establishing or enhancing multi-agency Homeland Security Task Forces (HSTFs), including operational coordination centers • Enhancing capabilities and integration with local fusion centers • Procurement of technology or equipment to support surveillance, communications, and data analysis • Development of standard operating procedures for information sharing, joint operations, and immigration enforcement coordination • Personnel training, credentialing, and certification to improve interoperability and mission alignment • Intelligence analysis, reporting, and suspicious activity monitoring • Exercises and simulations focused on joint operations, intelligence sharing, or interdiction/disruption of criminal or smuggling networks • Community engagement efforts to foster trust and encourage threat reporting • Information sharing with all DHS components; fusion centers; other operational, investigative, and analytic entities; and other federal law enforcement and intelligence entities • Cooperation with DHS and other entities in intelligence, threat recognition, assessment, analysis, and mitigation • Identification, assessment, and reporting of threats of violence • Intelligence analysis training, planning, and exercises • Coordinating the intake, triage, analysis, and reporting of tips/ leads and suspicious activity, to include coordination with the Nationwide Suspicious Activity Reporting (SAR) Initiative (NSI)
Enhancing Election Security	<ul style="list-style-type: none"> • Cybersecurity • Intelligence and information sharing • Planning • Long-term vulnerability reduction • Situational assessment • Infrastructure systems 	<ul style="list-style-type: none"> • Prioritize compliance with the VVSG 2.0 established by the U.S. Election Assistance Commission • Complete testing through a VSTL accredited by the U.S. Election Assistance Commission • Physical security planning and exercise support • Physical/site security measures – e.g., locks, shatter proof glass, alarms, access controls, etc. • General election security navigator support

Priority Areas	Core Capabilities	Example Project Types
	<ul style="list-style-type: none"> • Operational coordination • Community resilience 	<ul style="list-style-type: none"> • Cyber and general election security navigator support • Cybersecurity risk assessments, training, and planning • Projects that address vulnerabilities identified in cybersecurity risk assessments • Iterative backups, encrypted backups, network segmentation, software to monitor/scan, and endpoint protection • Distributed Denial of Service protection • Migrating online services to the “.gov” internet domain • Online harassment and targeting prevention services • Public awareness/preparedness campaigns discussing election security and integrity measures • Long-term vulnerability reduction and community resilience
Supporting Border Crisis Response and Enforcement	<ul style="list-style-type: none"> • Community resilience • Operational coordination • Risk management for protection programs and activities 	<ul style="list-style-type: none"> • Staffing support to expand 287(g) screening operations within correctional facilities • Operational overtime costs directly tied to 287(g) screening, processing, and enforcement activities • Training programs for state and local law enforcement officers in immigration law, civil rights protections, and 287(g) procedures • Development or enhancement of information-sharing platforms between ICE and local agencies • Procurement of screening, detection, and communications technology to support immigration enforcement activities • Establishing secure and dedicated communication networks with ICE Field Offices • Conducting joint training exercises with ICE and local law enforcement to test operational coordination • Support for facilities upgrades, such as creating dedicated interview rooms and secure processing spaces • Community engagement and public briefings to promote transparency and understanding of 287(g) operations and protections
Enduring Needs		
Planning	<ul style="list-style-type: none"> • Planning • Risk management for protection programs and activities • Risk and disaster resilience assessment • Threats and hazards identification • Operational coordination • Community resilience 	<ul style="list-style-type: none"> • Development of: <ul style="list-style-type: none"> ○ Security Risk Management Plans ○ Threat Mitigation Plans ○ Continuity of Operations Plans ○ Response Plans ○ Vulnerability Assessments • Efforts to strengthen governance integration between/among regional partners • Joint training and planning with DHS officials and other entities designated by DHS • Cybersecurity training and planning

Priority Areas	Core Capabilities	Example Project Types
Training and Awareness	<ul style="list-style-type: none"> • Long-term vulnerability reduction • Public information and warning • Operational coordination • Situational assessment • Community resilience 	<ul style="list-style-type: none"> • Active shooter training • Intelligence analyst training • SAR and terrorism indicators/behaviors training • Security training for employees • Public awareness/preparedness campaigns • Cybersecurity training and planning • Sharing and leveraging intelligence and information
Equipment and Capital Projects	<ul style="list-style-type: none"> • Long-term vulnerability reduction • Infrastructure systems • Operational communications • Interdiction and disruption • Screening, search and detection • Access control and identity verification • Physical protective measures 	<ul style="list-style-type: none"> • Protection of high-risk, high-consequence areas or systems that have been identified through risk assessments • Physical security enhancements <ul style="list-style-type: none"> ○ Security cameras (CCTV) ○ Security screening equipment for people and baggage ○ Lighting ○ Access Controls <ul style="list-style-type: none"> ▪ Fencing, gates, barriers, etc. • Enhancing Weapons of Mass Destruction and/or improvised explosive device prevention, detection, and response capabilities <ul style="list-style-type: none"> ○ Chemical/Biological/Radiological/Nuclear/Explosive detection, prevention, and response equipment
Exercises	<ul style="list-style-type: none"> • Long-term vulnerability reduction • Operational coordination • Operational communications • Community resilience 	<ul style="list-style-type: none"> • Response exercises, including exercise planning with community-based organizations

For FY 2025, each SHSP and UASI recipient is required to submit an Investment Justification (IJ) for the NPAs with minimum spend requirements (i.e., Enhancing Election Security and Supporting Border Crisis Response and Enforcement). The investments must also account for at least the relevant minimum percentage of the applicant’s SHSP and UASI target allocations. SAAs may submit complete project-level information at the time of application, including the NPA IJs, but are not required to do so. ***As a reminder, all SHSP and UASI-funded projects must have a demonstrated nexus to achieving target capabilities related to preventing, preparing for, protecting against, and responding to acts of terrorism.*** At the same time, these projects can also help improve preparedness for other types of disasters.

e. Goals and Objectives for OPSG

Operation Stonegarden (OPSG) supports enhanced cooperation and coordination among Customs and Border Protection (CBP)/United States Border Patrol (USBP), and federal, state, local, tribal, and territorial law enforcement agencies to strengthen border security.

The programs objectives are to:

- Enhance collaboration and coordination among federal, state, local, tribal, and territorial law enforcement agencies to strengthen border security;

- Support joint efforts to secure borders, including land and water routes, and critical travel corridors; and
- Improve information and intelligence sharing to address border-related threats effectively.

f. OPSG Funding Priorities

FY 2025 Emphasis:

- Jurisdictions are encouraged to participate in the 287(g) program as part of their OPSG efforts when coordinated with and endorsed by USBP.
- Funding dedicated to support 287(g) activities under OPSG is encouraged but does not count toward the 10% minimum allocation required for the new “Supporting Border Crisis Response and Enforcement” National Priority Area (NPA) under SHSP and UASI.

The table below provides examples of project types.

FY 2025 OPSG - Example Project Types

Priority Areas	Core Capabilities	Example Project Types
National Priorities		
Supporting Border Crisis Response and Enforcement	<ul style="list-style-type: none"> • Community resilience • Operational coordination • Risk management for protection programs and activities 	<ul style="list-style-type: none"> • Enhance collaboration and coordination among federal, state, local, tribal, and territorial law enforcement agencies to strengthen border security • Support joint efforts to secure borders, including land and water routes, and critical travel corridors • Improve information and intelligence sharing to address border-related threats effectively • Provide staffing support to expand 287(g) screening operations within correctional facilities • Operational overtime costs directly tied to 287(g) screening, processing, and enforcement activities • Training programs for state and local law enforcement officers in immigration law, civil rights protections, and 287(g) procedures

CBP/USBP, remains the lead federal entity in determining eligibility, setting operational priorities, and coordinating all OPSG activities. Any use of 287(g) as part of eligibility must be developed in close coordination with CBP and reflect USBP’s operational assessments and strategic goals.

C. Program Rationale

The stated goals, objectives, and priorities of HSGP support Section 2002 of the *Homeland Security Act of 2002*, Pub. L. No. 107-296 (codified as amended at 6 U.S.C. § 603).

D. Federal Assistance Type Grant

E. Performance Measures and Targets

a. *SHSP and UASI*

1. Number of recipients and stakeholders participating in SHSP and UASI.
2. Number of recipients and stakeholders addressing capability gaps identified through the THIRA/SPR process.
3. Number of gaps mitigated in core capabilities that have a target(s) rated as high priority.
4. Percentage change in year-over-year capability levels relating to targeted high priority capabilities identified through the THIRA/SPR process.

FEMA will calculate and analyze the above metrics through a review of state/territory and urban area SPR submissions and required programmatic reports.

b. *OPSG*

1. Number of OPSG-supported arrests for border-related offenses.
2. Number of OPSG-funded overtime hours contributed by subrecipients to support and strengthen the U.S. CBP's border security operations.
3. Number of SLTT law enforcement agencies participating in joint OPSG activities.

F. Program-Specific Unallowable Costs

a. *Unallowable Costs for SHSP, UASI, and OPSG*

Per FEMA policy, the purchase of weapons and weapons accessories, including ammunition, is not allowed with HSGP funds. Grant funds may not be used for the purchase of the following equipment: firearms; ammunition; grenade launchers; bayonets; or weaponized aircraft, vessels, or vehicles of any kind with weapons installed. Unauthorized exercise-related costs include:

- Reimbursement for the maintenance or wear and tear costs of general use vehicles (e.g., construction vehicles), medical supplies, and emergency response apparatus (e.g., fire trucks, ambulances); and
- Equipment that is purchased for permanent installation and/or use, beyond the scope of the conclusion of the training or exercise (e.g., electronic messaging sign).

HSGP funds may not be used to support the hiring of sworn public safety officers for purposes of fulfilling traditional public safety duties or to supplant traditional public safety positions and responsibilities (6 USC 609(b)(1)(A)).

As directed by Section 2008(b)(2) of the *Homeland Security Act of 2002* (codified as amended at 6 USC 609(b)(2)), all personnel and personnel-related costs, including those of intelligence analysts and operational overtime, are allowed up to 50 percent of HSGP funding without time limitation placed on the period of time that such personnel can serve. FEMA may provide a waiver at the request of the recipient to allow personnel expenses to exceed 50 percent of the amount awarded.

Applicants should refer to IB 421b or contact their FEMA Headquarters (HQ) Preparedness Officer for guidance and clarification.

b. *Unallowable Costs for OPSG Only*

OPSG funds may not be used for the following:

- Evidence collection, arrest processing, prosecution, and Traffic/DUI checkpoints, such as evidence documentation cameras, fingerprinting supplies, alcohol breathalyzers, portable work lights, traffic barricades, and similar law enforcement expenses;
- Staffing (other than overtime) and general information technology computing equipment and hardware, such as personal computers, faxes, copy machines, and modems;
- Hiring full-time or permanent sworn public safety officers;
- Supplanting of inherent routine patrols and law enforcement operations or activities not directly related to providing enhanced coordination between local and federal law enforcement agencies;
- Construction and/or renovation costs; or
- Exercise expenses.

G. General Funding Requirements

Costs charged to federal awards (including federal and non-federal cost share funds) must comply with applicable statutes, rules and regulations, policies, this NOFO, the [Preparedness Grants Manual](#), and the terms and conditions of the federal award. This includes, among other requirements, that costs must be incurred, and products and services must be delivered within the budget period. [2 C.F.R. § 200.403\(h\)](#).

Recipients may not use federal funds or any cost share funds for the following activities:

1. Matching or cost sharing requirements for other federal grants and cooperative agreements (see [2 C.F.R. § 200.306](#)).
2. Lobbying or other prohibited activities under [18 U.S.C. § 1913](#) or [2 C.F.R. § 200.450](#).
3. Prosecuting claims against the federal government or any other government entity (see [2 C.F.R. § 200.435](#)).

1. Funds Transfer Restriction

Recipients are not allowed to move funds between programs (SHSP, UASI, and OPSG). While projects can be funded by multiple sources (e.g., SHSP and UASI), recipients cannot shift funds from one program to another.

H. Indirect Costs (Facilities and Administrative Costs)

Indirect costs are allowed for recipients and subrecipients.

Indirect costs (IDC) are costs incurred for a common or joint purpose benefitting more than one cost objective and not readily assignable to specific cost objectives without disproportionate effort. Applicants with a current negotiated IDC rate agreement who desire to charge indirect costs to a federal award must provide a copy of their IDC rate agreement with their applications. Not all applicants are required to have a current negotiated IDC rate agreement. Applicants that are not required to have a negotiated IDC rate agreement, but are required to develop an IDC rate proposal, must provide a copy of their proposal with their applications. Applicants without a current negotiated IDC rate agreement (including a provisional rate) and wish to charge the de minimis rate must reach out to FEMA for further instructions. Applicants who wish to use a cost

allocation plan in lieu of an IDC rate proposal must reach out to FEMA for further instructions. As it relates to the IDC for subrecipients, a recipient must follow the requirements of [2 C.F.R. §§ 200.332](#) and [200.414](#) in approving the IDC rate for subawards.

See the [Preparedness Grants Manual](#) for information on establishing indirect cost rates.

I. Management and Administration (M&A) Costs

M&A costs are allowed.

Recipients can use up to 5% of their HSGP funds for M&A purposes. *Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4, § 1101*. Subrecipients may also use up to 5% of the funding passed through by the state specifically for M&A related to the HSGP award.

Recipients or subrecipients can apply M&A costs toward meeting the NPA spending requirements. For example, if a recipient spent \$5,000 on administering election security projects, it could count toward the mandatory 3% allocation for the election security NPA.

The total M&A funds a state can retain are based on 5% of the combined total of its SHSP, UASI, and OPSG awards. However:

- States must ensure subrecipient awards meet the mandatory pass-through requirements before retaining M&A funds.
- Pass-through percentages are calculated based on the total HSGP award, before M&A deductions.

Under OPSG, subrecipients - including local law enforcement agencies referred to as "friendly forces" - can use up to 5% of their awarded funds for M&A expenses (*Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4, § 1101*); however, the total amount retained cannot exceed 5% of the subrecipient's subaward. Friendly forces are local law enforcement entities that are subordinate subrecipients under OPSG. In other words, friendly forces are entities that receive a subaward from a subrecipient under the OPSG program. Friendly forces must comply with all requirements of subrecipients under 2 C.F.R. Part 200. In retaining these funds, states may retain a maximum of 2.5% of the OPSG allocation, which must be withheld from the pass-through to each subrecipient county or tribe in an equal percentage. The SAA may also retain additional funding from its SHSP award to manage and administer the OPSG award, but that additional amount is also capped at an amount equal to 2.5% of the OPSG award.

Examples of applying this principle:

SAA 1:

- Total award: \$6,000,000
- SHSP: \$1,000,000 OPSG: \$2,500,000 UASI: \$2,500,000
- M&A Maximum: \$300,000 (5% of \$6,000,000)

- Maximum M&A for SHSP = \$50,000
- Maximum M&A for OPSG = \$125,000. Of that amount, \$62,500 (2.5%) may be retained from the OPSG allocation, and the other \$62,500 would come from the SHSP allocation. Any amount used to manage and administer OPSG that is charged to SHSP may be above and beyond \$50,000 available to make the SHSP allocation.
- Maximum M&A for UASI = \$125,000

SAA 2:

- Total award: \$4,500,000
- SHSP: \$3,500,000 OPSG: \$1,000,000
- M&A Maximum: \$225,000 (5% of \$4,500,000)
- Maximum M&A for SHSP = \$175,000
- Maximum M&A for OPSG = \$50,000. Of that amount, \$25,000 (2.5%) may be retained from the OPSG allocation, and the other \$25,000 would come from the SHSP allocation. Any amount used to manage and administer OPSG that is charged to SHSP may be above and beyond the \$175,000 available to manage the SHSP allocation.

M&A charged to OPSG, SHSP, or UASI funding must be used to support that particular program.

M&A are not overhead costs but are necessary direct costs incurred in direct support of the federal award or as a consequence of it, such as travel, meeting-related expenses, and salaries of full/part-time staff in direct support of the program. As such, M&A costs can be itemized in financial reports. See the [Preparedness Grants Manual](#) for information on M&A costs.

J. Pre-Award Costs

Pre-award costs are defined as costs incurred by the applicant prior to the start date of the period of performance of the federal award and are allowable only with the prior written approval of DHS/FEMA and as included in the award agreement. To request pre-award costs, a written request must be included with the application, signed by the AOR of the entity. The letter must outline what the pre-award costs are for, including a detailed budget break-out of pre-award costs from the post-award costs, and a justification for approval. For more information, please contact your assigned FEMA HQ Preparedness Officer.

K. Beneficiary Eligibility

This NOFO and any subsequent federal awards create no rights or causes of action for any beneficiary.

L. Participant Eligibility

This NOFO and any subsequent federal awards create no rights or causes of action for any participant.

M. Authorizing Authority

Section 2002 of the *Homeland Security Act of 2002*, Pub. L. No. 107-296 (codified as amended at 6 U.S.C. § 603).

N. Appropriation Authority

Full-Year Continuing Appropriations and Extensions Act, 2025, Pub. L. No. 119-4 § 1101.

O. Budget Period

There will be only a single budget period with the same start and end dates as the period of performance.

P. Prohibition on Covered Equipment or Services

See the Preparedness Grants Manual for information on prohibitions on expending funds on covered telecommunications and surveillance equipment and services.

4. Application Contents and Format

A. Pre-Application, Letter of Intent, and Whitepapers

Not allowable.

B. Application Content and Format

Not applicable.

C. Application Components

The following forms or information are required to be submitted via FEMA GO. The Standard Forms (SF) are also available at [Forms | Grants.gov](#).

- SF-424, Application for Federal Assistance
- Grants.gov Lobbying Form, Certification Regarding Lobbying
- SF-424A, Budget Information (Non-Construction)
 - For construction under an award, submit SF-424C, Budget Information (Construction), in addition to or instead of SF-424A
- SF-424B, Standard Assurances (Non-Construction)
 - For construction under an award, submit SF-424D, Standard Assurances (Construction), in addition to or instead of SF-424B
- SF-LLL, Disclosure of Lobbying Activities

D. Program-Specific Required Documents and Information

Start by visiting Grants.gov and searching for the Homeland Security Grant Program posting. Once you find the posting, go to the **Related Documents** tab to download the necessary templates. Fill out these forms carefully, ensuring all information is accurate and clearly labeled. Save the completed forms as Adobe PDF files. Finally, log in to FEMA GO and upload the PDFs as part of your application.

The following program-specific forms or information are required to be submitted in FEMA GO:

SHSP

- FEMA GO – Web based Summary of Grant Request Details
- Senior Advisory Committee (SAC) Charter and Membership / Point of Contact List

UASI

- FEMA GO – Web based Summary of Grant Request Details
- Urban Area Working Group (UAWG) Charter and Membership / Point of Contact List

OPSG

Operations Orders – *Post Award* (See Section 9.K.d)

Applicable to All Programs (as appropriate)

- Detailed Budgets (web based)
- Pre-Award Costs
- Indirect Cost Agreement

For additional documents and post-award application requirements (e.g., SAFECOM letter and others), please refer to Section 9 Post-Award Requirements and Administration for guidance.

a. *IJ Development: SHSP and UASI*

Each IJ begins with an overview that aligns the proposed investments with the applicant's homeland security strategy and the program's goals.

1. **Investments:** Applicants must propose a minimum of two and a maximum of twelve investments within the IJ. Each investment represents a strategic area of focus and should include:
 - **Investment Name:** A clear title that reflects the focus area.
 - **Description:** An explanation of how the investment supports planning, organization, equipment, training, and exercises.
 - **Alignment:** Identification of goals and objectives from the State or Urban Area Homeland Security Strategy that the investment supports.
2. **Projects:** Each investment contains one or more projects detailing specific activities. For each project, the IJ requires:
 - **Project Name and Description:** A concise title and summary of the project's purpose and activities.
 - **Subrecipient Information:** Details about any subrecipients involved, including their names and whether they are state or local entities.
 - **Location:** The primary location's zip code where the project will be implemented.
 - **Core Capability Supported:** The main capability the project aims to build or sustain.
 - **Shareability and Deployability:** Information on whether the project's activities can be shared with or deployed to other jurisdictions.

3. **Funding Details:** The IJ must specify the funding amount for each investment and project, ensuring alignment with program guidelines and the minimum spending thresholds for NPAs and LETPA.
4. **Capability Gaps and Outcomes:** Applicants should describe existing capability levels, identify gaps the investment intends to address, and outline the expected outcomes and improvements resulting from the proposed projects.

b. LETPA and NPA Requirements

Applicants must ensure their IJs meet specific requirements for LETPA and the NPAs.

1. LETPA

- At least 35% of SHSP and UASI funds must go toward LETPA projects that prevent terrorism, such as law enforcement training or equipment.
- Eligible activities must have a clear nexus to law enforcement terrorism prevention, including equipment, training, exercises, and operational overtime directly related to preventing terrorism.
- Applicants should clearly identify which investments and projects contribute to the LETPA allocation within their IJs.
- It's allowable for an investment to simultaneously support LETPA and an NPA, provided it meets the criteria for both.
- Investments and projects meeting LETPA requirements must be clearly labeled in the IJ.

NPA:

- At least 30% of SHSP and UASI funds must go toward projects in five NPAs:
 - Protecting soft targets/crowded places;
 - Supporting Homeland Security Task Forces and Fusion Centers;
 - Enhancing cybersecurity;
 - Enhancing election security (requires at least 3%); and
 - Supporting Border Crisis Response and Enforcement (requires at least 10%).
- Among these, only "Enhancing election security" and "Supporting Border Crisis Response and Enforcement" have a specified minimum spend requirement of 3% and 10%, respectively. The remaining 17% can be flexibly allocated across the remaining NPAs.
- For NPAs with a minimum spend requirement (election security and border crisis response), related projects must be consolidated into a single, clearly labeled IJ.
- Other NPA projects may be combined into one or more IJs, but applicants must clearly identify which NPAs each project supports to ensure they count toward the 30% minimum allocation.

c. Fusion Center Project IJ Requirement

For SHSP and UASI funded investments, each applicant must designate one project in support of the state or territory's designated fusion center under the "*Supporting Homeland Security Task Forces and Fusion Centers*" priority area. Coordination with the fusion center is required when

developing the project prior to submission. Additional guidance on developing fusion center projects can be found below and in the [Preparedness Grants Manual](#).

Note: applicants may also identify additional fusion center projects or projects in support of homeland security task forces under this priority area in addition to the required designated fusion center project.

Applicants must identify a fusion center project that includes:

- **Alignment with the Designated Fusion Center:** Clearly indicate which fusion center the project supports and that it's under the "Supporting Homeland Security Task Forces and Fusion Centers" priority area.
- **Project Description and Funding Details:** Provide a brief narrative describing the proposed activities and a detailed funding breakdown that directly supports the fusion center.

The narrative and financial itemization must align with fusion center improvement or sustainment needs, as outlined in the Fusion Center Performance Measures section of the Preparedness Grants Manual. Recipients can also refer to the [Fusion Centers | Homeland Security](#) website for more information.

d. *What Happens if IJ Requirements Aren't Met?*

- If IJs don't meet the NPA and LETPA spending requirements, FEMA will place a hold on those impacted funds until the issues are resolved.
- Applicants can provide project details either during the application process or by including them in the Biannual Strategy Implementation Report (BSIR) due by January 30, 2026.

e. *How to Succeed*

- Clearly explain how your projects meet LETPA and NPA goals, and which IJ includes the Fusion Center.
- Ensure investments and projects align with homeland security strategies and fill capability gaps.
- Maintain detailed records to support your application and help FEMA review it.

By following these steps, applicants can ensure their funding proposals are clear, meet program requirements, and align with homeland security priorities.

f. *FEMA GO - Grant Request Details (Web-Based)*

When completing the Grant Request Details section in the FEMA GO Application, entities are strongly encouraged to provide complete details about their proposed projects. This includes project names, descriptions, and associated costs to ensure clarity and accuracy in funding requests.

However, applicants will not be penalized if they do not enter full details at this stage. They will have another opportunity to refine and expand upon this information when completing the Winter BSIR.

At a minimum, applicants must submit the IJ to demonstrate the projects they intend to fund. The IJ provides a high-level summary of proposed initiatives and aligns them with grant priorities.

For additional guidance on completing the Grant Request Details section, refer to the FEMA GO Application Process Guide or consult your HQ FEMA Preparedness Officer.

g. *Senior Advisory Committee (SAC) Charter and Advisory List*

Recipients are required to establish a SAC and provide a copy of the SAC Charter with their application. The SAC Charter should include a detailed description of the committee's composition, governance processes, meeting frequency, decision-making procedures, and defined roles and responsibilities. All members of the SAC should sign and date the charter to indicate their agreement with its content and their representation on the committee. Recipients must include the information as an attachment in FEMA GO when submitting their application. SAA will use the URT to verify compliance with SAC charter requirements. For more information on SAC composition, scope, responsibilities, see the [Preparedness Grants Manual](#).

h. *National Incident Management System (NIMS) Implementation*

Prior to allocation of any federal preparedness awards, recipients must ensure and maintain adoption and implementation of NIMS, including implementation of important operational systems defined under NIMS, such as the Incident Command System (ICS). The list of objectives used for progress and achievement reporting is on FEMA's website at <https://www.fema.gov/emergency-managers/nims/implementation-training>.

Please see the [Preparedness Grants Manual](#) for more information on NIMS.

i. *Emergency Management Assistance Compact (EMAC) Membership*

In support of the National Preparedness Goal (the Goal), SHSP recipients must participate in the EMAC. Exceptions are made for American Samoa and the Commonwealth of the Northern Mariana Islands, which are not required to join EMAC at this time.

All assets supported in part or entirely with FY 2025 HSGP funding must be readily deployable and NIMS-typed, when possible, to support emergency or disaster operations per existing EMAC agreements. In addition, funding may be used for the sustainment of core capabilities that, while they may not be physically deployable, support national response capabilities, such as Geographic/Geospatial Information Systems, interoperable communications systems, and capabilities as defined under the Mitigation Mission Area of the Goal.

j. *Urban Area Point of Contact*

An SAA must confirm a specific POC with the designated high-risk urban area. The SAA POC is responsible for identifying and coordinating with the POC for the Urban Area Working Group (UAWG). This information must be provided to FEMA with the grant application. SAAs must work with existing high-risk urban areas to ensure that information for current POCs is on file with FEMA. For more information on UAWG composition, scope, responsibilities, and charter, see the [Preparedness Grants Manual](#).

k. Detailed Budget

Applicants must complete the web-based budget summary within FEMA GO for all funds requested at the time of the application. For detailed guidance, refer to the [FEMA GO Application Process Guide](#).

For a visual guide on entering sub-recipient management costs in FEMA GO, you may find the following tutorial helpful: [How To Enter Sub-recipient Management Costs In FEMA-Go](#).

E. Post-Application Requirements for Successful Applicants

Not applicable.

5. Submission Requirements and Deadlines

A. Address to Request Application Package

Applications are processed through the FEMA GO system. To access the system, go to <https://go.fema.gov/>.

Steps Required to Apply For An Award Under This Program and Submit an Application:

To apply for an award under this program, all applicants must:

- a. Apply for, update, or verify their Unique Entity Identifier (UEI) number and EIN from the Internal Revenue Service;
- b. In the application, provide an UEI number;
- c. Have an account with login.gov;
- d. Register for, update, or verify their SAM account and ensure the account is active before submitting the application;
- e. Register in FEMA GO, add the organization to the system, and establish the Authorized Organizational Representative (AOR). The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see <https://www.fema.gov/media-library/assets/documents/181607>;
- f. Submit the complete application in FEMA GO; and
- g. Continue to maintain an active SAM registration with current information at all times during which it has an active federal award or an application or plan under consideration by a federal awarding agency. As part of this, applicants must also provide information on an applicant's immediate and highest-level owner and subsidiaries, as well as on all predecessors that have been awarded federal contracts or federal financial assistance within the last three years, if applicable.

Per [2 C.F.R. § 25.110\(a\)\(2\)\(iv\)](#), if an applicant is experiencing exigent circumstances that prevents it from obtaining an UEI number and completing SAM registration prior to receiving a federal award, the applicant must notify FEMA as soon as possible. Contact fema-grants-news@fema.dhs.gov and provide the details of the exigent circumstances.

How to Register to Apply:

General Instructions:

Registering and applying for an award under this program is a multi-step process and requires time to complete. Below are instructions for registering to apply for FEMA funds. Read the instructions carefully and prepare the requested information before beginning the registration process. Gathering the required information before starting the process will alleviate last-minute searches for required information.

The registration process can take up to four weeks to complete. To ensure an application meets the deadline, applicants are advised to start the required steps well in advance of their submission.

Organizations must have a Unique Entity Identifier (UEI) number, Employer Identification Number (EIN), and an active System for Award Management (SAM) registration.

Obtain a UEI Number:

All entities applying for funding, including renewal funding, must have a UEI number. Applicants must enter the UEI number in the applicable data entry field on the SF-424 form. For more detailed instructions for obtaining a UEI number, refer to [SAM.gov](https://sam.gov).

Obtain Employer Identification Number:

In addition to having a UEI number, all entities applying for funding must provide an Employer Identification Number (EIN). The EIN can be obtained from the IRS by visiting <https://www.irs.gov/businesses/small-businesses-self-employed/apply-for-an-employer-identification-number-ein-online>.

Create a login.gov account:

Applicants must have a login.gov account in order to register with SAM or update their SAM registration. Applicants can create a login.gov account at: https://secure.login.gov/sign_up/enter_email?request_id=34f19fa8-14a2-438c-8323-a62b99571fd.

Applicants only have to create a login.gov account once. For existing SAM users, use the same email address for both login.gov and SAM.gov so that the two accounts can be linked.

For more information on the login.gov requirements for SAM registration, refer to <https://www.sam.gov/SAM/pages/public/loginFAQ.jsf>.

Register with SAM:

In addition to having a UEI number, all organizations must register with SAM. Failure to register with SAM will prevent your organization from applying through FEMA GO. SAM registration must be renewed annually and must remain active throughout the entire grant life cycle.

For more detailed instructions for registering with SAM, refer to: [Register with SAM](#)

Note: per [2 C.F.R. § 25.200](#), applicants must also provide the applicant's immediate and highest-level owner, subsidiaries, and predecessors that have been awarded federal contracts or federal financial assistance within the past three years, if applicable.

Register in FEMA GO, Add the Organization to the System, and Establish the AOR:

Applicants must register in FEMA GO and add their organization to the system. The organization's electronic business point of contact (eBiz POC) from the SAM registration may need to be involved in this step. For step-by-step instructions, see : [FEMA GO Startup Guide](#).

Note: FEMA GO will support only the most recent major release of the following browsers:

Google Chrome;

Mozilla Firefox;

Apple Safari; and

Microsoft Edge.

Applicants using tablet type devices or other browsers may encounter issues with using FEMA GO.

Submitting the Final Application:

Applicants will be prompted to submit the standard application information, and any program-specific information required. Standard Forms (SF) may be accessed in the Forms tab under the: [SF-424 Family | Grants.gov](#).

Applicants should review these forms before applying to ensure they are providing all required information.

After submitting the final application, FEMA GO will provide either an error message, or an email to the submitting AOR confirming the transmission was successfully received.

B. Application Deadline

08/15/2025 05:00:00 PM Eastern Time

C. Pre-Application Requirements Deadline

Not applicable.

D. Post-Application Requirements Deadline

Not Applicable.

E. Effects of Missing the Deadline

All applications must be completed in FEMA GO by the application deadline. FEMA GO automatically records proof of submission and generates an electronic date/time stamp when FEMA GO successfully receives an application. The submitting AOR will receive via email the

official date/time stamp and a FEMA GO tracking number to serve as proof of timely submission prior to the application deadline.

Applicants experiencing system-related issues have until 3:00 PM ET on the date applications are due to notify FEMA. No new system-related issues will be addressed after this deadline. Applications not received by the application submission deadline will not be accepted.

6. Intergovernmental Review

A. Requirement Description and State Single Point of Contact

An intergovernmental review may be required. Applicants must contact their state's [Single Point of Contact \(SPOC\)](#) to comply with the state's process under Executive Order 12372.

7. Application Review Information

A. Threshold Criteria

The SAA is the sole entity authorized to submit HSGP applications to FEMA on behalf of the state and subrecipients. This section highlights the specific criteria that determine ineligibility, ensuring applicants understand and adhere to the program's requirements.

a. Entities Ineligible for HSGP Funding

- **Non-SAA Organization** - SAA are the only eligible applicants to submit HSGP applications to FEMA. This includes applications for SHSP, UASI, and OPSG.
- **Unaffiliated or Unauthorized Representatives** - Applications submitted by individuals who are not current employees, personnel, or authorized representatives of the applicant organization (e.g., consultants or contractors acting on behalf of an organization) will be deemed ineligible.
- **Organizations Not Registered in SAM.gov** - Applicants that fail to register and maintain an active profile in SAM.gov, or those without a UEI, are not eligible to receive funding.
- **Direct Applications by Tribal Governments** - Tribal governments cannot directly apply for HSGP funding (SHSP, UASI, OPSG). However, they may receive funding as subrecipients through their state's SAA.

b. Ineligible Projects

- Projects that do not align with the purposes of the HSGP, including those that fail to demonstrate a clear nexus to preventing, preparing for, protecting against, or responding to acts of terrorism.
- Activities not permitted under HSGP guidance or that do not meet criteria for allowable costs as outlined in the NOFO and Preparedness Grants Manual.

c. Non-Compliance with Federal Requirements

- Failure to submit a complete and accurate application by the deadline.
- Applications missing required documentation or information, such as an active registration in SAM.gov or compliance with UEI requirements.

- Entities with a history of non-compliance with federal statutes, regulations, or program requirements that impact eligibility for federal funding.

B. Application Criteria

a. Programmatic Criteria

1. Risk Methodology

The risk methodology determines the relative risk³ of terrorism a jurisdiction faces by assessing the expressed or implied threats, the asset/system vulnerabilities, and the communal consequences of an attack. The equation for relative risk is comprised of three components: Threat x Vulnerability x Consequence. Each component is comprised of data elements that are reviewed yearly, in collaboration with FEMA stakeholders, to ensure alignment with the changing U.S. terrorism threat environment. Each eligible jurisdiction's relative risk is assessed, which helps to inform grant funding. For more information on the SHSP, UASI, and OPSG target allocation processes, please see [Appendix 11.A](#).

The three components of risk and their functions are outlined below:

- **Threat:** Assesses reports documenting indication of potential harm to life, information, operations, the environment and/or property within a jurisdiction.
- **Vulnerability:** Assesses assets and systems - such as infrastructure, borders, special events, and movements of individuals or groups - that may render terrorist attacks on a jurisdiction more likely to succeed, if attempted.
- **Consequence:** Assesses the impact of a terrorist attack on a jurisdiction through direct measures such as the numerical values for its population, gross domestic product, and infrastructure.

NOTE: The risk methodology is separate from the THIRA/SPR process. Risk methodology results do affect grant target allocations while the THIRA/SPR process does not.

b. Application Evaluation Criteria

FEMA will evaluate the FY 2025 HSGP applications for completeness, adherence to programmatic guidelines, and anticipated effectiveness of the proposed investments. FEMA's review will include verification that each IJ and project:

- Aligns with at least one core capability identified in the Goal;
- Demonstrates how investments support building capability and/or closing capability gaps or sustaining capabilities identified in the THIRA/SPR process; and
- Supports a NIMS-typed resource and whether those assets are deployable/shareable to support emergency or disaster operations per existing EMAC agreements.

³ DHS defines risk as: "potential for an adverse outcome assessed as a function of hazard/threats, assets and their vulnerabilities, and consequences." See DHS Lexicon Terms and Definitions: 2018 Edition – Revision 04, (Apr. 2018)

In addition to the above, FEMA will evaluate whether proposed projects are: 1) both feasible and effective at reducing the risks for which the project was designed; and 2) able to be fully completed within the three-year period of performance. FEMA will use the information provided in the application and after the submission of the first BSIR to determine the feasibility and effectiveness of a grant project. To that end, IJs should include:

- An explanation of how the proposed project(s) will achieve objectives as identified in the SPR, including expected long-term impact where applicable, and which core capability gap(s) it helps to close and how;
- A summary of the status of planning and design efforts accomplished to date (e.g., included in a capital improvement plan); and
- A project schedule with clear milestones.

Recipients are expected to conform, as applicable, with accepted engineering practices, established codes, standards, modeling techniques, and best practices, and participate in the development of case studies demonstrating the effective use of grant funds, as requested.

FEMA will also review any submitted NPA-aligned IJs and projects to ensure they meet the minimum spend requirements. Additional information on how the NPA IJs and projects will be reviewed for effectiveness is included in the Review and Selection Process section below.

b. Review and Selection Process

1. SHSP and UASI

FY 2025, HSGP applications will be reviewed through a two-phase state and federal review process for completeness, adherence to programmatic guidelines, feasibility, and how well the IJ (project description and justification) addresses the identified risk(s).

State Review

The SAA is the sole entity authorized to submit HSGP applications to FEMA on behalf of the state and subrecipients. The SAA reviews subaward applications to ensure they meet the legal, financial, and programmatic requirements set forth by FEMA and the state's guidelines before submitting on behalf of the state to DHS/FEMA.

Federal Review

All proposed investments will undergo a federal review by DHS/FEMA to ensure compliance with all administrative and eligibility criteria identified in the NOFO. The Federal Reviewers will check each proposed investment for the following:

- Eligibility, feasibility, and alignment with the application criteria listed in this NOFO;
- Compliance and effectiveness in addressing NPAs, ensuring required spend percentages are met;
- Compliance with SAFECOM Guidance on Emergency Communications Grants (SAFECOM Guidance); and,
- LETPA project alignment with program objectives and required spend percentages.

National Priority Area Funding Holds

If applicants submit IJs and project-level details at the time of application, FEMA will evaluate effectiveness prior to award. If projects do not sufficiently align with NPAs, up to 30% of funds may be placed on hold until revisions are made.

If applicants submit IJs and project-level details as part of their December 2026 BSIR, 30% of funds will be placed on hold until FEMA reviews the BSIR and confirms alignment with NPAs.

2. OPSG

For OPSG, applications will be reviewed by the SAA and USBP Sector Headquarters for completeness and adherence to programmatic guidelines and evaluated for anticipated feasibility, need, and impact.

DHS/FEMA will verify compliance with all administrative and eligibility criteria outlined in the NOFO.

OPSG funds will be allocated among the eligible jurisdictions based on risk-based prioritization using the OPSG Risk Assessment described in Appendix A. Final funding allocations are determined by the Secretary of Homeland Security, who may consider information and input from various law enforcement offices or subject-matter experts within the Department.

Factors considered include, but are not limited to:

- Threat and vulnerability assessments
- Total miles of the border
- Border-specific law enforcement intelligence
- Feasibility of Operations Orders to designated localities within border states and territories.

This comprehensive review and selection process ensures that HSGP and OPSG funds are distributed effectively to enhance national preparedness, border security, and overall homeland security efforts.

C. Financial Integrity Criteria

Before making an award, FEMA is required to review OMB-designated databases for applicants' eligibility and financial integrity information. This is required by [the Payment Integrity Information Act of 2019 \(Pub. L. No. 116-117, § 2 \(2020\)\)](#), [41 U.S.C. § 2313](#), and [the "Do Not Pay Initiative" \(31 U.S.C. 3354\)](#). For more details, please see [2 C.F.R. § 200.206](#).

Thus, the Financial Integrity Criteria may include the following risk-based considerations of the applicant:

1. Financial stability.
2. Quality of management systems and ability to meet management standards.
3. History of performance in managing federal award.
4. Reports and findings from audits.
5. Ability to effectively implement statutory, regulatory, or other requirements.

D. Supplemental Financial Integrity Criteria and Review

Before making an award expected to exceed the simplified acquisition threshold (currently a total federal share of \$250,000) over the period of performance:

FEMA is required by [41 U.S.C. § 2313](#) to review or consider certain information found in SAM.gov. For details, please see [2 C.F.R. § 200.206\(a\)\(2\)](#).

1. An applicant may review and comment on any information in the responsibility/qualification records available in SAM.gov.
2. Before making decisions in the risk review required by [2 C.F.R. § 200.206](#), FEMA will consider any comments by the applicant.

E. Reviewers and Reviewer Selection

Reviewers for the HSGP NOFO are selected from within FEMA, across the federal government, and, where applicable, may include external subject matter experts. These reviewers are chosen based on their expertise in homeland security, emergency management, and grant administration.

To prevent conflicts of interest, reviewers must disclose any personal or professional relationships with applicants before the review process begins. Any individual with a conflict is recused from evaluating the affected application. Additionally, reviewers are required to complete ethics and impartiality training to ensure a fair and unbiased review process.

F. Merit Review Process

HSGP applications are not reviewed solely on merit. While merit plays a role—such as evaluating the effectiveness, feasibility, and impact of proposed investments—the review process heavily incorporates risk-based methodologies and compliance criteria. HSGP does not use a weighted scoring method. All criteria are considered equally during the review process.

Review Process:

- State Review (SHSP and UASI): The SAA conducts an initial eligibility review and prioritizes projects for submission to FEMA.
- OPSG Review: OPSG applications are reviewed in coordination with the SAA and USBP Sector Headquarters to assess completeness, feasibility, need, and the anticipated impact of proposed Operations Orders.
- Federal Review: FEMA conducts a federal review of all applications to ensure eligibility, feasibility, and compliance with NOFO requirements.

While merit is a key factor in assessing alignment with national priorities, state and local needs, expected impact, and cost-effectiveness, funding decisions also weigh risk assessments, eligibility criteria, and available funding target allocations.

G. Final Selection

The Secretary of Homeland Security makes the final funding decisions, considering risk assessments, subject-matter expert input, and project feasibility, while also ensuring alignment with national priorities and compliance with legal, financial, and policy guidelines for strategic allocation of funds.

8. Award Notices

A. Notice of Award

The Authorized Organization Representative (AOR) should carefully read the federal award package before accepting the federal award. The federal award package includes instructions on administering the federal award as well as terms and conditions for the award.

By submitting an application, applicants agree to comply with the prerequisites stated in this NOFO and the material terms and conditions of the federal award, should they receive an award.

FEMA will provide the federal award package to the applicant electronically via FEMA GO. Award packages include an Award Letter, Summary Award Memo, Agreement Articles, and Obligating Document. An award package notification email is sent via the grant application system to the submitting AOR.

Recipients must accept their awards no later than 60 days from the award date. Recipients shall notify FEMA of their intent to accept the award and proceed with work via the FEMA GO system. For more information on award acceptance, refer to the [FEMA GO Award Acceptance Guide](#).

For HSGP, “receipt of funds” happens when the recipient accepts the award or 15 calendar days after receiving the award notification, whichever comes first. IF the recipient accepts the award within 15 calendar days of the notification, the 45-day pass-through period starts on the acceptance date. If the recipient does not accept the award within 15 calendar days, the 45-day pass-through period automatically begins 15 calendar days after the notification is sent through FEMA GO. For detailed guidance on managing preparedness grants, including pass-through requirements and timelines, please refer to the [FEMA Preparedness Grants Manual](#), Pass-Through Requirements.

Funds will remain on hold until the recipient accepts the award via FEMA GO and all other conditions of the award have been satisfied, or until the award is otherwise rescinded. Failure to accept a grant award within the specified timeframe may result in a loss of funds.

B. Pass-Through Requirements

Under HSGP, SAAs must pass at least 80% of SHSP and UASI funding to local or tribal governments. The state may retain up to 20% for state-level needs. "Pass-through" means SAAs must allocate funds to eligible entities as defined by law, such as counties, municipalities, tribal governments, or other public entities. For detailed guidance on HSGP pass-through requirements and timelines, please see Section 8 of the [FEMA Preparedness Grants Manual](#).

After award acceptance, the state must pass through at least 80% of SHSP and UASI funds to local or tribal governments within 45 days. The timeline starts when the SAA accepts the award or 15 days after FEMA notifies the SAA, whichever is sooner. Funds must be distributed unconditionally, and the SAA must certify to FEMA that the pass-through is complete, listing amounts and recipients. U.S. territories are exempt, except for Puerto Rico, which must comply. States may keep more than 20% of funds only with written consent from local recipients, outlining the retained amount and purpose.

C. Note Regarding Pre-Award Costs

Even if pre-award costs are allowed, beginning performance is at the applicant and/or sub-applicant's own risk.

D. Obligation of Funds

The funds are obligated when the SAA's signatory authority accepts the award and signs the award package.

E. Notification to Unsuccessful Applicants

During the post-award review, FEMA will notify the recipient about unsuccessful subrecipients or projects and provide feedback. The SAA is then responsible for notifying the subapplicants and sharing any relevant feedback or information.

9. Post-Award Requirements and Administration

A. Administrative and National Policy Requirements

Presidential Executive Orders

Recipients must comply with the requirements of Presidential Executive Orders related to grants (also known as federal assistance and financial assistance), the full text of which are incorporated by reference.

In accordance with [Executive Order 14305, Restoring American Airspace Sovereignty \(June 6, 2025\)](#), and to the extent allowed by law, eligible state, local, tribal, and territorial grant recipients under this NOFO are permitted to purchase unmanned aircraft systems, otherwise known as drones, or equipment or services for the detection, tracking, or identification of drones and drone signals, consistent with the legal authorities of state, local, tribal, and territorial agencies. Recipients must comply with all applicable federal, state, and local laws and regulations, and adhere to any statutory requirements on the use of federal funds for such unmanned aircraft systems, equipment, or services.

Subrecipient Monitoring and Management

Pass-through entities must comply with the requirements for subrecipient monitoring and management as set forth in 2 C.F.R. §§ 200.331-333.

B. DHS Standard Terms and Conditions

A recipient under this funding opportunity must comply with the DHS Standard Terms and Conditions in effect of the date of the federal award. The DHS Standard Terms and Conditions are available [DHS Standard Terms and Conditions | Homeland Security](#). For continuation awards, the terms and conditions for the initial federal award will apply unless otherwise specified in the terms and conditions of the continuation award. The specific version of the DHS Standard Terms and Conditions applicable to the federal award will be in the federal award package.

C. Financial Reporting Requirements Financial Reporting Requirements

See the [Preparedness Grants Manual](#) for information on financial reporting requirements.

D. Programmatic Performance Reporting Requirements

See the [Preparedness Grants Manual](#) for information on performance reporting requirements.

E. Closeout Reporting Requirements

See the [Preparedness Grants Manual](#) for information on closeout reporting requirements and administrative closeout.

Anytime there is a change in personnel for any of the awardees and/or subrecipients, their information needs to be submitted for approval (all the previous personal information identified).

F. Disclosing Information per 2 C.F.R. § 180.335

Before entering into a federal award, the applicant must notify FEMA if it knows that the applicant or any of the principals (as defined at [2 C.F.R. § 180.995](#)) for the federal award:

1. Are presently excluded or disqualified;
2. Have been convicted within the preceding three years of any of the offenses listed in § 180.800(a) or had a civil judgment rendered against you for one of those offenses within that time period;
3. Are presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with the commission of any of the offenses listed in § 180.800(a); or
4. Have had one or more public transactions (Federal, State, or local) terminated within the preceding three years for cause or default.

This requirement is fully described in [2 C.F.R. §180.335](#).

Additionally, [2 C.F.R. § 180.350](#) requires recipients to provide immediate notice to FEMA at any time after entering a federal award if:

1. The recipient learns that either it failed to earlier disclose information as required by 2 C.F.R. § 180.335;
2. Due to changed circumstances, the applicant or any of the principals for the federal award now meet the criteria at 2 C.F.R. § 180.335 listed above.

G. Reporting of Matters Related to Recipient Integrity and Performance

[Appendix XII to 2 C.F.R. Part 200](#) states the terms and conditions for recipient integrity and performance matters used for this funding opportunity.

If the total value of all active federal grants, cooperative agreements, and procurement contracts for a recipient exceeds \$10,000,000 at any time during the period of performance:

1. The recipient must maintain the currency of information reported in SAM.gov about civil, criminal, or administrative proceedings described in paragraph 2 of Appendix XII;
2. The required reporting frequency is described in paragraph 4 of Appendix XII.

H. Single Audit Report

A recipient expending \$1,000,000 or more in federal awards (as defined by [2 C.F.R. § 200.1](#)) during its fiscal year must undergo an audit. This may be either a single audit complying with [2](#)

[C.F.R. § 200.514](#) or a program-specific audit complying with [2 C.F.R. §§ 200.501](#) and [200.507](#). Audits must follow [2 C.F.R. Part 200, Subpart F](#), [2 C.F.R. § 200.501](#), and the U.S. Government Accountability Office (GAO) [Generally Accepted Government Auditing Standards](#).

I. Monitoring and Oversight

Per [2 C.F.R. § 200.337](#), DHS and its authorized representatives have the right of access to any records of the recipient or subrecipient pertinent to a Federal award to perform audits, site visits, and any other official use. The right also includes timely and reasonable access to the recipient's or subrecipient's personnel for the purpose of interview and discussion related to such documents or the Federal award in general.

Pursuant to this right and per [2 C.F.R. § 200.329](#), DHS may conduct desk reviews and make site visits to review and evaluate project accomplishments and management control systems as well as provide any required technical assistance. Recipients and subrecipients must respond in a timely and accurate manner to DHS requests for information relating to a federal award.

J. Program Evaluation

Title I of the Foundations for Evidence-Based Policymaking Act of 2018, Pub. L. No. 115-435 (2019) (Evidence Act), [PUBL435.PS](#) urges federal agencies to use program evaluation as a critical tool to learn, improve delivery, and elevate program service and delivery across the program lifecycle. Evaluation means "an assessment using systematic data collection and analysis of one or more programs, policies, and organizations intended to assess their effectiveness and efficiency." Evidence Act, § 101 (codified at 5 U.S.C. § 311). OMB A-11, Section 290 (Evaluation and Evidence-Building Activities) further outlines the standards and practices for evaluation activities. Federal agencies are required to specify any requirements for recipient participation in program evaluation activities (2 C.F.R. § 200.301). Program evaluation activities incorporated from the outset in the NOFO and program design and implementation allow recipients and agencies to meaningfully document and measure progress and achievement towards program goals and objectives, and identify program outcomes and lessons learned, as part of demonstrating recipient performance (2 C.F.R. § 200.301).

As such, recipients and subrecipients are required to participate in a Program Office (PO) or a DHS Component-led evaluation, if selected. This may be carried out by a third-party on behalf of the PO or the DHS Component. Such an evaluation may involve information collections including but not limited to, records of the recipients, surveys, interviews, or discussions with individuals who benefit from the federal award, program operating personnel, and award recipients; and site visits or other observation of recipient activities, as specified in a DHS Component or PO-approved evaluation plan. More details about evaluation requirements may be provided in the federal award, if available at that time, or following the award as evaluation requirements are finalized. Evaluation costs incurred during the period of performance are allowable costs (either as direct or indirect) in accordance with [2 C.F.R. § 200.413](#).

Recipients and subrecipients are also encouraged, but not required, to participate in any additional evaluations after the period of performance ends, although any costs incurred to participate in such evaluations are not allowable and may not be charged to the federal award.

K. Additional Performance Reporting Requirements

Award recipients must submit the following reports: quarterly financial reports, semi-annual performance reports and BSIR submissions, final financial and performance reports, and an

annual audit report (if required). These must follow the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, found at [2 C.F.R. Part 200](#), or specific conditions of the award. If reports are late, future funding or fund access may be delayed, and additional reports may be requested in some cases.

a. *Reporting on the Implementation of the National Preparedness System*

Recipients are required to complete the THIRA every three years and the SPR annually through the URT on the [Preparedness Toolkit](#) no later than Dec. 31. These assessments help jurisdictions identify and address capability gaps to enhance overall preparedness. See the [Preparedness Grants Manual](#) for information on reporting on the Implementation of the National Preparedness System.

b. *BSIR*

In addition to submitting semi-annual progress reports, recipients are required to complete the BSIR. The BSIR is submitted twice a year—in June and December—and provides detailed updates on the status and progress of funded projects. For comprehensive guidance on BSIR submission and other reporting requirements, see the [Preparedness Grants Manual](#).

c. *Emergency Communications Investments - SAFECOM Compliant Letter*

An Emergency Communications Investments - SAFECOM Compliant Letter is required when utilize federal grants to fund emergency communications projects. The signatory authority for the SAA must certify in writing to DHS/FEMA their compliance with the SAFECOM Guidance. The certification letter should be coordinated with the Statewide Interoperability Coordinators (SWIC) for each state and must be uploaded to FEMA GO at the time of the Winter BSIR submission.

For detailed information on SAFECOM Guidance and compliance requirements, refer to the <https://www.cisa.gov/safecom/funding>. If you have further questions or need assistance, contact the SAFECOM Program at SAFECOMGovernance@cisa.dhs.gov.

d. *Operations Orders for OPSG*

The Operations Order (OO) is a detailed plan that explains the specific aspects of an operation, including its goals, tasks, timelines, and resources needed. It provides clear instructions on how to carry out the operation, identifying who is responsible for each task, the resources required, and the expected results. Recipients are required to submit an OO to show their ability to implement the proposed activities effectively, align with program goals, and meet funding requirements.

1. Accessing the OO Template Instructions

To access the OPSG OO Template:

- Find the HSGP posting via the search function on Grants.gov;
- Select the Related Documents tab on the posting; and
- Click on the OPSG OO Template and fill out all sections of the template.

- Writing the Executive Summary

The OO Executive Summary must:

- Identify the organization name, point of contact, committees, and other structures accountable for implementing OPSG in the jurisdiction (typically this will be a program lead or manager overseeing operations and individuals assigned to that agency); and
- Describe how federal and SLTT law enforcement agencies will work together to establish and enhance coordination and collaboration on border security issues.

3. Budget Requirements Overview

The OO Detailed Annual Budget must:

- Explain how costs and expenses were estimated; and
- Provide a narrative justification for costs and expenses.
- Supporting tables describing cost and expense elements (e.g., equipment, fuel, vehicle maintenance costs) may be included.

4. Submission Requirements

The OO must meet the following submission requirements:

- Must be submitted as an Adobe PDF document;
- All documents submitted must use the unique identifier created by the OPSG data management system from the original associated operation order; and
- Applicable OPSG sector representatives must coordinate with the SAA and OPSG participants to submit an accurate inventory of all specified OPSG purchased property with each Operations Order/ Fragmentary Order (FRAGO).

L. Termination of the Federal Award

1. Paragraph C.XL of the FY 2025 DHS Standard Terms and Conditions, v.3 sets forth a term and condition entitled “Termination of a Federal Award.” The termination provision condition listed below applies to the grant award and the term and condition in Paragraph C.XL of the FY 2025 DHS Standard Terms and Conditions, v.3 does not.
2. Termination of the Federal Award by FEMA
FEMA may terminate the federal award in whole or in part for one of the following reasons identified in 2 C.F.R. § 200.340:
 - a. If the recipient or subrecipient fails to comply with the terms and conditions of the federal award.
 - b. With the consent of the recipient, in which case FEMA and the recipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.

- c. If the federal award no longer effectuates the program goals or agency priorities. Under this provision, FEMA may terminate the award for these purposes if any of the following reasons apply:
 - i. If DHS/FEMA, in its sole discretion, determines that a specific award objective is ineffective at achieving program goals as described in this NOFO;
 - ii. If DHS/FEMA, in its sole discretion, determines that an objective of the award as described in this NOFO will be ineffective at achieving program goals or agency priorities;
 - iii. If DHS/FEMA, in its sole discretion, determines that the design of the grant program is flawed relative to program goals or agency priorities;
 - iv. If DHS/FEMA, in its sole discretion, determines that the grant program is not aligned to either the DHS Strategic Plan, the FEMA Strategic Plan, or successor policies or documents;
 - v. If DHS/FEMA, in its sole discretion, changes or re-evaluates the goals or priorities of the grant program and determines that the award will be ineffective at achieving the updated program goals or agency priorities; or
 - vi. For other reasons based on program goals or agency priorities described in the termination notice provided to the recipient pursuant to 2 C.F.R. § 200.341.
 - vii. If the awardee falls out of compliance with the Agency's statutory or regulatory authority, award terms and conditions, or other applicable laws.

3. Termination of a Subaward by the Pass-Through Entity

The pass-through entity may terminate a subaward in whole or in part for one of the following reasons identified in 2 C.F.R. § 200.340:

- a. If the subrecipient fails to comply with the terms and conditions of the Federal award.
- b. With the consent of the subrecipient, in which case the pass-through entity and the subrecipient must agree upon the termination conditions. These conditions include the effective date and, in the case of partial termination, the portion to be terminated.
- c. If the pass-through entity's award has been terminated, the pass-through recipient will terminate its subawards.

4. Termination by the Recipient or Subrecipient

The recipient or subrecipient may terminate the federal award in whole or in part for the following reason identified in 2 C.F.R. § 200.340: Upon sending FEMA or pass-through entity a written notification of the reasons for such termination, the effective date, and, in the case of partial termination, the portion to be terminated. However, if FEMA or the pass-through entity determines that the remaining portion of the federal award will not accomplish the purposes for which the Federal award was made, FEMA or the pass-through entity may terminate the Federal award in its entirety.

5. Impacts of Termination

- a. When FEMA terminates the Federal award prior to the end of the period of performance due to the recipient's material failure to comply with the terms and conditions of the

Federal award, FEMA will report the termination in SAM.gov in the manner described at 2 C.F.R. § 200.340(c).

- b. When the Federal award is terminated in part or its entirety, FEMA or the pass-through entity and recipient or subrecipient remain responsible for compliance with the requirements in 2 C.F.R. §§ 200.344 and 200.345.

6. Notification requirements

FEMA or the pass-through entity must provide written notice of the termination in a manner consistent with 2 C.F.R. § 200.341. The federal award will be terminated on the date of the notification unless stated otherwise in the notification.

7. Opportunities to Object and Appeal

Where applicable, when FEMA terminates the Federal award, the written notification of termination will provide the opportunity and describe the process, to object and provide information challenging the action, pursuant to 2 C.F.R. § 200.342.

8. Effects of Suspension and Termination

The allowability of costs to the recipient or subrecipient resulting from financial obligations incurred by the recipient or subrecipient during a suspension or after the termination of a federal award are subject to 2 C.F.R. 200.343.

M. Best Practices

While not a requirement in the DHS Standard Terms and Conditions, as a best practice, entities receiving funds through this program should ensure that cybersecurity is integrated into the design, development, operation, and maintenance of investments that impact information technology (IT) and/ or operational technology (OT) systems. Additionally, “The recipient and subrecipient must ... take reasonable cybersecurity and other measures to safeguard information including protected personally identifiable information (PII) and other types of information.” 2 C.F.R. § 200.303(e).

N. Payment Information

Recipients will submit payment requests in FEMA GO for FY25 awards under this program.

Instructions to Grant Recipients Pursuing Payments

FEMA reviews all grant payments and obligations to ensure allowability in accordance with [2 C.F.R. § 200.305](#). These measures will ensure funds are disbursed appropriately while continuing to support and prioritize communities who rely on FEMA for assistance. Once a recipient submits a payment request, FEMA will review the request. If FEMA approves a payment, it will process through FEMA GO and inform recipients accordingly for drawdown purposes. If FEMA disapproves a payment, FEMA will inform the recipient.

Processing and Payment Timeline

FEMA must comply with regulations governing payments to grant recipients. See [2 C.F.R. § 200.305](#). For grant recipients other than States, [2 C.F.R. § 200.305\(b\)\(3\)](#) stipulates that FEMA is

to make payments on a reimbursement basis within 30 days after receipt of the payment request, unless FEMA reasonably believes the request to be improper. For state recipients, [2 C.F.R. § 200.305\(a\)](#) instructs that federal grant payments are governed by Treasury-State Cash Management Improvement Act (CMIA) agreements ("Treasury-State agreement") and default procedures codified at [31 C.F.R. part 205](#) and [Treasury Financial Manual \(TFM\) 4A-2000, "Overall Disbursing Rules for All Federal Agencies."](#) See [2 C.F.R. § 200.305\(a\)](#).

Treasury-State agreements generally apply to "major federal assistance programs" that are governed by [31 C.F.R. part 205, subpart A](#) and are identified in the Treasury-State agreement. [31 C.F.R. §§ 205.2, 205.6](#). Where a federal assistance (grant) program is not governed by subpart A, payment and funds transfers from FEMA to the state are subject to [31 C.F.R. part 205, subpart B](#). Subpart B requires FEMA to "limit a funds transfer to a state to the minimum amounts needed by the state and must time the disbursement to be in accord with the actual, immediate cash requirements of the state in carrying out a federal assistance program or project. The timing and amount of funds transfers must be as close as is administratively feasible to a state's actual cash outlay for direct program costs and the proportionate share of any allowable indirect costs." [31 C.F.R. § 205.33\(a\)](#). Nearly all FEMA grants are not "major federal assistance programs." As a result, payments to states for those grants are subject to the "default" rules of [31 C.F.R. part 205, subpart B](#).

If additional information is needed, a request for information will be issued by FEMA to the recipient; recipients are strongly encouraged to respond to any additional FEMA request for information inquiries within three business days. If an adequate response is not received, the request may be denied, and the entity may need to submit a new reimbursement request; this will re-start the 30-day timeline.

Submission Process

All non-disaster grant program reimbursement requests must be reviewed and approved by FEMA prior to drawdowns.

For all non-disaster reimbursement requests (regardless of system), please ensure submittal of the following information:

1. Grant ID / Award Number
2. Total amount requested for drawdown
3. Purpose of drawdown and timeframe covered (must be within the award performance period)
4. Subrecipient Funding Details (if applicable).
 - Is funding provided directly or indirectly to a subrecipient?
 - If **no**, include statement "This grant funding is not being directed to a subrecipient."
 - If **yes**, provide the following details:
 - The name, mission statement, and purpose of each subrecipient receiving funds, along with the amount allocated and the specific role or activity being reimbursed.
 - Whether the subrecipient's work or mission involves supporting aliens, regardless of whether FEMA funds support such activities.

- Whether the payment request includes an activity involving support to aliens.
 - Whether the subrecipient has any DEI practices.
5. Supporting documentation to demonstrate that expenses are allowable, allocable, reasonable, and necessary under [2 C.F.R. Part 200](#) and in compliance with the grant's NOFO, award terms, and applicable federal regulations.

O. Immigration Conditions

1. Materiality of Pending Immigration Condition

An immigration term and condition, including those in the DHS Standard Terms and Conditions, may be material to the Department of Homeland Security's decision to make this grant award, and the Department of Homeland Security may take any remedy for noncompliance, including termination, if the state or territorial recipient or any local government subrecipient fails to comply with this term and condition. No final agency determination has been made as of the date of this publication.

10. Other Information

A. Period of Performance Extension

Extensions to the period of performance are allowed.

Recipients should consult with their FEMA point of contact for requirements related to a performance period extension.

B. Other Information

a. Environmental Planning and Historic Preservation (EHP) Compliance

See the [Preparedness Grants Manual](#) for information on EHP compliance.

b. Procurement Integrity

See the [Preparedness Grants Manual](#) for information on procurement integrity

c. Financial Assistance Programs for Infrastructure

1. Recipients and subrecipients must comply with FEMA's implementation requirements of the Build America, Buy America Act (BABAA), which was enacted as part of the [Infrastructure Investment and Jobs Act §§ 70901-70927, Pub. L. No. 117-58 \(2021\)](#); and [Executive Order 14005, Ensuring the Future is Made in All of America by All of America's Workers](#). See also [2 C.F.R. Part 184, Buy America Preferences for Infrastructure Projects](#) and [Office of Management and Budget \(OMB\), Memorandum M-24-02, Implementation Guidance on Application of Buy America Preference in Federal Financial Assistance Programs for Infrastructure](#).

None of the funds provided under this program may be used for a project for infrastructure unless the iron and steel, manufactured products, and construction materials used in that infrastructure are produced in the United States.

The Buy America preference only applies to articles, materials, and supplies that are consumed in, incorporated into, or affixed to an infrastructure project. As such, it does not apply to tools, equipment, and supplies, such as temporary scaffolding, brought to the construction site and removed at or before the completion of the infrastructure project. Nor does a Buy America

preference apply to equipment and furnishings, such as movable chairs, desks, and portable computer equipment, that are used at or within the finished infrastructure project but are not an integral part of the structure or permanently affixed to the infrastructure project.

To see whether a particular FEMA federal financial assistance program is considered an infrastructure program and thus required to implement FEMA's Build America, Buy America requirements, please see [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

2. Waivers

When necessary, recipients (and subrecipients through their pass-through entity) may apply for, and FEMA may grant, a waiver from these requirements.

A waiver of the domestic content procurement preference may be granted by the agency awarding official if FEMA determines that:

- Applying the domestic content procurement preference would be inconsistent with the public interest, or
- The types of iron, steel, manufactured products, or construction materials are not produced in the United States in sufficient and reasonably available quantities or of a satisfactory quality, or
- The inclusion of iron, steel, manufactured products, or construction materials produced in the United States will increase the cost of the overall project by more than 25%.

The process for requesting a waiver from the Buy America preference requirements can be found on FEMA's website at: ["Buy America" Preference in FEMA Financial Assistance Programs for Infrastructure | FEMA.gov](#).

3. Definitions

For definitions of the key terms of the Build America, Buy America Act, please visit [Programs and Definitions: Build America, Buy America Act | FEMA.gov](#).

d. *Mandatory Disclosures*

The non-Federal entity or applicant for a federal award must disclose, in a timely manner, in writing to the federal awarding agency or pass-through entity all violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the Federal award. ([2 C.F.R. § 200.113](#))

e. *Adaptive Support*

See the [Preparedness Grants Manual](#) for information on disability integration.

f. *Record Retention*

See the [Preparedness Grants Manual](#) for information on record retention.

g. *Actions to Address Noncompliance*

See the [Preparedness Grants Manual](#) for information on actions to address noncompliance.

h. *Audits*

See the for information on audits.

11. Appendix A: HSGP Target Allocations

HSGP Programs	FY 2025 Target Allocation
SHSP	\$373,500,000
UASI	\$553,500,000
OPSG	\$ 81,000,000
Total	\$1,008,000,000

A. SHSP Target Allocations

For FY 2025, DHS/FEMA will distribute SHSP funds based on their risk assessment methodology and legal minimums outlined in the *Homeland Security Act of 2002*, as amended. ***THIRA and SPR results do not affect how grant funds are allocated.***

Each state and territory will receive a guaranteed minimum amount:

- All 50 states, Washington, D.C., and Puerto Rico will receive at least 0.35% of the total funds available under Sections 2003 and 2004 of the Homeland Security Act.
- The four territories (American Samoa, Guam, the Northern Mariana Islands, and the U.S. Virgin Islands) will receive at least 0.08% of the total funds available under these sections.

States must include a separate IJ for the NPA focused on Enhancing Election Security (at least 3% minimum spend requirement) and Supporting Border Crisis Response and Enforcement (at least a 10% minimum spend requirement), but there is flexibility on the remaining 17% required to meet the overall 30% minimum spend requirement for the NPAs associated with the SHSP allocation.

These are target allocations pending final decisions by the Department of Homeland Security. These target allocations act as an estimate, and final allocations may be different in the award letter.

Fiscal Year 2025 State Homeland Security Program Target Allocations

State/Territory	FY 2025 Target Allocation	State/Territory	FY 2025 Target Allocation
Alabama	\$4,362,750	Montana	\$4,362,750
Alaska	\$4,362,750	Nebraska	\$4,362,750
American Samoa	\$997,200	Nevada	\$4,362,750
Arizona	\$5,023,205	New Hampshire	\$4,362,750
Arkansas	\$4,362,750	New Jersey	\$5,065,776
California	\$55,863,486	New Mexico	\$4,362,750
Colorado	\$4,362,750	New York	\$38,200,874
Connecticut	\$4,362,750	North Carolina	\$4,631,809
Delaware	\$4,362,750	North Dakota	\$4,362,750
District of Columbia	\$4,362,750	Northern Mariana Islands	\$997,200
Florida	\$15,745,665	Ohio	\$5,643,542
Georgia	\$7,272,801	Oklahoma	\$4,362,750
Guam	\$1,110,150	Oregon	\$4,362,750
Hawaii	\$4,362,750	Pennsylvania	\$9,407,455
Idaho	\$4,362,750	Puerto Rico	\$4,362,750
Illinois	\$10,419,556	Rhode Island	\$4,362,750
Indiana	\$4,362,750	South Carolina	\$4,362,750
Iowa	\$4,362,750	South Dakota	\$4,362,750
Kansas	\$4,362,750	Tennessee	\$4,362,750
Kentucky	\$4,362,750	Texas	\$26,066,797
Louisiana	\$4,362,750	U.S. Virgin Islands	\$997,200
Maine	\$4,362,750	Utah	\$4,362,750
Maryland	\$4,990,556	Vermont	\$4,362,750
Massachusetts	\$5,390,887	Virginia	\$8,770,850
Michigan	\$4,362,750	Washington	\$5,483,241
Minnesota	\$4,362,750	West Virginia	\$4,362,750
Mississippi	\$4,362,750	Wisconsin	\$4,362,750
Missouri	\$4,362,750	Wyoming	\$4,362,750
Total			\$373,500,000.00

B. UASI Target Allocations

For FY 2025, the UASI program will provide funding to high-risk urban areas. Eligibility has been determined through an analysis of relative risk of terrorism faced by the 100 most populous Metropolitan Statistical Areas (MSA) in the United States, as outlined in the *Homeland Security Act of 2002*, as amended. Detailed information on MSAs is available from the U.S. Census

Bureau at [Metropolitan and Micropolitan \(census.gov\)](https://www.census.gov). *It is important to note that results from THIRA/SPR do not impact grant allocations or awards.*

The [Metropolitan Areas Standardization and Protection \(MAPS\) Act of 2021 \(P.L. 117-219\)](#) prohibits automatic updates to core-based statistical areas, which are used to define MSAs, for grantmaking purposes. Any changes require a formal rulemaking process with public notice and comment. If changes become necessary in FY 2025, FEMA will initiate this process as required by the MAPS Act.

The table below lists the UASI allocations for each high-risk urban area based on DHS/FEMA’s risk-informed assessment in accordance with the *Homeland Security Act of 2002*, as amended. Each high-risk urban area, through its state, must include a separate IJ for the NPA “Enhancing Election Security”, which has a required minimum spend of 3%, and “Supporting Border Crisis Response and Enforcement”, which has a 10% minimum spend requirement. ***All projects related to these requirements must be included in the separate IJs.*** Additionally, the combined funding across all five NPAs must total at least 30% of the area’s overall UASI allocation.

These are target allocations pending final decisions by the Department of Homeland Security. These target allocations act as an estimate, and final allocations may be different in the award letter.

Fiscal Year 2025 Urban Area Security Initiative Target Allocations

State/Territory	Funded Urban Area	FY 2025 UASI Target Allocation
Arizona	Phoenix-Mesa-Chandler, AZ	\$12,910,357
California	Anaheim-Santa Ana-Irvine, CA	\$8,842,298
	Los Angeles-Long Beach-Glendale, CA	\$38,664,255
	Riverside-San Bernardino-Ontario, CA	\$7,134,344
	Sacramento-Roseville-Folsom, CA	\$4,516,008
	San Diego-Chula Vista-Carlsbad, CA	\$17,716,678
	San Francisco-San Jose-Oakland, CA	\$32,451,685
Colorado	Colorado Springs, CO	\$2,926,754
	Denver-Aurora-Lakewood, CO	\$6,909,902
District of Columbia	Washington-Arlington-Alexandria, DC-VA-MD-WV	\$25,270,521
Florida	Jacksonville, FL	\$4,589,968
	Miami-Fort Lauderdale-Pompano Beach, FL	\$15,683,707
	Orlando-Kissimmee-Sanford, FL	\$6,611,279
	Tampa-St. Petersburg-Clearwater, FL	\$7,296,816
Georgia	Atlanta-Sandy Springs-Alpharetta, GA	\$14,564,394
Hawaii	Honolulu, HI	\$6,338,443
Illinois	Chicago-Naperville-Elgin, IL-IN-WI	\$33,479,819
Indiana	Indianapolis-Carmel-Anderson, IN	\$3,367,289
Louisiana	New Orleans-Metairie, LA	\$4,546,754

Maryland	Baltimore-Columbia-Towson, MD	\$7,709,724
Massachusetts	Boston-Cambridge-Newton, MA-NH	\$16,838,838
Michigan	Detroit-Warren-Dearborn, MI	\$8,123,989
Minnesota	Minneapolis-St. Paul-Bloomington, MN-WI	\$9,526,217
Missouri	St. Louis, MO-IL	\$6,281,491
	Kansas City, MO-KS	\$4,191,663
Nevada	Las Vegas-Henderson-Paradise, NV	\$8,958,896
New Jersey	Newark-Jersey City-New Brunswick, NJ-PA	\$13,928,247
New York	New York-White Plains, NY	\$92,180,364
North Carolina	Charlotte-Concord-Gastonia, NC-SC	\$4,285,035
Ohio	Cincinnati, OH-KY-IN	\$4,166,331
	Columbus, OH	\$4,062,892
	Cleveland-Elyria, OH	\$4,309,739
Oregon	Portland-Vancouver-Hillsboro, OR-WA	\$6,703,242
Pennsylvania	Philadelphia-Camden-Wilmington, PA-NJ-DE-MD	\$18,464,547
	Pittsburgh, PA	\$4,716,651
Tennessee	Nashville-Davidson--Murfreesboro--Franklin, TN	\$4,150,624
Texas	Austin-Round Rock-Georgetown, TX	\$3,753,183
	Dallas-Fort Worth-Arlington, TX	\$16,798,290
	Houston-The Woodlands-Sugar Land, TX	\$26,233,082
	San Antonio-New Braunfels, TX	\$6,627,754
Virginia	Richmond, VA	\$3,485,377
	Virginia Beach-Norfolk-Newport News, VA-NC	\$8,382,039
Washington	Seattle-Tacoma-Bellevue, WA	\$12,713,580
Wisconsin	Milwaukee-Waukesha, WI	\$3,086,934
Total		\$553,500,000

C. OPSG Target Allocations

For FY 2025, DHS/FEMA will award OPSG funds based on two main factors: the risk to border security and the anticipated effectiveness of proposed projects. The OPSG risk assessment identifies potential threats to border security, guiding the distribution of funds to areas with the highest need. Eligible applicants are local, and tribal law enforcement agencies located along the U.S. borders.

For OPSG, "risk" refers to the potential for adverse outcomes, assessed by evaluating threats, vulnerabilities, and consequences associated with specific incidents or events. The risk model used to allocate OPSG funds considers the potential risk that certain threats pose to border security and estimates the relative risk faced by a given area. In evaluating threat, DHS/CBP considers intelligence, situational awareness, criminal trends, and statistical data specific to each of the border sectors, and the potential impacts that these threats pose to the security of the border area. For vulnerability and consequence, DHS/CBP considers the expected impact and consequences of successful border events occurring in specific areas. The effectiveness of proposed investments is evaluated based on the subrecipient's investment strategy, budget, collaboration, and past performance.

These are target allocations pending final decisions by the Department of Homeland Security. These target allocations act as an estimate, and final allocations may be different in the award letter.

Fiscal Year 2025 Operation Stonegarden Eligible* Target Allocations

State/Territory	FY 2025 Target Allocation	State/Territory	FY 2025 Target Allocation
Alabama	\$350,000	Montana	\$1,672,000
Alaska	\$750,000	Nebraska	\$0
American Samoa	\$0	Nevada	\$0
Arizona	\$12,220,000	New Hampshire	\$200,000
Arkansas	\$0	New Jersey	\$0
California	\$12,100,000	New Mexico	\$2,675,000
Colorado	\$0	New York	\$2,670,000
Connecticut	\$0	North Carolina	\$0
Delaware	\$0	North Dakota	\$1,542,000
District of Columbia	\$0	Northern Mariana Islands	\$0
Florida	\$2,790,000	Ohio	\$825,000
Georgia	\$90,000	Oklahoma	\$0
Guam	\$0	Oregon	\$0
Hawaii	\$0	Pennsylvania	\$170,000
Idaho	\$180,000	Puerto Rico	\$1,330,000
Illinois	\$0	Rhode Island	\$0
Indiana	\$0	South Carolina	\$0
Iowa	\$0	South Dakota	\$0
Kansas	\$0	Tennessee	\$0
Kentucky	\$0	Texas	\$33,708,000
Louisiana	\$810,000	U.S. Virgin Islands	\$90,000
Maine	\$1,410,000	Utah	\$0
Maryland	\$0	Vermont	\$150,000
Massachusetts	\$0	Virginia	\$0
Michigan	\$2,286,000	Washington	\$1,435,000
Minnesota	\$972,000	West Virginia	\$0
Mississippi	\$575,000	Wisconsin	\$0
Missouri	\$0	Wyoming	\$0
Total			\$81,000,000

**Eligibility does not guarantee grant funding*

12. Appendix B: Allowable Costs

A. Allowable Cost Matrix for SHSP, UASI, and OPSG

The following matrix lists allowable cost activities across cost categories described above and below. The [Preparedness Grants Manual](#) includes additional information on allowable costs. Recipients and subrecipients must follow all applicable requirements in 2 C.F.R. Part 200 *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. HSGP funds may be used to cover the costs for evaluating the impact of these grants on the state or urban area's core capabilities and capability gaps. This list is not exhaustive, therefore, if there are any questions regarding allowable costs, please contact the appropriate FEMA HQ Preparedness Officer.

Allowable Program Activities	SHSP	UASI	OPSG
Allowable Planning Costs			
Developing hazard/threat-specific annexes	Y	Y	N
Developing and implementing homeland security support programs and adopting ongoing DHS/FEMA national initiatives	Y	Y	N
Developing related terrorism and other catastrophic event prevention activities	Y	Y	N
Developing and enhancing plans and protocols	Y	Y	N
Developing or conducting assessments	Y	Y	N
Hiring of full- or part-time staff or contract/consultants to assist with planning, engagement, and volunteer management activities	Y	Y	N
Materials required to conduct planning, engagement, and volunteer management activities	Y	Y	N
Travel/per diem related to planning, engagement, and volunteer management activities	Y	Y	Y
Overtime and backfill costs (in accordance with operational Cost Guidance)	Y	Y	Y
Issuance of Western Hemisphere Travel Initiative-compliant Tribal identification cards	Y	N	N
Activities to achieve planning inclusive of people with disabilities and others with access and functional needs and limited English proficiency.	Y	Y	N
Coordination with Citizen Corps Councils for public information/education and development of volunteer programs	Y	Y	N
Coordination and material support to Citizen Corps Councils and local firehouses for the establishment, training and maintenance of CERTs	Y	Y	N
Update governance structures and processes and plans for emergency communications	Y	Y	N
Development, and review and revision of continuity of operations plans	Y	Y	N
Development, and review and revision of the THIRA/SPR and continuity of operations plans	Y	Y	N
Allowable Organizational Activities			
Note: Personnel hiring, overtime, and backfill expenses are permitted under this grant only to the extent that such expenses are for the allowable activities within the scope of the grant.			
Program management	Y	Y	N

Allowable Program Activities	SHSP	UASI	OPSG
Development of whole community partnerships	Y	Y	N
Structures and mechanisms for information sharing between the public and private sector	Y	Y	N
Implementing models, programs, and workforce enhancement initiatives	Y	Y	N
Tools, resources, and activities that facilitate shared situational awareness between the public and private sectors	Y	Y	N
Operational support	Y	Y	N
Utilization of standardized resource management concepts	Y	Y	N
Responding to an increase in the threat level under the National Terrorism Advisory System (NTAS), or needs in resulting from a National Special Security Event	Y	Y	N
Reimbursement for select operational expenses associated with increased security measures at critical infrastructure sites incurred (up to 50% of the allocation)	Y	Y	Y
Overtime for information, investigative, and intelligence sharing activities (up to 50% of the allocation)	Y	Y	Y
Hiring of new staff positions/contractors/consultants for participation in information/intelligence analysis and sharing groups or fusion center activities (up to 50% of the allocation).	Y	Y	Y
Hiring or maintaining staff positions/contractors/consultants at SLTT levels to deliver community preparedness training, resources and material to schools, community-based organizations, faith-based institutions and local businesses.	Y	Y	N
Hiring or maintaining staff positions/contractors/consultants to create, support and maintain CERT or Teen CERT	Y	Y	N
Cost of migrating online services to the “.gov” domain	Y	Y	N
Allowable Equipment Categories			
Personal Protective Equipment	Y	Y	Y
Explosive Device Mitigation and Remediation Equipment	Y	Y	N
CBRNE Operational Search and Rescue Equipment	Y	Y	N
Information Technology	Y	Y	Y
Cybersecurity Enhancement Equipment	Y	Y	N
Interoperable Communications Equipment	Y	Y	Y
Detection	Y	Y	Y
Decontamination	Y	Y	N
Medical countermeasures	Y	Y	Y
Power (e.g., generators, batteries, power cells)	Y	Y	Y
CBRNE Reference Materials	Y	Y	N
CBRNE Incident Response Vehicles	Y	Y	N
Terrorism Incident Prevention Equipment	Y	Y	Y
Physical Security Enhancement Equipment	Y	Y	Y
Inspection and Screening Systems	Y	Y	Y
Animal Care and Foreign Animal Disease	Y	Y	N
CBRNE Prevention and Response Watercraft	Y	Y	N

Allowable Program Activities	SHSP	UASI	OPSG
CBRNE Prevention and Response Unmanned Aircraft	Y	Y	N
CBRNE Aviation Equipment	Y	Y	N
CBRNE Logistical Support Equipment	Y	Y	N
Intervention Equipment (e.g., tactical entry, crime scene processing)	Y	Y	Y
Critical emergency supplies	Y	Y	N
General use vehicle acquisition, lease, and rental	N	N	Y
Specialized vehicle acquisition, lease, and rental	Y	Y	Y
Other Authorized Equipment	Y	Y	Y
Allowable Training Costs			
Overtime and backfill for emergency preparedness and response personnel attending DHS/FEMA-sponsored and approved training classes	Y	Y	N
Overtime and backfill expenses for part-time and volunteer emergency response personnel participating in DHS/FEMA training	Y	Y	N
Training workshops and conferences	Y	Y	Y
Activities to achieve training inclusive of people with disabilities and others with access and functional needs and limited English proficiency	Y	Y	N
Full- or part-time staff or contractors/consultants	Y	Y	Y
Travel	Y	Y	Y
Supplies	Y	Y	N
Instructor certification/re-certification	Y	Y	N
Coordination with Citizen Corps Councils and CERT in conducting training exercises	Y	Y	N
Preparedness training for community preparedness initiatives and programs	Y	Y	N
Interoperable communications training	Y	Y	N
Activities to achieve planning inclusive of people with limited English proficiency	Y	Y	N
Immigration enforcement training	Y	Y	Y
Allowable Exercise Related Costs			
Design, Develop, Conduct, and Evaluate an Exercise	Y	Y	N
Full- or part-time staff or contractors/consultants	Y	Y	N
Overtime and backfill costs, including expenses for part-time and volunteer emergency response personnel participating in DHS/FEMA exercises	Y	Y	N
Implementation of Homeland Security Exercise and Evaluation Program (HSEEP)	Y	Y	N
Activities to achieve exercises inclusive of people with disabilities and others with access and functional needs	Y	Y	N
Travel	Y	Y	N
Supplies	Y	Y	N
Interoperable communications exercises	Y	Y	N
Activities to achieve planning inclusive of people with limited English	Y	Y	N

Allowable Program Activities	SHSP	UASI	OPSG
proficiency			
Allowable M&A Costs			
Hiring of full- or part-time staff or contractors/consultants to assist with the management of the respective grant program, application requirements, and compliance with reporting and data collection requirements	Y	Y	Y
Development of operating plans for information collection and processing necessary to respond to DHS/FEMA data calls	Y	Y	Y
Overtime and backfill costs	Y	Y	Y
Travel	Y	Y	Y
Meeting related expenses	Y	Y	Y
Authorized office equipment	Y	Y	Y
Recurring expenses such as those associated with cell phones and faxes during the period of performance of the grant program	Y	Y	N
Leasing or renting of space for newly hired personnel during the period of performance of the grant program	Y	Y	N
Completing the Civil Rights Evaluation Tool	Y	Y	Y
Conducting activities related to evaluating project effectiveness for HSGP-funded projects	Y	Y	Y
LETPA Costs			
Integration and interoperability of systems and data, such as computer aided dispatch (CAD) and record management systems (RMS), to facilitate the collection	Y	Y	N
Maturation, enhancement, and sustainment of designated state and major Urban Area fusion centers, including information sharing and analysis, threat recognition, terrorist interdiction, and intelligence analyst training and salaries (subject to certain conditions)	Y	Y	N
Regional counterterrorism training programs for small, medium, and large jurisdictions to exchange information and discuss the current threat environment, lessons learned, and best practices to help prevent, protect against, and mitigate acts of terrorism	Y	Y	N
Coordination of regional full-scale training exercises (federal, state, and local law enforcement participation) focused on terrorism-related events	Y	Y	N
Law enforcement Chemical, Biological, Radiological, Nuclear, and high yield Explosives detection and response capabilities, such as bomb detection/disposal capability development, sustainment, or enhancement, including canine teams, robotics platforms, and x-ray technology	Y	Y	N
Coordination between fusion centers and other operational analytic, and investigative efforts	Y	Y	N
Implementation, maintenance, and sustainment of the Nationwide Suspicious Activity Reporting Initiative	Y	Y	N
Implementation of the "If You See Something, Say Something®" campaign	Y	Y	N
Increase physical security, through law enforcement personnel and other protective measures, by implementing preventive and protective	Y	Y	N

Allowable Program Activities	SHSP	UASI	OPSG
measures at critical infrastructure locations			

B. SHSP and UASI Other Direct Costs

Recipients must comply with all the requirements in 2 C.F.R. Part 200 (*Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*). In general, recipients should consult with their FEMA HQ Preparedness Officer prior to making any investment that does not clearly meet the allowable expense criteria. Funding guidelines established within this section support four of the five mission areas—Prevention, Protection, Mitigation, and Response—and associated core capabilities within the Goal. While Recovery is part of the Goal, it is not explicitly part of the HSGP. Allowable investments made in support of the national priorities, as well as other capability-enhancing projects must have a nexus to terrorism preparedness and fall into the categories of planning, organization, exercises, training, or equipment, aligned to building capability, closing capability gaps, and/or sustaining capabilities, as defined by CPG 201: THIRA/SPR Guide—3rd Edition ([Comprehensive Preparedness Guide \(CPG\) 201, 3rd Edition \(fema.gov\)](#)). Recipients are encouraged to use grant funds for evaluating grant-funded project effectiveness and return on investment. FEMA encourages recipients to provide the results of that analysis to FEMA.

a. Planning

SHSP and UASI funds may be used for a range of emergency preparedness and management planning activities, such as those associated with the development, review, and revision of the THIRA, SPR, continuity plans, and other planning activities that support the Goal and placing an emphasis on updating and maintaining a current Emergency Operations Plan (EOP) that conforms to the guidelines outlined in [Comprehensive Preparedness Guide \(CPG\) 101 v3](#). Planning efforts can also include conducting risk and resilience assessments on increasingly connected cyber and physical systems, on which security depends, using the [Infrastructure Resilience Planning Framework](#) and related CISA resources.

Additionally, SHSP and UASI funds may be used for planning efforts related to state court cybersecurity, 911 call capabilities, alert and warning capabilities, and implementation of the REAL ID Act (Pub. L. No. 109-13).

b. Organization

Organization costs are allowed under this program only as described in this funding notice and the [Preparedness Grants Manual](#).

States and high-risk urban areas must justify proposed expenditures of SHSP or UASI funds to support organization activities within their IJ submission. Organizational activities include:

1. Program management;
2. Development of whole community partnerships, through groups such as Citizen Corp Councils;
3. Structures and mechanisms for information sharing between the public and private sector;
4. Implementing models, programs, and workforce enhancement initiatives to address ideologically inspired radicalization to violence in the homeland;

5. Tools, resources, and activities that facilitate shared situational awareness between the public and private sectors;
6. Operational Support;
7. Utilization of standardized resource management concepts such as typing, inventorying, organizing, and tracking to facilitate the dispatch, deployment, and recovery of resources before, during, and after an incident;
8. Responding to an increase in the threat level under the NTAS or needs resulting from a National Special Security Event;
9. Paying salaries and benefits for personnel to serve as qualified Intelligence Analysts. Per the *Personnel Reimbursement for Intelligence Cooperation and Enhancement of Homeland Security Act (PRICE Act)*, Pub. L. No. 110-412, § 2, codified in relevant part, as amended, at 6 U.S.C. § 609(a), SHSP and UASI funds may be used to hire new staff and/or contractor positions to serve as intelligence analysts to enable information/intelligence sharing capabilities, as well as support existing intelligence analysts previously covered by SHSP or UASI funding. *See* 6 U.S.C. § 609(a). To be hired as an intelligence analyst, staff and/or contractor personnel must meet at least one of the following criteria:
 - Complete training to ensure baseline proficiency in intelligence analysis and production within six months of being hired; and/or,
 - Previously served as an intelligence analyst for a minimum of two years either in a federal intelligence agency, the military, or state and/or local law enforcement intelligence unit.
10. All fusion center analytical personnel must demonstrate qualifications that meet or exceed competencies identified in the Common Competencies for state, local, and tribal intelligence analysts, which outlines the minimum categories of training needed for intelligence analysts. A certificate of completion of such training must be on file with the SAA and must be made available to the recipient's respective FEMA HQ Preparedness Officer upon request; and
11. Migrating online services to the ".gov" internet domain.

All SAAs are allowed to use up to 50% of their SHSP funding, and all high-risk urban areas are allowed to use up to 50% of their UASI funding, for personnel costs per 6 U.S.C. § 609(b)(2)(A). Personnel hiring, overtime, and backfill expenses are permitted under this grant only to the extent that such expenses are for the allowable activities within the scope of the grant. Personnel expenses may include, but are not limited to training and exercise coordinators, program managers and planners, intelligence analysts, and SWICs.

At the request of a recipient, the FEMA Administrator (or their designee) may grant a waiver of this 50% limitation under 6 U.S.C. § 609(b)(2)(B). Requests for waivers to the personnel cap must be submitted by the authorized representative of the SAA to FEMA in writing on official letterhead, with the following information:

1. Documentation explaining why the cap should be waived;
2. Conditions under which the request is being submitted; and
3. A budget and method of calculation of personnel costs both in percentages of the grant award and in total dollar amount.

Please see [IB 421b, Clarification on the Personnel Reimbursement for Intelligence Cooperation and Enhancement of Homeland Security Act of 2008 \(Public L. No. 110–412 – the PRICE Act\)](#), dated October 30, 2019, for additional information on the waiver request process.

c. *Equipment*

Equipment costs are allowed under this program only as described in this funding notice and the [Preparedness Grants Manual](#).

The 21 allowable prevention, protection, mitigation, and response equipment categories for HSGP are listed on the [Authorized Equipment List](#) (AEL). Some equipment items require prior approval from FEMA before obligation or purchase of the items. Please reference the grant notes for each equipment item to ensure prior approval is not required or to ensure prior approval is obtained if necessary. Recipients and subrecipients may purchase equipment not listed on the AEL, but **only** if they first seek and obtain **prior approval** from FEMA.

Unless otherwise stated, all equipment must meet all mandatory regulatory and/or FEMA-adopted standards to be eligible for purchase using these funds. In addition, recipients will be responsible for obtaining and maintaining all necessary certifications and licenses for the requested equipment. Investments in emergency communications systems and equipment must meet applicable [SAFECOM Guidance on Emergency Communications Grants \(SAFECOM Guidance\) recommendations](#). Such investments must be coordinated with the SWIC and the State Interoperability Governing Body to ensure interoperability and long-term compatibility. For personal protective equipment (PPE), recipients are encouraged to give procurement preference to domestic manufacturers of PPE or PPE raw materials to the maximum practicable and allowed by law.

Grant funds may be used for the procurement of medical countermeasures. Procurement of medical countermeasures must be conducted in collaboration with state, city, or local health departments that administer federal funds from the Department of Health and Human Services for this purpose and with existing Metropolitan Medical Response System committees where available, to sustain their long-term planning for appropriate, rapid, and local medical countermeasures, including antibiotics and antidotes for nerve agents, cyanide, and other toxins. Procurement must have a sound threat-based justification with an aim to reduce the consequences of mass casualty incidents during the first crucial hours of a response. Prior to procuring pharmaceuticals, recipients must have in place an inventory management plan to avoid large periodic variations in supplies due to coinciding purchase and expiration dates. Recipients are encouraged to enter into rotational procurement agreements with vendors and distributors. Purchases of pharmaceuticals must include a budget for the disposal of expired drugs within each fiscal year's Period of Performance (POP) for HSGP. The cost of disposal cannot be carried over to another FEMA grant or grant period.

EMS electronic patient care data systems should comply with the most current data standard of the [National Emergency Medical Services Information System](#).

Recipients are reminded that school hardening is an eligible activity under SHSP and UASI. School hardening measures include but are not limited to:

1. Bullet resistant doors and glass;
2. Hinge-locking mechanisms;
3. Immediate notification to emergency 911 systems;
4. Mechanisms that provide real time actionable intelligence directly to law enforcement and first responders;
5. Installation of distraction devices or other countermeasures administered by law enforcement; and
6. Other measures determined to provide significant improvements to schools' physical security.

Additionally, SHSP and UASI funds may be used for equipment purchases related to state court cybersecurity, 911 call capabilities, alert and warning capabilities, and implementation of the REAL ID Act (Pub. L. No. 109-13).

sUAS and critical emergency supply costs are allowable under this program. See the [Preparedness Grants Manual](#) for more information.

1. General Purpose Equipment

HSGP allows expenditures on general purpose equipment if it aligns to and supports one or more core capabilities identified in the Goal and has a nexus to terrorism preparedness. General purpose equipment, like all equipment funded under the HSGP, must be sharable through the EMAC⁴ and allowable under 6 U.S.C. § 609, and any other applicable provision of the *Homeland Security Act of 2002*, as amended. Examples of such general-purpose equipment may include:

- Law enforcement/general use vehicles (OPSG only);
- Emergency medical services equipment and vehicles;
- Fire service equipment and vehicles, to include hose, pump accessories, and foam concentrate for specialized chemical/biological/radiological/nuclear/explosive (CBRNE) response;
- Interoperability of data systems, such as CAD and RMS; and
- Office equipment for staff⁵ engaged in homeland security program activity.

2. Controlled Equipment

For decades, the federal government has provided equipment to state, local, and tribal LEAs through federal grants. Some federal grant programs have assisted LEAs as they carry out their critical missions to keep the American people safe. The equipment acquired by LEAs through these programs includes administrative equipment, such as office furniture and computers. Some federal grant programs also may include military and military-styled equipment, firearms, and tactical vehicles provided by the federal government, including property covered under 22 C.F.R.

⁴ Except for American Samoa and the Commonwealth of the Northern Mariana Islands, which are not required to belong to EMAC at this time.

⁵ This applies to all homeland security personnel and is not limited to M&A staff, and costs are to be captured outside the cap on M&A costs.

Part 121 and 15 C.F.R. Part 774 (collectively, "controlled equipment").

However, not all equipment that is considered controlled equipment is allowable under the HSGP. Grant funds under this program may not be used for the purchase of equipment not approved by DHS/FEMA. For example, the purchase of tracked armored vehicles, camouflage uniforms, weapons, and weapons accessories, including ammunition, is generally not allowed with HSGP funds.

DHS/FEMA will continue to collaborate with federal agency partners to ensure that there is a consistent and reasonable approach to the restrictions placed on certain equipment expenditures while continuing to support these investments when there is a justifiable need. Further, DHS/FEMA will continue to maintain an awareness of the evolving policy developments related to certain equipment expenditures and keep grant recipients up to date on future developments.

Additional information on controlled equipment is pending publication. Please visit FEMA's website for current and upcoming guidance.

3. Construction and Renovation

Construction and renovation costs to achieve capability targets related to preventing, preparing for, protecting against, or responding to acts of terrorism are allowed under this program. For construction and renovation costs to be allowed, they must be specifically approved by DHS/FEMA in writing prior to the use of any program funds. Limits on the total amount of grant funding that may be used for construction or renovation may apply. Additionally, recipients are required to submit [SF-424C](#) and [SF-424D](#).

All proposed construction and renovation activities must undergo an EHP review, including approval of the review from FEMA, prior to undertaking any action related to the project. Failure of a grant recipient to meet these requirements may jeopardize Federal funding. Please see the [Preparedness Grants Manual](#) for more information.

d. *Training and Exercises*

Training and exercise costs are allowed under this program only as described in this funding notice and the [Preparedness Grants Manual](#). Recipients are encouraged to consider tuition-free courses offered by FEMA first, before investing in training. For more information and a catalog of courses please refer to the [National Preparedness Course Catalog at the National Training and Education Division \(NTED\)](#).

Allowable training-related costs under HSGP include the establishment, support, conduct, and attendance of training specifically identified under the SHSP and UASI program and/or in conjunction with emergency preparedness training by other federal agencies (e.g., HHS and Department of Transportation [DOT]). Training conducted using HSGP funds should address a performance gap identified through an Integrated Preparedness Plan (IPP) or other assessments (e.g., National Emergency Communications Plan Goal Assessments) and contribute to building a capability that will be evaluated through a formal exercise. When developing new courses, recipients are encouraged to apply the Analysis, Design, Development, Implementation, and

Evaluation model of instructional design.

4. Law Enforcement Readiness

SHSP or UASI grant funds may be requested and may be approved on a case-by-case basis for immigration enforcement training in support of the border security mission. Requests for training will be evaluated on a case-by-case basis and can only be used for certification in the section 287(g) program provided by DHS/ICE. SHSP or UASI subrecipients with agreements under section 287(g) of the *Immigration and Nationality Act (INA)* (8 U.S.C. § 1357(g)) to receive delegated authority for immigration enforcement within their jurisdictions may also be reimbursed for section 287(g) related operational activities with approval from FEMA on a case-by-case basis.

e. Maintenance and Sustainment

Maintenance and sustainment related costs are allowed under this program only as described in the [Preparedness Grants Manual](#).

f. Travel

Domestic travel costs are allowed under this program, as provided for in this NOFO. International travel is not an allowable cost under this program unless approved in advance by DHS/FEMA. See the Allowable Cost Matrix above for more information on allowable travel activities under SHSP and UASI.

g. Personnel

Personnel hiring, overtime, and backfill expenses are permitted under this grant to perform allowable HSGP planning, organization, training, exercise, and equipment activities. All recipients and subrecipients of HSGP funds, including SHSP and UASI allocations, may not use more than 50% of their awards to pay for personnel activities unless a waiver is approved by FEMA. For more information on the 50% personnel cap, please see FEMA [IB 421b](#), Clarification on the *Personnel Reimbursement for Intelligence Cooperation and Enhancement of Homeland Security Act of 2008* (Public Law 110-412) – the PRICE Act.

HSGP funds may not be used to support the hiring of any personnel to fulfill traditional public health and safety duties nor to supplant traditional public health and safety positions and responsibilities. The following definitions apply to personnel costs:

- **Hiring.** State and local entities may use grant funding to cover the salary of newly hired personnel who are exclusively undertaking allowable FEMA grant activities as specified in this guidance. This may not include new personnel who are hired to fulfill any non-FEMA HSGP program activities under any circumstances. Hiring will always result in a net increase of Full Time Equivalent (FTE) employees.
- **Overtime.** These expenses are limited to the additional costs that result from personnel working over and above 40 hours of weekly work time as the direct result of their performance of FEMA-approved activities specified in this guidance. Overtime associated with any other activity is not eligible.
- **Backfill-Related Overtime.** Also called “Overtime as Backfill,” these expenses are limited to overtime costs that result from personnel who are working overtime (as

identified above) to perform the duties of other personnel who are temporarily assigned to FEMA-approved activities outside their core responsibilities. Neither overtime nor backfill expenses are the result of an increase of FTE employees.

- **Supplanting.** Grant funds will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants or recipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

1. Operational Overtime Costs

In support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism and other catastrophic events, operational overtime costs are allowable for increased protective security measures at critical infrastructure sites or other high-risk locations and to enhance public safety during mass gatherings and high-profile events. In that regard, HSGP recipients are urged to consider using grant funding to support soft target preparedness activities. SHSP or UASI funds may be used to support select operational expenses associated with increased security measures in the authorized categories cited in the table below, but this table is not exhaustive. FEMA retains the discretion to approve other types of requests that do not fit within one of the categories of the table.

Authorized Operational Overtime Categories

	Category	Description
1	National Terrorism Advisory System (NTAS)	Security measures in response to an increase in the threat level under the NTAS to an “elevated” or “imminent” alert status. FEMA Information Bulletin No. 367, Impact of National Terrorism Advisory System on Homeland Security Grant Programs , remains applicable; therefore, advance authorization from FEMA is not required. Refer to National Terrorism Advisory System Homeland Security (dhs.gov) for additional information on the NTAS.
2	National Security Special Event (NSSE)	Security measures for a <u>designated</u> NSSE. NSSEs are events of national or international significance deemed by DHS to be a potential target for terrorism or other criminal activity.
3	Special Event Assessment Rating (SEAR) Level 1 through Level 4 Events	Security measures required for SEAR Level 1 through Level 4 events as designated by DHS and included in the DHS National Special Events List, as defined below: <ul style="list-style-type: none"> • SEAR 1: A significant event with national and/or international importance that may require extensive federal interagency support. • SEAR 2: A significant event with national and/or international importance that may require some level of federal interagency support.

	Category	Description
		<ul style="list-style-type: none"> • SEAR 3: An event of national and/or international importance that requires only limited federal support. • SEAR 4: An event with limited national importance that is managed at state and local level. <p>NOTE: In cases where a threat of terrorism can be associated with a SEAR Level 5 event, the event planners should coordinate with their state or territory Homeland Security Advisor to seek re-adjudication of the SEAR rating. Operational overtime for security measures associated with such events will be considered for approval by FEMA if re-adjudication results in a SEAR 1 through 4 rating.</p>
4	States of Emergency	Declarations of states of emergency by the Governor <u>associated with a terrorism-related threat or incident</u> . This excludes Presidentially declared major disasters or emergencies where federal funding support for the proposed grant-funded activity is made available through the FEMA Public Assistance program or other federal disaster grants.
5	National Critical Infrastructure Prioritization Program (NCIPP)	Protection of Level 1 and Level 2 facilities identified through DHS's NCIPP <u>based on a terrorism-related threat</u> to critical infrastructure.
6	Directed Transit Patrols	Targeted security patrols in airports and major transit hubs <u>based on a terrorism-related threat</u> to transportation systems.
7	Other Related Personnel Overtime Costs	Overtime costs may be authorized for personnel assigned to directly support any of the security activities relating to the categories above. Examples include firefighters and emergency medical services personnel; public works employees who may be responsible for installing protective barriers and fencing; public safety personnel assigned to assist with event access and crowd control; emergency communications specialists; backfill and overtime for staffing state or major urban area fusion centers; state Active Duty National Guard deployments to protect critical infrastructure sites, including all resources that are part of the standard National Guard deployment package (note: consumable costs, such as fuel expenses, are not allowed except as part of the standard National Guard deployment package); contract security services for critical infrastructure sites; participation in Regional Resiliency Assessment Program activities, increased border security activities in coordination with USBP, etc.
8	Operational Support to a Federal Agency	Overtime costs are allowable for personnel to participate in information, investigative, and intelligence sharing activities related to homeland security/terrorism preparedness and

	Category	Description
		specifically requested by a federal agency. Allowable costs are limited to overtime associated with federally requested participation in eligible activities, including anti-terrorism task forces, Joint Terrorism Task Forces (JTTFs), Area Maritime Security Committees (as required by the <i>Maritime Transportation Security Act of 2002</i>), DHS Border Enforcement Security Task Forces, and Integrated Border Enforcement Teams. In addition, reimbursement for operational overtime law enforcement activities related to combating transnational crime organizations in support of efforts to enhance capabilities for detecting, deterring, disrupting, and preventing acts of terrorism is an allowable expense under SHSP and UASI on a case-by-case basis. Grant funding can only be used in proportion to the federal man-hour estimate and only after funding for these activities from other federal sources (i.e., FBI JTTF payments to state and local agencies) has been exhausted.
9	Response to Catastrophic Incidents that are Acts of Terrorism	Operational overtime is allowable for responding to acts of terrorism. This includes overtime accrued during the immediate response to events, such as mass casualty acts of targeted violence or other activities where the act (i) is dangerous to human life or potentially destructive of critical infrastructure or key resources; and (ii) is a violation of the criminal laws of the United States or of any State or other subdivision of the United States, and the act appears to be intended to coerce civilian populations, influence the policy of a government by intimidation or coercion, or affect the conduct of a government by mass destructions, assassination, or kidnapping.

All allowable operational overtime costs are also subject to the administration requirements outlined in the following subsection.

2. Administration of Operational Overtime Requests

- Except for an elevated NTAS alert, SHSP or UASI funds may only be spent for operational overtime costs upon prior written approval by FEMA. The SAA must submit operational overtime requests in writing to its assigned FEMA HQ Preparedness Officer. FEMA will consider requests for special event activities up to one year in advance. However such requests must be within the award's current POP and must not result in the need for a request to extend the period of performance. SAAs should contact FEMA Grants News by e-mail at fema-grants-news@fema.dhs.gov or by phone at (800) 368-6498, Monday through Friday, 9:00 AM – 5:00 PM ET, for clarification.
- All operational overtime requests must clearly explain how the request meets the criteria of one or more of the categories listed in the table above. Requests must address the threat environment as it relates to the event or activity requiring operational overtime

support and explain how the overtime activity is responsive to the threat. Request letters sent to FEMA must be UNCLASSIFIED but may be labeled “For Official Use Only.” If explaining the threat will require the sharing of classified information, the letter should state that fact. FEMA will then plan for the sharing of classified information through official channels;

- Post-event operational overtime requests will only be considered on a case-by-case basis, where it is demonstrated that exigent circumstances prevented submission of a request in advance of the event or activity;
- Under no circumstances may FEMA grant funding be used to pay for costs already supported by funding from another federal source;
- States with UASI jurisdictions can use funds retained at the state level to reimburse eligible operational overtime expenses incurred by the state (per the above guidance limitations). Any UASI funds retained by the state must be used in direct support of the high-risk urban area. States must provide documentation to the UAWG and FEMA upon request demonstrating how any UASI funds retained by a state would directly support the high-risk urban area; and
- FEMA will consult and coordinate with appropriate DHS components as necessary to verify information used to support operational overtime requests.

h. *Secure Identification*

Secure identification costs are allowed under this program. SHSP funds may be used to support the implementation activities associated with the Western Hemisphere Travel Initiative (WHTI), including the issuance of WHTI-compliant tribal identification cards.

i. *Multiple Purpose or Dual-Use of Funds*

Please see the [Preparedness Grants Manual](#) for information on multiple purpose of dual-use of funds under SHSP and UASI.

C. OPSG Other Direct Costs

Recipients must comply with all the requirements in 2 C.F.R. Part 200 (*Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*). In general, recipients should consult with their FEMA HQ Preparedness Officer prior to making any investment that does not clearly meet the allowable expense criteria. Funding guidelines established within this section support four of the five mission areas—Prevention, Protection, Mitigation, and Response—and associated core capabilities within the Goal. While Recovery is part of the Goal, it is not explicitly part of the HSGP. Allowable investments made in support of the national priorities, as well as other capability-enhancing projects must have a nexus to terrorism preparedness and fall into the categories of planning, organization, exercises, training, or equipment, aligned to building capability, closing capability gaps, and/or sustaining capabilities, as defined by CPG 201: THIRA/SPR Guide—3rd Edition ([Comprehensive Preparedness Guide \(CPG\) 201, 3rd Edition \(fema.gov\)](#)). Recipients are encouraged to use grant funds for evaluating grant-funded project effectiveness and return on investment. FEMA encourages recipients to provide the results of that analysis to FEMA.

a. *Planning*

Planning costs are allowed under this program only as described in this funding notice. See the Allowable Cost Matrix above for more information on allowable planning activities for OPSG.

b. Organization

Organization costs are allowed under this program only as described in this funding notice and the [Preparedness Grants Manual](#). See the Allowable Cost Matrix above for more information on allowable organizational activities for OPSG.

c. Equipment

Equipment costs are allowed under this program only as described in this funding notice and the [Preparedness Grants Manual](#).

OPSG equipment is intended to be incidental to the enhanced border security operations being performed. The grant is not intended to be used to outfit or supply general equipment to SLTT law enforcement agencies. Equipment must be relatable to and justified by the operational benefit it will provide. Each appropriate OPSG sector coordinator is required to keep an inventory of OPSG purchased equipment that includes at a minimum: 1) grant funding year; 2) purchase amount; 3) purchase date; 4) purchase quantity; 5) equipment ID; 6) source of funding for the property, including the Federal Award Identification Number; 7) who holds title to the property; 8) federal share percent of the property; 9) location of the property; 10) use and condition of the property; 11) disposal date; and 12) brief disposal justification information and sale price if sold. Each Operations Order/FRAGO will require that each friendly force submit the equipment inventory for each Operations Order/FRAGO submission.

1. **Equipment Marking.** Because equipment purchased with OPSG funding is intended to be used to support OPSG activities, it **may** be appropriately marked to ensure its ready identification and primary use for that purpose. **When practicable**, any equipment purchased with OPSG funding **should** be prominently marked as follows: "**Purchased with DHS funds for Operation Stonegarden Use.**"
2. **Fuel Cost and Mileage Reimbursement.** There is no cap for reimbursement of fuel or mileage costs in support of operational activities. Subrecipients and friendly forces may not claim reimbursements for both mileage and fuel/maintenance for the same equipment at the same time.
3. **Vehicle and Equipment Acquisition, Including Leasing and Rentals.** Allowable purchases under OPSG include patrol vehicles and other mission-specific equipment whose primary purpose is to increase operational capabilities on or near a border nexus in support of approved border security operations. A detailed justification must be submitted to the respective FEMA HQ Preparedness Officer prior to purchase.
4. **Medical Emergency Countermeasures.** Allowable purchases under OPSG include narcotic antagonist pharmaceuticals, detection and identification equipment, safe storage and transportation, personnel protective equipment, and initial equipment training, as reflected in the AEL.

1. Requirements for sUAS

sUAS are allowable under the HSGP. See the [Preparedness Grants Manual](#) for more information.

2. General Purpose Equipment

HSGP allows expenditures on general purpose equipment if it aligns to and supports one or more core capabilities identified in the Goal and has a nexus to terrorism preparedness. General purpose equipment, like all equipment funded under the HSGP, must be sharable through the EMAC⁶ and allowable under 6 U.S.C. § 609, and any other applicable provision of the *Homeland Security Act of 2002*, as amended. Examples of such general-purpose equipment may include:

- Law enforcement/general use vehicles (OPSG only);
- Emergency medical services equipment and vehicles;
- Fire service equipment and vehicles, to include hose, pump accessories, and foam concentrate for specialized chemical/biological/radiological/nuclear/explosive (CBRNE) response;
- Interoperability of data systems, such as CAD and RMS; and
- Office equipment for staff⁷ engaged in homeland security program activity.

3. Controlled Equipment

For decades, the federal government has provided equipment to state, local, and tribal LEAs through federal grants. Some federal grant programs have assisted LEAs as they carry out their critical missions to keep the American people safe. The equipment acquired by LEAs through these programs includes administrative equipment, such as office furniture and computers. Some federal grant programs also may include military and military-styled equipment, firearms, and tactical vehicles provided by the federal government, including property covered under 22 C.F.R. Part 121 and 15 C.F.R. Part 774 (collectively, "controlled equipment").

However, not all equipment that is considered controlled equipment is allowable under the HSGP. Grant funds under this program may not be used for the purchase of equipment not approved by DHS/FEMA. For example, the purchase of tracked armored vehicles, camouflage uniforms, weapons, and weapons accessories, including ammunition, is generally not allowed with HSGP funds.

DHS/FEMA will continue to collaborate with federal agency partners to ensure that there is a consistent and reasonable approach to the restrictions placed on certain equipment expenditures while continuing to support these investments when there is a justifiable need. Further, DHS/FEMA will continue to maintain an awareness of the evolving policy developments related to certain equipment expenditures and keep grant recipients up to date on future developments.

Additional information on controlled equipment is pending publication. Please visit FEMA's website for current and upcoming guidance.

4. Construction and Renovation

⁶ Except for American Samoa and the Commonwealth of the Northern Mariana Islands, which are not required to belong to EMAC at this time.

⁷ This applies to all homeland security personnel and is not limited to M&A staff, and costs are to be captured outside the cap on M&A costs.

OPSG funds may not be used for any construction.

d. *Training and Exercises*

Training and exercise costs are allowed under this program only as described in this funding notice and the [Preparedness Grants Manual \(e.g., related to EHP compliance\)](#). Recipients are encouraged to consider tuition-free courses offered by FEMA first, before investing in training. For more information and a catalog of courses please refer to the [National Preparedness Course Catalog at NTED](#).

1. Law Enforcement Readiness

OPSG grant funds may be used to increase operational, material, and technological readiness of SLTT law enforcement agencies. The Delegation of Immigration Authority, Section 287(g) of the *Immigration and Nationality Act (INA)* program allows a state or local law enforcement entity to enter into a partnership with ICE, under a joint Memorandum of Agreement (MOA), to receive delegated authority for immigration enforcement within their jurisdictions.

OPSG grant funds may be requested and may be approved on a case-by-case basis for immigration enforcement training in support of the border security mission. Requests for training will be evaluated on a case-by-case basis and can only be used for certification in the section 287(g) program provided by DHS/ICE. OPSG subrecipients with agreements under section 287(g) of the *INA* (8 U.S.C. § 1357(g)) to receive delegated authority for immigration enforcement within their jurisdictions may also be reimbursed for section 287(g) related operational activities with approval from FEMA on a case-by-case basis. For OPSG, subrecipients must be authorized by USBP Headquarters and Sectors, and operational activities must be coordinated through a USBP Sector.

e. *Maintenance and Sustainment*

Maintenance and sustainment related costs are allowed under this program only as described in the [Preparedness Grants Manual](#).

f. *Travel*

Domestic travel costs are allowed under this program, as provided for in this NOFO and in the [Preparedness Grants Manual](#). International travel is not an allowable cost under this program unless approved in advance by DHS/FEMA. See the Allowable Cost Matrix in Appendix B for more information on allowable travel activities under OPSG.

g. *Personnel*

Personnel hiring, overtime, and backfill expenses are permitted under this grant to perform allowable HSGP planning, organization, training, exercise, and equipment activities. Under OPSG, overtime costs are allowable only in so far as they meet the intent of the program. All recipients and subrecipients of HSGP funds, including OPSG allocations, may not use more than 50% of their awards to pay for personnel activities unless a waiver is approved by FEMA. For more information on the 50% personnel cap, please see FEMA [IB 421b](#), *Clarification on the Personnel Reimbursement for Intelligence Cooperation and Enhancement of Homeland Security Act of 2008 (Public Law 110-412 – the PRICE Act)*.

Further, changes in scope or objective also require FEMA's prior written approval pursuant to 2 C.F.R. § 200.308(c)(1). If the cost changes are allowable under the grant, a FRAGO must be submitted to Homeland Security Information Network (HSIN) to obtain FEMA's prior written approval of such changes in accordance with 2 C.F.R. § 200.308(c)(1). These modifications will be annotated in the annex section of the FRAGO.

OPSG funds may be used for domestic travel and *per diem*, including costs associated with the deployment/redeployment of personnel to border areas and for travel associated with law enforcement entities assisting other local jurisdictions in law enforcement activities. In addition, allowable costs include supporting up to six-month deployment of law enforcement personnel to critical Southwest Border locations for operational activities (travel costs must be in accordance with applicable travel regulations).

OPSG funds may be used to pay additional current part-time law enforcement personnel salaries to bring them to temporary full-time status. OPSG funds may support a Governor's request to activate, deploy, or redeploy specialized National Guard Units/Package and/or elements of state law enforcement serving as friendly forces to increase or augment specialized/technical law enforcement elements' operational activities. Costs associated with backfill for personnel supporting operational activities are allowable.

As with all OPSG personnel costs, OPSG grant funds will be used to supplement existing funds and will not replace (supplant) funds that have been appropriated for the same purpose. Applicants or recipients may be required to supply documentation certifying that a reduction in non-federal resources occurred for reasons other than the receipt or expected receipt of federal funds.

1. Operational Overtime Costs

OPSG funds should be used for operational overtime costs associated with law enforcement activities in support of border law enforcement agencies for enhanced border security. Overtime pay is for increased patrol time for certified public safety officers, along with limited support for other law enforcement direct support personnel (e.g., Communication Officers/Dispatchers, non-sworn patrol pilots, etc.). Overtime shall be reimbursed consistent with the non-federal entity's overtime policy and the requirements as stated below:

- Overtime is time worked that exceeds the required number of hours during an employee's designated shift;
- Overtime must be worked to increase patrol capacity and be in support of identified and approved USBP border security operations;
- The OPSG overtime hourly rate of pay will be no more than the approved overtime rate per local law and policy and must be in accordance with applicable state and federal regulations;
- All overtime expenses under OPSG must be reasonable for the services rendered and conform to the non-federal entity's established written policy, which must apply to both federally funded and non-federally funded activities and comply with the other applicable requirements under 2 C.F.R. §§ 200.430-200.431; and

- The non-federal entity may not utilize OPSG funding to pay for an employee's overtime hours or pay that exceeds 16-hours worked in any 24-hour period.

2. Intelligence Support

Per 6 U.S.C. § 609(a), OPSG funds may, as applicable and operationally beneficial, be used to pay salaries and benefits or overtime for personnel to serve as qualified Intelligence Analysts to enable and enhance information/intelligence sharing capabilities, as well as support existing intelligence analysts previously covered by OPSG funding. Qualified OPSG-funded intelligence analysts can be assigned to an applicable law enforcement facility/intelligence function as long as information/intelligence sharing is maintained. To serve as an OPSG-funded intelligence analyst, personnel must meet at least one of the following criteria:

- Complete training to ensure baseline proficiency in intelligence analysis and production within six months of being hired; and/or,
- Previously served as an intelligence analyst for a minimum of two years either in a federal intelligence agency, the military, or state and/or local law enforcement intelligence unit.

OPSG-funded intelligence analysts must demonstrate qualifications that meet or exceed competencies identified in the Common Competencies for state, local, and tribal intelligence analysts, which outlines the minimum categories of training needed for intelligence analysts. A certificate of completion of such training must be on file with the SAA and must be made available to the recipient's respective FEMA HQ Preparedness Officer upon request.

h. Regional Border Projects

Recipients are encouraged to prioritize the acquisition and development of regional projects on the borders to maximize interoperability and coordination capabilities among federal agencies and with state, local, and tribal law enforcement partners. Such regional projects include:

1. Communications equipment;
2. Radio systems and repeaters;
3. Integration with regional intelligence and information sharing effort (i.e., fusion centers):
 - Intelligence analysts.
4. Situational Awareness equipment:
 - License Plate Reader Networks;
 - Visual detection and surveillance systems;
 - Sensor Systems;
 - Radar Systems (for air and/or marine incursions); and
 - Aircraft systems (manned or unmanned).

i. Transportation Costs and Costs Related to the Provision of Acute Medical Care

Vehicle, fuel, mileage, operational overtime, and other types of costs otherwise allowable under an OPSG award's HSGP NOFO are allowable where the costs are in support of the necessary transportation of individuals interdicted while carrying out allowable OPSG-funded activities or operations from the point of interdiction to an applicable law enforcement facility.

When transporting individuals interdicted in the course of carrying out allowable OPSG-funded

activities or operations from the point of interdiction, non-Federal entities may charge vehicle, fuel, mileage, operational overtime, and other types of costs otherwise allowable under an OPSG award's HSGP NOFO associated with necessary transportation to provide acute medical care for individuals being transported from the point of interdiction. In such cases, non-Federal entities may also charge operational overtime for personnel that monitor a detained individual receiving acute medical care where the individual remains in the custody of the non-Federal law enforcement agency. Costs incurred beyond the acute phase of medical care (e.g., upon admission to the hospital, or after transfer from an acute care facility to the hospital) and costs incurred once the custodial responsibility of the individual is transferred to CBP are not allowable under OPSG.

Costs described above are allowable regardless of what entity or agency initially makes the interdiction. Personnel costs incurred by non-Federal law enforcement agencies eligible under OPSG (including deputies, corrections officers, or detention officers) for costs described above are allowable.

j. *Temporary or Term Appointments*

Temporary or term appointments are allowable under an OPSG award, so long as they comply with the following:

1. Subrecipients may utilize temporary or term appointments to augment the law enforcement presence on the borders. However, applying funds toward hiring full-time or permanent sworn public safety officers is unallowable;
2. OPSG-funded temporary or term appointments may not exceed the approved period of performance:
 - For OPSG purposes, temporary appointments are non-status appointments for less than one year; and
 - For OPSG purposes, term appointments are non-status appointments for one year, extendable for one year as necessary.
3. OPSG funding for temporary or term appointments may pay for salary only. Benefits are not allowable expenses for term or temporary employees;
4. OPSG remains a non-hiring program. Appropriate uses of temporary or term appointments include:
 - To carry out specific enforcement operations work for ongoing OPSG-funded patrols throughout the Sector Area of Operation;
 - To staff operations of limited duration, such as OPSG-enhanced enforcement patrols targeting specific locations or criminal activity; and
 - To fill OPSG positions in activities undergoing transition or personnel shortages and local backfill policies (medical/military deployments).
5. OPSG term and temporary appointments must have all necessary certifications and training to enforce state and local laws. OPSG funds will not be used to train or certify term or temporary appointments except as otherwise stated in this NOFO and the Preparedness Grants Manual; and
6. FEMA provides no guarantee of funding for temporary or term appointments. In addition to the terms of this NOFO, subrecipients must follow their own applicable policies and procedures regarding temporary or term appointments.

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-21 for the Operation Lone Star (OLS) FY27 Grant**

BACKGROUND INFORMATION: The Mercedes Police Department is seeking approval to submit and accept funding through the Office of the Governor’s Public Safety Office (PSO) for the Operation Lone Star (OLS) Grant Program FY2027. This grant supports coordinated border security operations aimed at deterring and interdicting criminal activity, including human trafficking, drug smuggling, and organized crime. The proposed project will enhance law enforcement operations through increased patrol capabilities and the acquisition of specialized equipment to improve interdiction and intelligence-sharing efforts. Specifically, the department plans to purchase License Plate Reader (LPR) enabled dash camera systems and radar units to strengthen proactive enforcement in targeted areas. The project period is from September 1, 2026, through August 31, 2027.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):
\$ 173,957.55

Account Number(s):
TBD (Grant Fund Account)

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Memo
2. Operation Lone Star - FY2027 Resolution REVISED
3. Motorola OLS
4. MERCEDES PD M500 QUOTE# 610688
5. MERCEDES PD STALKER QUOTE# 611010
6. Operation Lone Star - FY2027 - Budget
7. PLS FY27 Funding Oppotunities

STAFF RECOMMENDATION: Recommend to approve the submission and acceptance of the Operation Lone Star (OLS) FY2027 Grant in the amount of \$173,957.55, and to authorize the City Manager or designee to execute all necessary documents related to the grant.



MERCEDDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

Memo

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – Operation Lone Star Grant Program (OLS) FY2027 – Application Authorization

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the Operation Lone Star Grant Program (OLS) for Fiscal Year 2027.

Background:

The Operation Lone Star Grant Program is administered by the Public Safety Office (PSO) under the Office of the Governor. The program is designed to enhance interagency border security operations by supporting coordinated efforts to deter and interdict criminal activity along the Texas border.

Grant Purpose and Benefits:

The primary objectives of this program include:

- Enhancing law enforcement operations and reducing border-related criminal activity
- Increasing coordination between local and state agencies
- Supporting detention, court, and emergency response operations tied to border activity

For the Mercedes Police Department, this grant will directly support enhanced patrol operations, improved interdiction efforts, and expanded intelligence-sharing capabilities.

Project Overview & Proposed Equipment:

The Mercedes Police Department intends to utilize grant funding to strengthen enforcement and intelligence capabilities through the following:

- **License Plate Reader (LPR) Dash Camera Systems:**
Acquisition and installation of 13 M500 LPR-enabled dash camera units with all required

MERCEDES POLICE DEPARTMENT

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- connections, adapters, and licensing. These systems will integrate into a broader network, allowing for real-time vehicle tracking and intelligence sharing across jurisdictions.
 - Equipment Cost: \$127,295.74
 - Licensing: \$18,674.52
 - Freight: \$350.00
 - **Total: \$146,320.26**
- **Traffic Radar Systems:**
Acquisition of 7 **Stalker dual antenna radar systems** with mounts and installation to support traffic enforcement and interdiction operations.
 - Equipment Cost: \$27,387.29
 - Freight: \$250.00
 - **Total: \$27,637.29**

These tools will significantly enhance the department's ability to identify, monitor, and interdict vehicles involved in criminal activity, particularly those related to human trafficking, drug smuggling, and organized crime.

Available Funding:

- Minimum Award: \$20,000
- Maximum Award: \$5,000,000
- Match Requirement: None

Total Project Budget: \$173,957.55

Program Requirements:

Participation in this grant requires:

- Coordination with DPS Joint Operations Intelligence Centers (JOIC)
- Weekly Unified Command participation
- Submission of Border Incident Assessment Reports (BIAR)
- Enhanced patrol, surveillance, and interdiction operations

Eligibility Requirements:

The City must maintain compliance with:

- Active disaster declaration related to border security
- Cybersecurity training requirements
- Criminal history reporting (90% compliance)
- Uniform Crime Reporting (UCR) standards

- Federal immigration enforcement compliance
- System for Award Management (SAM) registration

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Required documents include:

- Governing Body Resolution
- CEO/Law Enforcement Certifications and Assurances
- County/District Attorney participation letter

Key Dates:

- Application Deadline: March 12, 2026 (5:00 PM CST)
- Project Start Date: September 1, 2026
- Project End Date: August 31, 2027

Purpose:

I am requesting authorization to proceed with the submission and continuation of this grant application on behalf of the Mercedes Police Department. Approval of this grant will allow the department to significantly enhance its operational effectiveness, strengthen regional collaboration, and improve public safety outcomes.

Next Steps:

Upon approval, we will finalize and submit all required documentation and ensure full compliance with PSO requirements throughout the grant period.

X

Orlando Diaz
Lieutenant

RESOLUTION NO. 2026-21

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "Operation Lone Star - FY2027" be operated for the Fiscal Year 2027 (9/1/2026 - 8/31/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "Operation Lone Star - FY2027" to the Office of the Governor.

PASSED AND APPROVED this 5th day of May, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5067103



MERCEDES POLICE DEPT

M500 lic and deployment for m500 purchase via Dana Safety

01/21/2026

01/21/2026

MERCEDES POLICE DEPT
400 S OHIO
MERCEDES, TX 78570

RE: Motorola Quote for M500 lic and deployment for m500 purchase via Dana Safety

Dear Orlando Diaz,

Motorola Solutions is pleased to present MERCEDES POLICE DEPT with this quote for quality communications equipment and services. The development of this quote provided us the opportunity to evaluate your requirements and propose a solution to best fulfill your communications needs.

This information is provided to assist you in your evaluation process. Our goal is to provide MERCEDES POLICE DEPT with the best products and services available in the communications industry. Please direct any questions to Kevin Lamel at Kevin.Lamel@motorolasolutions.com.

We thank you for the opportunity to provide you with premier communications and look forward to your review and feedback regarding this quote.

Sincerely,

Kevin Lamel

Billing Address:
MERCEDES POLICE DEPT
400 S OHIO
MERCEDES, TX 78570
US

Quote Date:01/21/2026
Expiration Date:03/22/2026
Quote Created By:
Kevin Lamel
Kevin.Lamel@
motorolasolutions.com

End Customer:
MERCEDES POLICE DEPT
Orlando Diaz
odiaz@cityofmercedes.com
(956) 503-4102

Contract: 39000 - DIR-CPO-5433

Payment Terms:30 NET

Line #	Item Number	Description	Qty	Term	Sale Price	Ext. Sale Price
		VideoManager EL or EX: Video Evidence Management				
1	PSV00S05488A	MOBILE VIDEO ONSITE ON PREMISE DEPLOYMENT	1		\$5,000.00	\$5,000.00
2	PSV00S05492A	MOBILE VIDEO EQUIPMENT INVENTORY	1		\$0.00	\$0.00
3	PSV00S05491A	MOBILE VIDEO ONSITE TRAINING	1		\$0.00	\$0.00
4	WGP02400-510	VIDEOMANAGER EL, IN-CAR VIDEO SYSTEM ANNUAL LICENSE	13	1 YEAR	\$195.00	\$2,535.00
		LPR Integrations and Parking				
5	WGS00224	M500 BASIC ALPR ANNUAL SERVICE	13	1 YEAR	\$549.96	\$7,149.48
6	RMT-IC-LPR	REMOTE IN-CAR LPR SETUP	1		\$160.00	\$160.00
		Investigative LPR Applications				
7	VS-VM-HS	SOFTWARE,VEHICLEMANAGER HOSTED SUBSCRIPTION	1	1 YEAR	\$3,500.04	\$3,500.04
8	ACC-SFT-ENBL	ACCOUNT/SOFTWARE ENABLEMENT	1		\$330.00	\$330.00



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Grand Total

\$18,674.52(USD)

Notes:

- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.
- Unless otherwise noted in this quote / order, installation of equipment is not included.

DRAFT



VIDEOMANAGER EL SOLUTION DESCRIPTION

VideoManager EL simplifies evidence management, automates data maintenance and facilitates management of your department's devices.

It is compatible with V300 and VISTA body-worn cameras, as well as M500 and 4RE in-car video systems, enabling you to upload video evidence quickly and securely.

The optional SmartControl and SmartConnect smart device applications support live video streaming from body-worn cameras, allowing personnel to view footage captured by the cameras in the app.



VIDEO EVIDENCE MANAGEMENT

VideoManager EL delivers benefits to all aspects of video evidence management. From streamlining the evidence review process to automatically maintaining your stored data, VideoManager EL makes evidence management as efficient as possible. With VideoManager EL, you minimize the amount of time spent manually managing evidence, allowing your team to spend more time in the field.

Simplified Evidence Review

VideoManager EL makes evidence review easier by allowing you to upload captured video and audio from your in-field devices, sharing important information that groups relevant evidence together. This information includes a recording's date and time, device used to capture, event ID, officer name and event type. Incidents recorded from several devices can be found easily and viewed at the same time, eliminating the task of reviewing irrelevant footage.

Its built-in media player includes a visual display of incident data, allowing you to view moments of interest, such as when lights, sirens or brakes were activated during the event timeline, status of cameras and microphones and patrol speed graph.

Other relevant files, such as PDFs, spreadsheets, reports, third-party videos, audio recordings, pictures, drawings and applicable external files can also be grouped together and stored under a specific case entry, allowing all pertinent information to be stored together in Evidence Library.

Easy Evidence Sharing

VideoManager EL empowers you to easily share information in the evidence review or judiciary sharing process by exporting evidence data. It is capable of searching for data using various criteria, including import, export, playback, download, share and modification dates, allowing users to quickly find relevant evidence.



Automatic Data Maintenance

VideoManager EL lets you automatically organize the evidence data you store, allowing you to save time that would be spent manually managing it. It can schedule the automatic movement or purging of events on any basis, based on how you want to configure the system.

Security groups and permissions are easily set up in VideoManager EL, allowing you to grant individuals access to evidence on an as-needed basis.

Integration with In-Car and Body-Worn Cameras

Officers on the road are able to automatically upload encrypted video from in-car systems and body cameras. This eliminates the need for trips to and from the station solely for uploading data into the system.

Video and audio captured by M500, V300, 4RE and VISTA camera systems are automatically linked in VideoManager EL based on time and location. You can then utilize synchronized playback and export of video and audio from multiple devices in the same recording group, where video and audio streams can be matched together.

Optional Live Video Streaming

VideoManager EL integrates with SmartControl, an optional mobile application for Android and iOS that allows officers to review video evidence from their smartphone or tablet while they're still in the field.

SmartControl also allows officers to categorize recordings using event tags, stream live video from and change camera settings, such as adjusting field of view, brightness, and audio levels.

SmartConnect, an optional smartphone application, provides VISTA body-worn camera users with immediate in-field access to their body cameras. SmartConnect includes the ability to pair with VISTA cameras, adjust officer preferences, categorize recordings with incident IDs and case numbers, and play back recordings.

DEVICE MANAGEMENT

Agencies using VideoManager EL can assign users to devices, track them and streamline shift changes. You can easily manage, configure, update firmware and deploy in-car and body-worn cameras. Individual preference settings can be configured based on user profiles, allowing quick device transactions within a pooled or assigned device system. VideoManager EL also enables devices to be quickly exchanged between officers during shift changes. This minimizes the number of devices needed for your fleet.

Device Tracking

You can easily manage, configure and deploy your in-car and body-worn cameras in VideoManager EL. Devices can be assigned to personnel within VideoManager EL and tracked, helping agencies keep track of which users have specific devices.

Faster Shift Changes

VideoManager EL's Rapid Checkout Kiosk feature allows agencies using a pooled camera system to use fewer cameras. Cameras can be checked out at the start of a shift using an easy-to-use interface.



At the end of the shift, the camera can be returned to its dock, where the video is automatically uploaded and the camera is made ready to be checked out and used for the next shift.

Devices can also be configured to remember individual preference settings for each user, including haptic and audible alert volume level, screen brightness and camera aim. These settings are applied whenever a device is assigned to a specific officer. A variety of settings within VideoManager EL also enable you to configure devices to operate in alignment with your agency's policies and procedures.



MOBILE VIDEO PRODUCTS NEW SYSTEM STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of body-worn camera(s) and/or in-car video system(s) and your digital evidence management solution. For the purpose of this SOW, the term “Motorola” may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola’s behalf to install your in-car video system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. All work will be performed during normal business hours based on the Customer’s time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola’s Master Customer Agreement and applicable addenda (“Contract”).

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola’s Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer’s PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.

FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our Mobile Video offerings (i.e. in-car/body-worn cameras) require compliance with the FBI-CJIS Security Policy (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL



security controls as a guide. Motorola's Mobile Video system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the CJIS Security Policy Section 5.12 Personnel Security related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring CJIS Section 5.12 Personnel Security screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.

The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.



SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities

The Motorola Project Team will be assigned to the project under the direction of the Motorola PM. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Conduct equipment inventory if applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct daily status calls with the Customer during Go-Live.

Post Sales Engineer

The Post Sales Engineer will work with the Customer's Project Team on:

- Discovery validation.
- System provisioning.
- Covers the IT portion of the Project Kickoff Call with the Customer.
- Contracted data migration between two disparate digital evidence management systems (if applicable).



System Technologist (ST)

The ST will work with the Customer's Project Team on:

- Configure Customer's digital evidence management system.
- Inspect installation and configure hardware devices.
- Provide instructions to the Customer on how to configure the hardware.
- Review Deployment Checklist with the Customer.
- Develop and submit a Trip Report.
- Update Customer IP Map.

Professional Services Engineer (if applicable)

The Professional Services Engineer is engaged on projects that include integration between Motorola's digital evidence management system and the Customer's third-party software application. Their responsibilities include:

- Delivery of the interface between Motorola's digital evidence management system and the Customer's third-party software (e.g. CAD).
- Work with the Customer to access required systems/data.

Application Specialist (if applicable)

The Application Specialist will work with the Customer Project Team on system provisioning and education. The Application Specialist's responsibilities include but are not limited to:

- Deliver provisioning education and guidance to the Customer for operating and maintaining their system.
- Provide product education as defined by this SOW and described in the Education Plan.
- Provide on-site training based on the products the Customer purchased.

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training on-site or remote depending on the training topic and deployment services purchased.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car video systems (ICVs) into Customer vehicles. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include the following:

- **Required Training**
 - WTG0501 - M500 Vehicle Installation Certification (Remote) or WTG0503 - M500 Vehicle Installation Certification (Live)
 - Needs to be renewed yearly.
 - Needs to be submitted to the PM by the technician completing the installation no less than thirty (30) days prior to the installation.
 - Review of any previous Motorola Solutions Technical Notifications (MTNs).
- **Optional Training**
 - WGD00186 - M500 Installation Overview and Quick Start (NA)
 - Not required for installation. Available for the installing technician.
 - WGD00177 - M500 In-Car Video System Installation Guide
 - Not required for installation. Available for the installing technician.
 - MN010272A01 - M500 In-Car Video System Basic Service Manual



- Not required for installation. Available for the installing technician.

Other responsibilities the Motorola-certified installer may be involved in include the installation of cellular routers or Access Points. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support Services Team

The Customer Support Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.

Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources.



- Assume responsibility for all fees pertaining to licenses, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.
- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Maintain provisioning.
- Implement changes to Customer infrastructure in support of the proposed system.

Video Management Point of Contact (POC)

The Video Manager POC will educate users on digital media policy, participate in Discovery tasks, and complete the Video Management Administration training. The Customer is responsible for its own creation and enforcement of media protection policies and procedures for any digital media created, extracted, or downloaded from the digital evidence management system.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and provisioning process, including making decisions on global provisioning. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on provisioning, workflows, and department policies related to the proposed system.

Training POC

The Training POC will act as the course facilitator and is considered the Customer's educational monitor. The Training POC will work with Motorola when policy and procedural questions arise. They will be responsible for developing any agency specific training material(s) and configuring new users on the Motorola Learning eXperience Portal (LXP) system. This role will serve as the first line of support during Go-Live for the Customer's end users.



General Customer Responsibilities (if applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- Coordinate and facilitate communication between Motorola and Customer third-party vendor(s) as required.
- Motorola-certified installers must be certified through LXP for remote or in person installation training. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Active participation of Customer SMEs during the course of the project.
- Electronic versions of any documentation associated with business processes identified.
- Providing a facility with the required computer and audio-visual equipment for training and work sessions.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide Virtual Private Network (VPN) remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to server(s).
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.
- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support.
- Provide all environmental conditions such as power, uninterruptible power sources (UPS), HVAC, firewall and network requirements.
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.



PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

PROJECT PLANNING SESSION

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Determine Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach and its reliance on Customer-provided remote access.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in LXP.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.

Motorola Deliverables

- Project Kickoff Meeting Agenda.

PROJECT KICKOFF

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.



Note – The IT Questionnaire is completed during the pre-sales process and prior to Contract award. The IT Questionnaire is given to Motorola at the time of offer acceptance. Delay in completing the IT Questionnaire may delay shipment of equipment. Motorola will not be responsible for any delays associated with or related to the completion of the IT Questionnaire.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss vehicle equipment installation activities and responsibilities.
- Discuss the equipment inventory process (if applicable).
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Discuss and deliver the Business Process Review (BPR) Workbook.
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the LXP training approach.
- Provide designated Customer administrator with access to LXP.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Provide VPN access to Motorola personnel to facilitate delivery of services described in this SOW.
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Provide Motorola with names and contact information to the designated LXP Administrator(s).

Motorola Deliverables

- Project Kickoff Meeting Minutes.
- BPR Workbook.
- Deployment Checklist.

DISCOVERY TELECONFERENCE

During the Discovery Teleconference, Motorola will meet with the Customer to define system configuration, as well as, agency recording and retention policies. This information will be documented in the Business Process Review (BPR) Workbook, which is used as a guide for configuration and provisioning decisions.

Motorola Responsibilities

- Facilitate Discovery Teleconference(s).
- Review and complete BPR Workbook with the Customer.



- Confirm Customer-provided configuration inputs.

Customer Responsibilities

- Gather and review information required to complete the BPR Workbook during the Discovery Teleconference.
- Schedule Customer Project Team and SMEs to attend the Discovery Teleconference. SMEs should be present to weigh-in on hardware, software and network components. Customer attendees should be empowered to convey policies and make modifications to policies as necessary.
- Return completed BPR Workbook no later than five (5) business days after the conclusion of the Discovery Teleconference.

Motorola Deliverables

- Completed BPR Workbook.



PROJECT EXECUTION

HARDWARE PROCUREMENT AND INSTALLATION

Motorola will procure contracted hardware as part of the ordering process. The hardware will be configured with a basic profile in line with the information provided by the IT Questionnaire or Discovery Teleconference for installation and configuration of the system. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Inventory equipment after arrival at Customer location (if applicable).
- Install backend server in Customer's designated area (if applicable).
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Verify remote connection to hardware.
- For an on-site deployment, Motorola will be responsible for verifying the body-worn camera Transfer Stations are connected to the Customer's network. The Customer is responsible for ensuring Motorola has the correct IP address(es) for configuring the Transfer Stations, and the Customer's network is operational.
- The installer will be responsible for installing the Access Point(s) (APs) if provided by Motorola (if applicable).
- The ST will verify whether the AP(s) are properly installed and connected to the network (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Procure Customer-provided equipment and make it available at the installation location.
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.).
- Verify the server is connected to the Customer's network.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to the CommandCentral cloud by utilizing the Customer's Internet connection (if applicable).
- Install Customer-supplied APs (if applicable).
- Verify APs are properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying the body-worn camera Transfer Stations are connected to their network.
- Confirm access to installed software on Customer-provided workstation(s).
- For body-worn cameras, the Customer will verify whether the Transfer Station(s) are connected to their network.

Motorola Deliverables

- Contracted Equipment.



- Equipment Inventory (if applicable).

In-Car Video System Configuration (if applicable)

The Motorola-certified installer will complete the installation of the in-car video (ICV) system(s) within the Customer-provided vehicle(s). The installer may also be responsible for installing cellular routers or WiFi radios inside the vehicle(s) for wireless upload of video to the Customer's digital evidence management system.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of ICVs. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of ICV configurations completed. If the Customer requires the ST to complete the full contractual number of ICVs at a later date and time, additional cost may be incurred. **Table 1-1** shows the number of ICVs an ST is contractually obligated to configure and test based on the number of ICVs purchased.

Table 1-1: Number of Contractual ICV Configurations

Number of ICV Purchased	Number of ICV to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Note – The Pricing Page will reflect in-car video installation services by Motorola if Motorola is responsible for the vehicle installations.

Motorola Responsibilities

- Setup server for ICV digital video recorder (DVR) configuration.
- Create configuration USB used to complete ICV hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of ICVs.
- Complete ICV configuration on a single vehicle, and validate the configuration with the Customer.
- Receive Customer approval to proceed with remaining ICV configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed ICV hardware configurations.



- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to ICV (if applicable).
- Activities surrounding ICV (M500) interface to Automatic License Plate Recognition (ALPR) (if applicable).
 - Install Car Detector Mobile MDC Software on Customer-provided mobile data terminal (MDT) within the vehicle.
 - Configure MDC Network Card.

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete ICV hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for ICV hardware configuration(s).
- Make ICV hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of vehicle installation.

Motorola Deliverables

- Complete Functional Validation Plan as it applies to the proposed solution.

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. If a Motorola-certified installer is not used to install the ICV(s), Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing the ICV(s) through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For ALPR installations, an MDT is required for all vehicles (if applicable).

Body Worn Camera Configuration (if applicable)

The Transfer Station will be utilized to configure each body-worn camera according to the Business Process Review. In order for this process to be successfully completed, the Transfer Station must be connected to the Customer’s digital evidence management system. The table below shows the number of body-worn cameras an ST is contractually obligated to configure and test based on the number of body-worn cameras purchased.

Table 1-2: Number of Contractual Body-Worn Camera Configurations

Number of BWC Purchased	Number of BWC to Test
1	1
2	2
3	3
4	4
5 - 25	5
26 - 50	10



Number of BWC Purchased	Number of BWC to Test
51 - 75	15
76 - 100	20
101 - 150	30
151 - 200	40
201+	20%

Motorola Responsibilities

- Configure Transfer Station(s) for connectivity to the digital evidence management system.
- Verify the Transfer Station(s) is configured properly and connected to the network.
- Configure body-worn camera(s) within the digital evidence management system.
- Check out body-worn camera(s) and create a test recording.
- Verify completion of upload from body-worn camera(s) after it is docked in a Transfer Station or USB dock.
- Install and provide a demonstration of client software as part of the same on-site engagement as Go-Live, unless otherwise outlined in this SOW.

Customer Responsibilities

- Select physical location(s) for Transfer Station(s).
- Provide and install workstation hardware.
- Complete installation of client software on remaining workstations and mobile devices.
- Validate functionality of components and solution utilizing the Deployment Checklist.
- Provide Motorola remote connection information and necessary credentials.

Automatic License Plate Recognition (ALPR) Commissioning (if applicable)

This section highlights the responsibilities of Motorola and the Customer when an in-car video system interfaces with the Law Enforcement Archival Report Network (LEARN) database.

Motorola Responsibilities

- Create a Customer account in the LEARN system with user emails.
- Verify the Customer has installed and launched the Vigilant Car Detector Mobile Software per the Vigilant LEARN Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Car Detector Mobile MDC software installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.

Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.



SOFTWARE INSTALLATION AND CONFIGURATION

Motorola will install VideoManager Evidence Library (EL) software on a specified number of workstations dictated by the Contract. The Customer will be responsible for installing the software on the remaining workstations. Provisioning of VideoManager EL software will be done in accordance with the information contained in the BPR Workbook.

Installation of VideoManager EL software consists of the following activities:

- Delivery and installation of server hardware (if applicable).
- Network discovery.
- Operating system and software installation.
- Onboarding user / group identity set up.
- Provide access to the application.

VideoManager EL (if applicable)

The VideoManager EL software is an on-premises solution that requires an onsite server and supports both body worn cameras and in-car video systems.

Motorola Responsibilities

- Install software on a specified number of customer workstations and/or mobile devices.
- Use information provided in the BPR Workbook to configure VideoManager EL software.
- Test software using applicable portions of the Functional Validation Plan.
- Provide instruction on client software USB utility.

Customer Responsibilities

- Provide a network environment that conforms to the requirements presented in the Solution Description.
- Procure and install server and storage hardware at desired location in accordance with Solution Description requirements.
- Perform a power on test with Motorola.
- Provide assigned Motorola System Administrator with access to SQL database for installation purposes (Motorola's access will be revoked upon conclusion of the installation).
- For Active Directory integration, provide domain user (service account), security group (for application administrators including service account), and domain read access (if applicable).
- Provide workstation and/or mobile device hardware in accordance with specifications listed in the Solution Description.
- Complete online training.
- Complete installation of client software on remaining workstations and/or mobile devices.

VideoManager ELC (if applicable)

VideoManager ELC software is a cloud solution that does not require an onsite server and supports both body-worn cameras and in-car video systems.

Motorola Responsibilities

- Use information provided in BPR Workbook to configure VideoManager ELC software.
- Based on Customer feedback, perform the following activities:



- Create users, groups, and setup permissions.
- Create event categories.
- Set retention policies.
- Test software using applicable portions of the Functional Validation Plan.
- Ensure training POC can access the system.

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.

CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.



DATA MIGRATION SERVICES (IF APPLICABLE)

The Customer is responsible for partitioning data to be converted from a legacy or on-premises digital evidence management system to an on-cloud solution as part of this offer. The Customer will have ten (10) business days to provide feedback after Motorola validates the migrated data. If feedback is not received on or before ten (10) business days, Motorola will assume the migration is complete.

Motorola Responsibilities

- Receive access to Customer video data.
- Perform contracted data migration and validation.

Customer Responsibilities

- Provide remote access to partitioned data to be migrated.
- Validate migrated dataset, and provide Motorola with feedback within ten (10) business days.

Completion Criteria

- A migrated dataset as defined in the Contract.

DEMS INTEGRATIONS AND THIRD-PARTY INTERFACES (IF APPLICABLE)

The integration between Motorola's digital evidence management system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

- Develop and configure interface(s) to support the functionality described in the Solution Description.
- Establish and validate connectivity between Motorola and third-party systems.
- Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the digital evidence management system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between digital evidence management system and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or Customer-provided third-party hardware or software.



SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote) depending on what is purchased. Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Education Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

ONLINE TRAINING (IF APPLICABLE)

Online training is made available to the Customer through LXP. This subscription service provides customers with unlimited access to our online training content and provides users with the flexibility of learning the content at their own pace. Training content is added and updated on a regular basis to keep information current.

Through LXP, a list of available online training courses, Motorola User Guides, and Training Material are accessible in electronic format.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer.
- Establish an accessible instance of LXP for the Customer.
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account.
- During onboarding, assist the Customer with LXP usage.
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content.
- Provide instruction to Customer LXP Administrator on building groups.

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training.
- Ensure network and Internet connectivity for Customer access to LXP.
- Customer's primary LXP Administrator is required to complete the following self-paced training: LXP Introduction (LXP0001), LXP Primary Site Administrator Overview (LXP0002), and LXP Group Administrator Overview (LXP0003).
- Advise users on the availability of training through LXP.
- Ensure users complete LXP training in accordance with the Project Schedule.
- Build groups as needed.

INSTRUCTOR-LED TRAINING (ON-SITE AND REMOTE, IF APPLICABLE)

Instructor-led courses are based on products purchased and the Customer's Education Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the Education Plan.



- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) based on the requirements listed in the Education Plan.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Education Plan.

Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.



PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Videomanager EL Cloud (VMELC) must be connected to the Microsoft Entra ID (formally known as Microsoft Azure Active Directory) for user authentication to the VMELC application. Microsoft Entra ID can be synchronized with the Customer's on-premises Active Directory using Azure AD Connect. If the Customer is using Microsoft Office 365, Motorola will be able to integrate with this Microsoft Entra ID.
- Must be 2003 or later for Microsoft Entra ID integration.
- Upload Speed Requirements for Hardware Devices
 - 5 Mbps + 3 Mbps per additional device.
 - This assumes it will take 8 hours to upload 5 GB of video on a device.
 - 40-50 Mbps per concurrent uploading device.
 - This assumes video is required to upload within 30-40 minutes with approximately 5 GB to upload.
- If the Customer is supplying an upload server to temporarily store video, please verify the server complies with the specifications provided in the Solutions Description.
- By default, M500 ICVs and V300/V700 BWCs do not need an upload server for cloud deployments. An upload server may be required depending on how many devices are uploading concurrently and the need for the Customer to upload video evidence at a given speed.
- Upload appliance required if using 4REs or VISTA body worn cameras connected to VideoManager EL Cloud
- Cellular upload of ICVs and BWCs (if applicable) requires an Ethernet connection to an LTE modem in the vehicle.
- If the Customer is supplying a server for VideoManager EL (On-premises) solution, the Customer must verify the server is not a Domain Controller.
- VideoManager EL for on-premises cannot be installed on a server running Active Directory or Exchange applications on the Customer's network.
- The ICVs are configured with a hidden SSID and WPA2-AES Security with a 128-bit Pre-shared Key. If another type of security is desired, the Customer will be responsible for configuring these security requirements into the ICVs. This information must be supplied through the IT Questionnaire in order for the factory to configure the correct security requirements.
- If the Customer is supplying their own Access Point, it must be 5 GHz 802.11n compatible.



LPR INTEGRATIONS & PARKING SOLUTION DESCRIPTION

LINC SOLUTION

Using the Motorola ALPR Engine, LinC leverages existing infrastructure to transform non-ALPR cameras into high-performing ALPR systems. LinC software analyzes camera and VMS streams to extract ALPR events, enhances the data with location, time, and vehicle details, and integrates seamlessly with VehicleManager Enterprise for comprehensive data management.

Key Features and Benefits:

- **Integration with Existing Hardware:** This solution utilizes existing VMS cameras, and processing can be done either centrally or at the edge to offer compatibility with any level of network infrastructure.
- **Comprehensive Data Management:** Integrates with VehicleManager Enterprise for centralized data storage and management.
- **Real-Time Processing:** Processes VMS-supported RTSP feeds into ALPR detections in real time and allows real-time alerting from the Vehicle Manager through email, TAS, and Mobile Companion.
- **Enhanced Cloud Processing:** This technique combines local processing of HD video streams with subsequent cloud-based vehicle detail analysis to enhance metadata collection and accuracy.
- **Flexible Compatibility:** Supports ONVIF or RTSP-compatible cameras with specific technical requirements.



AVIGILON CAMERA INTEGRATION

The Avigilon Camera Integration allows customers to convert their non-ALPR Avigilon cameras into ALPR-capable devices. This integration incorporates ALPR data within the VehicleManager Enterprise back-office solution, providing a scalable, secure, and fully integrated data management system.

Key Features and Benefits:

- **Engineering Support:** Includes ongoing support, new integrations and security patching.
- **Integration Services:** Facilitates local device configuration and troubleshooting without requiring additional development.
- **Camera Mapping:** Provides detailed geocode mapping and camera-specific filtering for precise ALPR data management.
- **Full Data Management:** Offers secure storage, access control, and watchlist alerting based on site retention policies.
- **Image and Advanced Analytics:** Enables post-processing of images for vehicle details and offers comprehensive search and trend analysis capabilities.

COMPETITIVE INTEGRATION

The Competitive Integration solution enables customers to integrate their third-party ALPR hardware with the VehicleManager back-office system. This integration ensures seamless data ingestion and management, allowing federated queries and data sharing as if sourced directly from Motorola cameras.



Key Features and Benefits:

- **Engineering and Integration Support:** Provides updates, new integrations, security patching, and data migration services.
- **Seamless Installation:** Ensures easy installation and configuration without additional development requirements.
- **Detailed Camera Mapping:** Allows precise 1:1 camera mapping, geocode mapping, and specific camera filtering.
- **Robust Data Management:** Supports data storage based on agency retention policies and integrates with national data-sharing programs.
- **Advanced Image Analytics:** Processes ALPR data for detailed vehicle information and facilitates advanced vehicle search and analysis.

WATCHGUARD INTEGRATION

The WatchGuard ICV integration enhances existing camera systems by enabling license plate recognition and real-time data transmission to CarDetector Mobile (CDM). This integration supports immediate alerting, data synchronization, and scalable expansion of LPR capabilities.

Key Features and Benefits:

- **On-Device LPR:** M500 cameras use an on-device engine to provide immediate license plate recognition.
- **Real-Time Alerts:** Data sent to CDM triggers hotlist alerts, ensuring quick response to critical information.
- **CDM Feature Access:** Utilizes advanced CDM features like Mobile Hit Hunter for improved alert management.
- **Data Synchronization:** Supports hotlist synchronization and detection sharing through the VehicleManager platform.
- **Scalability:** Allows for easy addition of more LPR cameras, ensuring expandable coverage and enhanced situational awareness.

PARKING TOOLKIT

Our customizable Parking Toolkit offers a comprehensive solution for managing and enforcing parking regulations. It supports fixed camera installations in garages and mobile enforcement, providing features like permit verification, digital chalking, and real-time occupancy statistics tailored to specific locations and schedules.

Key Features and Benefits:

- **Permit Enforcement:** Helps ensure only authorized vehicles park in designated areas, increasing compliance.
- **Digital Chalking:** Automates vehicle marking to monitor parking durations and enforce time-limited regulations.
- **Duplicate Permit Detection:** Identifies and prevents fraudulent permit usage, ensuring fair parking practices.
- **Excessive Detection Monitoring:** Tracks and reports excessive detections to address permit misuse.
- **Flexible Zone Setup:** Allows the creation of geo-zones or manual zones for precise parking enforcement.
- **Customizable Permit Schedules:** Enables tailored enforcement rules based on specific times and days.
- **Occupancy Statistics:** Provides real-time data on parking occupancy for efficient space management.



INVESTIGATIVE LPR APPLICATIONS VEHICLEMANAGER SOLUTION

DESCRIPTION

VEHICLEMANAGER / VEHICLEMANAGER ENTERPRISE

VehicleManager / VehicleManager Enterprise is a vehicle location intelligence solution that builds on traditional license plate recognition with patented, powerful analytics, transforming license plate data into actionable intelligence.



Key Features and Benefits:

- **Advanced Search Capabilities:** Easily search and review vehicle location history, predict future locations, and conduct complete and partial plate searches with date and time filters.
- **Comprehensive Data Display:** View detection data on a timeline and map, integrated with Google Street View for detailed location insights.
- **Geo-Fence and Filter Options:** Create geo-fences, set time and date ranges, and apply vehicle year, make, and model filters to refine search results.
- **Associated Analytics:** Identify vehicles traveling with or parked near a target vehicle, enhancing situational awareness.
- **Hot List Management and Alerts:** Configure hot lists and receive alerts when vehicles of interest are detected, with options for sharing lists with partner agencies.
- **Secure Data Management:** Manage LPR camera systems, integrate data from various sources, control data retention based on local laws, and share data securely using built-in MOU templates.
- **Robust Security Measures:** Ensure data protection with end-to-end encryption, user authentication, detailed audit logs, and routine system updates for security and new features.



LICENSE PLATE RECOGNITION TECHNOLOGY STATEMENT OF WORK

OVERVIEW

This Statement of Work (SOW) outlines the responsibilities of Motorola Solutions, Inc. (Motorola) and the Customer for the implementation of fixed or mobile License Plate Recognition (LPR) technology(s) and your License Plate Recognition Technology solution, if Deployment or Installation Services are purchased as part of the Contract. For the purpose of this SOW, the term "Motorola" may refer to our affiliates, subcontractors, or certified third-party partners. A third-party partner(s) (Motorola-certified installer) will work on Motorola's behalf to install your License Plate Recognition Technology system(s) (if applicable).

This SOW addresses the responsibilities of Motorola and the Customer that are relevant to the implementation of the hardware and software components listed in the Solutions Description. Any changes or deviations from this SOW must be mutually agreed upon by Motorola and the Customer and will be addressed in accordance with the change provisions of the Contract. The Customer acknowledges any changes or deviations from this SOW may incur additional cost.

Motorola and the Customer will work to complete their respective responsibilities in accordance with the Project Schedule. Any changes to the Project Schedule must be mutually agreed upon by both parties in accordance with the change provisions of the Contract.

Unless specifically stated, Motorola will perform the work remotely. The Customer will provide Motorola personnel with access to their network and facilities so Motorola is able to fulfill its obligations. The Customer is responsible for acquisition and use of a remote access tool that complies with the regulations controlling use of the remote access tool. All work will be performed during normal business hours based on the Customer's time zone (Monday through Friday from 8:00 a.m. to 5:00 p.m.).

The number and type of software subscription licenses, products, or services provided by Motorola are specifically listed in the Contract and referenced in the SOW. Services provided under this SOW are governed by the mutually executed Contract between the parties, or Motorola's Master Customer Agreement and applicable addenda ("Contract").

AWARD, ADMINISTRATION, AND PROJECT INITIATION

Project Initiation and Planning will begin following the execution of the Contract between Motorola and the Customer. At the conclusion of Project Planning, Motorola's Project Manager (PM) will begin status meetings and provide status reports on a regular cadence with the Customer's PM. The status report will provide a summary of activities completed, activities planned, progress against the project schedule, items of concern requiring attention, as well as, potential project risks and agreed upon mitigation actions.

Motorola utilizes Google Meet as its teleconference tool. If the Customer desires to use an alternative teleconferencing tool, any costs incurred from the use of this alternate teleconferencing tool will be the responsibility of the Customer.



FBI-CJIS SECURITY POLICY – CRIMINAL JUSTICE INFORMATION

CJIS Security Policy Compliance

Motorola does not believe our LPR and License Plate Recognition Technology offerings require compliance with the *FBI-CJIS Security Policy* (CJISSECPOL) based on the definition in Section 4 of CJISSECPOL and how the FBI-CJIS defines Criminal Justice Information. However, Motorola does design its products with the CJISSECPOL security controls as a guide. Motorola's LPR system design and features support best practice security controls and policy compliance. In the event of a CJIS technical audit request, Motorola will support the Customer throughout this process.

Personnel Security – Background Screening

Motorola will assist the Customer with completing the *CJIS Security Policy Section 5.12 Personnel Security* related to authorized personnel background screening when requested to do so by the Customer. Based on Section 5.12, a Motorola employee is defined as someone who is required to be on the Customer's property with unescorted access. Motorola employees will also have access to the Customer's network(s) and stored information. Motorola has remote access tools to support virtual escorted access to on-premises customer assets.

Additionally, Motorola performs independent criminal background investigations including name based background checks, credential and educational vetting, credit checks, U.S. citizen and authorized worker identity verification on its employees.

Motorola will support the Customer in the event of a CJIS audit request to validate employees assigned to the project requiring *CJIS Section 5.12 Personnel Security* screening and determine whether this list is up to date and accurate. Motorola will notify the Customer within 24 hours or next business day of a personnel status change.

Security Awareness Training

Motorola requires all employees who will support the Customer to undergo Level 3 Security Awareness Training provided by Peak Performance and their CJIS online training platform. If the Customer does not have access to these records, Motorola can facilitate proof of completion. If the Customer requires additional and/or separate training, Motorola will work with the Customer to accommodate this request at an additional cost.

CJIS Security Addendum

Motorola requires all employees directly supporting the Customer to sign the CJIS Security Addendum if required to do so by the Customer.

Third Party Installer

The Motorola-certified third party installer will work independently with the Customer to complete the Section 5.12 Personnel Security checks, complete Security Awareness Training and execute the CJIS Security Addendum.

COMPLETION CRITERIA

The project is considered complete once Motorola has completed all responsibilities listed in this SOW. The Customer's task completion will occur based on the Project Schedule to ensure Motorola is able to complete all tasks without delays. Motorola will not be held liable for project delays due to incomplete Customer tasks.



The Customer must provide Motorola with written notification if they do not accept the completion of Motorola responsibilities. Written notification must be provided to Motorola within ten (10) business days of task completion. The project will be deemed accepted if no written notification is received within ten (10) business days.

In the absence of written notification for non-acceptance, beneficial use will occur thirty (30) days after functional demonstration of the system.

SUBSCRIPTION SERVICE PERIOD

If the contracted system includes a subscription, the subscription service period will begin upon the Customer's receipt of credentials for access. The provision and use of the subscription service is governed by the Contract.

PROJECT ROLES AND RESPONSIBILITIES OVERVIEW

Motorola Project Roles and Responsibilities (if applicable)

The Motorola Project Team will be assigned to the project under the direction of the Motorola Project Manager. Each team member will be engaged in different phases of the project as necessary. Some team members will be multi-disciplinary and may fulfill more than one role.

In order to maximize effectiveness, the Motorola Project Team will provide various services remotely by teleconference, web-conference, or other remote method in order to fulfill our commitments as outlined in this SOW.

Our experience has shown customers who take an active role in the operational and educational process of their system realize user adoption sooner and achieve higher levels of success with system operation. The subsections below provide an overview of each Motorola Project Team Member.

Project Manager (PM)

The PM will be the principal business representative and point of contact for Motorola. The PM's responsibilities may include but are not limited to:

- Manage Motorola responsibilities related to the delivery of the project.
- Maintain the Project Schedule, and manage assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Coordinate schedules of assigned Motorola personnel, subcontractors, and suppliers as applicable.
- Maintain project communications with the Customer.
- Identify and manage project risks.
- Coordinate collaboration of Customer resources to minimize project delays.
- Evaluate project status against Project Schedule.
- Conduct status meetings on mutually agreed upon dates to discuss project status.
- Provide timely responses to Customer inquiries and issues related to project progress.
- Conduct status calls with the Customer throughout the Project up to and including Go-Live.

System Technologist

The System Technologist (ST) will work with the Customer's Project Team on:

- Camera programing
- Camera alignment



- Licensed Software Training
- Develop and submit Start Up and Commissioning Sign Off (SSU&C)

Technical Trainer / Instructor

The Technical Trainer / Instructor provides training in accordance with the Training Plan provided to the Customer.

Motorola-Certified Installer

The Motorola-certified installer is primarily responsible for installing in-car and fixed LPRs. There are specific requirements the 3rd party partner must meet in order to be considered a Motorola-certified installer, and they include (but are not limited to) the following:

Required Training

- SSU&C Onsite Training
 - Included Certification testing completed and passed
- Networking (must meet one of the following three requirements)
 - CompTia Network + Certification
 - Networking Degree in IT
 - Basic Networking RDS003
- ASE Certification for Mobile Installers
- Electrical Certification
 - Electrical Certification/Permitting
 - Low Voltage Certification
 - High Voltage Certification
- Equipment Certification
 - Bucket Truck Certification
 - Any applicable testing equipment certification

Other responsibilities the Motorola-certified installer may be involved in include the fixed and/or mobile installation of cellular routers, wired networks, poles, trenching, and conduit runs as well as the manufacturing and/or service of trailers. These activities will only be completed by Motorola if Motorola quotes these services; otherwise, the completion of these services are solely the responsibility of the Customer.

Customer Support and Services Team

The Customer Support and Services Team will provide on-going support to the Customer following Go-Live and final acceptance of the project.

Customer Project Roles and Responsibilities (if applicable)

Motorola has defined key resources that are critical to this project and must participate in all the activities defined in this SOW. During the Project Planning phase, the Customer will be required to provide names and contact information for the roles listed below. It is critical that these resources are empowered to make decisions based on the Customer's operational and administration needs. The Customer Project Team will be engaged from Project Initiation through Beneficial Use of the system. In the event the Customer is unable to provide the resources identified in this section, Motorola may be able to supplement these resources at an additional cost.



Project Manager

The PM will act as the primary point of contact for the duration of the project. In the event the project involves multiple locations, Motorola will work exclusively with the Customer's primary PM. The PM's responsibilities will include, but are not limited to:

- Communicate and coordinate with other project participants.
- Manage the Customer Project Team including subcontractors and third-party vendors. This includes timely facilitation of tasks and activities.
- Maintain project communications with the Motorola PM.
- Identify tasks required of Customer staff that are outlined in this SOW and the Project Schedule.
- Consolidate all project inquiries from Customer staff to present to Motorola PM.
- Approve a deployment date offered by Motorola.
- Review Project Schedule with the Motorola PM and finalize tasks, dates, and responsibilities.
- Measure and evaluate progress against the Project Schedule.
- Monitor project to ensure resources are available as required.
- Attend status meetings.
- Provide timely responses to issues related to project progress.
- Liaise and coordinate with other agencies, Customer vendors, contractors, and common carriers.
- Review and administer change control procedures, hardware and software certification, and all related project tasks required to meet the deployment date.
- Ensure Customer vendors' readiness ahead of the deployment date.
- Assign one or more personnel to work with Motorola staff as needed for the duration of the project, including one or more representatives from the IT department.
- Identify a resource with authority to formally acknowledge and approve milestone recognition certificates, as well as, approve and release payments in a timely manner.
- Provide Motorola personnel with access to all Customer facilities where system equipment is to be installed. Temporary identification cards are to be issued to Motorola personnel, if required for access.
- Ensure remote network connectivity and access for Motorola resources, if applicable to the solution.
- Assume responsibility for all fees pertaining to licenses, permits, inspections and any delays associated with inspections due to required permits as applicable to this project.
- Provide reasonable care to prevent equipment exposure from contaminants that may cause damage to the equipment or interruption of service.
- Ensure a safe working environment for Motorola personnel.
- Identify and manage project risks.
- Provide signature(s) of Motorola-provided milestone recognition certificate(s) within ten (10) business days of receipt.

IT Support

IT Support manages the technical efforts and ongoing activities of the Customer's system. IT Support will be responsible for managing Customer provisioning and providing Motorola with the required information for LAN, WAN, server and client infrastructure.

The IT Support Team responsibilities include but are not limited to:

- Participate in delivery and training activities to understand the software and functionality of the system.
- Participate with Customer Subject Matter Experts (SMEs) during the provisioning process and associated training.



- Authorize global provisioning decisions and be the Point of Contact (POC) for reporting and verifying problems.
- Monitor firmware updates
- Implement changes to Customer infrastructure in support of the proposed system.

Agency Manager

The Agency Manager will act as the primary POC upon project completion.

- Push internal requests for updates through appropriate channels
- Monitor all firmware updates and all other security measures for physical hardware as required by the Customer internal policies
- Administer users
- Audit reports
- Manage Hotlist and Hotlist functionality
- Attend Agency Manager training
- Oversee or act as the training POC
- Ensure all Authorized Users are aware of usage restrictions and any applicable terms related to the use of the LPR System
- Controls appropriate use and data storage policies as well as procedures for the data maintained outside the LPR system. This includes when any information is disseminated, extracted or exported out of the LPR system
- Controls and is responsible for developing the policies, procedures, and enforcement for applying deletion/purging and dissemination rules to information within and outside of the LPR system.
- Ensure data and system protection strategies are accomplished through the tools provided by Motorola for account and user management features along with audit and alert threshold features.

Subject Matter Experts (SMEs)

SMEs are a core group of users involved with the analysis, training and implementation process. The SMEs should be experienced users in their own respective field (evidence, dispatch, patrol, etc.) and should be empowered by the Customer to make decisions based on workflows and department policies related to the proposed system.

General Customer Responsibilities (If Applicable)

In addition to the Customer responsibilities listed above, the Customer is responsible for the following:

- **Customer Site.** If the Solution is to be installed at a Customer location ("Site"), the Solution will only be installed and/or evaluated at the Customer sites identified.
- Customer will be responsible for providing all necessary permits, licenses, and other approvals necessary for the installation and use of the Products and the performance of the Services at each applicable Site, including for Motorola to perform its obligations hereunder, and for facilitating Motorola's access to the Sites. This includes, but is not limited to providing a traffic safety plan to facilitate the safe deployment of all Equipment that is installed on, over, or near Sites with active roadways. No waivers of liability will be imposed on Motorola or its subcontractors by Customer or others at Customer facilities or other Sites, but if and to the extent any such waivers are imposed, the Parties agree such waivers are void. The Equipment used for the Services will only be located at such site.
- If the Solution is to be accessed remotely, Customer will only access Solution in the manner described by Solution documentation or as otherwise instructed by Motorola.



Safety

- Site Conditions and Issues. Customer will ensure that (a) all Sites are safe and secure, (b) Site conditions meet all applicable industry and legal standards (including standards promulgated by OSHA or other governmental or regulatory bodies), (c) to the extent applicable, Sites have adequate physical space, air conditioning, and other environmental conditions, electrical power outlets, distribution, equipment, connections, and telephone or other communication lines (including modem access and interfacing networking capabilities), and (d) Sites are suitable for the installation, use, and maintenance of the Products and Services. This Agreement is predicated upon normal soil conditions as defined by the version of E.I.A. standard RS-222 in effect on the Effective Date.
- All costs associated with permitting.
- Supply a proper power source to all Motorola Solutions provided equipment.
- Provide ALL points of attachment for hardware that include fixed LPR Cameras and associated equipment and ensuring all equipment is attached in accordance with local policies and codes.
- Supply any new infrastructure required to mount or attach the Motorola Solutions hardware to.
- Trenching as required for the purpose of running electrical power
- All poles and existing infrastructure that are not being purchased from Motorola as part of the LPR solution.
- All Utility locates needed for impacted areas.
- Providing the communications point of attachment for each site.
- When cellular service is used as the point of connection, customer is responsible for providing cellular service and SIM cards if they are not being purchased from Motorola as part of the LPR solution.
- All Customer-provided equipment, including third-party hardware and software needed for the proposed system but not listed as a Motorola deliverable. Examples include end user workstations, network equipment, etc.
- Configure, test, and maintain third-party system(s) that will interface with the proposed system.
- Establish an Application Programming Interface (API) for applicable third-party system(s) and provide documentation that describes the integration to the Motorola system.
- All work is to be performed by Motorola-certified installers. The Customer is responsible for work performed by non-certified installers.
- Upgrades to Customer's existing system(s) in order to support the proposed system.
- Mitigate the impact of upgrading Customer third-party system(s) that will integrate with the proposed system. Motorola strongly recommends working with the Motorola Project Team to understand the impact of such upgrades prior to taking action.
- Electronic versions of any documentation associated with business processes identified.
- Ability to participate in remote project meetings using Google Meet or a mutually agreed upon Customer-provided remote conferencing tool.
- Manage the Hotlist in accordance with the rules and regulations of the Customers State.

Motorola is not responsible for any delays that arise from Customer's failure to perform the responsibilities outlined in this SOW or delays caused by Customer's third-party vendor(s) or subcontractor(s).

NETWORK AND HARDWARE REQUIREMENTS

The following requirements must be met by the Customer prior to Motorola installing the proposed system:

- Provide network connectivity for the transfer and exchange of data for the proposed system.
- Provide remote access for Motorola personnel to configure the system and conduct diagnostics.
- Provide Internet access to fixed and mobile equipment.
- Provide devices such as workstations, tablets, and smartphones with Internet access for system usage. Chrome is the recommended browser for optimal performance. The workstations must support MS Windows 11 Enterprise.



- Provide and install antivirus software for workstation(s).
- Provide Motorola with administrative rights to Active Directory for the purpose of installation, configuration, and support (if applicable).
- Ensure required traffic is routed through Customer's firewall.

Motorola is not responsible for any costs or delays that arise from Customer's failure to meet network and hardware requirements.

PROJECT PLANNING

A clear understanding of the needs and expectations of Motorola and the Customer is critical to fostering a collaborative environment of trust and mutual respect. Project Planning requires the gathering of specific information to set clear project expectations and guidelines, as well as lay the foundation for a successful implementation.

Project Planning Session (if applicable)

A Project Planning Session will be scheduled after the Contract has been executed. The Project Planning Session is an opportunity for the Motorola and Customer PM to meet prior to the Project Kickoff Meeting and review key elements of the project and expectations. Depending on the items purchased, the agenda will typically include:

- A high level review of the following project elements:
 - Contract documents.
 - A summary of contracted applications and hardware as purchased.
 - Customer's involvement in project activities to confirm understanding of scope and required time commitments.
 - A high level Project Schedule with milestones and dates.
- Confirm CJIS background investigations and fingerprint requirements for Motorola employees and/or subcontractors.
- Confirm Customer location for Motorola to ship their equipment for installation.

Motorola Responsibilities

- Schedule the remote Project Planning Session.
- Request the assignment of Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Provide the initial Project Schedule.
- Baseline the Project Schedule.
- Review Motorola's delivery approach.
- Document mutually agreed upon Project Kickoff Meeting Agenda.
- Request user information required to establish the Customer in associated training portals.

Customer Responsibilities

- Identify Customer Project Team and any additional Customer resources that are instrumental to the project's success.
- Acknowledge the mutually agreed upon Project Kickoff Meeting Agenda.
- Provide approval to proceed with the Project Kickoff Meeting.



Motorola Deliverables

- Project Kickoff Meeting Agenda.

Project Kickoff (if applicable)

Motorola will work with the Customer to understand the impact of introducing a new solution and the preparedness needed for a successful implementation.

Note – The Detail Design Review (DDR), if applicable, is completed during the pre-sales process and normally completed prior to Contract award. Delay in the DDR review may impact the project schedule. Motorola will not be responsible for additional costs or delays incurred for Customer requested changes to the DDR.

Motorola Responsibilities

- Review Contract documents including project delivery requirements as described in this SOW.
- Discuss the deployment start date and deliver the Deployment Checklist.
- Discuss Mobile LPR equipment installation activities and responsibilities.
- Discuss Fixed LPR installation activities and responsibilities.
- Discuss project team participants and their role(s) in the project with fulfilling the obligations of this SOW.
- Review resource and scheduling requirements.
- Review the DDR, arranging for additional meeting for review as needed
- Review the Credentials Form
- Discuss Motorola remote system access requirements (24-hour access to a secured two-way Internet connection through the Customer's firewall for the purpose of deployment and maintenance).
- Complete all necessary documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.
- Discuss the Training Plan.
- Review and agree on completion criteria and the process for transitioning to support.

Customer Responsibilities

- Provide feedback on project delivery requirements.
- Review the Deployment Checklist.
- Review the roles of project participants to identify decision-making authority.
- Grant Motorola Support access in the License Plate Recognition Technology program
- Validate non-disclosure agreements, approvals, and other related items are complete (if applicable).
- Provide all documentation (i.e. fingerprints, background checks, card keys, etc.) required for Motorola resources to gain access to Customer facilities.

Motorola Deliverables

- Project Kickoff Meeting Minutes
- Deployment Checklist



PROJECT EXECUTION

Hardware Procurement and Installation (if applicable)

Motorola will procure contracted hardware as part of the ordering process. The Customer is responsible for providing an installation environment that meets manufacturer's specifications for the hardware, which includes but is not limited to:

- Power
- Heating and Cooling
- Network Connectivity
- Access and Security
- Conduit and Cabling

Motorola Responsibilities

- Procure contracted equipment and ship to the Customer's designated location.
- Verify remote connection to hardware.
- The installer will be responsible for installing all Motorola provided hardware.
- Installer will utilize a certified electrician when wiring power to equipment.
- Verify whether the hardware is properly installed, connected to the network, and positioned to capture license plate data. (if applicable).
- Create a Trip Report outlining the activities completed during configuration and testing of system hardware.

Customer Responsibilities (if applicable)

- Provide Motorola with the correct IP address(es) for configuration
- Ensure the Customer's network is operational.
- Inventory LPR equipment after arrival at Customer location.
- Procure Customer-provided equipment and make it available at the installation location.
- Install backend server in Customer's designated area (if applicable).
- Confirm the server room complies with environmental requirements (i.e. power, uninterruptible power, surge protection, heating/cooling, etc.)(if applicable).
- Verify the server is connected to the Customer's network and installed for use.(if applicable)
- Conduct a power-on test to validate the installed hardware and software are ready for configuration.
- Provide, install, and maintain antivirus software for server(s) and/or workstation(s).
- Enable outgoing network connection (external firewall) to License Plate Recognition Technology
- Install Customer-supplied Access Points (if applicable).
- Verify all equipment directly connected to power is properly installed and connected to the network (if applicable).
- For remote deployments, the Customer is responsible for verifying all equipment is connected to their network
- Confirm access to installed software on Customer-provided workstation(s).

Motorola Deliverables

- Contracted Equipment



Mobile LPR Camera System (If Applicable)

The Motorola-certified installer will complete the installation of the Mobile LPR system(s) within the Customer-provided vehicle(s) or selected location. The installer may also be responsible for installing cellular routers or Wi-Fi radios inside the vehicle(s) for wireless upload of video and images.

The Customer vehicles must be available for the ST to complete the configuration and testing of the contractual number of Mobile LPR cameras. If the Customer does not have all vehicles available during the agreed upon date and time, the Customer may opt to sign-off on the number of Mobile configurations completed. If the Customer requires the ST to complete the full contractual number of Mobile LPR Cameras at a later date and time, additional cost may be incurred.

Note – The Pricing Page will reflect the Mobile LPR installation services by Motorola if Motorola is responsible for the installations.

Motorola Responsibilities

- Setup server for Mobile LPR digital video recorder (DVR) configuration.
- Create configuration USB used to complete Mobile LPR hardware configuration and validation.
- Travel to the Customer site to conduct configuration and testing of Mobile LPRs.
- Complete Mobile LPR configuration on a single vehicle, and validate the configuration with the Customer.
- Point and aim the Mobile LPR camera for image capturing.
- Install Licensed Software on Customer-provided mobile data terminal (MDT)
- Configure MDT Network Card
- Enable AI in Video Manager
- Configure NetMotion (if applicable)
- Receive Customer approval to proceed with remaining Mobile LPR configurations.
- Complete remaining contracted vehicle configurations.
- Test a subset of completed Mobile LPR hardware configurations.
- For Motorola-certified installer, complete the installation of cellular router and confirm placement of antenna mounting with Customer (if applicable).
- The Motorola-certified installer will install Customer-provided SIM card into cellular router and connect cellular router to the Mobile LPR (if applicable).

Customer Responsibilities

- Provide Motorola with remote connection and access credentials to complete Mobile LPR hardware configuration.
- Notify Motorola of the vehicle installation location.
- Coordinate and schedule date and time for Mobile LPR hardware configuration(s).
- Make Mobile LPR hardware available to Motorola for configuration and testing in accordance with the Project Schedule.
- Provide cellular SIM Card for Internet connectivity to the installer at time of installation.

Motorola Deliverables

- Complete Configuration and camera aiming as it applies to the proposed solution.



Fixed LPR Camera System Configuration (If Applicable)

The Motorola-certified installer will complete the installation of the Fixed LPR system(s) within the Customers designated locations. The installer may also be responsible for installing cellular routers or Wi-Fi radios for wireless upload of video and images. In the instance where Customer has purchased a self-deploy or quick-deploy camera without deployment or installation, the below Motorola responsibilities will be absorbed by the Customer.

Motorola Responsibilities

- Review preliminary plans for installation
- Verify with customer that proper permits and authorizations have been obtained
- Identify installation locations (pole or infrastructure asset) on which to install the Fixed LPR camera
- Motorola-certified installer will install the Fixed LPR camera
- Point and aim the Fixed LPR camera for image capturing
- Install License Plate Recognition Technology Software

Customer Responsibilities

- Approve installation locations
- Obtain necessary permits and authorizations
- Provide power to installation locations
- Provide any required trenching
- Coordinate with local utility companies in the case of any interrupted service requests or instances

NOTE - The Customer is responsible for having all vehicles and devices available for installation per the Project Schedule. All cellular data fees and Internet connectivity charges are the responsibility of the Customer. When cellular service is used as the point of connection, customer is responsible for providing cellular service, and SIM cards if they are not being purchased from Motorola as part of the LPR solution. If a Motorola-certified installer is not used for installation, Motorola is not responsible for any errors in hardware installation, performance or delays in the Project Schedule. In the event the Customer takes on the responsibility of installing LPR cameras through a Motorola-certified installer, Motorola is also not responsible for any errors in hardware installation, performance or delays in the Project Schedule. For in-car LPR installations, an MDT is required for all vehicles (if applicable).

Automatic License Plate Recognition (ALPR) Commissioning (If Applicable)

This section highlights the responsibilities of Motorola and the Customer when a Motorola In-Car Video (ICV) system interfaces with the LPR database.

Motorola Responsibilities

- Create a Customer account in the LPR data system with authorized user emails.
- Verify License Plate Recognition Technology software has been installed and launched per the Quickstart Guide.
- Provide Mobile LPR - Officer Safety Basic and Advanced Pre-Installation Checklist.
- Provide Agency Manager with Training Materials and Licensed Software MDT installation guide.
- Advise Agency Manager of different options available to add new users.
- Confirm Agency Manager is aware of registration required for Hotlists.
- Confirm Agency Manager understands how to set up data-sharing.



Customer Responsibilities

- Identify the Agency Manager.
- Register to receive access to Hotlists.

SOFTWARE INSTALLATION AND CONFIGURATION (IF APPLICABLE)

Motorola will install LPR software on a specified number of workstations. The Customer will be responsible for installing the software on the remaining workstations.

Licensed Software for the Mobile LPR Solution

Licensed Software is used in conjunction with Mobile LPR cameras. Installation consists of the following activities:

- Network discovery.
- Operating system and software installation.
- Onboarding user / system identity set up.
- Provide user access to the application.

License Plate Recognition Technology

License Plate Recognition Technology software is a cloud solution that does not require an onsite server and supports the full LPR Solution.

Motorola Responsibilities

- Based on Customer feedback, perform the following activities:
 - Create users, groups, and permissions.
- Test to ensure software is accessible to the Customer

Customer Responsibilities

- Verify traffic can be routed through Customer's firewall and reaches end user workstations.

CloudConnect Installation and Configuration (applicable for CommandCentral Aware purchase)**Motorola Responsibilities**

- Verify remote access capability.
- Remotely configure CloudConnect Virtual Machine within the Cloud Anchor Server.
- Configure network connectivity and test connection to the CloudConnect Virtual Machine.
- Create an IPSEC tunnel.
- Provide Customer with the information for setting up the IPSEC tunnel.

Customer Responsibilities

- Provide Motorola with two static IP addresses, corresponding subnet masks/default gateway, and available NTP and DNS IP for the CloudConnect Virtual Machine and the Cloud Anchor Server.
- Confirm with Motorola the network performance requirements are met.
- Configure firewall to allow traffic from IPSEC tunnel.

Completion Criteria

- CloudConnect Virtual Machine configuration is complete and accessible throughout the network.



CommandCentral Evidence (if applicable)

Motorola will work with the Customer to determine best industry practices, current operations environment, and subsystem integration to ensure optimal configuration of your CommandCentral Evidence solution.

Motorola Responsibilities

- Use the CommandCentral Admin Portal to provision users, groups, and rules based on Customer Active Directory data.
- Guide the Customer in the configuration of CommandCentral Evidence.

Customer Responsibilities

- Supply access and credentials to Customer's Active Directory for the purpose of Motorola conducting CommandCentral Evidence provisioning.
- Respond to Motorola's inquiries regarding users, groups and agency mapping to CommandCentral Evidence.
- Provision policies, procedures, and user permissions.
- Configure evidence as directed by Motorola.

Third-Party Interfaces (if applicable)

The integration between Motorola's LPR system and the Customer's third-party system may consist of an iterative series of activities depending on the complexity of accessing the third-party system. Interfaces will be installed and configured in accordance with the Project Schedule. The Customer is responsible for engaging third-party vendors as required to facilitate connectivity and testing of the interface(s).

Motorola Responsibilities

Develop and configure interface(s) to support the functionality described in the Solution Description.

Establish and validate connectivity between Motorola and third-party systems.

Perform functional demonstration to confirm the interface(s) can transmit and receive data to the Customer's digital evidence management system.

Customer Responsibilities

- Act as liaison between Motorola and third-party vendor(s) as required to establish connectivity to the LPR system.
- Provide personnel authorized to make changes to the network and third-party systems to support Motorola's integration efforts.
- Provide network connectivity between the LPR and the third-party system(s).
- Provide information on API, SDKs, data scheme, and any documentation necessary to establish interfaces with all local and remote systems. This information should be provided to the Motorola PM within ten (10) business days of the Interface Engagement Meeting.

NOTE - At the time of initial design, unknown circumstances, requirements or anomalies may present difficulties with interfacing Motorola products to a third-party application. These difficulties could result in a poorly performing or a non-functional interface. By providing Motorola with this information early in the deployment process, will put us in the best position to mitigate these potential issues. If the resolution requires additional third-party integration, application upgrades, APIs, and/or additional software licenses, the Customer is responsible for addressing these issues at their cost. Motorola is not responsible for any delays or costs associated with third-party applications or



Customer-provided third-party hardware or software. All APIs provided by Motorola or integrations with third-party software are provided AS IS. Motorola is not liable for any claims or damages associated with third party applications, or Customer-provided third party hardware or software.

SYSTEM TRAINING

The objective of this section is to prepare for and deliver training. Motorola training consists of computer-based (online) and instructor-led (on-site or remote). Our training delivery methods will vary depending on course content. Training will be delivered in accordance with the Training Plan. As part of our training delivery, Motorola will provide user guides and training materials in an electronic format.

Online Training (if applicable)

Online training is made available to the Customer through LXP and/or Motorola vetted third party platforms.

Motorola Responsibilities

- Designate a LXP Administrator to work with the Customer (if applicable).
- Establish an accessible instance of LXP for the Customer (if applicable).
- Configure a Customer-specific portal view.
- Organize content to align with Customer's selected technologies.
- Create initial Customer user accounts and a single Primary Administrator account..
- Provide technical support for user account and access issues, LXP functionality, and Motorola managed content (if applicable).
- Provide instruction to Customer on building groups.
- Coordinate third party platform usage and additional course offerings

Customer Responsibilities

- Provide user information for the initial creation of accounts.
- Complete LXP Administrator training (if applicable).
- Ensure network and Internet connectivity for Customer access to training platforms.

Instructor-Led Training (On-Site and/or Remote, if applicable)

Instructor-led courses are based on products purchased and the Customer's Training Plan.

Motorola Responsibilities

- Deliver User Guides and training materials in an electronic format.
- Perform training in accordance with the provided Training Plan.
- Provide the Customer with training attendance rosters and summarize any pertinent information that may impact end user training.

Customer Responsibilities

- Supply classroom(s) with the required computer and audio-visual equipment for training.
- Designate training representatives who will work with the Motorola trainer(s) to deliver the training content.
- Facilitate training of all Customer end users in accordance with the Customer's Training Plan.



Motorola Deliverables

- Electronic versions of User Guides and training materials.
- Attendance rosters.

PROJECT GO-LIVE, CLOSURE, AND HANDOVER TO SUPPORT

Motorola will utilize the Deployment Checklist throughout the deployment process to verify features and functionality are in line with installation and configuration requirements. The Customer will witness the ST demonstrating the Deployment Checklist and provide feedback as features and functionality are demonstrated. The Customer is considered Live on the system after the equipment has been installed, configured, and made available for use, and training has been delivered or made available to the Customer.

Upon the conclusion of Go-Live, the project is prepared for closure. Project closure is defined as the completion of tasks and the Customer's receipt of contracted components. The Deployment Checklist serves as the artifact that memorializes a project closure. A System Acceptance Certificate will be provided to the Customer for signature to formally close out the project. The Customer has ten (10) business days to provide Motorola with a signed System Acceptance Certificate. If the Customer does not sign off on this document or provide Motorola written notification rejecting project closure, the project will be deemed closed. Upon project closure, the Customer will engage with Technical Support for on-going needs in accordance with the Customer's specific terms and conditions of support.

Motorola Responsibilities

- Provide the Customer with Motorola Technical Support engagement process and contact information.
- Provide Technical Support with the contact information of Customer users who are authorized to engage Technical Support.
- Ensure Deployment Checklist is complete.
- Obtain Customer signature on the System Acceptance Certificate.
- Provide Customer survey upon closure of the project.

Customer Responsibilities

- Within ten (10) business days of receiving the System Acceptance Certificate, provide signatory approval signifying project closure.
- Provide Motorola with the contact information of users who are authorized to engage Motorola's Technical Support.
- Engage Technical Support as needed.

Motorola Completion Criteria

- Provide Customer with survey upon closure of the project.



ASSUMPTIONS

This SOW is based on the following list of assumptions (if applicable):

- Customer is aware of and abiding by their States' laws, mandates and requirements in relation to the Hotlist
- Pole installations will be done on grassy/dirt/gravel areas or sites where excavation can easily be done with standard auger equipment.
- Site conditions meet all applicable industry and legal standards (including standards promulgated by OSHA or other governmental or regulatory bodies)
- Information provided and approved in the Presales DDR process was accurate



DANA SAFETY SUPPLY, INC
 500 S EDWARDIA DR
 GREENSBORO, NC 27409

Sales Quote

Telephone: 800-845-0045

Sales Quote No.	610688-A
Customer No.	MERCEDESPD

Bill To

MERCEDES POLICE DEPARTMENT
 2314 N FM 491
 Mercedes, TX 78570

Ship To

(For Pickup)
 Dana Safety Supply - Harlingen
 5002 Logans Run
 Harlingen, TX 78550

Contact: Orlando Diaz
 Telephone: 956-650-0527

Contact: Maria Rivera
 Telephone: 281-728-1400

E-mail: INVOICES@CITYOFMERCEDDES.COM

E-mail: mrivera@danasafety.com

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
01/21/26	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30	
Entered By	Salesperson	Ordered By	Resale Number		
Maria Rivera	Maria Rivera - Harlinger	Lt Diaz			
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
0	0	N	INFO BUY BOARD 698-23 Warehouse: HARL	0.0000	0.00
0	0	N	INFO M500/V700- 2023 F-150 Warehouse: HARL	0.0000	0.00
13	13	Y	WGB-0708A WGA M500 ICV SYSTEM W/RCAM V300 WIFI DCK,SPS Warehouse: HARL	7,104.3800	92,356.94
13	13	Y	WGB-0189A MOTO MTK CONF KIT, 802.11AC, M500PE, 6GHZ ANT Warehouse: HARL	369.0000	4,797.00
13	13	Y	LSV07S05297A MOTOROLA 5Y ESSENTIAL W/ADVANCED REPLACEMENT M500 Warehouse: HARL	1,518.6000	19,741.80
13	13	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: HARL	800.0000	10,400.00
			Approved By: _____		
			<input type="checkbox"/> Approve All Items & Quantities		
			Quote Good for 30 Days		

Print Date	01/23/26
Print Time	01:14:18 PM
Page No.	1

Subtotal	127,295.74
Freight	350.00
Order Total	127,645.74

By accepting this quote/order, the customer expressly acknowledges and agrees that to the extent not expressly prohibited by law, and except to the extent arising from or relating to the gross negligence or willful misconduct of DSS, its agents or its employees, DSS shall not be liable to the customer, or any third party for any damage to the vehicle/products resulting from or arising out of any ACTS OF GOD, including without limitation, any fires, floods, earthquakes, tornados, hail or similar weather events.

DANA SAFETY SUPPLY, INC
 500 S EDWARDIA DR
 GREENSBORO, NC 27409

Sales Quote

Telephone: 800-845-0045

Sales Quote No.	610688-A
Customer No.	MERCEDESPD

Bill To

MERCEDES POLICE DEPARTMENT
 2314 N FM 491
 Mercedes, TX 78570

Ship To

(For Pickup)
 Dana Safety Supply - Harlingen
 5002 Logans Run
 Harlingen, TX 78550

Contact: Orlando Diaz
 Telephone: 956-650-0527

Contact: Maria Rivera
 Telephone: 281-728-1400

E-mail: INVOICES@CITYOFMERCEDDES.COM

E-mail: mrivera@danasafetysupply.com

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method	
01/21/26	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30	
Entered By		Salesperson	Ordered By	Resale Number	
Maria Rivera		Maria Rivera - Harlinger	Lt Diaz		
Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price

Print Date	01/23/26
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Page No.	1

Subtotal	127,295.74
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DANA SAFETY SUPPLY, INC
 500 S EDWARDIA DR
 GREENSBORO, NC 27409

Sales Quote

Telephone: 800-845-0045

Sales Quote No.	611010
Customer No.	MERCEDESPD

Bill To

MERCEDES POLICE DEPARTMENT
 2314 N FM 491
 Mercedes, TX 78570

Ship To

(For Pickup - HARL)
 Dana Safety Supply - Harlingen
 5002 Logans Run
 Harlingen, TX 78550

Contact: Orlando Diaz
 Telephone: 956-650-0527

Contact: Maria Rivera
 Telephone: 281-728-1400

E-mail: INVOICES@CITYOFMERCEDDES.COM

E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/23/26	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30
Entered By		Salesperson	Ordered By	Resale Number
Maria Rivera		Maria Rivera - Harlinger	Lt Diaz	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
0	0	N	INFO BUY BOARD 698-23 Warehouse: HARL	0.0000	0.00
0	0	N	INFO M500/V700- 2023 F-150 Warehouse: HARL	0.0000	0.00
7	7	Y	805-0022-00 STALKER Dual - 2 Antenna Radar System Warehouse: HARL	2,900.0000	20,300.00
7	7	Y	200-1341-10 STLK 21-22 FORD F-150 FRONT COMBO MOUNT Warehouse: HARL	253.6000	1,775.20
7	7	Y	200-1342-00 Stalker Rear Antenna Mount for Ford F150 Warehouse: HARL	121.4300	850.01
7	7	Y	MISC 200-1503-10 Warehouse: HARL	262.4400	1,837.08
7	7	Y	INSTALL DSS INSTALLATION OF EQUIPMENT Warehouse: HARL	375.0000	2,625.00

Print Date	01/23/26
Print Time	01:12:50 PM
Page No.	1

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 500 S EDWARDIA DR
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Sales Quote

Telephone: 800-845-0045

Sales Quote No.	611010
Customer No.	MERCEDESPD

Bill To

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 2314 N FM 491
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Ship To

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E-mail:

Quote Date	Ship Via	F.O.B.	Customer PO Number	Payment Method
01/23/26	UPS GROUND FREIGHT	QUOTED FREIGHT		NET30
Entered By		Salesperson	Ordered By	Resale Number
Maria Rivera		Maria Rivera - Harlinger	Lt Diaz	

Order Quantity	Approve Quantity	Tax	Item Number / Description	Unit Price	Extended Price
			<p>Approved By: _____</p> <p><input type="checkbox"/> Approve All Items & Quantities</p> <p>Quote Good for 30 Days</p>		

Print Date	01/23/26
Print Time	01:12:50 PM
Page No.	1

Subtotal	27,387.29
Freight	250.00
Order Total	27,637.29

By accepting this quote/order, the customer expressly acknowledges and agrees that to the extent not expressly prohibited by law, and except to the extent arising from or relating to the gross negligence or willful misconduct of DSS, its agents or its employees, DSS shall not be liable to the customer, or any third party for any damage to the vehicle/products resulting from or arising out of any ACTS OF GOD, including without limitation, any fires, floods, earthquakes, tornados, hail or similar weather events.

Agency Name: Mercedes, City of
Grant/App: 5067103 **Start Date:** 9/1/2026 **End Date:** 8/31/2027

Project Title: Operation Lone Star - FY2027
Status: Pending OOG Review

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Equipment	Equipment / Accessories for Law Enforcement Vehicle (purchased separately from vehicle)	13 units - M500 license plate reader-enabled dash cameras with applicable connections, adapters, and installation. 13 units @ \$9,791.98 = \$127,295.74. Necessary licensing = \$18,674.52. Freight = \$350.00. Grand total = \$127,295.74 + \$18,674.52 +	\$146,320.26	\$0.00	\$0.00	\$0.00	\$146,320.26	13

		\$350.00 = \$146,320.26.						
Supplies and Direct Operating Expenses	Equipment / Accessories for Law Enforcement Vehicle (\$5,000 or less per unit and purchased separately from vehicle)	(7 radars) Stalker 2 antenna radar systems with applicable combo mount, antenna mount and installation. 7 radars @ \$3,912.47 = \$27,387.29. Freight = \$250. Grand total: \$27,387.29 + \$250 = \$27,637.29.	\$27,637.29	\$0.00	\$0.00	\$0.00	\$27,637.29	0

You are logged in as **User Name:** ORLANDODIAZ2

Name:

Operation Lone Star Grant Program (OLS), FY2027

Available

01/12/2026

Due Date

03/12/2026

Purpose:

The Public Safety Office (PSO) is soliciting grant applications for local projects that support Operation Lone Star.

The purpose of the program is to enhance interagency border security operations supporting Operation Lone Star including the facilitation of directed actions to deter and interdict criminal activity. Program participants shall assist in the execution of coordinated border security operations to:

Law Enforcement

- Increase the effectiveness and impact of Operation Lone Star.
- Reduce border-related criminal activity in Texas.
- Implement and increase the effectiveness of operational methods, measures, and techniques for outbound/southbound operations.
- Decrease the supply of drugs smuggled into and through Texas from Mexico.
- Disrupt and deter operations of gang and cartel criminal organizations.
- Decrease specifically targeted tactics (such as conveyance methods) for drugs in the Texas border region.
- Decrease use of specific areas for crime as targeted in directed action missions.
- Increase the number and quality of analytical intelligence products developed at the Unified Command and state levels.
- Increase coordination between local and state law enforcement agencies in planning, execution, and analysis of border security operations.

Jail Operations

- Increase capacity for detention operations and other supporting functions associated with increased criminal activity due to surges in illegal migration.

Human Remains Processing

- Support county medical examiner offices in the humane processing of the remains of undocumented migrants.

Court Administration

- Support case preparation, magistration, pre/post-adjudication proceedings, and criminal trials of OLS defendants.

Fire/EMS Operations

- Increase capacity for fire/EMS operations in direct support of OLS.

Available Funding:

State funds for these projects are authorized under the Texas General Appropriations Act, Article I, for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

1. Units of local government; and
2. Federally Recognized Native American tribes.
3. Eligible applicants must be a county, or a municipality located in a county that has issued a disaster declaration relating to border security. The applicant's county must also be included in the most current Governor's Proclamation renewing the Border Security Disaster Declaration.
4. Preference will be given to eligible applicants within or providing support services to a County that is:
 - adjacent to or a portion of which are located within 20 miles of an international border;
 - adjacent to two counties located on an international border with a population of more than 5,000 and less than 7,500 according to the most recent federal decennial census; or
 - adjacent to the Gulf Intracoastal Waterway, as defined by Section 51.002, Transportation Code.

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

NEW APPLICATION SUBMISSION REQUIREMENT

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- **Resolution from Governing Body** - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- **CEO/Law Enforcement Certifications and Assurances Form** - Each local unit of government, and institution of higher education that operates a law

enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

- **County Attorney/District Attorney or Criminal District Attorney Letter**
- Eligible applicants in a border county, as described in the Eligible Organizations section, must upload a letter from the county attorney and district attorney or criminal district attorney expressing their office's active participation in prosecuting misdemeanor and felony offenses, as appropriate, in support of Operation Lone Star.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Announcement Release	01/12/2026
Online System Opening Date	01/12/2026
Final Date to Submit and Certify an Application	03/12/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

Project Period:

Projects selected for funding must begin on or after September 1, 2026 and expire on or before August 31, 2027.

Funding Levels

Minimum: \$20,000

Maximum: \$5,000,000

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to provide personnel, equipment, supplies, contractual support, travel, and training in support of **Operation Lone Star** activities, including for any one or more of the following activities.

Operation Lone Star - Law Enforcement. Activities related to law enforcement operations in support of OLS:

LAW ENFORCEMENT PERSONNEL - OVERTIME

- Overtime for increased patrol, search and rescue, recovery operations, and/or investigative capacity for certified peace officers.
- Overtime for law enforcement support personnel. These costs may include overtime for personnel necessary to support officers that are on patrol and participating in Operation Lone Star, such as Communications Officer/Dispatcher overtime necessary to maintain a safe Officer to Dispatcher ratio.

LAW ENFORCEMENT PERSONNEL – CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary law enforcement positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible.**

- Augmentees: Personnel costs for law enforcement personnel who are not regular employees of a funded agency but are brought on as needed to specifically cover border security operations so that there can be a force multiplier during Operation Lone Star.
- Regular time for law enforcement personnel working border operations. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time law enforcement personnel in order to bring them to temporary full-time status.
- Regular time for administrative personnel supporting OLS law enforcement activities.
- Hiring or contracting temporary staff to support OLS law enforcement activities.

LAW ENFORCEMENT - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment, which will benefit the border security mission and will be routinely utilized during Operation Lone Star.

LAW ENFORCEMENT - SUPPLIES and DIRECT OPERATING EXPENSE

- Office supplies and program supplies related to OLS law enforcement activities. Operational costs are also allowable, such as vehicle operating costs or costs for minor emergency repairs as described below, or for other services pre-approved by the PSO that are critical to success of the program. Examples include:
 - The cost of fuel, lubricants, and minor emergency repairs or maintenance for vehicles, and similar equipment used during the hours in which grant-funded staff are working.
 - Only actual expenses supported by invoiced gas, oil, and repair or maintenance receipts may be reimbursed under this grant.

- Maintenance costs must be prorated to show the usage of vehicles or equipment for regular law enforcement duties as compared to usage while officers are working grant-paid patrols.

LAW ENFORCEMENT – TRAVEL & TRAINING

- Travel, per diem, and lodging costs associated with personnel, augmentees, or contractors engaged in OLS activities.

Operation Lone Star - Human Remains Processing. Activities related to the humane processing of the remains of undocumented migrants:

MEDICAL EXAMINER PERSONNEL – OVERTIME

- Overtime for OLS death investigations conducted by a medical examiner, deputy examiner, trained technician, or a forensic pathologist as authorized under Article 49.25 of the Code of Criminal Procedure.

MEDICAL EXAMINER PERSONNEL – CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary medical examiner positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible.**

- Regular time for county medical examiner personnel conducting OLS death investigations. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time county medical examiner personnel to bring them to temporary full-time status.
- Regular time for administrative personnel supporting a County Medical Examiner's Office.
- Hiring or contracting temporary staff to assist or conduct OLS death investigations.

MEDICAL EXAMINER - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment related to the processing of OLS death investigations, temporary morgues, and/or additional body storage capacity.

MEDICAL EXAMINER - SUPPLIES and DIRECT OPERATING EXPENSE

- Costs for supplies and direct operating expenses related to conducting OLS death investigations.

MEDICAL EXAMINER – CONTRACTUAL

- Costs associated with the outsourcing of OLS death investigations, temporary body storage, and other contractual costs incurred by a county medical examiner's office related to the humane processing of the remains of undocumented migrants.

Operation Lone Star – Jail Operations. Activities related to the intake, processing, and holding of OLS inmates in local detention facilities.

JAIL OPERATIONS PERSONNEL – OVERTIME

- Overtime for jailers and support staff related to the intake, processing, and holding of OLS inmates.

JAIL OPERATIONS PERSONNEL - CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary jail operations positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible.**

- Augmentees: Personnel costs for jailers who are not regular employees of a funded agency, but are brought on as needed to specifically assist in the intake, processing, and holding of OLS inmates.
- Regular time for jailers. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time jailers to bring them to temporary full-time status.
- Regular time for administrative personnel supporting OLS corrections activities.
- Hiring or contracting temporary jail staff to support OLS corrections activities.

JAIL OPERATIONS - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment related to the intake, processing, and holding of OLS inmates.

JAIL OPERATIONS - SUPPLIES and DIRECT OPERATING EXPENSE

- Costs for office supplies, program supplies, and other direct operating expenses related to the intake, processing, and holding of OLS inmates. Examples include: Inmate transportation to court proceedings or state custody.

JAIL OPERATIONS – CONTRACTUAL

- Costs associated with outsourcing OLS inmates to other county jail facilities and/or other contractual costs incurred by a county jail facility related to the intake, processing, and holding of OLS inmates.

JAIL OPERATIONS – TRAVEL & TRAINING

- Travel, per diem, and lodging costs associated with jail personnel, augmentees, or contractors engaged in OLS corrections activities.

Operation Lone Star – Court Administration. Activities related to the case preparation, magistration, pre/post-adjudication proceedings, and criminal trials of OLS defendants.

COURT ADMINISTRATION PERSONNEL – OVERTIME

- Overtime for courtroom staff, court coordinators, and clerks supporting court operations, including but not limited to, case preparation, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

COURT ADMINISTRATION PERSONNEL - CONTINUATION OF PREVIOUSLY FUNDED REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary court administration positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible**

- Regular time for courtroom staff, court coordinators, and clerks. Grant funds must be used to supplement existing funds and not supplant funds that have been budgeted for the same purpose.
- Part-time to Full-Time: Personnel costs for part-time courtroom staff, court coordinators, and clerks to bring them to temporary full-time status.
- Hiring or contracting temporary courtroom staff, court coordinators, and clerks to support OLS courts activities.

COURT ADMINISTRATION - EQUIPMENT & TECHNOLOGY

- Costs for equipment and technology to support court operations, including but not limited to, case preparation, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

COURT ADMINISTRATION - SUPPLIES and DIRECT OPERATING EXPENSE

- Costs for office supplies, program supplies, and other direct operating expenses to support court operations, including but not limited to, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

COURT ADMINISTRATION – CONTRACTUAL

- Costs associated with contractual costs incurred to support court operations, including but not limited to, magistration, pre/post-adjudication proceedings, and criminal trials for OLS defendants.

Operation Lone Star – Fire/EMS Operations. Activities related to emergency response efforts provided by locally operated Fire/EMS agencies.

FIRE/EMS OPERATIONS (RESCUE) – OVERTIME

- Overtime for increased rescue call volume, search and rescue, and/or recovery operations.
- Overtime for rescue support personnel. These costs may include overtime for personnel necessary to support rescue personnel that are operating on incident scenes and participating in Operation Lone Star, such as telecommunications professional overtime necessary to maintain a safe responder to dispatcher ratio.

FIRE/EMS OPERATIONS (RESCUE) – REGULAR or STRAIGHT-TIME & TEMPORARY POSITIONS

*****Note: PSO will only consider funding regular/straight-time and temporary Fire/EMS positions during the FY 2027 grant period that were also previously funded through the FY 2026 Operation Lone Star grant program solicitation. New personnel positions and/or personnel positions previously funded directly by the local unit of government are not eligible**

- Part-time to Full-time: Personnel costs for part-time rescue personnel in order to bring them to temporary full-time status.
- Hiring or contracting temporary staff to support OLS rescue activities.

FIRE/EMS OPERATIONS - EQUIPMENT & TECHNOLOGY

- Costs for equipment, technology, or the rental of equipment, which will benefit the border security mission and will be routinely utilized during Operation Lone Star.

FIRE/EMS OPERATIONS (RESCUE) – SUPPLIES and DIRECT OPERATING EXPENSE

- General office supplies and program supplies related to OLS rescue activities. Operational costs are also allowable, such as vehicle operating costs or costs for minor emergency repairs as described below, or for other services pre-approved by the PSO that are critical to success of the program. Examples include:
 - Costs associated with fuel, lubricants, and minor emergency repairs or maintenance for vehicles, and similar equipment used during the hours in which grant-funded staff are working.
 - Only actual expenses supported by invoiced gas, oil, and repair or maintenance receipts may be reimbursed under this grant.
 - Maintenance costs must be prorated to show the usage of vehicles or equipment for regular rescue duties as compared to usage while first responders are working grant-funded rescue operations.
- **FIRE/EMS OPERATIONS – TRAVEL & TRAINING**
 - Travel, per diem, and lodging costs associated with personnel, augmentees, or contractors engaged in OLS activities.

Program-Specific Requirements

1. Eligible applicants, as applicable, assure to continue and/or renew a local disaster declaration relating to border security for the entirety of the project period. The expiration or dissolution of a local disaster declaration may result in the early termination of the grant agreement.
2. Eligible applicants must upload a letter from the county attorney and district attorney or criminal district attorney expressing their office's active participation in prosecuting misdemeanor and felony offenses, as appropriate, in support of Operation Lone Star.
3. Eligible applicants performing law enforcement functions must agree to perform the following activities:
 - Participate in operational planning and coordination meetings, information/intelligence sharing meetings, and After Action Reviews (AARs) established by the Texas Department of Public Safety's (DPS) Joint Operations and Intelligence Centers (JOICs).
 - Participate weekly on the JOIC Unified Command conference calls or meetings as required by the JOIC.
 - Report significant border-related events that occur during each 24-hour period.

- Conduct enhanced law enforcement patrolling activities if funded for those activities through this grant and recognize/react to information/intelligence to adjust times and locations of enhanced patrol activities.
- Identify significant border-related trends or areas of interest that may be developed into focus areas for future operations.
- Conduct surveillance, interdictions, investigations, and collect and disseminate information within its jurisdiction or cross-jurisdiction lines as required.
- Submit information on incidents using the Border Incident Assessment Report (BIAR).
 - The grantee shall report all border-related incidents to the appropriate JOIC using the BIAR. BIAR reporting shall include events that occur during Enhanced Operation activities AND events that occur during Steady State activities. Enhanced (Surge) Operations originate out of the use of Lone Star funds when the local agency chooses to increase the hours of patrol or investigations. Steady State activities are defined as normal patrol or investigative duties that do not use grant funds, but directly impact the overall Lone Star mission, such as organized crime arrests, terroristic activities, weapons trafficking arrests, kidnappings, human trafficking, human smuggling, home invasions with a border or organized crime nexus, illegal immigration, border-related murders, gang-related murders, vehicle thefts, or drug trafficking.
 - The BIAR is the primary incident and information-reporting tool for the grantee in local border security operations. The grantee shall ensure all BIARs conform to the respective standards outlined by the JOIC and are submitted within 24 hours of the end of shift and/or the timeframes established by the JOIC.

4. Applicants performing overtime activities must provide a copy of the local overtime policy as approved by its governing board. This policy will be considered the official policy for grant purposes and must be used throughout the grant period. The policy must:

- Clearly describe how overtime will be calculated;
- Be consistent with the agency's local overtime policy;
- Treat overtime for grant-paid personnel the same as non-grant paid personnel.

5. Project Overtime (OT) shall be reimbursed following the grantee's overtime policy and the requirements as stated below:

- OT is time actually worked that exceeds the required number of hours during an employee's designated work period, as per grantee's policies and procedures.
- OT must be worked to support border security operations.
- The project OT rate shall be no more than one-and-one-half (1.5) times the employee's regular pay rate.

- Exempt salaried employees working border security operations may be reimbursed for overtime only if the grantee's overtime policy specifically allows for this.
- PSO will only reimburse the grantee for OT that does not exceed a total of 16 hours worked (regular plus OT) during any 24-hour period.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may **not** be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. Inherently religious activities such as prayer, worship, religious instruction, or proselytization;
2. Lobbying;
3. Any portion of the salary of, or any other compensation for, an elected or appointed government official;
4. Vehicles or equipment for government agencies that are for general agency use;
5. Weapons, ammunition, tasers, or explosives;
6. Admission fees or tickets to any amusement park, recreational activity or sporting event;
7. Promotional gifts;
8. Food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel;
9. Membership dues for individuals;
10. Any expense or service that is readily available at no cost to the grant project;
11. Any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
12. Law enforcement equipment for which PSO administers separate and dedicated grant programs including: body cameras, ballistic vests, and ballistic shields. Please refer to the list of Active FY 2027 Funding Opportunities for more information on these available grant programs
13. Fundraising;
14. Salary stipends;
15. Construction;
16. Aircraft (fixed wing & rotary wing including sUAS, drones, unmanned aerial aircraft);
17. Fire engines;
18. Ambulances (types 1, 2, & 3);
19. Any other prohibition imposed by federal, state, or local law.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members, or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds
\$TBD

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-22 for the State Homeland Security Program (SHSP) FY25 Grant Award**

BACKGROUND INFORMATION: The Mercedes Police Department applied for funding under the State Homeland Security Program (SHSP) FY2025 through the Office of the Governor, Public Safety Office. The purpose of this program is to support state and local efforts to prevent terrorism and enhance preparedness for threats and hazards through the development and sustainment of core capabilities. The proposed project will establish and equip an Emergency Operations Center (EOC) within the newly renovated Mercedes Police Department facility. Specifically, the project includes the purchase and installation of a radio dispatch console system to allow for direct dispatching capabilities from the EOC. Currently, the department lacks a dedicated dispatch-capable EOC, creating a gap in operational coordination during large-scale emergencies or terrorism-related incidents. This project aligns with homeland security priorities, including interoperable emergency communications and operational coordination, and supports identified capability gaps in the State Preparedness Report (SPR).

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):
\$ 37,500

Account Number(s):

TBD (Grant Fund Account)

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Memo
2. RESOLUTION - STATE HOMELAND SECURITY PROGRAM - REGULAR SOLICITATION FY25 - 5441101
3. MINDSHARE DISPATCH
4. Funding Oppotunities

STAFF RECOMMENDATION:

Recommend to approve Resolution No. 2026-22 authorizing the acceptance of the State Homeland Security Program (SHSP) FY2025 grant award in the amount of \$37,500.00 for the purchase and installation of an Emergency Operations Center radio dispatch console system, and authorize the City Manager to execute all necessary documents.



MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

Memo

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – State Homeland Security Program (SHSP) FY2025 – Grant Acceptance Authorization

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the State Homeland Security Program (SHSP) for Fiscal Year 2025.

Background:

The State Homeland Security Program (SHSP) is administered by the Public Safety Office (PSO) under the Office of the Governor. The program is designed to support state and local efforts to prevent terrorism, enhance preparedness, and strengthen capabilities to respond to large-scale emergencies and threats.

Grant Purpose and Benefits:

The primary objectives of this program include:

- Enhancing preparedness and response capabilities related to terrorism and catastrophic events
- Strengthening coordination and communication between local, state, and regional partners
- Supporting the development and sustainment of core emergency management capabilities

For the Mercedes Police Department, this grant will directly support improved emergency response coordination, enhanced communication capabilities, and increased operational readiness during critical incidents.

Project Overview & Proposed Equipment:

The Mercedes Police Department intends to utilize grant funding to establish and equip an Emergency Operations Center (EOC) within the newly renovated police facility. This project will address current capability gaps by providing direct dispatch functionality from the EOC.

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

• **Radio Dispatch Console System (EOC):**

Acquisition and installation of a complete dispatch workstation system, including radio interface equipment and P25-compliant communications technology to support interoperable emergency communications.

- o Equipment Cost: \$37,500.00
- o Total Project Cost: \$37,500.00

This system will allow for centralized command, improved situational awareness, and enhanced coordination with regional partners during emergency and terrorism-related incidents.

Available Funding:

- Minimum Award: \$10,000
- Maximum Award: No set limit (regionally determined)
- Match Requirement: None

Total Project Budget: \$37,500.00

Program Requirements:

Participation in this grant requires:

- Compliance with National Incident Management System (NIMS) standards
- Alignment with Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR) priorities
- Maintenance of an active Emergency Management Plan with the Texas Division of Emergency Management (TDEM)
- Adherence to all federal and state grant management requirements

Eligibility Requirements:

The City must maintain compliance with:

- Cybersecurity training requirements per Texas Government Code
- Criminal history reporting (minimum 90% compliance)
- Uniform Crime Reporting (UCR) standards
- Sexual Assault Evidence Tracking Program participation
- Active System for Award Management (SAM) registration

Key Dates:

- Application Deadline: February 13, 2025 (Submitted)
- Project Start Date: October 1, 2025
- Project End Date: September 30, 2026

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Purpose:

I am requesting authorization to accept and proceed with the State Homeland Security Program (SHSP) FY2025 grant award on behalf of the Mercedes Police Department. Approval of this grant will allow the department to enhance emergency operations capabilities, improve interoperability, and strengthen response efforts to terrorism and large-scale incidents.

Next Steps:

Upon approval, we will proceed with implementation of the project, coordinate with vendors for procurement and installation, and ensure full compliance with PSO requirements throughout the grant period.

X

Orlando Diaz
Lieutenant

Resolution 2026-22

WHEREAS, the City of Mercedes finds it in the best interest of the citizens of Mercedes, that the State of Homeland Security Grant Program – Regular Projects (SHSP-R) FY25 be operated from 10/01/2025 to 09/30/2026; and,

WHEREAS, the City of Mercedes agrees to provide, if applicable, matching funds for the said project as required by the Office of Governor, Homeland Security Grant Division; and

WHEREAS, the City of Mercedes agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes, assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, the City of Mercedes designates the Mercedes City manager, or their designee, as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that the City of Mercedes approves submission of the grant application for the State of Homeland Security Grand Program – Regular Projects (SHSP-R) FY25 to the Office of the Governor.

PASSED AND APPROVED on this the 5th day of May, 2026.

ATTEST:

Oscar D. Montoya Sr., Mayor
City of Mercedes, Texas

Joselynn Castillo, City Secretary

Grant Number: 5441101

TRI-COUNTY COMMUNICATIONS, LLC

**2112 W Business 83 STE B, Weslaco, TX 78596
956-447-8440**

Company:	City of Mercedes Police Dept	Date:	11/7/2025
Address:	316 S Ohio Ave	Sales Rep:	Jada Valdez
City/St/Zip:	Mercedes, TX 78570	Phone:	956-503-4102
Attn:	Lt. Diaz	Email:	odiaz@cityofmercedes.com

Qty	Description	Unit Price	Total
	BuyBoard Contract #'s 696-23 / 698-23		\$ -
			\$ -
	MINDSHARE Dispatch		\$ -
			\$ -
1	TCC-CNSL RADIO CONSOLE	\$ 26,999.00	\$ 26,999.00
	Mindshare 100500MAXplus Dispatch- complete dispatch workstation-1 Position		\$ -
	Mindshare provides a virtual full-functioned Call Logging capability at each Position		\$ -
	with the ability to selectively recall specific conversations as needed,		\$ -
	either by Individual Channel/Line		\$ -
	Console Position Footswitch , MS Position Speaker, Operator Headset Jack		\$ -
	Non-Touch Screen Monitor 22" , Console Desk Microphone, Gooseneck 16"		\$ -
	Mindshare Console Application Seat License, MRI2 Standalone Unit		\$ -
	(4 Radio Connections), -Includes 10' Network Cable,3 Unit Rack Mount Bracket 10'		\$ -
	TIER 1 Radio Interface Cable 10' (4), Rack Mount PWR for MRI2 - 20A, 13.8V		\$ -
	1 YEAR FACTORY WARRANTY HARDWARE & SOFTWARE OPTION		\$ -
2	TCC-P25M P25 MOBILE RADIO	\$ 3,550.00	\$ 7,100.00
	Kenwood Viking VM5930 7/800 Mhz Control Station		\$ -
	P25 Conventional P25 Phase 1 Trunking, Multi Key AES Encryption		\$ -
	3 Year Warranty		\$ -
	Mercedes Police CH1 & Mercedes EOC		\$ -
1	TCC-SHC SHORT HAUL COMBINER	\$ 2,035.00	\$ 2,035.00
2	800 MHZ ANTENNA SYSTEM	\$ 675.00	\$ 1,350.00
1	Rack POWER SUPPLIES 50a	\$ 850.00	\$ 850.00
1	1/2" SUPER FLEX 100ft	\$ 250.00	\$ 250.00
1	ENGINEERING/INTERFACING/INSTALLATION/PROGRAMMING	\$ 15,000.00	\$ 15,000.00
1	Hardware	\$ 1,700.00	\$ 1,700.00
1	Shipping	\$ 600.00	\$ 600.00
	*** A 4% FEE WILL BE ADDED WHEN PAYING WITH CREDIT CARD***		
	Subtotal:		\$ 55,884.00
	Sales Tax:		
	Total		\$ 55,884.00

Quotation good for 30 days
A 25% Re-stocking fee will apply for canceled orders.

**SALES * SERVICE * WARRANTY
HARRIS * TAIT * MOTOROLA SOLUTIONS *KENWOOD**

Signature of Accepting Official	Date
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This Proposal contains confidential information intended for a specific individual and purpose and is protected by law. If you are not the intended recipient, please contact sender immediately at 956-447-8440 and destroy all copies. You are hereby notified that any disclosure, copying, or distribution of this message is strictly prohibited.

Name:

State Homeland Security Program – Regular Projects (SHSP-R), Federal Fiscal Year 2025

Available
12/16/2024
Due Date
02/13/2025

Purpose:

The purpose of this announcement is to solicit applications for projects that support state and local efforts to prevent terrorism and targeted violence and prepare for the threats and hazards that pose the greatest risk to the security of Texas citizens. The Office of the Governor (OOG), Public Safety Office (PSO) provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving a secure and resilient state.

This funding supports state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. All investments must be consistent with capability targets set during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the Stakeholder Preparedness Review (SPR).

The State Homeland Security Program (SHSP) is intended to support investments that improve the ability of jurisdictions to:

- **Prevent** a threatened or actual act of terrorism;
- **Protect** its citizens, residents, visitors, and assets against the greatest threats and hazards;
- **Mitigate** the loss of life and property by lessening the impact of future catastrophic events;
- **Respond** quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident; and/or
- **Recover** through a focus on the timely restoration, strengthening, accessibility and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident.

Many activities which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, **all SHSP projects must assist grantees in achieving target capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.**

Note for Cybersecurity Applicants: Projects seeking to design and implement efforts to address imminent cybersecurity threats to local information systems should refer to the State and Local Cybersecurity Grant Program (SLCGP) Announcements available on the *Funding Opportunities* page in [eGrants](#).

Available Funding:

Federal funds are authorized under Section 2002 of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296), (6 U.S.C. 603). State Homeland Security Program (SHSP) funds are made available through a Congressional appropriation to the United States Department of Homeland Security (DHS). All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

1. State agencies;
2. Regional councils of governments;
3. Units of local government;
4. Nonprofit organizations;
5. Universities or Colleges; and
6. Federally recognized Native American tribes.

Application Process:

Applicants must access PSO’s eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas’ 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects to increase preparedness statewide, may submit applications directly to PSO.

Key Dates:

Action	Date
Funding Announcement Release	12/16/2024
Online System Opening Date	12/16/2024
Final Date to Submit and Certify an Application	02/13/2025 at 5:00PM CST
Earliest Project Start Date	

09/01/2025

Project Period:

Projects selected for funding must begin between September 1, 2025 and March 1, 2026, and expire on or before August 31, 2027. Additional guidelines are below:

1. Project periods should be structured so that projects that include grant-funded salaries and/or annual recurring costs do not overlap with the project periods of previous or future grant awards with the same costs.
2. Project periods should be structured so that projects that include grant-funded salaries and/or annual recurring costs are on a 12 **or** 24-month grant cycle/performance period.
3. Project periods for equipment only projects are generally awarded for a 6 to 12-month grant period.
4. PSO will consider proposed start or end dates falling outside of these guidelines on a case-by-case basis.

Funding Levels

Minimum: \$10,000

Maximum: None. However, PSO uses a risk-based formula to determine regional allocations. Local agencies should contact their regional COG for amounts historically available to the region and any maximum established by their COG. Additionally, PSO expects to make available approximately \$1.5 - \$2 million to state agencies in support of 10 – 15 projects under this solicitation and the SHSP-LETPA solicitation.

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

1. The Federal Emergency Management Agency (FEMA) has established National Priority Areas (NPA) for the Homeland Security Grant Program and requires the State to dedicate at least 30% of Texas' SHSP funds to projects under the NPAs. The NPAs and prescribed amounts for each NPA are noted below. PSO anticipates these priorities will remain in place for the 2024 SHSP grant cycle. Applicants are encouraged to submit projects under these National Priority Areas when the primary core capability addressed is consistent with a National Priority Area description below. Note: The National Priority Areas are subject to change without notice upon release of the federal Notice of Funding Opportunity (NOFO).

2. Grant projects must be submitted in support of one of the following approved activity areas:

a. Community Preparedness and Resilience (NPA)

- **Core Capabilities:** Planning; Public Information and Warning; Community Resilience; Mass Care Services; Risk and Disaster Resilience Assessment; Long Term Vulnerability Reduction.
 - Projects supporting training and equipping regional and local Citizen Corps Programs (CCP) including Community Emergency Response Teams (CERT).
 - Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training to faith-based organizations, local businesses, and community-based organizations including homeless shelters, food pantries, nonprofit medical providers, and senior care facilities to bolster their resilience to all hazards.
 - Community Mapping: identify community resources and characteristics in order to identify gaps in resources, identify hazards and vulnerabilities, and inform action to promote resilience.

b. Emergency Operations Centers and Technology

- Establishing and maintaining a unified and coordinated operational structure and process that integrates critical stakeholders across and among all levels of government and with critical private and nonprofit sectors to protect against potential threats, conduct law enforcement investigations, or engage in enforcement, protective, and response activities.
- Implementing WebEOC and other situational awareness and decision support tools.
- Enhancing emergency operations centers.
- Conducting or participating in incident management training and/or exercises.

c. Information and Intelligence Sharing/Cooperation (NPA)

(Note: Applicants should submit Fusion Center projects under the Law Enforcement Terrorism Prevention Activities (LETPA) solicitation.)

- **Core Capability: Intelligence and Information Sharing**
 - Identifying, developing, providing, and sharing timely, accurate, and actionable information, data, or knowledge among government or private sector entities to include information sharing with all DHS components, fusion centers, and other entities designated by DHS.
 - Cooperation with DHS officials and other entities designated by DHS in intelligence, threat recognition and analysis.
 - Joint training and planning with DHS officials and other entities designated by DHS.
 - Enabling interdiction and disruption of terrorist activity through enhanced understanding and recognition of pre-operational activity and other crimes that may be precursors or indicators of terrorist activity.

- Paying for personnel or contractors to serve as qualified intelligence analysts and/or to participate in information, investigative, and intelligence sharing activities specifically related to homeland security.
- Assessing threat information to inform continued prevention operations and ongoing response activities.
- Implementing and maintaining suspicious activity reporting initiatives.
- Implementing or sustaining public information and warning systems to relay information regarding terrorism threats.

d. Interoperable Emergency Communications

- Building capabilities to meet P-25 standards.
- Sustaining existing capabilities (e.g. life cycle replacement of equipment).
- Projects must enhance current capabilities or address capability gaps identified by the Texas Department of Public Safety (DPS) or Texas Interoperable Communications Coalition (TxICC) in either the Texas Statewide Communications Interoperability Plan (SCIP) or DPS Report on Interoperable Communications to the Texas Legislature. **Note:** *Projects to increase voice communications interoperability for counties with the lowest interoperability levels are preferred over other types of communications projects.*
- If a project is funded (after an agency receives the grant award from the PSO), the planned expenditures must be submitted to and receive validation from the Statewide Interoperability Coordinator (SWIC) prior to purchase. **Note:** *Radios purchased must: a) follow the Statewide Radio ID Management Plan; b) be programmed following the Statewide Interoperability Channel Plan, and c) include encryption options capable of Advanced Encryption Standard (AES) encryption, IF encryption is being purchased.*

e. Planning

- Developing state and regional risk and preparedness assessments, including those related to special events.
- Core capability development planning, to include typing and tracking of equipment and special response teams.
- Planning and execution of training and exercises focused on terrorism prevention, protection and response.
- Multi-jurisdictional operational planning to include plans for regional operational coordination of terrorism prevention, protection, and response capabilities.
- Maintaining or updating Emergency Operations Plans, consistent with guidance in CPG 101.v2 and the whole community approach to security and emergency management.
- Planning and implementation of initiatives to enhance the Citizen Corps Program and other community resilience initiatives.
- Planning for continuity of operations.

f. Protection of Soft Targets/Crowded Places (NPA)

- **Core Capabilities:** Operational Coordination; Public Information and Warning; Intelligence and Information Sharing; Interdiction and Disruption; Screening, Search, and Detection; Access Control/Identity Verification; Physical Protective Measures; Risk Management for Protection Programs
 - Implementing target hardening and other measures associated with increased security to mitigate risks at places where people gather, such as schools, workplaces, entertainment venues, transportation nodes, and houses of worship.
 - Assessing critical infrastructure vulnerabilities and interdependencies, particularly those involving multiple sites and/or sectors.
 - Planning, training, exercises, equipment, and modeling enabling responsible jurisdictions to mitigate threats to and vulnerabilities of critical infrastructure facilities, assets, networks, and systems.
 - Analyzing critical infrastructure threats and information sharing with private sector partners.
 - Enhancing public awareness, education and communications, and increasing reporting of suspicious activities related to critical infrastructure.

g. Support of First Responder Capabilities

Note: Because there is the potential for significant overlap between this activity area and the FEMA National Priorities, applicants should first check whether their proposed project is consistent with the description and core capabilities outlined for the National Priority Areas.

- Sustaining and enhancing capacity to detect and resolve threats involving chemical, biological, radiological, nuclear and explosive (CBRNE) devices or weapons of mass destruction (WMD).
- Sustaining and enhancing tactical teams including HAZMAT response and decontamination, Urban Search and Rescue, and SWAT.
- Sustaining equipment needs, including personal protective equipment, WMD pharmaceuticals, calibration and maintenance for WMD-related detection and identification systems, and closely related investments to update or sustain current equipment.
- Sustaining and enhancing efforts to delay, divert, intercept, halt, apprehend, or secure threats or hazards (includes capabilities related to Border Security).
- Coordinating regional training exercises with federal, state and local law enforcement participation focused on responding to terrorism-related events and increasing participation with community and business organizations.
- Identifying or locating terrorists through active and passive surveillance and search procedures including systematic examinations and assessments, bio-surveillance, sensor technologies, or physical investigation and intelligence.

h. Combating Domestic Violent Extremism (NPA)

- **Core Capabilities:** Interdiction & Disruption; Screening, Search and Detection; Physical Protective Measures; Intelligence and Information Sharing; Planning; Public Information and Warning; Operational Coordination; Risk management for protection programs and activities
 - Open source analysis of misinformation campaigns, targeted violence and threats to life, including tips/leads, and online/social media-based threats.
 - Sharing and leveraging intelligence and information, including open-source analysis
 - Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists.
 - Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation and disinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism.

Program-Specific Requirements

1. All capabilities being built or sustained must have a clear link to one or more Core Capabilities in the National Preparedness Goal.
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of, protection from, mitigation of, response to, and/or recovery from terrorism.
3. Grantees are required to maintain adoption and implementation of the National Incident Management System (NIMS). The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.
4. Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at tdem.plans@tdem.texas.gov.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information [Resources Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

5. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>)

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. inherently religious activities such as prayer, worship, religious instruction, or proselytization;
2. lobbying;
3. any portion of the salary of, or any other compensation for, an elected or appointed government official;
4. vehicles or equipment for government agencies that are for general agency use and/or do not have a clear nexus to terrorism prevention, interdiction, and disruption (i.e. mobile data terminals, body cameras, in-car video systems, or radar units, etc. for officers assigned to routine patrol; general firefighting equipment or uniforms);
5. weapons, ammunition, tasers, weaponized vehicles or explosives (exceptions may be granted when explosives are used for bomb squad training);
6. weapons accessories to include but not limited to optics/sights, laser aiming devices, ammunition pouches, slings, firearm silencers, bayonets, rifle bags or other accessories designed for use with any firearms/weapon;
7. admission fees or tickets to any amusement park, recreational activity or sporting event;
8. promotional items or gifts;
9. food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel or where pre-approved for working events;
10. membership dues for individuals;
11. any expense or service that is readily available at no cost to the grant project;
12. any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
13. fundraising;
14. legal services for adult offenders;
15. amateur radios and equipment, FMS radios, GMRS radios, Mobile ad hoc networks (MANETs), or other radio equipment that is not P25 compliant;
16. riot equipment including but not limited to shields, batons, less-lethal ammunition, and grenades designed or intended for dispersing crowds; and
17. any other prohibition imposed by federal, state, or local law.

Selection Process

Application Screening: PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Each COG's homeland security advisory committee will prioritize all eligible applications using the region's risk-informed methodology.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based on eligibility, FEMA National Priorities, COG priorities, reasonableness, availability of funding, and cost-effectiveness.

2. For statewide discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

3. The State must designate at least 30% of available SHSP funding to projects supporting the FEMA NPAs listed above as outlined in the FY 2024 HSGP guidance. PSO encourages the COG regions to solicit projects to support each of the NPAs listed in this solicitation.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-23 Authorizing Submission and Acceptance of the FY2025 State Homeland Security Program (SHSP-L) Grant – HSGP Border Crisis Project**

BACKGROUND INFORMATION: The Mercedes Police Department has applied for funding under the FY2025 State Homeland Security Program – Law Enforcement Terrorism Prevention Activities (SHSP-L) through the Office of the Governor (OOG). The project, titled “BC - City of Mercedes - HSGP Border Crisis Project,” is currently pending OOG review.

This grant program supports state and local efforts to prevent terrorism, enhance public safety, and improve preparedness for threats and hazards identified through the Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR). The proposed project will address critical infrastructure and operational capability gaps within the Mercedes Police Department by funding:

- Replacement of non-operational sally port door and installation of a sliding gate system
- Installation of key card access systems for jail security doors
- Installation of Axis camera surveillance system
- Procurement and installation of an AFIS/SORLE biometric processing system
- Installation of antenna boosters to eliminate radio communication dead zones

These improvements will enhance detainee processing, facility security, communication capabilities, and information sharing with partnering agencies, including federal partners. The total project budget is \$205,000, with no cash match requirement.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):
\$ 205,000

Account Number(s):

TBD (Grant Fund Account)

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Memo
2. RESOLUTION 2026-23 - HSGP Border Crisis Project REVISED
3. AFIS LIVE SCAN QUOTE
4. ANTENNA BOOSTER SYSTEM
5. SORLE LIVE SCAN QUOTE
6. Funding Oppotunities

STAFF RECOMMENDATION: Recommend to approve Resolution No. 2026-23 authorizing the submission and acceptance of the FY2025 State Homeland Security Program (SHSP-L) Grant in the amount of \$205,000 for the Mercedes Police Department HSGP Border Crisis Project, and authorize the City Manager to execute all necessary documents.



MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

Memo

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – State Homeland Security Program (SHSP-L) FY2025 – Grant Acceptance Authorization (HSGP Border Crisis Project)

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the State Homeland Security Program (SHSP-L) for Fiscal Year 2025.

Background: The State Homeland Security Program (SHSP) is administered by the Public Safety Office (PSO) under the Office of the Governor. This program supports state and local efforts to prevent terrorism, enhance preparedness, and strengthen capabilities to respond to significant threats and hazards. This specific funding falls under the Law Enforcement Terrorism Prevention Activities (LETPA) component, which focuses on strengthening law enforcement capabilities related to terrorism prevention, intelligence sharing, and protection of critical infrastructure.

Grant Purpose and Benefits: The primary objectives of this program include:

- Enhancing law enforcement capabilities to prevent and respond to terrorism-related threats
- Strengthening communication and coordination with federal, state, and regional partners
- Improving infrastructure security and detainee processing capabilities
- Supporting intelligence sharing and operational readiness in border-related incidents

For the Mercedes Police Department, this grant will significantly improve facility security, communications, and detainee processing operations related to border enforcement activities.

Project Overview & Proposed Equipment: The Mercedes Police Department proposes the HSGP Border Crisis Project, which focuses on addressing critical capability gaps within the police facility and improving operational readiness related to border security and detainee processing.

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
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Project Components Include:

- **Antenna Booster System (2 Units):** Installation of communication boosters to eliminate radio dead zones within the police facility.
 - o Equipment Cost: \$55,000.00
- **Security Camera & Access Control System:** Installation of 8 Axis cameras, data cabling, and key card access system for 7 jail doors to enhance surveillance and facility security.
 - o Equipment & Installation Cost: \$54,990.37
- **Sally Port & Sliding Gate Renovations:** Replacement of non-operational sally port door and installation of a new industrial sliding gate system to improve secure detainee intake.
 - o Project Cost: \$36,209.63
- **AFIS/SORLE Biometric Processing System:** Procurement and installation of a fingerprint, palm scan, iris scan, and mugshot system for detainee identification and processing.
 - o Equipment Cost: \$58,800.00

Total Project Budget: \$205,000.00

Match Requirement: None

Program Requirements: Participation in this grant requires:

- Compliance with National Incident Management System (NIMS) standards
- Alignment with Threat and Hazard Identification and Risk Assessment (THIRA) and State Preparedness Report (SPR) priorities
- Maintenance of an active Emergency Management Plan with the Texas Division of Emergency Management (TDEM)
- Adherence to all federal and state grant management requirements

Eligibility Requirements: The City must maintain compliance with:

- Cybersecurity training requirements per Texas Government Code
- Criminal history reporting (minimum 90% compliance)
- Uniform Crime Reporting (UCR) standards
- Sexual Assault Evidence Tracking Program participation
- Active System for Award Management (SAM) registration

Key Dates:

- Application Submission Deadline: February 13, 2025 (Completed)
- Project Start Date: January 1, 2026
- Project End Date: December 31, 2026

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Purpose: I am requesting authorization to accept and proceed with the State Homeland Security Program (SHSP-L) FY2025 grant award in the amount of \$205,000.00 for the Mercedes Police Department HSGP Border Crisis Project.

Approval of this grant will allow the department to enhance facility security, improve detainee processing capabilities, strengthen communication systems, and increase overall readiness in response to border-related and terrorism-related incidents.

Next Steps: Upon approval, the department will proceed with project implementation, coordinate procurement and installation with vendors, and ensure full compliance with all PSO and grant requirements throughout the project period.

X

Orlando Diaz
Lieutenant

RESOLUTION NO. 2026-23

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes – State Homeland Security Program – LETPA Projects (SHSP-L)" be operated for the Fiscal Year 2025 (1/1/2026 - 12/31/2026); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes – State Homeland Security Program – LETPA Projects (SHSP-L) FY25" to the Office of the Governor.

PASSED AND APPROVED this 5th day of May, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5623501



1255 W 15th St, Suite 200, Plano, Texas 75075
Tel 972-423-9377 Fax 972-423-1145
info@mentalix.com
<http://www.mentalix.com>

September 30, 2025

Orlando Diaz
Mercedes Police Department

Dear Lt. Orlando Diaz:

Thank you for your interest in Mentalix's Fed Submit fingerprint solutions. This proposal includes hardware, software, installation, & training for a Mentalix live scan system.

Package one contains the Fed Submit (TX) Palm Scan Station Print Pack. This is a turnkey solution that allows for electronic 1000PPI palmprint and fingerprint capture and submission to TX DPS and the FBI. I have included our mugshot and iris scan add-ons at your request. These add-ons provide the hardware and software required to submit mugshot photos and iris scans. Installation and training is included for your staff at your location. Please note that the first year's technical support, annual maintenance, and warranty is included.

Our Fed Submit software has many unique features and is what sets Mentalix apart from other live scan vendors. We are able to provide different levels of access control for end users and administrators that can be uniquely designed for your company's needs. The software also has full text search capability and can store 70,000+ fingerprint transactions that can be recalled when needed. Fed Submit also generate reports for live scan monitoring to provide ease of use to the end user.

The Fed Submit software can provide the user with a rating of each scanned fingerprint, either giving it a poor, good, or best rating so the user has a better idea of whether to re-scan the live finger. Using the same algorithms the FBI uses to determine quality, Fed Submit will immediately recognize and single out erroneous fingerprints for correction to ensure that all fingerprints are of acceptable quality. The Fed Submit System reduces fingerprint errors so and increases the speed of the capture and submission process and the live scanner eliminates the mess of ink.

The Mugshot Add-on will allow your agency to capture high quality mugshot photographs and attach them to Criminal Arrest, Law Enforcement Applicant, and Sex Offender Registration transactions for submission to Texas DPS and the F.B.I. It will also allow your agency to utilize our facial recognition release verification feature in Fed Submit.

The Fed Submit Iris Scan Add-On allows for quick iris capture and matching. Both eyes can be simultaneously captured. The captured iris information will be included in the EBTS record that is sent to TX DPS and the FBI.

With over 25 FBI-certified solutions achieved over a period of years, we are the leader in providing certified scanning software. It's our goal to offer a quality product with competitive pricing and to maintain our reputation for excellent customer support. So please do not hesitate to contact me if you have questions or need additional information.

Best Regards,

Tyler Morgan

Tyler Morgan
Sales Representative
(972) 423-9377 Ext. 142
TMorgan@mentalix.com

Valid Until: November 30, 2025

Product Descriptions for Package 1

FS (TX) Palm Scan Station Print Pack

B-FS-TX-SPSCS-P-5

- Fed Submit (TX) scanning software
 - Fingerprint & palm print card scan & live scan support for criminal & applicant transactions
 - 500 ppi FBI certification
 - FBI-certified WSQ compression
 - EFTS/EBTS formatting
 - NFIQ 2.0 fingerprint quality & sequence checks
 - Stores 70,000+ transactions
 - Full text search capability
 - Transaction reports
 - Submission of encrypted Adult & Juvenile criminal transactions via encrypted FTP to Texas DPS
 - Includes support for submitting Class C misdemeanors to Texas DPS
 - Customized field checks as required by the TXDPS Data Dictionary & interface documents
 - Fingerprint matching & facial recognition capability within local database for searches or inmate release verification
 - Photo/mug shot import -Includes integration with many AFIS matching systems & JMS/booking systems
 - Texas DPS CR-43 & CR-44 printing -Specialized Two-Finger Lookup transactions supported by Texas DPS
- Fed Submit CardPrint software
 - FBI-certified fingerprint & palm print card printing software supports certified laser printer (included)
 - Enables printing of electronic fingerprints at FBI-certified quality on standard ten-print card forms or on blank card stock, along with card boundaries & mug shots
 - Single license can be shared among all Admin Stations used in conjunction with the Fed Submit station that has CardPrint license
- Fed Submit PC
 - Microsoft SQL Server 2019 Express
 - Windows 10 or similar, Adobe Acrobat Reader XI+
 - UPS
 - One-year warranty included
- Ruggedized Cabinet for Fed Submit Live Scanner
 - Installation space for a Fed Submit live scanner, PC & UPS
 - Built-in foot switches to enable hands-free control of palm scanner
 - 19-inch, color industrial touchscreen monitor
- Fed Submit Palm Print Live Scanner
 - Supports both fingerprint & palm print capture
 - 500 ppi FBI certification
 - One-year warranty included
- Fed Submit Certified Printer
 - FBI-certified laser network printer
 - 1200 x 1200 dpi resolution
 - One-year warranty included
- Fed Submit Swipe Card Reader
 - USB 3-Track Magnetic Swipe Card Reader with USB cable
- First-year Fed Submit software maintenance & live scanner maintenance included



Descriptions continued on next page.

Product Descriptions continued:

Option Switch 500P to 1000PX

U-1000PX-OPT

- This option: 1) Removes a 500 ppi palm scan device from product package, and 2)) adds a Fed Submit L SCAN 1000PX palm scan device to product package
- Enables 1000 ppi scanning capability in Fed Submit palm scan system
- Fed Submit L SCAN 1000PX features:
 - Ten-print & palm print capture support
 - Easy to use, yet rugged enough for a law enforcement environment
 - 1000 ppi FBI certification
 - 12.0 x 12.1 x 5.2 inches, 14.9 pounds
 - Accepts both flats & rolls, as well as upper palm, lower palm, & side/writers palm
 - Automatically captures prints without requiring the user to press buttons at each step
 - IEEE 1394a (FireWire) cable
 - One-year warranty included
- Requires new purchase of either: 1) a Fed Submit Palm Scan Pack that normally includes a 500 ppi palm scan device, or 2) the Fed Submit 500P Upgrade product



Option Switch 500P to 1000PX Annual Maintenance

M-1000PX-OPT

- One-year maintenance for Option Switch 500P to 1000PX

Fed Submit Mug Shot Pack (Add-On)

T-FS-MUGSHOTPK

- Fed Submit Mug Shot software enables control of digital camera from Fed Submit live scan software
- Fully integrated with Fed Submit system
- Fed Submit Digital Camera
- Requires Fed Submit Pack product



Fed Submit Mug Shot Pack (Add-On) Annual Maintenance

M-FS-MUGSHOTPK

- One-year maintenance for Fed Submit Premium Mug Shot Pack software

Descriptions continued on next page.

Product Descriptions continued:

FS Iris Scan (Add-On) Pack

T-FS-IRIS

- FS Iris Scan software interface (single software license)
- Dual iris scanner
 - Captures dual irises
 - Unaffected by ambient lighting
 - Accommodates a wide range of interpupillary distances
 - Compliant with ANSI/NIST
 - Weighs slightly over 1 pound
 - USB 2.0
- Sold only as an add-on to Fed Submit live scan systems

FS Iris Scan (Add-On) Pack Annual Maintenance

M-FS-IRIS

- One-year maintenance for FS Iris Scan (Add-On) Pack

New Customer Discount

New Customer Discount

Fed Submit Installation & Training Services

A-FS-SETUP

- On-site system setup
- On-site staff training services
- Includes travel expenses up to \$500; customer is responsible for travel-related expenses that exceed \$500. Mentalix will not charge these extra travel-related expenses for continental U.S. locations if services are scheduled at least two weeks in advance.

Confidential - Prepared exclusively for Mercedes Police Department

Valid Until: November 30, 2025

SUBTOTALS			
Products	Price	Qty	Total per Product
<p>This package includes Mentalix's Fed Submit (TX) Palm Scan Station Print Pack. This Package includes a Desktop PC, Swipe Card Reader, Printer, Upgraded 1000PPI Palm scanner, Ruggedized Cabinet, and Fed Submit software. This is a turnkey solution that allows for electronic palmprint and fingerprint submission to TX DPS. I have included our mugshot and iris scan add-ons at your request. These provide the hardware and software required to submit mugshot photos and iris scans.</p> <p>Please note that the first year's annual maintenance, technical support, and warranty is included with the Palm Scan Station Pack. Installation & training has been included for your staff at your location.</p>			
FS (TX) Palm Scan Station Print Pack	\$40,080.00	1	\$40,080.00
Option Switch 500P to 1000PX	\$2,380.00	1	\$2,380.00
Option Switch 500P to 1000PX Annual Maintenance	\$360.00	1	\$360.00
Fed Submit Mug Shot Pack (Add-On)	\$2,970.00	1	\$2,970.00
Fed Submit Mug Shot Pack (Add-On) Annual Maintenance	\$510.00	1	\$510.00
FS Iris Scan (Add-On) Pack	\$4,750.00	1	\$4,750.00
FS Iris Scan (Add-On) Pack Annual Maintenance	\$950.00	1	\$950.00
New Customer Discount	(\$14,000.00)	1	(\$14,000.00)
Fed Submit Installation & Training Services	\$2,970.00	1	\$2,970.00
Shipping			\$900.00
Package 1 Total			\$41,870.00

Confidential - Prepared exclusively for Mercedes Police Department

Valid Until: November 30, 2025

1. This is a proposal only and confers no rights or obligations on either party. Rights to the usage of certain of Mentalix's products by Mercedes Police Department will be accomplished by the issuance of a Purchase Order by Mercedes Police Department, which will reference this proposal and would be subject to the terms and conditions contained herein.
2. All pricing information contained herein is confidential and only to be used by Mercedes Police Department. Pricing is not for disclosure to outside parties without prior permission from Mentalix, Inc.
3. This proposal is valid until Sunday, November 30, 2025, unless extended in writing by Mentalix.
4. Pricing for Mentalix products is attached herein.
5. All products and derivative works developed by Mentalix in connection with this proposal will remain the exclusive property of Mentalix. Mercedes Police Department acknowledges receipt and acceptance of terms of the Mentalix Fed Submit End User License Agreement.
6. After Sunday, November 30, 2025, prices are subject to change without notice.
7. Annual Maintenance includes one year of phone/e-mail/remote support (weekdays 8am-5pm Central Time Zone, excluding holidays) for Fed Submit software only, plus Fed Submit maintenance releases for the duration of the agreement. Mentalix can perform remote technical support – under the customer's initiation and control – for problem resolution and/or periodic maintenance procedures. Requires that customer has PC Anywhere V12.5 Host or installed LogMeIn client. Maintenance releases (designated by the minor identifier to the right of the version number decimal point) consist of problem corrections and updates.
8. Live Scan hardware maintenance covers depot repair/replacement of equipment for any problems that arise during normal, wear-and-tear use of equipment.
9. For customers who will be submitting data to Texas DPS: Texas DPS allows Internet submission of fingerprint records for most law enforcement agencies. However, Texas DPS restricts Internet submission to only certain qualifying agencies (consult your Texas DPS contact to determine whether your agency qualifies for Internet submission). Agencies that do not qualify for Internet submission are required by Texas DPS to use a dedicated line, firewall and router.
10. Fed Submit hardware products are only sold for use with Fed Submit software.
11. At this time, Mentalix does not sell hardware outside of North America.
12. All products are sold on a per-seat basis.
13. All prices listed are in U.S. Dollars. Prices are FOB Plano, Texas, and do not include any taxes which might be applicable.
14. Shipping costs are priced separately and are based on destination, quantity and equipment.



1255 W 15th St, Suite 200, Plano, Texas 75075
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info@mentalix.com
<http://www.mentalix.com>

September 30, 2025

Orlando Diaz
Mercedes Police Department

Dear Lt. Orlando Diaz:

Thank you for your interest in Mentalix's Fed Submit fingerprint solutions. I have prepared the following proposal that shows pricing and information for the Sex Offender Registration and Law Enforcement Application submission live scan system.

Package 1 shows Mentalix's Fed Submit (SORLE) Live Scan Print Pack which meets the Texas DPS requirements for fingerprint and photo submission. It includes all hardware and software necessary for capturing fingerprints and mugshots and electronically submitting them to Texas DPS. A card printer is also included for printing hard copies. The first year's technical support, annual maintenance, and warranty is included in all our 'Pack' products. This proposal also includes installation and training for your staff at your location.

Our Fed Submit software has many unique features and is what sets Mentalix apart from other live scan vendors. We are able to provide different levels of access control for end users and administrators that can be uniquely designed for your company's needs. The software also has full text search capability and can store 70,000+ fingerprint transactions that can be recalled when needed.

The Fed Submit software can provide the user with a rating of each scanned fingerprint, either giving it a poor, good, or best rating so the user has a better idea of whether to re-scan the live finger. Using the same algorithms the FBI uses to determine quality, Fed Submit will immediately recognize and single out erroneous fingerprints for correction to ensure that all fingerprints are of acceptable quality. The Fed Submit System reduces fingerprint errors so and increases the speed of the capture and submission process and the live scanner eliminates the mess of ink.

We have depot to depot & overnight replacement of our scanners and we are also able to provide fixes and updates at times that are convenient to you. We pride ourselves on our commitment to support and maintain our product to meet our customer's needs. It's our goal to offer a quality product with competitive pricing and to maintain our reputation for excellent customer support.

Please do not hesitate to contact me if you have questions or need additional information.

Best Regards,

Tyler Morgan

Tyler Morgan
Sales Representative
(972) 423-9377 Ext. 142
TMorgan@mentalix.com

Valid Until: November 30, 2025

Product Descriptions for Package 1

9.3-031115

Fed Submit (SORLE) Live Scan Print Pack

A-FS-SORLE-LSPK3

- Fed Submit (SORLE) scanning software
 - Applicant fingerprint live scan capture
 - 500 ppi FBI certification
 - FBI-certified WSQ compression
 - EFTS/EBTS formatting
 - NFIQ 2.0 fingerprint quality & sequence checks
 - Stores 70,000+ transactions
 - Full text search capability
 - Transaction reports
 - Submission of encrypted transactions via encrypted FTP to Texas DPS
 - Customized data entry & field checks specific to civilian applicant card requirements
 - Accepted by TXDPS for sex offender and/or law enforcement background checks
- Fed Submit CardPrint software
 - FBI-certified fingerprint card printing software supports certified laser printer (included)
 - Enables printing of electronic fingerprints at FBI-certified quality on standard ten-print card forms or on blank card stock, along with card boundaries & mug shots
 - Single license can be shared among all Admin Stations used in conjunction with the Fed Submit station that has CardPrint license
- Fed Submit PC
 - Microsoft SQL Server 2019 Express
 - Windows 11 or similar, Adobe Acrobat Reader XI+
 - UPS
 - One-year warranty included
- Fed Submit Live Scanner
 - 500 ppi FBI certification
 - Compact, with mobile capability
 - Accepts both flats & rolls
 - Automatically captures prints without requiring the user to press buttons
 - One-year warranty included
- Canon EOS Rebel T6 (or similar model) digital camera
 - 18.0 Megapixel CMOS (APS-C) Image Sensor
 - Digital, single-lens reflex AF/AE camera
 - Built-in flash
 - At least 2.5-inch LCD monitor
- Fed Submit Certified Printer
 - FBI-certified laser network printer
 - 1200 x 1200 dpi resolution
 - One-year warranty included
- First-year Fed Submit software maintenance & live scanner maintenance included



Descriptions continued on next page.

Product Descriptions continued:

Fed Submit Signature Pad

T-FS-SIG-PAD

- Signature pad add-on for live scanner
- Enables signature capture



Fed Submit Installation & Training Services

A-FS-SETUP

- On-site system setup
- On-site staff training services
- Includes travel expenses up to \$500; customer is responsible for travel-related expenses that exceed \$500. Mentalix will not charge these extra travel-related expenses for continental U.S. locations if services are scheduled at least two weeks in advance.

Valid Until: November 30, 2025

SUBTOTALS			
Products	Price	Qty	Total per Product
<p>This package shows pricing for our Fed Submit (SORLE) Live Scan Print Pack for Sex Offender Registration and Law Enforcement Applicants. The Pack includes a desktop PC, camera, mugshot software, printer, an FBI certified live scanner, and FBI Certified software for capturing and electronically submitting fingerprints and photo to TX DPS. I have added a signature pad for capturing signatures at your request.</p> <p>The first year's annual maintenance is also included in the price of the Pack. Installation and training for your staff at your location has been included in this Package.</p>			
Fed Submit (SORLE) Live Scan Print Pack	\$12,710.00	1	\$12,710.00
Fed Submit Signature Pad	\$900.00	1	\$900.00
Fed Submit Installation & Training Services	\$2,970.00	1	\$2,970.00
Shipping			\$350.00
Package 1 Total			\$16,930.00

Confidential - Prepared exclusively for Mercedes Police Department

Valid Until: November 30, 2025

1. This is a proposal only and confers no rights or obligations on either party. Rights to the usage of certain of Mentalix's products by Mercedes Police Department will be accomplished by the issuance of a Purchase Order by Mercedes Police Department, which will reference this proposal and would be subject to the terms and conditions contained herein.
2. All pricing information contained herein is confidential and only to be used by Mercedes Police Department. Pricing is not for disclosure to outside parties without prior permission from Mentalix, Inc.
3. This proposal is valid until Sunday, November 30, 2025, unless extended in writing by Mentalix.
4. Pricing for Mentalix products is attached herein.
5. All products and derivative works developed by Mentalix in connection with this proposal will remain the exclusive property of Mentalix. Mercedes Police Department acknowledges receipt and acceptance of terms of the Mentalix Fed Submit End User License Agreement.
6. After Sunday, November 30, 2025, prices are subject to change without notice.
7. Annual Maintenance includes one year of phone/e-mail/remote support (weekdays 8am-5pm Central Time Zone, excluding holidays) for Fed Submit software only, plus Fed Submit maintenance releases for the duration of the agreement. Mentalix can perform remote technical support – under the customer's initiation and control – for problem resolution and/or periodic maintenance procedures. Requires that customer has PC Anywhere V12.5 Host or installed LogMeIn client. Maintenance releases (designated by the minor identifier to the right of the version number decimal point) consist of problem corrections and updates.
8. Live Scan hardware maintenance covers depot repair/replacement of equipment for any problems that arise during normal, wear-and-tear use of equipment.
9. For customers who will be submitting data to Texas DPS: Texas DPS allows Internet submission of fingerprint records for most law enforcement agencies. However, Texas DPS restricts Internet submission to only certain qualifying agencies (consult your Texas DPS contact to determine whether your agency qualifies for Internet submission). Agencies that do not qualify for Internet submission are required by Texas DPS to use a dedicated line, firewall and router.
10. Fed Submit hardware products are only sold for use with Fed Submit software.
11. At this time, Mentalix does not sell hardware outside of North America.
12. All products are sold on a per-seat basis.
13. All prices listed are in U.S. Dollars. Prices are FOB Plano, Texas, and do not include any taxes which might be applicable.
14. Shipping costs are priced separately and are based on destination, quantity and equipment.

Name:

State Homeland Security Program – LETPA Projects (SHSP-L), Federal Fiscal Year 2025

Available
12/16/2024
Due Date
02/13/2025

Purpose:

The purpose of this announcement is to solicit applications for projects that support state and local efforts to prevent terrorism and targeted violence and prepare for the threats and hazards that pose the greatest risk to the security of Texas citizens. PSO provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving a secure and resilient state.

Per Congressional mandate (911 Act), at least twenty-five percent (25%) of the combined Homeland Security Grant Program funding must be used for Law Enforcement Terrorism Prevention Activities (LETPA). **FEMA has increased this requirement to 35%**. This solicitation supports state, tribal and local preparedness activities that continue to build law enforcement capabilities to prevent terrorist attacks and provide law enforcement and public safety communities with funds to support critical prevention and protection activities. All LETPA investments must be consistent with capability targets set during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the State Preparedness Report (SPR).

The State Homeland Security Program-LEPTA (SHSP-L) is intended to support investments that improve the ability of jurisdictions to:

- **Prevent** a threatened or actual act of terrorism; and/or
- **Protect** its citizens, residents, visitors, and assets against the greatest threats and hazards;

Prevention is defined as the capabilities necessary to avoid, prevent, or stop a threatened or actual act of terrorism.

Many activities which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, **all SHSP-LEPTA projects must assist grantees in achieving target capabilities related to preventing or thwarting an initial or follow-on terrorist attack.**

Available Funding:

Federal funds are authorized under Section 2002 of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296), (6 U.S.C. 603). State Homeland Security Program (SHSP) funds are made available through a Congressional appropriation to the United

States Department of Homeland Security (DHS). All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

1. State agencies;
2. Regional councils of governments;
3. Units of local government;
4. Nonprofit organizations;
5. Universities or Colleges; and
6. Federally recognized Native American tribes.

Application Process:

Applicants must access PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects to increase preparedness statewide, may submit applications directly to PSO.

Key Dates:

Action
Funding Announcement Release
12/16/2024
Online System Opening Date
12/16/2024
Final Date to Submit and Certify an Application
02/13/2025 at 5:00PM CST
Earliest Project Start Date
09/01/2025

Project Period:

Projects selected for funding must begin between September 1, 2025 and March 1, 2026, and expire on or before August 31, 2027. Additional guidelines are below:

1. Project periods should be structured so that projects that include grant-funded salaries and/or annual recurring costs do not overlap with the project periods of previous or future grant awards with the same costs.

2. Project periods should be structured so that projects that include grant-funded salaries and/or annual recurring costs are on a 12 **or** 24-month grant cycle/performance period.
3. Project periods for equipment only projects are generally awarded for a 6 to 12-month grant period.
4. PSO will consider proposed start or end dates falling outside of these guidelines on a case-by-case basis.

Funding Levels

Minimum: \$10,000

Maximum: None. However, PSO uses a risk-based formula to determine regional allocations. Local agencies should contact their regional COG for amounts historically available to the region and any maximum established by their COG. Additionally, PSO expects to make available approximately \$1.5 – \$2 million to state agencies in support of 10 - 15 projects under this solicitation and the SHSP-Regular solicitation.

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

1. The Federal Emergency Management Agency (FEMA) has established National Priority Areas (NPA) for the Homeland Security Grant Program and requires the State to dedicate at least 30% of Texas' SHSP funds to projects under the NPAs. The NPAs and prescribed amounts for each NPA are noted below. PSO anticipates these priorities will remain in place for the 2024 SHSP grant cycle. Applicants are encouraged to submit projects under these National Priority Areas when the primary core capability addressed is consistent with a National Priority Area description below. Note: The National Priority Areas are subject to change without notice upon release of the federal Notice of Funding Opportunity (NOFO).

2. Grant projects must be consistent with the Federal Emergency Management Agency (FEMA) Preparedness Grants Manual and Information Bulletin (IB) 473 which discusses eligible activities outlined in:

- The National Prevention Framework;
- The National Protection Framework where capabilities are shared with the prevention mission area; and
- Section 2006 of the Homeland Security Act of 2002, as amended.

3. Grant projects must be consistent with the program purpose stated above and must be submitted in support of one of the following approved activity areas:

a. Emergency Operations Centers and Technology

- Establishing and maintaining a unified and coordinated operational structure and process that integrates critical stakeholders across and among all levels of government and with critical private and nonprofit sectors to protect against potential threats, conduct law enforcement investigations, or engage in enforcement, protective, and response activities.
- Implementing WebEOC and other situational awareness and decision support tools.
- Enhancing emergency operations centers.
- Conducting or participating in incident management training and/or exercises.

b. Information and Intelligence Sharing/Cooperation (NPA)

(Note: Applicants should submit Fusion Center projects under this Law Enforcement Terrorism Prevention Activities (LETPA) solicitation.)

- **Core Capability: Intelligence and Information Sharing**
 - Identifying, developing, providing, and sharing timely, accurate, and actionable information, data, or knowledge among government or private sector entities to include information sharing with all DHS components, fusion centers, and other entities designated by DHS.
 - Cooperation with DHS officials and other entities designated by DHS in intelligence, threat recognition and analysis.
 - Joint training and planning with DHS officials and other entities designated by DHS.
 - Enabling interdiction and disruption of terrorist activity through enhanced understanding and recognition of pre-operational activity and other crimes that may be precursors or indicators of terrorist activity.
 - Paying for personnel or contractors to serve as qualified intelligence analysts and/or to participate in information, investigative, and intelligence sharing activities specifically related to homeland security.
 - Assessing threat information to inform continued prevention operations and ongoing response activities.
 - Implementing and maintaining suspicious activity reporting initiatives.
 - Implementing or sustaining public information and warning systems to relay information regarding terrorism threats.

c. Planning

- Developing state and regional risk and preparedness assessments, including those related to special events.
- Core capability development planning, to include typing and tracking of equipment and special response teams.
- Planning and execution of training and exercises focused on terrorism prevention, protection and response.

- Multi-jurisdictional operational planning to include plans for regional operational coordination of terrorism prevention, protection, and response capabilities.
- Maintaining or updating Emergency Operations Plans, consistent with guidance in CPG 101.v2 and the whole community approach to security and emergency management.
- Planning for continuity of operations.

d. Protection of Soft Targets/Crowded Places (NPA)

- **Core Capabilities:** Operational Coordination; Public Information and Warning; Intelligence and Information Sharing; Interdiction and Disruption; Screening, Search, and Detection
 - Implementing target hardening and other measures associated with increased security to mitigate risks at places where people gather, such as schools, workplaces, entertainment venues, transportation nodes, and houses of worship.
 - Assessing critical infrastructure vulnerabilities and interdependencies, particularly those involving multiple sites and/or sectors.
 - Planning, training, exercises, equipment, and modeling enabling responsible jurisdictions to mitigate threats to and vulnerabilities of critical infrastructure facilities, assets, networks, and systems.
 - Analyzing critical infrastructure threats and information sharing with private sector partners.
 - Enhancing public awareness, education and communications, and increasing reporting of suspicious activities related to critical infrastructure.

e. Support of First Responder Capabilities

Note: Because there is the potential for significant overlap between this activity area and the FEMA National Priorities, applicants should first check whether their proposed project is consistent with the description and core capabilities outlined for the National Priority Areas.

- Sustaining and enhancing capacity to detect and resolve threats involving chemical, biological, radiological, nuclear and explosive (CBRNE) devices or weapons of mass destruction (WMD).
- Sustaining and enhancing tactical teams including HAZMAT response and decontamination, Urban Search and Rescue, and SWAT.
- Sustaining equipment needs, including personal protective equipment, WMD pharmaceuticals, calibration and maintenance for WMD-related detection and identification systems, and closely related investments to update or sustain current equipment.
- Sustaining and enhancing efforts to delay, divert, intercept, halt, apprehend, or secure threats or hazards (includes capabilities related to Border Security).

- Coordinating regional training exercises with federal, state and local law enforcement participation focused on responding to terrorism-related events and increasing participation with community and business organizations.
- Identifying or locating terrorists through active and passive surveillance and search procedures including systematic examinations and assessments, bio-surveillance, sensor technologies, or physical investigation and intelligence.

f. Combating Domestic Violent Extremism (NPA)

- **Core Capabilities:** Interdiction & Disruption; Screening, Search and Detection; Intelligence and Information Sharing; Planning; Public Information and Warning; Operational Coordination
 - Open source analysis of misinformation campaigns, targeted violence and threats to life, including tips/leads, and online/social media-based threats.
 - Sharing and leveraging intelligence and information, including open-source analysis.
 - Execution and management of threat assessment programs to identify, evaluate, and analyze indicators and behaviors indicative of domestic violent extremists.
 - Training and awareness programs (e.g., through social media, SAR indicators and behaviors) to educate the public on misinformation and disinformation campaigns and resources to help them identify and report potential instances of domestic violent extremism.

Program-Specific Requirements

1. All capabilities being built or sustained must have a clear link to one or more of the following Core Capabilities in the National Preparedness Goal: **Planning; Public Information and Warning; Operational Coordination; Intelligence and Information Sharing; Interdiction and Disruption; Screening, Search and Detection; and Forensics and Attribution.**

2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Law Enforcement Terrorism Prevention Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of terrorism.

3. Grantees are required to maintain adoption and implementation of the National Incident Management System (NIMS). The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to

facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.

4. Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan (preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at tdem.plans@tdem.texas.gov.

Eligibility Requirements

1. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information [Resources Statewide Cybersecurity Awareness Training](#) page.

2. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90 percent of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

3. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

4. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit DPS's [Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

5. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>)

Failure to comply with program or eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. inherently religious activities such as prayer, worship, religious instruction, or proselytization;
2. lobbying;
3. any portion of the salary of, or any other compensation for, an elected or appointed government official;
4. vehicles or equipment for government agencies that are for general agency use and/or do not have a clear nexus to terrorism prevention, interdiction, and disruption (i.e. mobile data terminals, body cameras, in-car video systems, or radar units, etc. for officers assigned to routine patrol; general firefighting equipment or uniforms);
5. weapons, ammunition, tasers, weaponized vehicles or explosives (exceptions may be granted when explosives are used for bomb squad training);
6. weapons or weapons accessories to include but not limited to optics/sights, ammunition pouches, slings, firearm silencers, bayonets, or other accessories designed for use with any firearms/weapon;
7. admission fees or tickets to any amusement park, recreational activity or sporting event;
8. promotional items or gifts;
9. food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel or where pre-approved for working events;
10. membership dues for individuals;
11. any expense or service that is readily available at no cost to the grant project;

12. any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
13. fundraising;
14. legal services for adult offenders;
15. amateur radios and equipment, FMS radios, GMRS radios, Mobile ad hoc networks (MANETs), or other radio equipment that is not P25 compliant;
16. riot equipment including but not limited to shields, batons, less-lethal ammunition, and grenades designed or intended for dispersing crowds; and
17. any other prohibition imposed by federal, state, or local law.

Selection Process

Application Screening: PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Each COG's homeland security advisory committee will prioritize all eligible applications using the region's risk-informed methodology.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based on eligibility, FEMA National Priorities, COG priorities, reasonableness, availability of funding, and cost-effectiveness.

2. For statewide discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

3. The State must designate at least 30% of available SHSP funding to projects supporting the FEMA NPAs listed above as outlined in the FY 2024 HSGP guidance. PSO encourages the COG regions to solicit projects to support each of the NPAs listed in this solicitation.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-24 authorizing submission and acceptance of the FY2027 State Crisis Intervention Program (Byrne SCIP) Grant for the Crisis Response Equipment Program.**

BACKGROUND INFORMATION: The Mercedes Police Department is seeking authorization to apply for and accept funding under the FY2027 State Crisis Intervention Program (SCIP), administered through the Office of the Governor’s Public Safety Office. This grant is funded through the Byrne State Crisis Intervention Program (CFDA 16.738) and supports initiatives aimed at preventing, intervening in, and reducing violent crime while improving crisis response capabilities. The proposed Crisis Response Equipment Program will provide essential equipment to improve the department’s ability to respond to violent incidents and manage crime scenes efficiently. The project includes the purchase of two trailers and various traffic and scene control devices such as cones, delineators, and barricades. The project period is October 1, 2026, through September 30, 2027. The current proposed budget is \$70,160, with no required cash or in-kind match. This equipment will enhance officer safety, improve scene control, and reduce response times during high-risk incidents, directly benefiting the citizens of Mercedes.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):
\$ 70,160

Account Number(s):
TBD (Grant Fund Account)

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Memo
2. RESOLUTION 2026-24 - Crisis Response Equipment Program Resolution REVISED
3. Budget Justification Quote – Fy2027 Scip Crisis Response Equipment Program
4. Funding Opportunities

STAFF RECOMMENDATION: Recommend Approval of Resolution No. 2026-24 authorizing the submission and acceptance of the FY2027 State Crisis Intervention Program (Byrne SCIP) Grant in the amount of \$70,160 for the Crisis Response Equipment Program.



MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

Memo

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – FY2027 State Crisis Intervention Program (Byrne SCIP) – Grant Acceptance Authorization (Crisis Response Equipment Program)

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the FY2027 State Crisis Intervention Program (SCIP).

Background: The State Crisis Intervention Program (SCIP) is administered by the Public Safety Office (PSO) under the Office of the Governor and funded through the Byrne State Crisis Intervention Program (CFDA 16.738) under the Bipartisan Safer Communities Act. This program supports state and local efforts to prevent, intervene in, and reduce crime and violence while improving crisis response services for at-risk populations.

Grant Purpose and Benefits:

The primary objectives of this program include:

- Enhancing law enforcement response to violent incidents and crisis situations
- Improving scene control and public safety during high-risk events
- Strengthening the department's ability to manage traffic and crowd control during emergencies
- Supporting rapid and coordinated deployment of resources during critical incidents

For the Mercedes Police Department, this grant will significantly improve operational readiness, officer safety, and the department's ability to effectively respond to violent crime scenes and crisis situations.

Project Overview & Proposed Equipment: The Mercedes Police Department proposes the **Crisis Response Equipment Program**, which focuses on addressing current equipment shortages and improving response capabilities during violent incidents and emergency situations.

Project Components Include:

• 8.5 x 12 V-Nose Enclosed Trailer (1 Unit):

Used for transporting essential response equipment to incident scenes.

o Equipment Cost: \$15,000.00

• Traffic Cones (500 Units):

Used for traffic control and securing perimeters during incidents.

o Equipment Cost: \$15,000.00

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
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(956) 565-3102 Fax (956) 565-2583

- **Traffic Delineators (300 Units):**

Used to redirect traffic and improve scene safety.

- o Equipment Cost: \$12,360.00

- **Barricades (100 Units):**

Used to restrict access to hazardous or secured areas.

- o Equipment Cost: \$23,800.00

- **16-Foot Trailer (1 Unit):**

Additional transport unit to support deployment of equipment.

- o Equipment Cost: \$4,000.00

Total Project Budget: \$70,160.00

Match Requirement: None

Program Requirements:

Participation in this grant requires:

- Compliance with all PSO grant conditions and the Texas Grant Management Standards (TxGMS)
- Adherence to federal Uniform Grant Guidance
- Submission of a governing body resolution authorizing the grant
- Compliance with cybersecurity training requirements under Texas Government Code
- Ongoing reporting and grant monitoring requirements

Eligibility Requirements:

The City must maintain compliance with:

- Criminal history reporting standards (minimum 90% completeness)
- Uniform Crime Reporting (UCR) requirements
- Sexual Assault Evidence Tracking Program participation
- Federal immigration compliance certifications
- Active System for Award Management (SAM) registration
- Cybersecurity training certification requirements

Key Dates:

- Application Submission Deadline: February 12, 2026 (Completed)
- Project Start Date: October 1, 2026
- Project End Date: September 30, 2027

Purpose: I am requesting authorization to accept and proceed with the FY2027 State Crisis Intervention Program (Byrne SCIP) grant in the amount of \$70,160.00 for the Mercedes Police Department Crisis Response Equipment Program.

Approval of this grant will allow the department to enhance its ability to respond to violent incidents, improve scene control, reduce response times, and increase overall public and officer safety.

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.

Mercedes, Texas 78570

(956) 565-3102 Fax (956) 565-2583

Next Steps: Upon approval, the department will proceed with procurement of equipment, coordinate with vendors, and ensure full compliance with all PSO and grant requirements throughout the project period.

X

Orlando Diaz
Lieutenant

RESOLUTION NO. 2026-24

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes – State Crisis Intervention Grant Program" be operated for the Fiscal Year 2027 (10/1/2026 - 9/30/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes – State Crisis Intervention Grant Program FY27" to the Office of the Governor.

PASSED AND APPROVED this 5th day of May, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777001

BUDGET JUSTIFICATION & PROCUREMENT SUPPORT PACKET FY2027 STATE CRISIS INTERVENTION PROGRAM (BYRNE SCIP)

Agency: City of Mercedes Police Department
Project Title: Crisis Response Equipment Program
Grant Number: 5777001
Project Period: October 1, 2026 – September 30, 2027

1. OVERVIEW

The proposed budget of \$70,160.00 is based on current market pricing obtained from multiple verified public safety, traffic control, and equipment vendors. All requested items are necessary to enhance the Mercedes Police Department’s ability to respond effectively to violent incidents, establish secure perimeters, and manage traffic and crowds during emergency situations. All costs are reasonable, allowable, and allocable in accordance with the Texas Grant Management Standards (TxGMS) and Federal Uniform Grant Guidance (2 CFR Part 200). This document serves as both a budget justification and procurement support packet for review by governing officials and grant administrators.

2. PROJECT EQUIPMENT & COST JUSTIFICATION

A. Enclosed Trailer (8.5 x 12 V-Nose) – 1 Unit

Total Cost: \$15,000.00

This enclosed trailer will be used for transport and secure storage of critical response equipment including cones, barricades, and delineators. Market research indicates base trailers range from \$5,000–\$7,000, while fully outfitted heavy-duty units suitable for law enforcement operations range from \$10,000–\$15,000+. The requested amount reflects a fully equipped, durable unit intended for long-term operational deployment.

B. Traffic Cones – 500 Units

Unit Cost: \$30.00 | Total: \$15,000.00

Traffic cones are essential for establishing perimeters, controlling traffic flow, and securing emergency scenes. Market pricing ranges from \$12–\$35 per unit depending on reflectivity and durability. Requested cones are MUTCD-compliant, high-visibility units with reflective collars suitable for law enforcement use.

C. Traffic Delineators – 300 Units

Unit Cost: \$41.20 | Total: \$12,360.00

Delineators are used to redirect traffic and establish controlled access zones during active incidents. Market research shows pricing between \$20–\$45 per unit. Requested units include weighted bases and reflective striping for high-visibility, field-ready deployment.

D. Barricades – 100 Units

Unit Cost: \$238.00 | Total: \$23,800.00

Barricades are required for securing hazardous areas and controlling access to crime scenes. Professional-grade traffic barricades typically range from \$150–\$300+ depending on type and construction. Requested barricades are roadway-rated, reflective, and designed for law enforcement operational use.

E. Utility Trailer (16 ft) – 1 Unit

Total Cost: \$4,000.00

This trailer will provide additional transport capacity for rapid deployment of equipment. Market pricing ranges from \$2,800–\$4,000 depending on build and axle configuration. Requested unit reflects a heavy-duty, operational-grade trailer.

3. COST SUMMARY

Item	Quantity	Total Cost
Enclosed Trailer (8.5 x 12)	1	\$15,000.00
Traffic Cones	500	\$15,000.00
Traffic Delineators	300	\$12,360.00
Barricades	100	\$23,800.00
16 ft Utility Trailer	1	\$4,000.00
TOTAL PROJECT COST		\$70,160.00

**4. VENDOR REFERENCES (MARKET SUPPORT)

Pricing was validated using established public safety and government procurement vendors commonly utilized by law enforcement agencies, municipalities, and Texas cooperative purchasing programs:

Traffic Control Equipment Vendors: • Traffic Safety Store (public safety traffic control equipment) • Grainger (industrial and municipal safety supplies) • Global Industrial (traffic control and facility safety equipment) • Seton / Brady (reflective safety and traffic marking products) • 3M Traffic Safety Division (reflective and roadway safety materials)

Law Enforcement / Government Procurement Sources: • Galls (law enforcement equipment supplier) • BuyBoard Cooperative Purchasing Program (Texas-based governmental purchasing cooperative) • HGACBuy Cooperative Purchasing Program (Houston-Galveston Area Council)

State Transportation Standards Reference: • Texas Department of Transportation (TxDOT) – Manual on Uniform Traffic Control Devices (MUTCD) compliant traffic control device standards and roadway safety guidance

These vendors and cooperative purchasing programs are commonly used by Texas local governments to ensure compliance, competitive pricing, and procurement transparency.

****5. SAMPLE QUOTE RANGE SUMMARY****

Item	Market Range	Proposed Cost	Justification
Traffic Cones	\$12–\$35	\$30	MUTCD-compliant reflective cones
Delineators	\$20–\$45	\$41.20	Weighted base, high-visibility
Barricades	\$150–\$300	\$238	Roadway-rated safety barricades
Enclosed Trailer	\$5,000–\$15,000	\$15,000	Fully equipped operational unit
Utility Trailer	\$2,800–\$4,000	\$4,000	Heavy-duty transport trailer

****6. VISUAL & PROCUREMENT REFERENCES**

These references are provided for commissioner and procurement review. Final procurement may vary based on cooperative purchasing agreements (BuyBoard, HGACBuy, State Contracts), TxDOT-compliant specifications, and vendor availability.

Traffic Cones (MUTCD-Compliant): • Traffic Safety Store – <https://www.trafficsafetystore.com/traffic-cones/28-inch-cones> • Grainger – <https://www.grainger.com/category/safety/traffic-safety/traffic-cones>

Traffic Delineators: • Global Industrial – <https://www.globalindustrial.com/c/safety/traffic-safety/delineators> • Seton – <https://www.seton.com/traffic-safety/delineators>

Barricades: • Traffic Safety Store – <https://www.trafficsafetystore.com/traffic-barricades> • Grainger – <https://www.grainger.com/category/safety/traffic-safety/barricades>

Enclosed Trailer (Law Enforcement Equipment Transport): • SLE Equipment – <https://sleequipment.com/collections/enclosed-trailers> • HGACBuy / BuyBoard Cooperative Contract Vendors (varies by awarded supplier)

Utility Trailer: • Safford Equipment – <https://saffordequipment.com/product-category/trailers/> • BuyBoard Contract Trailer Vendors (Texas cooperative purchasing program)

State Standards Reference: • Texas Department of Transportation (TxDOT) Traffic Safety Division – MUTCD compliant traffic control standards and roadway safety guidelines

7. PROCUREMENT NOTE** Final quantities and specifications may be adjusted at time of purchase to maximize cost efficiency. The City of Mercedes will utilize competitive procurement practices and cooperative purchasing programs to ensure best value and compliance with all state and federal requirements.

8. CONCLUSION

This budget represents a cost-effective, fully justified investment in public safety infrastructure. The proposed equipment will significantly improve crisis response capability, officer safety, and scene management efficiency during violent incidents and emergency operations.

Name:

State Crisis Intervention Grant Program FY2027

Available
12/15/2025
Due Date
02/12/2026

Purpose:

The purpose of this announcement is to solicit applications for projects that promote the prevention, intervention, and reduction of crime and violence and provide essential crisis services to at-risk populations within Texas communities.

Available Funding:

Federal Funds are authorized under the Bipartisan Safer Communities Act established by S. 2938 to the Byrne State Crisis Intervention Program (Byrne SCIP). Byrne SCIP funds are made available through a Congressional appropriation to the U.S. Department of Justice, Bureau of Justice Assistance. All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by state agencies, public and private institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations), local mental health authorities as defined in the Health and Safety Code, Sec. 533.035, local behavioral health authorities as defined in the Health and Safety Code, Sec. 533.0356, and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

*****NEW APPLICATION SUBMISSION REQUIREMENT*****

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- [CEO/NGO Certification and Assurances Form](#) – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Announcement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

Project Period:

Projects must begin on or after 10/01/2026 and may not exceed a 12-month project period.

Funding Levels

Minimum: \$10,000

Maximum: None

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funding may be used to provide additional personnel, equipment, supplies, contractual support, training, technical assistance, and information systems used for the prevention, intervention, and reduction of crime and violence or to provide essential crisis services, including for one or more of the following:

1. Interpersonal violence prevention and intervention programs.

State Priority Areas include:

- Domestic violence courts that hold individuals accountable (pre- and/or post-adjudication) and domestic violence high-risk teams.
- Training for investigators, prosecutors, and judges on the dynamics of interpersonal violence.
- The enhancement of current domestic violence protection order infrastructure.

2. Crisis intervention programs including crisis screening.

State Priority Areas include:

- Crisis screening response services for individuals experiencing a mental health crisis or psychiatric episode.
- Community-based crisis facilities that offer assessment, support, and services to individuals with behavioral health needs to reduce emergency room or jail utilization.
- Specialized services for at-risk youth with trauma and serious mental illness and their families.
- Expansion of mental health services to include mobile crisis outreach teams, crisis facilities, specialized counseling approaches, and peer support specialists.

3. Violent crime prevention and intervention programs including those with a focus on at-risk youth and gang-related violence.

State Priority Areas include:

- Community treatment, resources, and violence intervention programs involving a multidisciplinary approach to provide a person-centered, coordinated care response.
- Specialized training for law enforcement and other professionals that respond to high-risk situations.
- Violence prevention and intervention programs for at-risk youth.

Program-Specific Requirements

Limitation on Administrative Costs

Funds may not be used for direct administrative costs that exceed 10 percent of the total budget amount. Administrative costs are activities directly related to the management and administration of the award, which includes financial management, reporting, and program and financial monitoring. Projects must thoroughly and clearly identify the budget line items that are administrative related costs by including **[Admin]** at the beginning of the line-item description.

Behavioral Health Crisis Care

Behavioral health crisis care programs funded under this solicitation must be operated in accordance with the Substance Abuse and Mental Health Services Administration [National Guidelines for Behavioral Health Crisis Care](#).

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO.

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for

each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Construction, renovation, or remodeling;
2. Medical services;
3. Law enforcement equipment that is standard department issue;
4. Transportation, lodging, per diem or any related costs for participants, when grant funds are used to develop and conduct training for outside participants;
5. Unmanned aircraft systems (UAS), including unmanned aircraft vehicles (UAV) and/or any accompanying accessories to support UAS or UAV devices/systems; and
6. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

Application Screening: The Office of the Governor will screen all applications to ensure that they meet the requirements included in the funding announcement.

Peer/Merit Review: The Texas State Crisis Intervention Program Committee (TSCIP) will review and score all eligible applications in an effort to prioritize funding. Scoring will be based on standard criteria that includes application requirements, State priorities and cost and program effectiveness.

Final Decisions: The Office of the Governor will convene with the TSCIP regarding all applications reviewed and other factors prior to making all final funding decisions. Other factors may include cost effectiveness, overall funds availability, or state government priorities and strategies, legislative directives, need, geographic distribution, or other relevant factors. The Office of the Governor may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, the Office of the Governor may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-25 for the Peace Officer Mental Health Program FY2027 Grant Application (Grant App No. 5777201)**

BACKGROUND INFORMATION: The City of Mercedes Police Department is requesting authorization to submit an application for the Texas Office of the Governor – Peace Officer Mental Health Program FY2027 (Grant Application No. 5777201), for the project period October 1, 2026 through September 30, 2027. The program is designed to provide trauma-informed mental health services, peer support training, and resiliency programming for sworn officers and civilian personnel of the Mercedes Police Department. The initiative focuses on reducing occupational stress, addressing trauma exposure, and improving overall mental wellness, morale, and operational effectiveness. The proposed funding request is \$35,000.00 and will support a contracted mental health services provider (Nueva Luz Foundation) to implement structured programming, counseling services, peer support training, and family-inclusive wellness initiatives.

Program Model Overview: The Department proposes a Phases Police Department Staff Comprehensive Program, which includes both an officer-only model and an expanded family-inclusive model, structured in the following phases:

Phase 1 – Planning & Sustainability:

- Conversation cafés with staff and families to identify needs
- Identification of peer trainers and wellness facilitators
- Development of outreach, training materials, and multimedia resources
- Creation of referral networks and updated provider listings

Phase 2 – Orientation & Training:

- Education on trauma, stress, and mental wellness
- Introduction of psychological and family impact concepts
- Recognition of “family as first responder” model (expanded version)

Phase 3 – Peer Support Training (Optional):

- 30-hour TCOLE-approved Trauma-Informed Peer Support (TIPS) Training
- Family-inclusive peer support certification (TIPS-FV version)

Phase 4 – Service Delivery:

- Individual counseling sessions
- Group therapy and peer support sessions
- Critical incident debriefings
- Expressive arts and resiliency-based activities
- Family-centered programming (expanded model includes spouses and children)

Phase 5 – Program Evaluation:

- Survey-based evaluation of services

-
- Outcome comparison to identified needs
 - Compilation of performance reports

Phase 6 – Sustainability Plan:

- Creation of training manuals and operational guides
- Development of instructional videos and training modules
- Establishment of internal wellness leadership capacity

Training Component – Trauma-Informed Peer Support (TIPS): The program includes a structured 5-day, 40-hour TCOLE-approved Trauma-Informed Peer Support (TIPS) certification course designed to equip officers with skills in:

- Trauma recognition and behavioral response
- Peer-to-peer support methods
- Critical incident debriefing
- De-escalation techniques
- Officer wellness and self-care strategies

An additional TIPS-FV (Family Version) extends training to spouses and family members to strengthen officer resilience through family support systems.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):
\$ 35,000

Account Number(s):

TBD (Grant Fund Account)

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Memo
2. RESOLUTION 2026-25 - Peace Officer Mental Health Program Resolution REVISED
3. PEER FacilitatorFV SyllabusDec2025
4. Program Options - Mercedes PD
5. Funding Oppotunities

STAFF RECOMMENDATION: Recommend to approve Resolution No. 2026-25 authorizing the City of Mercedes Police Department to submit and, if awarded, accept funding for the Peace Officer Mental Health Program FY2027 Grant Application No. 5777201, and further designating authorized officials to act on behalf of the City in all matters related to the grant.



MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

Memo

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – FY2027 Peace Officer Mental Health Program – Grant Application Authorization (City of Mercedes – Peace Officer Mental Health Program)

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the FY2027 Peace Officer Mental Health Program administered by the Texas Office of the Governor – Public Safety Office (PSO).

Background: The Peace Officer Mental Health Program is funded through state appropriations under the Office of the Governor and is designed to provide direct mental health services to peace officers and first responders. The program supports evidence-based, trauma-informed care initiatives aimed at improving officer wellness, resiliency, and long-term mental health outcomes while reducing stigma associated with seeking mental health services. This program specifically supports local law enforcement agencies in developing structured mental health services, peer support programs, and resiliency training to address the effects of occupational trauma experienced in the line of duty.

Grant Purpose and Benefits: The primary objectives of this program include:

- Providing confidential and specialized mental health services for peace officers
- Improving coping mechanisms and stress management strategies
- Reducing stigma associated with seeking mental health support
- Increasing morale, wellness, and overall job performance
- Strengthening resilience following critical incident exposure

For the Mercedes Police Department, this grant will significantly enhance officer wellness, improve long-term mental health outcomes, and provide structured support services for both sworn personnel and civilian staff exposed to traumatic incidents.

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Project Overview & Proposed Program: The Mercedes Police Department proposes the City of Mercedes – Peace Officer Mental Health Program, a comprehensive trauma-informed wellness initiative designed to support officers and departmental personnel through counseling, peer support training, and resiliency programming.

Program Components Include:

- Individual mental health counseling services
- Group therapy and peer support sessions
- Critical incident stress debriefings
- Trauma-informed wellness and resiliency training
- TCOLE-approved Trauma-Informed Peer Support (TIPS) Training (40 hours)
- Optional Family Peer Support Training (TIPS-FV)
- Development of internal peer wellness leadership programs
- Family-inclusive wellness support services (expanded program model)
- Program evaluation and sustainability planning

The program will be implemented through a contracted provider, Nueva Luz Foundation, which has over 20 years of experience providing mental health and trauma support services to law enforcement personnel in the Rio Grande Valley.

Program Structure: The program is structured in six phases:

- **Phase 1: Planning & Needs Assessment** – Conversation cafés, staff engagement, and referral network development
- **Phase 2: Orientation & Training** – Trauma awareness, mental wellness education, and cultural awareness
- **Phase 3: Peer Support Training (Optional)** – TCOLE-approved peer facilitator certification (TIPS & TIPS-FV)
- **Phase 4: Service Delivery** – Counseling, group sessions, debriefings, and family-inclusive services
- **Phase 5: Program Evaluation** – Surveys, outcome tracking, and performance reporting
- **Phase 6: Sustainability Planning** – Manuals, training materials, and long-term program continuation planning

Program Requirements: Participation in this grant requires:

- Compliance with all PSO grant conditions and Texas Grant Management Standards (TxGMS)
- Adherence to federal Uniform Grant Guidance
- Submission of a governing body resolution authorizing the grant application
- Compliance with cybersecurity training requirements under Texas Government Code
- Confidentiality compliance for all mental health-related data
- Ongoing reporting and monitoring requirements

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Eligibility Requirements: The City must maintain compliance with:

- Criminal history reporting standards (90% completeness requirement)
- Uniform Crime Reporting (UCR) compliance
- Cybersecurity training certification requirements
- Federal immigration enforcement compliance certifications
- Active SAM registration and UEI number

Key Dates:

- Application Deadline: February 12, 2026 (Completed)
- Project Start Date: October 1, 2026
- Project End Date: September 30, 2027

Purpose: I am requesting authorization to proceed with acceptance and implementation of the FY2027 Peace Officer Mental Health Program grant (Grant App No. 5777201) in the amount of \$35,000.00 for the Mercedes Police Department. Approval of this grant will allow the department to implement a structured mental health and resiliency program designed to improve officer wellness, reduce trauma-related stress, and strengthen both individual and organizational resilience.

Next Steps: Upon approval, the department will proceed with submission finalization (if required), execute the governing body resolution, and coordinate with the contracted provider to implement program services in compliance with all PSO and grant requirements.

X

Orlando Diaz
Lieutenant

RESOLUTION NO. 2026-25

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - Peace Officer Mental Health Program" be operated for the Fiscal Year 2027 (10/1/2026 - 9/30/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - Peace Officer Mental Health Program" to the Office of the Governor.

PASSED AND APPROVED this 5th day of May, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777201



Trauma-Informed Peer Support (TIPS-FV) Training

Course Syllabus

The Trauma-Informed Peer Support Family Version (TIPS-FV) Training is a course designed to train family members of first responders to understand and apply peer support and mentoring knowledge in individual and group settings within a regionally relevant community. It equips the Peer Support Mentor with methods and knowledge to interact with their peers in the safest way possible, thereby reducing risk, injury, and harm. The training consists of five eight-hour classes, including skill-building, hands-on practice of techniques, and mentorship. One must pass an exam to be certified as a TIPS mentor.

Our staff will provide the necessary syllabus, lesson plan documents, and biographies for your documentation.

Learning Objectives:

- Trauma-Informed Model of Peer Support
- Identify the Characteristics of Trauma and Mental Exhaustion
- Recognize and Identify Behavioral Manifestations
- Skill Building in Peer Support for Individuals and Groups
- Develop Knowledge and Skills for Debriefing
- Develop Knowledge and Skills for Peer Support through De-escalation
- Implement Self-Care Knowledge and Skills

Course Materials:

Materials will include a workbook for review of course materials, TIPS cards, and tools for use in their support activities.

WEEK	TOPICS	HOURS
Day 1	Introduction to Trauma Informed Model of Peer Support Incorporate the view of: Understand, Cope, Prevail Relevant Regional and Community Contextual Factors Individual, Family, & Career Factors Identify Mission & Roles of Peer Mentors Identify Ethics and Core Values for Peer Mentors	8



	Confidentiality Break Identify the Characteristics of Trauma and Secondary Trauma: Mindset, Mental Exhaustion & Prolonged Stress Trauma and Stress Related Disorders Suicide: Outcry, Attempt, and Completion: Community and Peers	
Day 2	Recognize and Identify Behavioral Manifestations Cognition, Physical & Emotional Health & Psychophysiological Impacts Identify and Manage: Anger – Fear – Risk Substance Use/Abuse and Self-Medication Risk Factors for Emotional and Physical Injuries Break Self-Care Knowledge and Skills Self-Assessment and Skill-Building Self-Care relationship to Work-related Incidents, Health, Work Relationships & Liabilities	8
Day 3	Skill Building in Peer Support for Individuals and Groups: Methods & Techniques – A Individual Focused Model Rules & Guidelines Facilitator Skills & Strategies <i>Break</i> Skill Building in Peer Support for Individuals and Groups: Methods & Techniques – B Group Focused Model Rules and Guidelines Facilitator Skills & Strategies	8
Day 4	Knowledge & Skill Building for Debriefing – A Model Appropriate for First Responders Pre-Incident Preparation On-Site Support Styles of De-Briefing to Build Resiliency Break Knowledge & Skill Building for Debriefing – B Skill Building & Technique Development Documentation for Monitoring and Assuring Confidentiality	8
Day 5	Knowledge and Skills for Peer Support through De-Escalation A Basic Overview De-escalation & Safety	8



	Relationship to Self-Care Break Knowledge and Skills for Peer Support through De-Escalation B Individual & Group Strategies of De-Escalation Skills: verbal and non-verbal Exam Review	
Exam	Required Exam	1.5

In Collaboration with:



Program Options

Mercedes Police Department

Phases	Police Department Staff	Comprehensive Program <i>(includes family)</i>
Description and goals	<p>A trauma-informed program developed with the primary goals of ensuring a foundational understanding of trauma and its effects and improving the coping mechanisms of the police department staff, while reducing the stigma associated with seeking help and increasing morale and productivity. The program has regional relevance embedded into the evidenced-based services, which are tailored for the department’s needs as well as the individual needs of the departmental staff.</p>	<p>A trauma-informed program developed with the primary goals of ensuring a foundational understanding of trauma and its effects and improving the coping mechanisms of the police department staff, while reducing the stigma associated with seeking help and increasing morale and productivity. The program has regional relevance embedded into the evidenced-based services, which are tailored for the department’s needs as well as the individual needs of the departmental staff. <i>This program recognizes the impact of police work on the family and the family’s important role in the officer’s resiliency, and therefore on duty performance as well as physical and emotional wellbeing.</i></p>
Planning Phase Sustainability Action	<p>Conversation café will be held with departmental staff to plan and identify needs. The groups will be identified after a meeting with the key departmental decision makers.</p> <p>Identification of the staff to be trained as trainers for the program components.</p> <p>Work closely with designated personnel on the program information and outreach plan for marketing purposes</p>	<p><i>Conversation Cafes will be held to collect information on needs and preferences of family members. There will be one for spouses, teens and children.</i></p> <p><i>Identification of any family member desiring to be trained as a trainer of different program components.</i></p>

	Incorporate the development of video, animations, and artistic materials for the orientations for staff and family members	
Referral Network	First a review of providers in the insurance network and a list of community resources will be compiled to include those outside of Mercedes in cities where police department staff reside. Second, service providers will be asked to send in experience related to trauma, work related stress and their experience with police department personnel. Community resources will have contact information confirmed and updated. Lastly, service providers will be asked to list the specific treatment models in which they are trained and utilize, and community agencies will confirm their list of services.	This will be coordinated with the Department's leaders and decision-makers
Program Phase 1: Orientation & Training	Basic Effects of Trauma The concept of mental wellness is introduced to include psychophysical aspects, effects on mental wellbeing, health, and family relationships.	Basic Effects of Trauma The concept of mental wellness is introduced to include psychophysical aspects, effects on mental wellbeing, health, and family relationships. The concept that the family is "first responder" for the officer is introduced and described.
Program Phase 3: Training of Peer Facilitators. Optional	The peer facilitation training in a 30-hour TCOLE approved training for departmental staff.	Spouses and family members who show an interest in being leaders, will be trained as peer facilitators and support personnel.
Program Phase 4: Group and Individual services	Services: Individual Sessions Group Sessions Critical Incident Debriefing Creative and Expressive Arts: Music, art, and movement will be integrated into each of the components. Festival for Building Social Policing relationships and family Bonding Spring Break Program for Family Strengthening	Services: Individual Sessions Group Sessions Critical Incident Debriefing Creative and Expressive Arts: Music, art, and movement will be integrated into each of the components. Spouse, Teem, and children-oriented services

Program Phase 5: Program Evaluation	<ol style="list-style-type: none"> 1. Compare the outcome of the program to needs identified in conversation cafés 2. Compilation of service satisfaction surveys and training evaluations 3. Compilation of program report 		
Program Phase 6: Sustainability Plan	<p>Meeting with sustainability team to develop sustainability plan with action steps</p> <ol style="list-style-type: none"> 1. Creation of Manuals and booklets for each service to be used as guides to maintain program 2. Creation of animation videos to assist in the training and program services, as well as train future departmental wellness leaders/facilitators 		<p>Meeting with sustainability team to develop sustainability plan with action steps</p> <ol style="list-style-type: none"> 1. Creation of Manuals and booklets for each service to be used as guides to maintain program 2. Creation of animation videos to assist in the training and program services, as well as train future wellness leaders/facilitators

Foundational information for the program:

1. Program Components are evidence-based.
2. The program recognizes the importance of understanding police culture, including its protective factors, and the stigma associated with seeking support.
3. Understand and mitigate the effects of critical incidents.
4. Recognition that spouses and family are primary support persons, and home life and relationships may impact on-duty performance as well as physical and mental well-being.
5. The program is designed with an infusion of regional relevance
6. Incorporation of best practices in adult learning for the training. This includes the incorporation of best practice recommendations of the International Association of Chiefs of Police, incorporating the incorporation of learning into daily routines.

Name:

Peace Officer Mental Health Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

Purpose:

The purpose of this program is to provide services and assistance directly to peace officers to address direct and indirect trauma that occurs in the course of their normal duties either as the result of the commission of crimes by other persons or in response to an emergency.

The objectives of the program are to:

- Provide a confidential, specialized, evidence-based approach to treating and reducing stress for officers;
- Improve coping mechanism/strategies;
- Increase morale and productivity; and
- Reduce the stigma associated with seeking help by providing safe, effective, and confidential services.

Available Funding:

State funds for these projects are authorized under the Texas General Appropriations Act, Article I for Trusteed Programs within the Office of the Governor. All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by state agencies, units of local government and educational institutions that operate law enforcement agencies employing peace officers defined under Chapter 2A of the Texas Code of Criminal Procedure which includes municipalities, counties, independent school districts, universities, public and private colleges and universities, community colleges, and hospital districts that seek to provide specialized mental health services to their peace officers.

All applications submitted by local law enforcement agencies/offices must be submitted by a unit of government affiliated with the agency, including an authorizing resolution from that unit of government. For example, police departments must apply under their municipal government, and community supervision and corrections departments, district attorneys, and judicial districts must apply through their affiliated county government (or one of the counties, in the case of agencies that serve more than one county).

Due to limited resources, priority will be given to applicants that have received three years or less of continuation funding.

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

*****NEW APPLICATION SUBMISSION REQUIREMENT*****

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Announcement Release	12/15/2025
Online System Opening Date	12/15/2025
Final Date to Submit and Certify an Application	02/12/2026 at 5:00PM CST
Earliest Project Start Date	10/01/2026

Project Period:

Projects **may not exceed 12 months** and must begin on or after 10/01/2026 and expire on or before 9/30/2027.

Funding Levels

Minimum: \$10,000

Maximum: No Maximum

Match Requirement: None

Note: Applicants are strongly cautioned to only apply for the amount of funding they can responsibly expend in the grant period. PSO will be tracking expenditure rates throughout the life of the grants and may take action to avoid large de-obligations at the end of grant periods.

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

Funds awarded under this solicitation may be used to pay for:

- Mental health counseling and other mental health care;
- Personnel costs incurred by the department as a result of providing direct services and supporting activities under an implemented program, practice, or service; and
- Skills training for department personnel related to providing direct services under an implemented program, practice, or service.

Program-Specific Requirements

All projects under this funding announcement must meet these requirements:

Special certification and requirements: Submission of an application under the Peace Officer Mental Health Program denotes certification and compliance with the following program requirements.

- Notification of Services - The grantee will produce informational materials describing the program and its confidentiality protections and distribute those materials to all employees.
- Confidentiality – (1) Information obtained in the administration of this program is confidential and is not subject to disclosure under Section 784.003, Health and Safety Code, and (2) it will not take disciplinary action or any other form of punishment, including the refusal of a promotion, to discourage or prohibit an officer's participation in the first responder mental health resiliency program offered by the agency.
- Separation of Duties - The agency will not utilize grant-funded personnel to perform activities related to fitness-for-duty examinations and/or activities involved with officer involved shooting investigations.
- Service Provision Protocol for Critical Incidents - Prior to commencement of project activities, the agency will have in-place a service provision protocol for critical incidents (e.g. mass trauma, line of duty death, officer involved shooting) and job-related stress services.
- Required Services - The agency will provide access to all services under the program to all personnel that are peace officers.

MOUs or MAAs: Applicants must have properly executed memorandums of understanding or mutual aid agreements with outside agencies for any services the applicant cannot or will not be providing in-house.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants

are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security (“DHS”) to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency’s custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

6. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy, whether conducted directly or indirectly;
2. The active investigation and prosecution of criminal activity;
3. Any activities related to fundraising;
4. Capital improvements; property losses and expenses; real estate purchases; mortgage payments; remodeling; and construction;

5. Transportation, lodging, per diem or any related costs for third-party participants to attend a training, when grant funds are used to develop and conduct training;
6. Leasing or purchasing of vehicles;
7. Research and studies;
8. Law enforcement equipment that is standard department issue;
9. Promotional items; and
10. Any other prohibition imposed by federal, state or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

Applications will then be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-26 authorizing submission and acceptance of the FY2027 Victims of Crime Act (VOCA) Formula Grant – Victim Liaison Program (Grant No. 5777501)**

BACKGROUND INFORMATION: The Mercedes Police Department is seeking authorization to submit and accept funding through the FY2027 Victims of Crime Act (VOCA) Formula Grant Program for the establishment of a Victim Liaison Program (Grant No. 5777501), administered by the Office of the Governor – Public Safety Office. This program is designed to provide direct services to victims of crime within the City of Mercedes, including crisis intervention, emotional support, assistance navigating the criminal justice system, safety planning, and referrals to appropriate community resources. The goal is to improve victim recovery outcomes and ensure immediate, trauma-informed support following victimization. The proposed project includes funding for one (1) full-time Crime Victims Liaison position to serve as the department’s primary victim services provider. The total project budget is \$37,384.36 in VOCA funding, with a required cash match of \$9,346.10, for a total project cost of \$46,730.46. This position will enhance departmental capacity by providing immediate in-house victim support, strengthening procedural justice, and improving coordination with community service providers and the criminal justice system.

BOARD REVIEW/CITIZEN FEEDBACK:**ALTERNATIVES/OPTIONS:****FISCAL IMPACT: (Total Costs)****Proposed Expenditure/(Revenue):**

\$37,384.36

\$9,346.10

Account Number(s):

TBD (Grant Fund Account)

Cash Match

Finance Review by:**LEGAL REVIEW:****ATTACHMENTS:**

1. Memo
2. RESOLUTION 2026-26 - Victim Liaison Program Resolution REVISED
3. City of Mercedes - Victim Liaison Program - Budget
4. Funding Opportunities

STAFF RECOMMENDATION: Recommend to approve Resolution No. 2026-26 authorizing the submission and acceptance of the FY2027 Victims of Crime Act (VOCA) Formula Grant for the Victim Liaison Program (Grant No. 5777501), and authorize the City Manager or designee to execute all related documents.



MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

MEMO

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – Victims of Crime Act (VOCA) FY2027 – Grant Acceptance Authorization

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the Victims of Crime Act (VOCA) Formula Grant Program for Fiscal Year 2027.

Background: The Victims of Crime Act (VOCA) Grant Program is administered by the Public Safety Office (PSO) under the Office of the Governor. The program is designed to provide direct services and assistance to victims of crime to support their recovery and improve their experience within the criminal justice system.

Grant Purpose and Benefits: The primary objectives of this program include:

- Responding to the emotional and physical needs of crime victims
- Assisting victims in stabilizing their lives after victimization
- Helping victims understand and participate in the criminal justice process
- Providing victims with safety, security, and access to resources

For the Mercedes Police Department, this grant will establish a structured, in-house victim services program, improving immediate response to victims, strengthening community trust, and reducing long-term psychological impacts associated with traumatic events.

Project Overview & Proposed Position: The Mercedes Police Department intends to utilize grant funding to establish a Crime Victims Liaison Program within the department. This program will fund one (1) full-time Crime Victims Liaison position responsible for providing direct support services to victims of crime.

• **Crime Victims Liaison (1 FTE):** This position will assist victims by providing crisis response, explaining victim rights, offering emotional support, and coordinating referrals to social service agencies and community resources. The liaison will serve as a direct point of contact for victims following traumatic incidents and throughout the criminal justice process.

o Salary: \$31,984.75

o Fringe Benefits: \$14,745.71

o Total Project Cost: \$46,730.46

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Available Funding:

- Grant Award (VOCA Funds): \$37,384.36
- Required Match (20%): \$9,346.10 (Cash or In-Kind)
- Total Project Budget: \$46,730.46

Program Requirements: Participation in this grant requires:

- Provision of direct victim services at no cost to victims
- Maintenance of strict confidentiality and privacy protections for victims
- Use of volunteers to support program activities (unless waived)
- Collection and reporting of victim service data and performance metrics
- Compliance with all VOCA guidelines, PSO requirements, and grant conditions

Eligibility Requirements: The City must maintain compliance with:

- Cybersecurity training requirements per Texas Government Code
- Criminal history reporting standards (minimum 90% compliance)
- Uniform Crime Reporting (UCR) submission requirements
- Sexual Assault Evidence Tracking Program participation
- Federal System for Award Management (SAM) registration
- All state and federal grant management standards

Key Dates:

- Application Deadline: February 12, 2026 (Submitted)
- Project Start Date: October 1, 2026
- Project End Date: September 30, 2027

Purpose: I am requesting authorization to accept and proceed with the Victims of Crime Act (VOCA) FY2027 grant award on behalf of the Mercedes Police Department. Approval of this grant will allow the department to establish a Crime Victims Liaison Program, enhancing victim services, improving response to trauma, and strengthening community relations.

Next Steps: Upon approval, the department will initiate the hiring process for the Crime Victims Liaison position, implement program operations, and ensure full compliance with all grant requirements, reporting standards, and performance measures.

X

Orlando Diaz
Lieutenant

RESOLUTION NO. 2026-26

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes – General Victim Assistance Grant Program" be operated for the Fiscal Year 2027 (10/1/2026 - 9/30/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes – General Victim Assistance Grant Program" to the Office of the Governor.

PASSED AND APPROVED this 5th day of May, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777501

Agency Name: Mercedes, City of
Grant/App: 5777501 **Start Date:** 10/1/2026 **End Date:** 9/30/2027

Project Title: City of Mercedes - Victim Liaison Program
Status: Pending Applicant Response

Budget Details Information
Budget Information by Budget Line Item:

CATEGORY	SUB CATEGORY	DESCRIPTION	OOG	CASH MATCH	IN-KIND MATCH	GPI	TOTAL	UNIT/%
Personnel	Liaison	Crime Victims Liaison (Vacant - 1 FTE) 10/1/2026 - 09/30/2027: Crime Victims Liaison to support victims of violent crimes by guiding them through the criminal justice system, as well as providing information on their rights and providing valuable insight on social services that are available	\$37,384.36	\$9,346.10	\$0.00	\$0.00	\$46,730.46	100

		to them.(\$31,984.75 Salary + \$14,745.71 fringe benefits).							
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You are logged in as **User Name:** ORLANDODIAZ2

Name:

General Victim Assistance Grant Program, FY2027

Available

12/15/2025

Due Date

02/12/2026

Purpose:

The purpose of this program is to provide services and assistance directly to victims of crime to speed their recovery and aid them through the criminal justice process.

Services may include the following:

- Responding to the emotional and physical needs of crime victims;
- Assisting victims in stabilizing their lives after a victimization;
- Assisting victims to understand and participate in the criminal justice system; and
- Providing victims with safety and security.

This solicitation is for programs seeking to provide general victim services to broad categories of victim populations that may include victims of commercial sexual exploitation or trafficking, including emergency and long-term residential (shelter) for children and transition-age youth as well as drop-in centers.

Information about other related funding opportunities is provided below and on the *Funding Opportunities* tab of the [eGrants](#) homepage:

- **Specialized Advocacy for Commercially Sexually Exploited Youth, FY2027.** Projects to support advocacy services for children and transition-aged youth within the CSEY Advocacy model.
- **Texas Model for Care Coordination, FY2027.** The purpose of this funding opportunity is to support programs to implement the Texas Model for Care Coordination for Commercially Sexually Exploited Youth (CSEY).

Agencies applying for funds to support a CASA or Children's Advocacy Center program must apply through either Texas CASA, Inc. or Children's Advocacy Centers of Texas.

Available Funding:

Funding is authorized for these projects under the following sources:

- Victims of Crime Act of 1984 (VOCA) as amended and codified in 34 U.S.C. §20103. VOCA funds are made available through a Congressional appropriation to the U.S. Department of Justice, Office for Victims of Crime.
- State funds are authorized under SB30, Section 2.26 passed during the 88th Regular Session for Trusteed Programs within the Office of the Governor.

All awards are subject to the availability of appropriated funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

Applications may be submitted by state agencies, public and private non-profit institutions of higher education, independent school districts, Native American tribes, councils of governments, non-profit corporations (including hospitals and faith-based organizations) and units of local government, which are defined as a non-statewide governmental body with the authority to establish a budget and impose taxes (includes hospital districts). Other local governmental agencies should apply through an associated unit of local government.

Application Process:

Applicants must access the PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:

- Applicants must contact their applicable regional council of governments (COG) regarding their application.
- Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

2. State agencies, and other organizations proposing projects with a statewide impact, may submit applications directly to PSO.

Applicants are required to submit fully developed and detailed grant budgets at the time of application, PSO will not accept placeholder applications and/or budget line items in lieu of a well written and detailed grant application.

Non-profit applicants are limited to a single application per agency, and all other eligible organizations are limited to one application per unit, district or division.

*****NEW APPLICATION SUBMISSION REQUIREMENT*****

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.
- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law

enforcement agency, must certify compliance with federal and state immigration enforcement requirements.

- [CEO/NGO Certification and Assurances Form](#) – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action
Date
Funding Announcement Release
12/15/2025
Online System Opening Date
12/15/2025
Final Date to Submit and Certify an Application
02/12/2026 at 5:00PM CST
Earliest Project Start Date
10/01/2026

Project Period:

Projects **may not exceed 12 months** and must begin on or after 10/01/2026 and expire on or before 9/30/2027.

Funding Levels

Minimum: \$10,000

Maximum: No Maximum

Match Requirement: 20% of the total project

The match requirement can be met through cash or in-kind contributions.

Note: Applicants are strongly cautioned to only apply for the amount of funding they can responsibly expend in the grant period. PSO will be tracking expenditure rates throughout the life of the grants and may take action to avoid large de-obligations at the end of grant periods.

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

The following list of eligible activities and costs apply generally to all projects under this announcement.

Crisis Services

- Services that respond to immediate needs (other than medical care), emotional, psychological, and physical health and safety including:
 - Crisis intervention services;
 - Accompanying victims to hospitals for medical examinations^[1];
 - Hotline counseling;
 - Safety planning;
 - Emergency food, clothing, and transportation;
 - Window, door, or lock replacement or repair, and other repairs necessary to ensure a victim's safety;
 - Costs of the following, on an emergency basis (i.e., when the State's compensation program, the victim's health insurance plan, Medicaid, or other health care funding source, is not reasonably expected to be available quickly enough to meet the emergency needs of a victim (typically within 48 hours of the crime): Non-prescription and prescription medicine, prophylactic or other treatment to prevent HIV/AIDS infection or other infectious disease, durable medical equipment (such as wheelchairs, crutches, hearing aids, eyeglasses), and other healthcare items; in all cases the grant must be considered the option of last resort; and
 - Emergency legal assistance, such as for filing for restraining or protective orders, and obtaining emergency custody orders and visitation rights.
- Personal advocacy and emotional support including:
 - Working with a victim to assess the impact of the crime;
 - Identification of victim's needs;
 - Case management;
 - Management of practical problems created by the victimization;
 - Identification of resources available to the victim;
 - Provision of information, referrals, advocacy, and follow-up contact for continued services, as needed;
 - Traditional, cultural, and/or alternative therapy/healing (e.g., art therapy, yoga – with appropriate training, certification, or licensure);
 - Transportation of victims to receive services and to participate in criminal justice proceedings; and
 - Public awareness and education presentations (including the development of presentation materials, brochures, newspaper notices, and public service announcements) in schools, community centers, and other public forums that are designed to inform crime victims of specific rights and services and provide them with (or refer them to) services and assistance, this activity will only be funded in conjunction with programs providing direct services.

Forensic Interviews (with the following parameters):

- Results of the interview will be used not only for law enforcement and prosecution purposes, but also for identification of needs such as social services, personal advocacy, case management, substance abuse treatment, and mental health services;

- Interviews are conducted in the context of a multi-disciplinary investigation and diagnostic team, or in a specialized setting such as a child advocacy center; and
- The interviewer is trained to conduct forensic interviews appropriate to the developmental age and abilities of children, or the developmental, cognitive, and physical or communication disabilities presented by adults.

Legal Advocacy

- Facilitating participation in criminal justice and other public proceedings arising from the crime, including:
 - Advocacy on behalf of a victim;
 - Accompanying a victim to offices and court;
 - Transportation, meals, and lodging to allow a victim who is not a witness to participate in a proceeding;
 - Interpreting for a non-witness victim who is deaf or hard of hearing, or with limited English proficiency;
 - Providing child care and respite care to enable a victim who is a caregiver to attend activities related to the proceeding;
 - Notification to victims regarding key proceeding dates (e.g., trial dates, case disposition, incarceration, and parole hearings);
 - Assistance with Victim Impact Statements;
 - Assistance in recovering property that was retained as evidence; and
 - Assistance with restitution advocacy on behalf of crime victims.
- Legal assistance services (including those provided on an emergency basis), where reasonable and where the need for such services arises as a direct result of the victimization, including:
 - Those (other than criminal defense) that help victims assert their rights as victims in a criminal proceeding directly related to the victimization, or otherwise protect their safety, privacy, or other interests as victims in such a proceeding; and
 - Those actions (other than tort actions) that, in the civil context, are reasonably necessary as a direct result of the victimization.

Multi-Disciplinary Teams and Case Coordination

- Representatives of several agencies meet regularly to discuss common cases and share information to enhance investigation, prosecution, and victim restoration. Cases are followed through in this manner to closure. Participating agencies may include Child Protective Service, law enforcement, prosecutors' offices, Sexual Assault Nurse Examiners or other medical personnel, mental health professionals, etc.

Peer Support Groups

- Peer-support, including activities that provide opportunities for victims to meet other victims, share experiences, and provide self-help, information, and emotional support.

Professional Therapy and Counseling

- Mental health counseling and care, including, but not limited to, out-patient therapy/counseling provided by a person who meets professional standards to provide these services in the jurisdiction in which the care is administered.

Protective Order Assistance:

- Legal representation provided by program staff and/or staff attorneys to obtain protective orders and assistance;
- May be provided by law enforcement personnel, prosecution staff or other service providers; and
- Services may be available at non-traditional locations and times.

Shelter

- Providing a safe place for victims/survivors and their children;
- Short-term (up to 45 days) in-home care and supervision services for children and adults who remain in their own homes when the offender/caregiver is removed; and
- Short-term (up to 45 days) nursing-home, adult foster care, or group-home placement for adults for whom no other safe, short-term residence is available;

Transitional Housing

- Travel, rental assistance, security deposits, utilities, and other costs incidental to relocation of survivors into transitional housing, as well as voluntary support services such as childcare and counseling. Provision of this service is limited to 18 months in duration per client and must require active participation in program services designed to enable self-sufficiency of the client. PSO should be considered the payee of last resort for this service. To be eligible, this service must be included in the original application budget prioritized by the local Council of Government's Criminal Justice Advisory Committee.

Victim-Offender Meetings

- Meetings between the survivor and the offender who perpetrated the crime against the survivor. At a minimum, grantees must consider:
 - The safety and security of the survivor;
 - The benefit of therapeutic value to the survivor;

- The procedures for ensuring that participation of the survivor and offender are voluntary and that everyone understands the nature of any meeting or other activity;
- The provision of appropriate support and accompaniment for the survivor;
- Appropriate debriefing opportunities for the survivor after a meeting;
- The credentials of the facilitators; and
- The opportunity for a survivor to withdraw from the process at any time.

Commercially Sexually Exploited Youth (CSEY) Residential and Community Based Services

Note: Applicants seeking to apply for one of the following CSEY activities should select the Funding Opportunity titled “Victim Assistance, Residential and Community-Based Services for Commercially Sexually Exploited Youth” in eGrants. These applications will be scored and prioritized by the Regional Councils of Governments (COGs) as part of the General Victim Assistance program. Please be sure to contact your local COG for information on local COG policies, eligibility requirements, and deadlines for Fiscal Year 2026 General Victim Assistance funding. Failure to abide by COG policies may render your application ineligible.

- **Community-Based Drop-in Centers:** Development, expansion, or enhancement of a drop-in center which may include street outreach programs for children or transition-age youth who have experienced commercial sexual exploitation or are victims of crime that place them at high risk for commercial sexual exploitation. The project must provide safety planning, individualized and immediate trauma-responsive assessment and case management including connecting the survivor to needed medical and behavioral health care, legal and other resources, counseling, support groups, and assistance with securing emergency and long-term residential services. Applicant must accept survivor walk-in self-referrals and be accessible, either on-site or through an on-call response, 24 hours a day, 7 days a week.
- **Emergency Residential Placements:** Development, expansion, or enhancement of a program that provides emergency placement for community children, children in the care of DFPS, and/or Juvenile Justice, 24 hours a day, 7 days a week, 365 days a year. The program must provide physical safety, safety planning, individualized and immediate trauma-responsive behavioral healthcare, legal, educational, vocational, and housing resources, community and relationship-building opportunities in an empowering, non-judgmental environment, and re-engagement after runaway episodes or other disruptions in placement or services. Programs must identify strategies to promote survivor’s tangible safety and felt safety. Clinical, behavioral milieu, and service planning approaches must follow recognized promising practices or evidence-based programs. Stabilization and Assessment Centers providing brief placements for highly dysregulated survivors are included in this category.

- **Long-term Residential Placements:** Development, expansion, or enhancement of a program that provides long-term treatment, foster care or residential treatment for both system-involved and non-system involved children and transition-age youth who have experienced commercial sexual exploitation. Programs must provide access to intensive case management and wraparound facilitation, 24-hour clinical and behavioral crisis services, safety planning, individualized and immediate trauma-responsive case management (including connecting survivors to needed medical and behavioral healthcare, legal, educational, and vocational resources), community and relationship building opportunities in an empowering, non-judgmental environment, and re-engagement after missing events or other disruptions in placement or services. Residential programs for transition-age youth must support empowerment through services that engage survivors in vocational and educational opportunities in the community. Strategies employed in clinical, behavioral milieu, and all other service planning must follow recognized promising practices or evidence-based programs.
- **Innovative Direct Services for Commercially Sexually Exploited Youth:** Innovative direct service projects to support child and youth survivors of commercial sexual exploitation. Applicants must clearly articulate the population that will benefit directly from this innovative service, survivor outcomes that will be different because of this innovation, and any research that supports the effectiveness of the proposed project.

[1] Note related to hospital accompaniment with sexual assault survivors: In accordance with Art. 56A.351, Texas Code of Criminal Procedure, a victim shall be offered the opportunity to have a sexual assault program advocate available during a sexual assault forensic exam. Sec. 420.051, Texas Government Code defines a sexual assault program advocate as an individual who has completed a sexual assault training program certified by the attorney general and is an employee or volunteer of a sexual assault program.

Program-Specific Requirements

All projects under this funding announcement must meet the following requirements:

Victim services assessment survey: All recipients of funding under this announcement may be required to participate in a victim services assessment during their grant period, as directed by PSO.

Special requirements for vehicle purchases:

Only non-profits will be eligible to purchase vehicles under this funding announcement. The vehicles must be for the purpose of transporting victims to receive various services.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be

considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Entities receiving grant funds must demonstrate a record of effective services to victims of crime and financial support from sources other than the Crime Victims Fund; or substantial support from sources other than the Crime Victims Fund.

- A program has demonstrated a record of effective direct services and support when, for example, it demonstrates the support and approval of its direct services by the community, its history of providing direct services in a cost-effective manner, and the breadth or depth of its financial support from sources other than the Crime Victims Fund.
- A program has substantial financial support from sources other than the Crime Victims Fund when at least twenty-five percent of the program's funding in the year of, or the year preceding the award comes from such sources.

3. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

4. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

5. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

6. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

7. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

8. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements.

9. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

10. Use of the Commercial Sexual Exploitation Identification Tool (CSE-IT) is required for programs serving commercially exploited children funded by this award. A CSE-IT screening must be conducted in Lighthouse for each client entering services. Scores of Clear Concern must be reported to DFPS Statewide Intake.

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the [Guide to Grants](#) or any of the following unallowable costs:

1. Lobbying or advocacy activities with respect to legislation or to administrative changes to regulations or administrative policy (cf. 18 U.S.C. 1913), whether conducted directly or indirectly;

2. The active investigation and prosecution of criminal activity, except for the provision of victim assistance services (e.g., emotional support, advocacy, and legal services) to crime victims, under 28 CFR § 94.119, during such investigation and prosecution;
3. Any activities related to fundraising;
4. Capital improvements; property losses and expenses; real estate purchases; mortgage payments; remodeling; and construction;
5. Reimbursement of crime victims for expenses incurred as a result of a crime;
6. Salaries, benefits, fees, furniture, equipment, and other expenses of executive directors, board members, and other administrators (except as specifically allowed);
7. Counseling or treatment for substance abuse (general counseling that includes a component addressing substance abuse is eligible);
8. Victim-offender meetings that serve to replace (or as a part of) criminal justice proceedings;
9. Medical training;
10. Medical care or expenses (except as specifically allowed);
11. Forensic medical evidence collection to include the salary, overtime or on-call cost of SANE Nurses;
12. Cash payments to victims, gift cards, or fuel vouchers;
13. Creation of a voucher program where victims are directly given vouchers for such services as housing or counseling;
14. Transportation, lodging, per diem or any related costs for third-party participants to attend a training, when grant funds are used to develop and conduct training;
15. Leasing of vehicles;
16. Training of external partners or the community;
17. Program income;
18. Research and studies;
19. Activities that may compromise victim safety;
20. Entertainment, including amusement, diversion, social activities, field trips, excursions and any associated costs (i.e. tickets to shows or sports events, meals, lodging, rentals, transportation, and gratuities) unless there is a clear programmatic purpose and the costs are approved in advance by PSO; and
21. Nonessential maintenance on buildings, lawn care, and landscaping; and
22. Any other prohibition imposed by federal, state, or local law or regulation.

Selection Process

PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Applications will be forwarded by PSO to the appropriate regional council of governments (COG).

- The COG's criminal justice advisory committee will prioritize all eligible applications based on State priorities, identified community priorities, cost and program effectiveness.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based upon eligibility, approved COG priorities, reasonableness of the project, availability of funding, and cost-effectiveness.

2. For state discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

DATE: May 5, 2026
FROM: Orlando Diaz, Lieutenant
ITEM: **Discussion and possible action to Approval of Resolution No. 2026-27 Authorizing Submission and Acceptance of the FY2026 State Homeland Security Program (SHSP) Grant (Grant #5981901) for the City of Mercedes Emergency Operations Center (EOC) Project**

BACKGROUND INFORMATION: The Mercedes Police Department is requesting authorization to accept funding under the FY2026 State Homeland Security Program (SHSP), administered by the Office of the Governor – Public Safety Office. This program provides funding to support state and local efforts to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other high-risk incidents. The proposed project, titled City of Mercedes – SHSP EOC Project (Grant Application #5981901), is currently in “Pending OOG Review” status and seeks funding in the amount of \$150,000 to establish and equip a dedicated Emergency Operations Center (EOC) within the newly renovated Mercedes Police Department facility. At present, the department does not have a centralized EOC, which creates a critical gap in operational coordination, particularly during large-scale emergencies, terrorist threats, and multi-agency incidents. The absence of a dedicated coordination center limits the department’s ability to effectively manage resources, share intelligence, and maintain situational awareness in real time.

The proposed EOC will serve as a centralized command and coordination hub to support:

- Emergency dispatch operations during critical incidents
- Multi-agency coordination with local, regional, and state partners
- Real-time information sharing and situational awareness
- Resource management and deployment during emergencies

This project directly supports Homeland Security core capabilities identified in the National Preparedness Goal, including Operational Coordination, Response, Protection, and Information Sharing, and aligns with the State Homeland Security Strategic Plan priority action 4.1.5 – Enhance emergency operations coordination and information sharing capabilities. Additionally, the project addresses capability gaps identified through preparedness planning efforts and strengthens the City’s ability to respond to both terrorism-related incidents and all-hazards events.

BOARD REVIEW/CITIZEN FEEDBACK:

ALTERNATIVES/OPTIONS:

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):

Account Number(s):

\$ 150,000

TBD (Grant Fund Account)

Finance Review by:

LEGAL REVIEW:

ATTACHMENTS:

1. Memo
2. RESOLUTION 2026-27 - SHSP EOC Project
3. Motorola Solutions - Dispatch Quote-3267865 - 08-26-2025 (1)
4. Funding Oppotunities

STAFF RECOMMENDATION: Recommend to approve Resolution No. 2026-27 authorizing the submission and acceptance of the FY2026 State Homeland Security Program (SHSP) Grant (Grant #5981901) for the City of Mercedes Emergency Operations Center (EOC) Project in the amount of \$150,000, and authorize the City Manager or designee to execute all necessary documents.



MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Francisco J. Sanchez
Chief of Police

Memo

Date: May 5, 2026

From: Orlando Diaz, Lieutenant – Mercedes Police Department

Item: BD – FY2026 State Homeland Security Program (SHSP) – Grant Acceptance Authorization (Emergency Operations Center Project)

I would like to bring to your attention a funding opportunity for the Mercedes Police Department through the FY2026 State Homeland Security Program (SHSP).

Background: The State Homeland Security Program (SHSP) is administered by the Public Safety Office (PSO) under the Office of the Governor and funded through the U.S. Department of Homeland Security (CFDA 97.067). This program supports state and local efforts to prevent, protect against, mitigate, respond to, and recover from acts of terrorism and other high-risk incidents. SHSP funding is designed to build, sustain, and enhance core capabilities identified in the National Preparedness Goal, including Operational Coordination, Intelligence and Information Sharing, and Emergency Response.

Grant Purpose and Benefits: The primary objectives of this program include:

- Enhancing coordination and communication during large-scale emergencies and critical incidents
- Strengthening the department's ability to respond to terrorism-related threats and all-hazards events
- Improving situational awareness and real-time information sharing
- Supporting unified command and multi-agency collaboration
- Increasing overall preparedness, response efficiency, and public safety

For the Mercedes Police Department, this grant will significantly improve emergency management capabilities by establishing a centralized location for coordination and response during critical incidents.

Project Overview & Proposed Equipment: The Mercedes Police Department proposes the *City of Mercedes – SHSP EOC Project*, which focuses on establishing and outfitting a dedicated Emergency Operations Center (EOC) within the newly renovated police facility. Currently, the department lacks a centralized EOC, creating a gap in coordination and response capabilities during large-scale emergencies.

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.
Mercedes, Texas 78570
(956) 565-3102 Fax (956) 565-2583

Project Components Include:

• Emergency Operations Center (EOC) Buildout (1 Unit):

Establishment and outfitting of a dedicated EOC space designed to support dispatch operations, incident command, and interagency coordination.

- o Equipment, technology, and infrastructure costs associated with EOC setup
- o Integration of communication and information-sharing systems

Total Project Budget: \$150,000.00

Match Requirement: None

Program Requirements: Participation in this grant requires:

- Compliance with all PSO grant conditions and the Texas Grant Management Standards (TxGMS)
- Adherence to federal Uniform Grant Guidance
- Submission of a governing body resolution authorizing the grant
- Compliance with cybersecurity training requirements under Texas Government Code
- Implementation of the National Incident Management System (NIMS)
- Maintenance of an approved Emergency Management Plan
- Ongoing reporting and grant monitoring requirements

Eligibility Requirements: The City must maintain compliance with:

- Criminal history reporting standards (minimum 90% completeness)
- Uniform Crime Reporting (UCR) requirements
- Sexual Assault Evidence Tracking Program participation
- Federal immigration compliance certifications
- Active System for Award Management (SAM) registration
- Cybersecurity training certification requirements

Key Dates:

- Application Submission Deadline: March 16, 2026 (Completed)
- Project Start Date: October 1, 2026
- Project End Date: September 30, 2027

Purpose: I am requesting authorization to accept and proceed with the FY2026 State Homeland Security Program (SHSP) grant (Grant #5981901) in the amount of \$150,000.00 for the Mercedes Police Department Emergency Operations Center (EOC) Project. Approval of this grant will allow the department to establish a centralized emergency operations capability, improve coordination during critical incidents, enhance response effectiveness, and strengthen overall public and officer safety.

MERCEDES POLICE DEPARTMENT

316 S. Ohio Ave.

Mercedes, Texas 78570

(956) 565-3102 Fax (956) 565-2583

Next Steps: Upon approval, the department will proceed with coordination of the EOC buildout, procurement of equipment and technology, collaboration with vendors and the City's IT Department, and ensure full compliance with all PSO and grant requirements throughout the project period.

X

Orlando Diaz
Lieutenant

Resolution No. 2026-27

WHEREAS, the City of Mercedes finds it in the best interest of the citizens of Mercedes, that the City of Mercedes - State Homeland Security Program – Regular Projects (SHSP-R) FY26 be operated be operated for the Fiscal Year 2027 from 10/1/2026 to 09/30/2027; and,

WHEREAS, the City of Mercedes agrees to provide, if applicable, matching funds for the said project as required by the Office of Governor, Homeland Security Grant Division; and

WHEREAS, the City of Mercedes agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes, assures that the funds will be returned to the Office of the Governor in full; and,

WHEREAS, the City of Mercedes designates the Mercedes City manager as the grantee’s authorized official. The authorized official is given the power to apply for, accept, reject, alter, or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee’s financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW, THEREFORE, BE IT RESOLVED that the City of Mercedes approves submission of the grant application for the City of Mercedes - State Homeland Security Program – Regular Projects (SHSP-R) FY26 to the Office of the Governor.

PASSED AND APPROVED on this the 5th day of May, 2026.

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5981901

Billing Address:
 MERCEDES, CITY OF
 400 S OHIO
 MERCEDES, TX 78570
 US

Quote Date:08/25/2025
 Expiration Date:10/24/2025
 Quote Created By:
 Claudia Gonzalez
 cgonzalez@stcradios.com

End Customer:
 MERCEDES, CITY OF

Contract: 17724 - HGAC (TX)-RA05-21
 AGREEMENT: STATE OF TEXAS

Summary:

Any sales transaction resulting from Motorola's quote is based on and subject to the applicable Motorola Standard Terms and Conditions, notwithstanding terms and conditions on purchase orders or other Customer ordering documents. Motorola Standard Terms and Conditions are found at www.motorolasolutions.com/product-terms.

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Pri
1	SFW-SCOUT-EX-T1-SK	SCOUT EX CONSOLE, TIER 1*	2	\$12,835.00	\$11,551.50	\$23,103.00
2	SCOUTPC	SCOUT CONSOLE COMPUTER	2	\$2,595.00	\$2,335.50	\$4,671.00
3	ACC-LED-22WS	LED MONITOR, 22" WIDESCREEN, BLACK	2	\$244.00	\$219.60	\$439.20
4	AVT-USB-FSW-SING	AVTEC USB PTT FOOTSWITCH, SINGLE PEDAL	2	\$423.00	\$380.70	\$761.40
5	ACCUSB-HUB10	USB HUB, 10-PORT, USB3.0, 48W	2	\$464.00	\$417.60	\$835.20
6	ACCUSB-MIC	USB DESKTOP MIC	2	\$776.00	\$698.40	\$1,396.80
7	ACCUSB-SPK-2	USB SPEAKER KIT, DUAL	2	\$1,162.00	\$1,045.80	\$2,091.60
8	SFW-VPG-L0-SK	VPGATE LICENSE, LEVEL 0, REDUNDANT*	1	\$8,868.00	\$7,981.20	\$7,981.20
9	SFWVPGMIPLINK	VPGATE SUPP.LIC, 1 ENDPT MOTOROLA IP LINK	6	\$2,350.00	\$2,115.00	\$12,690.00
10	ACC-NETWK-24P-SFP4	24 PORT GIGABIT SWITCH, 4 SFP SLOTS	1	\$6,539.00	\$5,885.10	\$5,885.10
11	DSSCOUTCARET1	SCOUTCARE TIER 1, ANNUAL EXTENDED SOFTWARE MAINTENANCE PROGRAM	1	\$1.00	\$1.00	\$1.00
12	DSHARDWARE	ANNUAL EXTENDED HARDWARE WARRANTY, REQUIRES SCOUTCARE	1	\$1.00	\$1.00	\$1.00
	APX™ Consolette	CONSOLETTES - BACK ROOM ELECTRONICS: PD 1, PD 2, FD 1,				



Any sales transaction following Motorola's quote is based on and subject to the terms and conditions of the valid and executed written contract between Customer and Motorola (the "Underlying Agreement") that authorizes Customer to purchase equipment and/or services or license software (collectively "Products"). If no Underlying Agreement exists between Motorola and Customer, then Motorola's Standard Terms of Use and Motorola's Standard Terms and Conditions of Sales and Supply shall govern the purchase of the Products.
 Motorola Solutions, Inc.: 500 West Monroe, United States - 60661 ~ #: 36-1115800

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
		FD 2, REGIONAL CALL, REGIONAL EVENT				
13	L37TSS9PW1AN	MOBILE RADIO ALL BAND CONSOLETTTE	6	\$11,053.00	\$8,068.69	\$48,412.00
13a	GA05508AA	DEL: DELETE VHF BAND	6	-\$800.00	-\$584.00	-\$3,504.00
13b	GA05509AA	DEL: DELETE UHF BAND	6	-\$800.00	-\$584.00	-\$3,504.00
13c	G51AT	SOFTWARE LICENSE ENH:SMARTZONE	6	\$1,766.00	\$1,289.18	\$7,735.00
13d	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	6	\$607.00	\$443.11	\$2,658.00
13e	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	6	\$353.00	\$257.69	\$1,546.00
13f	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	6	\$6.42	\$4.69	\$28.00
13g	L998AB	ADD: LIMITED FRONT PANEL W/CLOCK/VU	6	\$565.00	\$412.45	\$2,474.00
13h	CA01598AB	ADD: AC LINE CORD US	6	\$0.00	\$0.00	\$0.00
13i	G843AH	ADD: AES ENCRYPTION AND ADP	6	\$560.00	\$408.80	\$2,452.00
13j	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	6	\$388.00	\$283.24	\$1,699.00
13k	QA09113AB	ADD: BASELINE RELEASE SW	6	\$0.00	\$0.00	\$0.00
13l	GA00318AB	ADD: 5Y ESSENTIAL SERVICE	6	\$480.00	\$480.00	\$2,880.00
14	HKN6233C	MOBILE RADIO APX CONSOLETTTE RACK MOUNT KIT	6	\$214.00	\$156.22	\$937.00
15	DSBCH11008	8 CHANNEL CONTROL STATION COMBINER (PASSIVE), CSC02,764-869MHZ	1	\$12,911.00	\$10,328.80	\$10,328.00
16	DSMFBW7463	WIDEBAND FIBERGLASS OMNI ANTENNA 746-869 NFM BULKHEAD	3	\$491.00	\$368.25	\$1,104.00
17	DSIS50NXC2MA	RF SPD, 125-1000MHZ DC BLOCK FLANGE MT NM ANTENNA, NF EQUIPMENT SIDE	3	\$106.00	\$95.40	\$286.00
18	DSSMART2200RMXL2U	SMART 2200 RM XL 3DBP COMM PORTS, EXTNDED RUNTIME	1	\$3,480.00	\$3,132.00	\$3,132.00
19	TRN7343A	RACK 7.5'	1	\$708.40	\$552.55	\$552.00
	APX™ 6500 / Enh Series	FALLBACK RADIOS				



Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Price
20	M25URS9PW1BN	MOBILE RADIO APX6500 ENHANCED 7/800 MHZ	2	\$3,764.00	\$2,747.72	\$5,495.44
20a	G806BL	SOFTWARE LICENSE ENH: ASTRO DIGITAL CAI OP APX	2	\$607.00	\$443.11	\$886.22
20b	G51AU	SOFTWARE LICENSE ENH: SMARTZONE OPERATION APX6500	2	\$1,412.00	\$1,030.76	\$2,061.52
20c	G361AH	SOFTWARE LICENSE ENH: P25 TRUNKING SOFTWARE APX	2	\$353.00	\$257.69	\$515.38
20d	QA01648AA	ADD: HW KEY SUPPLEMENTAL DATA	2	\$6.42	\$4.69	\$9.38
20e	GA01670AA	ADD: APX E5 CONTROL HEAD	2	\$767.00	\$559.91	\$1,119.82
20f	G444AH	ADD: APX CONTROL HEAD SOFTWARE	2	\$0.00	\$0.00	\$0.00
20g	G66BJ	ADD: DASH MOUNT E5 APXM	2	\$148.00	\$108.04	\$216.08
20h	W665BF	ADD: BASE STATION OP APX	2	\$82.00	\$59.86	\$119.72
20i	G91AF	ADD: CNTRL STATION PWR SUPPLY	2	\$317.00	\$231.41	\$462.82
20j	W382AM	ADD: CONTROL STATION DESK GCAI MIC	2	\$199.00	\$145.27	\$290.54
20k	G142AD	ADD: NO SPEAKER APX	2	\$0.00	\$0.00	\$0.00
20l	GA00235AA	ADD: NO GPS ANTENNA NEEDED APX	2	\$0.00	\$0.00	\$0.00
20m	G89AC	ADD: NO RF ANTENNA NEEDED	2	\$0.00	\$0.00	\$0.00
20n	QA09113AB	ADD: BASELINE RELEASE SW	2	\$0.00	\$0.00	\$0.00
20o	G843AH	ADD: AES ENCRYPTION AND ADP	2	\$560.00	\$408.80	\$817.60
20p	W969BG	SOFTWARE LICENSE ENH: MULTIKEY OPERATION	2	\$388.00	\$283.24	\$566.48
20q	GA00318AF	ENH: 5 YEAR ESSENTIAL SVC	2	\$480.00	\$480.00	\$960.00
21	HLN7042A	CONTROL STATION MOUNT	2	\$91.00	\$66.43	\$132.86
22	DSSMART1500	UPS,1500VA SMARTPRO TOWER LINE-INTERACTIVE 120V 6 OUTLET	1	\$1,682.00	\$1,513.80	\$1,513.80
Product Services						
23	LSV01Q00387A	ASTRO TECHNICAL ASSISTANCE	1	\$70,000.00	\$70,000.00	\$70,000.00

Grand Total
\$224,244.88(USD)


Optional Items: *maintenance*

Line #	Item Number	Description	Qty	List Price	Sale Price	Ext. Sale Pri
24	DSSCOUTCARET1	SCOUT CARE YR 2	7296	\$1.00	\$1.00	\$7,296.00
25	DSHARDWARE	HARDWARE YR 2	893	\$1.00	\$1.00	\$893.00
26	DSSCOUTCARET1	SCOUT CARE YR 3	7296	\$1.00	\$1.00	\$7,296.00
27	DSHARDWARE	HARDWARE YR3	893	\$1.00	\$1.00	\$893.00
28	DSSCOUTCARET1	SCOUT CARE YR 4	7296	\$1.00	\$1.00	\$7,296.00
29	DSHARDWARE	HARDWARE YR 4	893	\$1.00	\$1.00	\$893.00
30	DSSCOUTCARET1	SCOUT CARE YR 5	7296	\$1.00	\$1.00	\$7,296.00
31	DSHARDWARE	HARDWARE YR 5	893	\$1.00	\$1.00	\$893.00
Optional Items Total						\$32,756.00

Notes:

- Additional information is required for one or more items on the quote for an order.
- Unless otherwise noted, this quote excludes sales tax or other applicable taxes (such as Goods and Services Tax, sales tax, Value Added Tax and other taxes of a similar nature). Any tax the customer is subject to will be added to invoices.



Line #	Item Number	Parametric Data
1	SFW-SCOUT-EX-T1-SK	Incomplete
13f	QA01648AA	ASKHOMID = 02B5
20d	QA01648AA	ASKHOMID = 02B5
8	SFW-VPG-L0-SK	Incomplete





Purchase Order Checklist NA OM

Marked as PO/ Contract/ Notice to Proceed on Company Letterhead (PO will not be processed without this)
PO Number/ Contract Number
PO Date
Vendor = Motorola Solutions, Inc.
Payment (Billing) Terms/ State Contract Number
Bill-To Name on PO must be equal to the <i>Legal</i> Bill-To Name
Bill-To Address
Ship-To Address (If we are shipping to a MR location, it must be documented on PO)
Ultimate Address (If the Ship-To address is the MR location then the Ultimate Destination address must be documented on PO)
PO Amount must be equal to or greater than Order Total
Non-Editable Format (Word/ Excel templates cannot be accepted)
Tax Exemption Status
Signatures (As required)

NOTE: When an email order is submitted a confirmation is sent from Motorola AutoNotify referencing a **case number**.

Once checklist is complete, order still must go through **Order Validation/Credit Approval**



Date: August 26,2025

To: Mercedes-City of-Police Dept.
Attn: Orlando Diaz
400 S Ohio
Mercedes, TX 78570

Re: Communications System Financing Proposal

Motorola Solutions, Inc. is pleased to submit the following proposal for the financing of your Motorola communications equipment in accordance with the terms and conditions outlined below:

Transaction Type: Municipal Lease Purchase Agreement (Tax-exempt)

Lessor: Motorola Solutions, Inc. (or its Assignee)

Lessee: Mercedes-City of-Police Dept.

Total Transaction Value: \$ 224,244.88

Down Payment: \$ 0.00

Balance to Finance: \$ 224,244.88

Equipment: P25 Dispatch. (As per the Motorola Solutions equipment proposal.)

Title: Title to the equipment will vest with the Lessee.

Insurance: Lessee will be responsible to insure the equipment as outlined in the lease contract.

Taxes: Personal property, sales, leasing, use, stamp, or other taxes are for the account of the Lessee.

	Option 1	Option 2	Option 3	Option 4
Lease Term	3 Years	4 Years	5 Years	7 Years
Payment Type	Annually Arrears	Annually Arrears	Annually Arrears	Annually Arrears
Lease Rate	5.66%	5.55%	5.43%	5.36%
Lease Factor	0.372790	0.286568	0.234608	0.175924
Payment	<u>\$83,596.25</u>	<u>\$64,261.41</u>	<u>\$52,609.64</u>	<u>\$39,450.06</u>
Payment Commencement	First payment due one year after contract execution	First payment due one year after contract execution	First payment due one year after contract execution	First payment due one year after contract execution

Expiration: The above lease rates and factors are valid for all leases commenced by 9/25/2025. After this date the rate will be reset to reflect current market conditions.

Program Highlights: Terms up to seven years can be structured for Municipal Lease Purchase Agreement (Tax-exempt).

- One hundred percent (100%) of a project's acquisition cost can be financed.
- Payment frequency can be matched to meet your cash flow and budget requirements.
- No pre-payment penalties.
- Future equipment upgrades can easily be accommodated via add-on lease schedules, restructuring already existing deals, etc.

Qualifications:

Receipt of a properly executed documentation package.
Lessee qualifies as a political subdivision or agency of the State as defined in the Internal Revenue Code of 1986. The interest portion of the Lease Payments shall be excludable from the Lessor's gross income pursuant to Section 103 of the Internal Revenue Code.

Receipt of a copy of the last 2 year's audited financial statements and current year's budget from the Lessee.

This proposal should not be construed as a commitment to finance. It is subject to final credit approval.

Documentation:

Municipal Equipment Lease Purchase Agreement
Opinion of Counsel
Schedule A/Equipment List
Schedule B/Amortization Schedule
8038G
UCC-1
Certificate of Incumbency
Statement of Essential Use/Source of Funds
Evidence of Insurance or Statement of Self Insurance
Resolution from governing body authorizing the execution of the Lease
Delivery & Acceptance Certificate

Please feel free to contact me if there are any questions, or if an alternate structuring is required.

Regards,
Claudia Gonzalez
Acct Exec
+1 (956) 687-8591

Name:

State Homeland Security Program – Regular Projects (SHSP-R), Federal Fiscal Year 2026

Available
02/17/2026
Due Date
03/16/2026

Purpose:

The purpose of this announcement is to solicit applications for projects that support state and local efforts to prevent terrorism and targeted violence and prepare for the threats and hazards that pose the greatest risk to the security of Texas citizens. The Office of the Governor (OOG), Public Safety Office (PSO) provides funding to implement investments that build, sustain, and deliver the 32 core capabilities essential to achieving a secure and resilient state.

This funding supports state, tribal and local preparedness activities that address high-priority preparedness gaps across all core capabilities where a nexus to terrorism exists. All investments must be consistent with capability targets set during the Threat and Hazard Identification and Risk Assessment (THIRA) process, and gaps identified in the Stakeholder Preparedness Review (SPR).

The State Homeland Security Program (SHSP) is intended to support investments that improve the ability of jurisdictions to:

- **Prevent** a threatened or actual act of terrorism;
- **Protect** its citizens, residents, visitors, and assets against the greatest threats and hazards;
- **Mitigate** the loss of life and property by lessening the impact of future catastrophic events;
- **Respond** quickly to save lives, protect property and the environment, and meet basic human needs in the aftermath of a catastrophic incident; and/or
- **Recover** through a focus on the timely restoration, strengthening, accessibility and revitalization of infrastructure, housing, and a sustainable economy, as well as the health, social, cultural, historic, and environmental fabric of communities affected by a catastrophic incident.

Many activities which support the achievement of target capabilities related to terrorism preparedness may simultaneously support enhanced preparedness for other hazards unrelated to acts of terrorism. However, **all SHSP projects must assist grantees in achieving target capabilities related to preventing, preparing for, protecting against, or responding to acts of terrorism.**

Note for Cybersecurity Applicants: Projects seeking to design and implement efforts to address imminent cybersecurity threats to local information systems should refer to the State and Local Cybersecurity Grant Program (SLCGP) Announcements available on the *Funding Opportunities* page in [eGrants](#).

Available Funding:

Federal funds are authorized under Section 2002 of the Homeland Security Act of 2002, as amended (Pub. L. No. 107-296), (6 U.S.C. 603). State Homeland Security Program (SHSP) funds are made available through a Congressional appropriation to the United States Department of Homeland Security (DHS). All awards are subject to the availability of appropriated federal funds and any modifications or additional requirements that may be imposed by law.

Eligible Organizations:

1. State agencies;
2. Regional councils of governments;
3. Units of local government;
4. Nonprofit organizations;
5. Universities or Colleges; and
6. Federally recognized Native American tribes.

Application Process:

Applicants must access PSO's eGrants grant management website at <https://eGrants.gov.texas.gov> to register and apply for funding.

1. For eligible local and regional projects:
2. Applicants must contact their applicable regional council of governments (COG) regarding their application.
3. Each of Texas' 24 COGs holds its own application planning workshops, workgroups, and/or subcommittees and facilitates application prioritization for certain programs within its region. Failure to comply with regional requirements imposed by the COG may render an application ineligible.

State agencies, and other organizations proposing projects to increase preparedness statewide, may submit applications directly to PSO.

*****NEW APPLICATION SUBMISSION REQUIREMENT*****

The following documents must be submitted with the application for the application to be considered complete and eligible for funding. See the Eligibility Requirements and/or Program-Specific Requirements Sections of this Funding Announcement for more details on the requirements for each attachment/certification:

- [Resolution from Governing Body](#) - Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution.

- [CEO/Law Enforcement Certifications and Assurances Form](#) - Each local unit of government, and institution of higher education that operates a law enforcement agency, must certify compliance with federal and state immigration enforcement requirements.
- [CEO/NGO Certification and Assurances Form](#) – Each non-profit organization must certify compliance with federal and state immigration enforcement requirements.

Failure to submit the fully executed required attachment(s) by the application deadline may result in the application being deemed ineligible.

Key Dates:

Action	Date
Funding Announcement Release	02/17/2026
Online System Opening Date	02/17/2026
Final Date to Submit and Certify an Application	03/16/2026 at 5:00PM CST
Earliest Project Start Date	09/01/2026

Project Period:

Projects selected for funding must begin between September 1, 2026 and March 1, 2027, and expire on or before August 31, 2028. Additional guidelines are below:

1. Project periods should be structured so that projects that include grant-funded salaries and/or annual recurring costs do not overlap with the project periods of previous or future grant awards with the same costs.
2. Project periods should be structured so that projects that include grant-funded salaries and/or annual recurring costs are on a 12 **or** 24-month grant cycle/performance period.
3. Project periods for equipment only projects are generally awarded for a 6 to 12-month grant period.
4. PSO will consider proposed start or end dates falling outside of these guidelines on a case-by-case basis.

Funding Levels

Minimum: \$10,000

Maximum: None. However, PSO uses a risk-based formula to determine regional allocations. Local agencies should contact their regional COG for amounts historically available to the region and any maximum established by their COG. Additionally, PSO expects to make available approximately \$1.5 - \$2 million to state agencies in support of 10 – 15 projects under this solicitation and the SHSP-LETPA solicitation.

Match Requirement: None

Standards

Grantees must comply with standards applicable to this fund source cited in the Texas Grant Management Standards ([TxGMS](#)), [Federal Uniform Grant Guidance](#), and all statutes, requirements, and guidelines applicable to this funding.

Eligible Activities and Costs

1. The Federal Emergency Management Agency (FEMA) has established National Priority Areas (NPA) for the Homeland Security Grant Program and requires the State to dedicate at least 30% of Texas' SHSP funds to projects under the NPAs. The NPAs and prescribed amounts for each NPA are noted below. Applicants are encouraged to submit projects under these National Priority Areas when the primary core capability addressed is consistent with a National Priority Area description below. Note: The National Priority Areas are subject to change without notice upon release of the federal Notice of Funding Opportunity (NOFO).

2. Grant projects must be submitted in support of one of the following approved activity areas:

a. Community Preparedness and Resilience

- **Core Capabilities:** Planning; Public Information and Warning; Community Resilience; Mass Care Services; Risk and Disaster Resilience Assessment; Long Term Vulnerability Reduction.
 - Projects supporting training and equipping regional and local Citizen Corps Programs (CCP) including Community Emergency Response Teams (CERT).
 - Provide continuity training, such as FEMA's Organizations Preparing for Emergency Needs training to faith-based organizations, local businesses, and community-based organizations including homeless shelters, food pantries, nonprofit medical providers, and senior care facilities to bolster their resilience to all hazards.
 - Community Mapping: identify community resources and characteristics in order to identify gaps in resources, identify hazards and vulnerabilities, and inform action to promote resilience.

b. Emergency Operations Centers and Technology

- Establishing and maintaining a unified and coordinated operational structure and process that integrates critical stakeholders across and among all levels of government and with critical private and nonprofit sectors to protect against potential threats, conduct law enforcement investigations, or engage in enforcement, protective, and response activities.
- Implementing WebEOC and other situational awareness and decision support tools.
- Enhancing emergency operations centers.

- Conducting or participating in incident management training and/or exercises.

c. Interoperable Emergency Communications

- Building capabilities to meet P-25 standards.
- Sustaining existing capabilities (e.g. life cycle replacement of equipment).
- Projects must enhance current capabilities or address capability gaps identified by the Texas Department of Public Safety (DPS) or Texas Interoperable Communications Coalition (TxICC) in either the Texas Statewide Communications Interoperability Plan (SCIP) or DPS Report on Interoperable Communications to the Texas Legislature. **Note:** *Projects to increase voice communications interoperability for counties with the lowest interoperability levels are preferred over other types of communications projects.*
- If a project is funded (after an agency receives the grant award from the PSO), the planned expenditures must be submitted to and receive validation from the Statewide Interoperability Coordinator (SWIC) prior to purchase. **Note:** *Radios purchased must: a) follow the Statewide Radio ID Management Plan; b) be programmed following the Statewide Interoperability Channel Plan, and c) include encryption options capable of Advanced Encryption Standard (AES) encryption, IF encryption is being purchased.*

d. Planning

- Developing state and regional risk and preparedness assessments, including those related to special events.
- Core capability development planning, to include typing and tracking of equipment and special response teams.
- Planning and execution of training and exercises focused on terrorism prevention, protection and response.
- Multi-jurisdictional operational planning to include plans for regional operational coordination of terrorism prevention, protection, and response capabilities.
- Maintaining or updating Emergency Operations Plans, consistent with guidance in CPG 101.v2 and the whole community approach to security and emergency management.
- Planning and implementation of initiatives to enhance the Citizen Corps Program and other community resilience initiatives.
- Planning for continuity of operations.

e. Protection of Soft Targets/Crowded Places (NPA)

- **Core Capabilities:** Operational Coordination; Public Information and Warning; Intelligence and Information Sharing; Interdiction and Disruption; Screening, Search, and Detection; Access Control/Identity Verification; Physical Protective Measures; Risk Management for Protection Programs
 - Implementing target hardening and other measures associated with increased security to mitigate risks at places where people gather, such as

schools, workplaces, entertainment venues, transportation nodes, and houses of worship.

- Assessing critical infrastructure vulnerabilities and interdependencies, particularly those involving multiple sites and/or sectors.
- Planning, training, exercises, equipment, and modeling enabling responsible jurisdictions to mitigate threats to and vulnerabilities of critical infrastructure facilities, assets, networks, and systems.
- Analyzing critical infrastructure threats and information sharing with private sector partners.
- Enhancing public awareness, education and communications, and increasing reporting of suspicious activities related to critical infrastructure.

f. Support of First Responder Capabilities - *Note: Because there is the potential for significant overlap between this activity area and the FEMA National Priorities, applicants should first check whether their proposed project is consistent with the description and core capabilities outlined for the National Priority Areas.*

- Sustaining and enhancing capacity to detect and resolve threats involving chemical, biological, radiological, nuclear and explosive (CBRNE) devices or weapons of mass destruction (WMD).
- Sustaining and enhancing tactical teams including HAZMAT response and decontamination, Urban Search and Rescue, and SWAT.
- Sustaining equipment needs, including personal protective equipment, WMD pharmaceuticals, calibration and maintenance for WMD-related detection and identification systems, and closely related investments to update or sustain current equipment.
- Sustaining and enhancing efforts to delay, divert, intercept, halt, apprehend, or secure threats or hazards (includes capabilities related to Border Security).
- Coordinating regional training exercises with federal, state and local law enforcement participation focused on responding to terrorism-related events and increasing participation with community and business organizations.
- Identifying or locating terrorists through active and passive surveillance and search procedures including systematic examinations and assessments, bio-surveillance, sensor technologies, or physical investigation and intelligence.

g. Supporting Homeland Security Task Forces and Fusion Centers (NPA)

- **Core Capabilities:** Intelligence and Information Sharing, Interdiction and Disruption, Public information and Warning, Operational Coordination, Risk Management for Protection Programs and Activities
 - Establishing or enhancing multi-agency Homeland Security Task Forces (HSTFs), including operational coordination centers
 - Enhancing capabilities and integration with local fusion centers
 - Procurement of technology or equipment to support surveillance, communications, and data analysis

- Development of standard operating procedures for information sharing, joint operations, and immigration enforcement coordination
- Personnel training, credentialing, and certification to improve interoperability and mission alignment
- Intelligence analysis, reporting, and suspicious activity monitoring
- Exercises and simulations focused on joint operations, intelligence sharing, or interdiction/disruption of criminal or smuggling networks
- Community engagement efforts to foster trust and encourage threat reporting
- Information sharing with all DHS components; fusion centers; other operational, investigative, and analytic entities; and other federal law enforcement and intelligence entities
- Cooperation with DHS and other entities in intelligence, threat recognition, assessment, analysis, and mitigation
- Identification, assessment, and reporting of threats of violence
- Intelligence analysis training, planning, and exercises
- Coordinating the intake, triage, analysis, and reporting of tips/ leads and suspicious activity, to include coordination with the Nationwide Suspicious Activity Reporting (SAR) Initiative (NSI).

Program-Specific Requirements

1. All capabilities being built or sustained must have a clear link to one or more of the following Core Capabilities in the National Preparedness Goal: **Planning; Public Information and Warning; Operational Coordination; Intelligence and Information Sharing; Interdiction and Disruption; Screening, Search and Detection; and Forensics and Attribution.**
2. Many capabilities which support terrorism preparedness simultaneously support preparedness for other hazards. Grantees must demonstrate this dual-use quality for any activities implemented under this program that are not explicitly focused on terrorism preparedness. Law Enforcement Terrorism Prevention Activities implemented under SHSP must support terrorism preparedness by building or sustaining capabilities that relate to the prevention of terrorism.
3. Grantees are required to maintain adoption and implementation of the National Incident Management System (NIMS). The NIMS uses a systematic approach to integrate the best existing processes and methods into a unified national framework for incident management across all homeland security activities including prevention, protection, response, mitigation, and recovery. Grantees must use standardized resource management concepts for resource typing, credentialing, and an inventory to facilitate the effective identification, dispatch, deployment, tracking and recovery of resources.
4. Cities and counties must have a current emergency management plan or be a legally established member of an inter-jurisdictional emergency management program with a plan on file with the Texas Division of Emergency Management (TDEM). Plans must be maintained throughout the entire grant performance period. If you have questions concerning your Emergency Management Plan

(preparedness) level, contact your Emergency Management Coordinator (EMC) or your regional Council of Governments (COG). For questions concerning plan deficiencies, contact TDEM at tdem.plans@tdem.texas.gov.

Eligibility Requirements

1. Applications from nonprofit corporations, local units of governments, and other political subdivisions must submit a fully executed resolution with the application to be considered eligible for funding. The resolution must contain the following elements (see [Sample Resolution](#)):

- Authorization by your governing body for the submission of the application to the Public Safety Office (PSO) that clearly identifies the name of the project for which funding is requested;
- A commitment to provide all applicable matching funds;
- A designation of the name and/or title of an authorized official who is given the authority to apply for, accept, reject, alter, or terminate a grant;
- A designation of the name and/or title of a financial officer who is given the authority to submit financial and/or performance reports or alter a grant; and
- A written assurance that, in the event of loss or misuse of grant funds, the governing body will return all funds to PSO

2. Local units of governments must comply with the Cybersecurity Training requirements described in Section 772.012 and Section 2054.5191 of the Texas Government Code. Local governments determined to not be in compliance with the cybersecurity requirements required by Section 2054.5191 of the Texas Government Code are ineligible for OOG grant funds until the second anniversary of the date the local government is determined ineligible. Government entities must annually certify their compliance with the training requirements using the [Cybersecurity Training Certification for State and Local Governments](#). A copy of the Training Certification must be uploaded to your eGrants application. For more information or to access available training programs, visit the Texas Department of Information Resources [Statewide Cybersecurity Awareness Training](#) page.

3. Entities receiving funds from PSO must be located in a county that has an average of 90% or above on both adult and juvenile dispositions entered into the computerized criminal history database maintained by the Texas Department of Public Safety (DPS) as directed in the Texas Code of Criminal Procedure, Chapter 66. The disposition completeness percentage is defined as the percentage of arrest charges a county reports to DPS for which a disposition has been subsequently reported and entered into the computerized criminal history system.

Counties applying for grant awards from the Office of the Governor must commit that the county will report at least 90% of convictions within five business days to the Criminal Justice Information System at the Department of Public Safety.

4. Eligible applicants operating a law enforcement agency must be current on reporting complete UCR data and the Texas specific reporting mandated by 411.042 TGC, to the Texas Department of Public Safety (DPS) for inclusion in the annual Crime in Texas (CIT) publication. To be considered eligible for funding, applicants must have submitted a full twelve months of accurate data to DPS for the most recent calendar year by the deadline(s) established by DPS. Due to the importance of timely reporting, applicants are required to submit complete and accurate UCR data, as well as the Texas-mandated reporting, on a no less than monthly basis and respond promptly to requests from DPS related to the data submitted.

5. In accordance with Texas Government Code, Section 420.034, any facility or entity that collects evidence for sexual assault or other sex offenses or investigates or prosecutes a sexual assault or other sex offense for which evidence has been collected, must participate in the statewide electronic tracking system developed and implemented by the Texas Department of Public Safety. Visit [DPS's Sexual Assault Evidence Tracking Program](#) website for more information or to set up an account to begin participating. Additionally, per Section 420.042 "A law enforcement agency that receives evidence of a sexual assault or other sex offense...shall submit that evidence to a public accredited crime laboratory for analysis no later than the 30th day after the date on which that evidence was received." A law enforcement agency in possession of a significant number of Sexual Assault Evidence Kits (SAEK) where the 30-day window has passed may be considered noncompliant.

6. Local units of government, including cities, counties and other general purpose political subdivisions, as appropriate, and institutions of higher education that operate a law enforcement agency, must comply with all aspects of the programs and procedures utilized by the U.S. Department of Homeland Security ("DHS") to: (1) notify DHS of all information requested by DHS related to illegal aliens in Agency's custody; and (2) detain such illegal aliens in accordance with requests by DHS. Additionally, counties and municipalities may NOT have in effect, purport to have in effect, or make themselves subject to or bound by, any law, rule, policy, or practice (written or unwritten) that would: (1) require or authorize the public disclosure of federal law enforcement information in order to conceal, harbor, or shield from detection fugitives from justice or aliens illegally in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii); (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii) . Lastly, eligible applicants must comply with all provisions, policies, and penalties found in Chapter 752, Subchapter C of the Texas Government Code.

Each local unit of government, and institution of higher education that operates a law enforcement agency, must download, complete and then upload into eGrants the [CEO/Law Enforcement Certifications and Assurances Form](#) certifying compliance with federal and state immigration enforcement requirements. This Form is required for

each application submitted to OOG and is active until August 31, 2027 or the end of the grant period, whichever is later.

7. Each non-profit 501(c)(3) organization must certify that it does not have, and will continue not to have any policy, procedure, or agreement (written or unwritten) that in any way encourages, induces, entices, or aids any violations of immigration laws. Additionally, the organization certifies that it does not have in effect, purport to have in effect, and is not subject to or bound by any rule, policy, or practice (written or unwritten) that would: (1) encourage the concealment, harboring, or shielding from detection of fugitives from justice or aliens who illegally came to, entered, or remained in the United States, 8 U.S.C. § 1324(a)(1)(A)(iii), or (2) impede federal officers from exercising authority under 8 U.S.C. § 1226(a), § 1226(c), § 1231(a), § 1357(a), § 1366(1), or § 1366(3); (3) encourage or induce an alien to come to, enter, or reside in the United States in violation of law, 8 U.S.C. § 1324(a)(1)(A)(iv); (4) result in the illegal transport or movement of aliens within the United States, 8 U.S.C. § 1324(a)(1)(A)(ii). Lastly, the organization certifies that it will not adopt, enforce, or endorse a policy which prohibits or materially limits the enforcement of immigration laws, and will not, as demonstrated by pattern or practice, prohibit or materially limit the enforcement of immigration laws.

Each non-profit organization must download, complete and then upload into eGrants the [CEO/NGO Certifications and Assurances Form](#) Certifying compliance with federal and state immigration enforcement requirements.

8. Eligible applicants must be registered in the federal System for Award Management (SAM) database and have an UEI (Unique Entity ID) number assigned to its agency (to get registered in the SAM database and request an UEI number, go to <https://sam.gov/>).

Failure to comply with program eligibility requirements may cause funds to be withheld and/or suspension or termination of grant funds.

Prohibitions

Grant funds may not be used to support the unallowable costs listed in the **Guide to Grants** or any of the following unallowable costs:

1. inherently religious activities such as prayer, worship, religious instruction, or proselytization;
2. lobbying;
3. any portion of the salary of, or any other compensation for, an elected or appointed government official;
4. vehicles or equipment for government agencies that are for general agency use and/or do not have a clear nexus to terrorism prevention, interdiction, and disruption (i.e. mobile data terminals, body cameras, in-car video systems, or radar units, etc. for officers assigned to routine patrol; general firefighting equipment or uniforms);
5. weapons, ammunition, tasers, weaponized vehicles or explosives (exceptions may be granted when explosives are used for bomb squad training);

6. weapons accessories to include but not limited to optics/sights, laser aiming devices, ammunition pouches, slings, firearm silencers, bayonets, rifle bags or other accessories designed for use with any firearms/weapon;
7. admission fees or tickets to any amusement park, recreational activity or sporting event;
8. promotional items or gifts;
9. food, meals, beverages, or other refreshments, except for eligible per diem associated with grant-related travel or where pre-approved for working events;
10. membership dues for individuals;
11. any expense or service that is readily available at no cost to the grant project;
12. any use of grant funds to replace (supplant) funds that have been budgeted for the same purpose through non-grant sources;
13. fundraising;
14. legal services for adult offenders;
15. amateur radios and equipment, FMS radios, GMRS radios, Mobile ad hoc networks (MANETs), or other radio equipment that is not P25 compliant;
16. riot equipment including but not limited to shields, batons, less-lethal ammunition, and grenades designed or intended for dispersing crowds; and
17. any other prohibition imposed by federal, state, or local law.

Selection Process

Application Screening: PSO will screen all applications to ensure that they meet the requirements included in the funding announcement.

1. For eligible local and regional projects:

- Each COG's homeland security advisory committee will prioritize all eligible applications using the region's risk-informed methodology.
- PSO will accept priority listings that are approved by the COG's executive committee.
- PSO will make all final funding decisions based on eligibility, FEMA National Priorities, COG priorities, reasonableness, availability of funding, and cost-effectiveness.

2. For statewide discretionary projects, applications will be reviewed by PSO staff members or a review group selected by the executive director. PSO will make all final funding decisions based on eligibility, reasonableness, availability of funding, and cost-effectiveness.

3. The State must designate at least 30% of available SHSP funding to projects supporting the FEMA NPAs listed above as outlined in the FY 2025 HSGP guidance. PSO encourages the COG regions to solicit projects to support each of the NPAs listed in this solicitation.

PSO may not fund all applications or may only award part of the amount requested. In the event that funding requests exceed available funds, PSO may revise projects to address a more limited focus.

Contact Information

For more information, contact the eGrants help desk at eGrants@gov.texas.gov or (512) 463-1919.

Total Funds

\$TBD

RESOLUTION NO. 2026-28

RESOLUTION OF THE CITY OF MERCEDES AUTHORIZING INTERVENTION IN AEP TEXAS INC.'S APPLICATION TO AMEND ITS RIDER MOBILE TEMPORARY EMERGENCY ELECTRIC ENERGY FACILITIES BEFORE THE COMMISSION; APPROVING COOPERATION WITH THE CITIES SERVED BY AEP TEXAS; HIRING LLOYD GOSSELINK ATTORNEYS AND CONSULTING SERVICES TO NEGOTIATE WITH THE COMPANY AND DIRECT ANY NECESSARY LITIGATION AND APPEALS; REQUIRING REIMBURSEMENT OF CITIES' RATE CASE EXPENSES; FINDING THAT THE MEETING AT WHICH THIS RESOLUTION IS PASSED IS OPEN TO THE PUBLIC AS REQUIRED BY LAW; REQUIRING NOTICE OF THIS RESOLUTION TO THE COMPANY AND LEGAL COUNSEL

WHEREAS, on or about April 15, 2026, AEP Texas Inc. (“AEP Texas” or “Company”), pursuant to Public Utility Regulatory Act (“PURA”) §§ 36.001 and 39.918 filed with the Public Utility Commission of Texas an Application to Amend its Rider Mobile Temporary Emergency Electric Energy Facilities to change the revenue requirement related to its Rider Mobile TEEE Facilities, effective September 1, 2026; and

WHEREAS, the City is a member of the Cities Served by AEP Texas (“Cities”), a membership of similarly situated cities served by AEP that have joined together to efficiently and cost effectively review and respond to electric issues affecting rates charged in AEP Texas’ service area; and

WHEREAS, PURA § 33.023 provides that costs incurred by Cities in ratemaking activities are to be reimbursed by the regulated utility.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF MERCEDES, TEXAS:

SECTION 1. That the City joins other Cities Served by AEP Texas (“Cities”) in this proceeding and, subject to the right to terminate employment at any time, hereby authorizes the hiring of Jamie Mauldin of Lloyd Gosselink Rochelle and Townsend, P.C, and consultants to review the Company’s filing, negotiate with the Company, make recommendations regarding a reasonable revenue requirement and to direct any necessary administrative proceedings or court litigation associated with an appeal of city action.

SECTION 2. That the City shall work with Cities Served by AEP Texas in the review and evaluation of whether the proposed revenue requirement is appropriate, fair, just, and reasonable; and intervene as a necessary party in the Public Utility Commission of Texas’ consideration of

AEP Texas' Application in Docket No. 59652 as it affects the customers in AEP Texas' service territory.

SECTION 3. That the City's reasonable rate case expenses shall be reimbursed by AEP Texas.

SECTION 4. That it is hereby officially found and determined that the meeting at which this Resolution is passed is open to the public as required by law and the public notice of the time, place, and purpose of said meeting was given as required.

SECTION 5. A copy of this Resolution shall be sent to Jamie Mauldin, at Lloyd Gosselink Rochelle & Townsend, P.C., 816 Congress Avenue, Suite 1900, Austin, Texas 78701 (jmauldin@lglawfirm.com).

PASSED AND APPROVED this 5th day of May, 2026.

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

APPROVED AS TO FORM:

Martie Garcia-Vela, City Attorney

DATE: May 5, 2026
FROM: Michael Rocha, IT Director
ITEM: **Discussion and possible action to Consideration and Possible Action on Resolution No. 2026-29 City of Mercedes - SLCGP Mitigation Project (Grant # 5777301)**

BACKGROUND INFORMATION: Amendment to previously approved resolution No. 2026-08 City of Mercedes - SLCGP Mitigation Project to include designation of a Financial Officer.

BOARD REVIEW/CITIZEN FEEDBACK: N/A

ALTERNATIVES/OPTIONS: N/A

FISCAL IMPACT: (Total Costs)

Proposed Expenditure/(Revenue):

\$

Account Number(s):

Finance Review by:N/A

LEGAL REVIEW: N/A

ATTACHMENTS:

1. RESOLUTION 2026-29 - City of Mercedes - SLCGP Mitigation Project Resolution REVISED
2. 2026-08 - SLCGP Mitigation Project Resolution

STAFF RECOMMENDATION: N/A

RESOLUTION NO. 2026-29

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - SLCGP Mitigation Project" be operated for the Fiscal Year 2027 (9/1/2026 - 8/31/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - SLCGP Mitigation Project" to the Office of the Governor.

PASSED AND APPROVED this 5th day of May, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777301

RESOLUTION NO. 2026-08

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - SLCGP Mitigation Project" be operated for the Fiscal Year 2027 (9/1/2026 - 8/31/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - SLCGP Mitigation Project" to the Office of the Governor.

PASSED AND APPROVED this 3rd Day of February, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5777301

RESOLUTION NO. 2026-30

WHEREAS, The City of Mercedes' City Commission finds it in the best interest of the citizens of Mercedes, Texas that the "City of Mercedes - Border Zone Fire Departments" be operated for the Fiscal Year 2027 (9/1/2026 - 8/31/2027); and

WHEREAS, City of Mercedes' City Commission agrees to provide applicable matching funds for the said project as required by the Office of the Governor grant application; and

WHEREAS, City of Mercedes' City Commission agrees that in the event of loss or misuse of the Office of the Governor funds, the City of Mercedes' City Commission assures that the funds will be returned to the Office of the Governor in full.

WHEREAS, City of Mercedes' City Commission designates the Mercedes City Manager as the grantee's authorized official. The authorized official is given the power to apply for, accept, reject, alter or terminate the grant on behalf of the applicant agency.

WHEREAS, the City of Mercedes designates the Mercedes Finance Director as the grantee's financial officer. The financial officer is given the power to submit financial and/or programmatic reports or alter a grant on behalf of the applicant agency.

NOW THEREFORE, BE IT RESOLVED that City of Mercedes' City Commission approves submission of the grant application for the "City of Mercedes - Border Zone Fire Departments FY2027" to the Office of the Governor.

PASSED AND APPROVED this 5th day of May, 2026.

Signed by:

Oscar D. Montoya Sr., Mayor

ATTEST:

Joselynn Castillo, City Secretary

Grant Number: 5188303